



## Measure L Citizens' Oversight Committee

1<sup>st</sup> Floor City Council Conference Room Area 'B'

Tuesday February 18, 2014

### Approved Minutes

#### COMMITTEE MEMBERS

George 'Andy' Anderson, Lance 'Scott' Garver,  
Michael Petersen, Phil Salvatore, Eddie Thomas

#### Regular Meeting – 5:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

**CALL TO ORDER** Meeting was called to order at 5:39

#### ROLL CALL

Present: M. Petersen, A. Anderson, P. Salvatore, S. Garver, E. Thomas  
Absent: Dennis Speer, Chief R. Strand, R. McQuiston  
Staff: K. Harker  
Councilman Morgan was present  
P. Salvatore left at 6:00 pm.

**APPROVAL OF AGENDA** *Mr. Salvatore asked that he be heard first due to the fact that he would have to leave with important business. He asked if the Committee would go over Section 3 Financial Update first. The Committee had no objections. Motion To Approve Agenda as amended Was Made By Mr. Thomas, Seconded by Mr. Andersen. Motion Carried By Voice Vote of 5 Ayes, 0 Nays, Absent, 0 Abstain*

**APPROVAL OF MINUTES** *Minutes from February 10, 2014 were not put into the original agenda packet and will be approved at the next meeting on February 24, 2014.*

#### PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

*No Public Comment was taken*

#### DISCUSSION AND OTHER ACTION ITEMS

##### 1. Council Action on Earlier Items

Committee members review the emails that were submitted to the Committee by Mr. Neel at the previous meeting of February 10, 2014. Mr. Neel was not in attendance to address this item. The Chair asked for any comments from the Committee. The Chair indicated that many of those items that were in the emails were referenced in the Final Report Table 4-1. Mr. Anderson stated that he was unable to find in the minutes anything that stated anything about salaries to Parks & Recreation Department and Measure L Funding. The Chair feels that we shouldn't at this time put it in the report until we have documentation... Mr. Garver asked Mr. Taylor where does the Committee find the information that he stated in the email. Mr. Taylor stated that the

information can be found pre June 6 of 