



## Measure L Citizens' Oversight Committee

1<sup>st</sup> Floor City Council Conference Room Area 'B'

Monday February 23, 2015

### SPECIAL MEETING

### Agenda

#### COMMITTEE MEMBERS

L. Scott Garver, George 'Andy' Anderson,  
Robert Gould, Ted Ribultan, Michael Petersen

**Special Meeting**– 5:30 p.m.

#### APPROVED MINUTES

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

**CALL TO ORDER:** Meeting was called to order at 5:32

#### ROLL CALL

Present: A. Anderson, R Gould, T Ribultan, M Petersen  
Absent: S. Garver, Dennis Speer,  
Staff: Chief Strand R., Dennis Speer,  
Recording Secretary: K. Harker

**APPROVAL OF AGENDA:** *Motion To Approve Agenda Was Made By Mr. Gould, Seconded by Mr. Ribultan. Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain*

**APPROVAL OF MINUTES** *Motion to Approve Minutes of September 8, 2014 as amended by the changes listed below: Item 1 Public Items not on the agenda, line three: There will be people there who will be helping with the hiring process of getting jobs (redundant). Item 2 Fiscal Year 14-15 Revenue and Expenditure Report from Gas Tax and Engineering (Public Work Department) comment of Andy Anderson: Andy Anderson felt that if he wrote a letter to the editor informing the about the streets (remove the first the). Item 3 Resolution #14-02 there needs to be a zero prior to the word absent in the approved vote. These minutes could not be approved do to the lack of quorum for these minutes. The Minutes will be brought back to the March 9, 2015 meeting for Approval.*

Mr. Gould and Vice Chair Anderson asked that the recording secretary correct grammatical error and formatting errors in the minutes. Ms. Harker did these as they were requested to the Minutes of February 23, 2015. Mr. Ribultan would like to add that funds come into the City once a month. Ms. Harker added to the minutes 1) *on page 2, 1. The City receives Funds for Measure L on a Monthly Basis* and 2) *On Page 4 there was a sentence that was deleted which said "Mr. Ribultan feels that he doesn't have a say as to what goes into the report". Mr. Ribultan felt this sentence was out of context. The*

sentence was “I did say that I did not have enough insight on the necessity of having another special meeting to facilitate the report generation and that I would defer to the experience of the committee”.

The Chair asked for a *Motion to Approve Minutes of February 9, 2015, as amended by changed listed above: Motion Was Made By Mr. Gould Seconded by Mr. Ribultan; Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.*

## **PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA**

### **Open at 5:57**

*Michael Abar, 507 Commercial #B. Why is the Recreation Center open all of the time? Vice Chair Anderson requested that he contact the Parks and Recreation Director, Mr. Patin and this does not fall under the purview of the Measure L Citizen Oversight Committee.*

### **Closed at 5:58**

## **DISCUSSION AND OTHER ACTION ITEMS**

### ➤ Fiscal Year 2013-2014 Draft Report – Comments and Discussion

The Committee discussed the Fiscal Year 2013-2014 Draft Report and concluded that the Executive Summary will speak of the findings, recommendations, and general city government. There was a concern when looking at the Measure L Funding that there wasn't a “1 to 1” traceable accounting and should show as a “finding” in the Fiscal Year 2013-2014 Report. Ms. McQuiston, the Finance Director, was unable to meet with two committee member this last week (February 16, 2015) and feels that once she meets with them (Ted Ribultan, Michael Petersen) she can explain how our accounting works and it would clear up the issue. Ms. McQuiston would like to wait and comment after Friday, February 27, 2015 when she has had the opportunity to meet with the committee members.

The Committee asked for an explanation of a “1 to 1” traceable accounting. A scenario was given 1) Measure L funds would be received by the State and put into the General Fund 2) there would be transfers out of the General Fund into line item accounts for salaries, benefits, supply's, capital improvement projects. At first the Committee was concerned that the Measure L Funds were being put directly into the General Fund and not a specific revenue account earmarked for Measure L Funding. The Committee felt that this was not a “1 to 1” traceable accounting. It was discovered through discussion that the City did receive the funds from the State; and the funds were being put into a specific revenue account in the General Fund earmarked for Measure L Funding. This can be clarified and/or confirmed on Friday when meeting with Mr. Ribultan and Mr. Petersen.

The Committee also discussed the initial statement to the public when the Measure was first passed and what the funds would be spent on. Although City Council has the discretion to spend the funds as they need to because it is a general tax, it was promised to the citizens it would be used for Public Safety and Street Improvement. The Committee discussed how important it was that they report that the funds were used on

Public Safety and Street Improvement either through their documentation or by tables and graphs.

The Committee felt that they should go through the report page by page to discuss what was needed in the report and what they could eliminate. Mr. Petersen headed up the discussion:

On All Pages the Header needed to be changed to Fiscal Year 2013/2014

Page 2 – Mr. Ribultan's information will be placed this section

Page 3 - Please ignore this section (this will be updated as the new pages are put into the document)

Page 4 – paired down from previous report;

In the introduction there will be a reference made to the Fiscal Year 2012/2013 report.

- 1.2 change the ordinance number
- 1.2 check for the ordinance – 3.2.115 terms of office
- 1.3 text will be replaced
  - 20MSRL – general funds
  - ML4ST – within Street Program
  - 18 – Capital Improvement Program
- 1.4 discussed general notes: paving seasons, fiscal year calendar, CAFR reporting

Page 5 – Heading Expenditure Report 2013-14

- Will Use the handouts that were given to the Committee from the Finance Department
- Will reformat their tables and charts

Page 6 – Heading Expenditure Report 2013-14

- Generate a Table of Roads that were Paved

Page 7 - Heading Expenditure Report 2013-14

- Number of Officers Funded – example: 12 officers out of 32
- Equipment Purchased – maybe an explanation of why the vehicles were not taken from Measure L funds.

Page 8 – Summary of Findings

- The Committee discussed if it needed to be similar to the executive summary or if it needed to be simpler statement of just one or two sentences. It was discussed if the Summary of findings should state how many total officers were funded and the dollar amount of funds leveraged for street projects during the Fiscal Year of 2013/2014. Mr. Ribultan would like the committee to have their consideration for addressing a clear statement for the requirement.

Page 9 - The Committee and the public recommended that we add the two television stations in town.

- KGZN
- Cable Channel 6

Any documents that you want to reference or attach can either be embed into the report like they were done previously or Ms. Harker can post them on the website under the Measure L Page. At this time no decision was made.

**Public Comment:**

*Michael Abar - Did you check the links and are they still working. Most of them are still public and are available.*

The Committee was concerned about the timing of the report and if they could have it done and presented to the City Council on March 18, 2015. Ms. Harker indicated that there has been extenuating circumstances and that to postpone by two weeks, she believes that the City Council would understand. The Committee discussed a schedule. If Mr. Petersen made the changes to the Report by Tuesday March 3, 2015 so that Ms. Harker could post the agenda, for the meeting of March 9, 2015 for final approval, the timing would be close. Ms. Harker indicated that she would be willing to post on Friday March 6, 2015 if that would give Mr. Petersen extra time to work on the report. They will communicate to see how things are progressing.

#### Public Comment

8:05

8:05

#### **Committee Comment:**

*Bob Gould* – I have not heard anything back regarding my PowerPoint Presentation. I would like to get a percentage of Measure L and TAB Funds for each project.

- Vice Chair Anderson – I sent my information to Ms. Harker, mostly grammar errors, I will get that information to Ms. Harker
- Ms. Harker – there was no attachment
- Ms. McQuiston – would be hard to tell what paid for what.
- Ms. Harker – Use the sheet I gave you describing what portion of the project was paid for (ie. Design, Construction Management)

*Ted Ribultan* – I would like to know how that number is determined or just put it in the report that this many potholes were filled. I feel that this is important information to get out to the public

*Michael Petersen* – thank you for your comments

*Vice Chair Anderson* – thank you for your participation.

#### **FUTURE AGENDA ITEMS**

- Fiscal Year 2013-2014 Draft Report – Final Comments

#### **NEXT MEETING:**

- **March 9, 2015**

**ADJOURNMENT:** Meeting was adjourned at 8:19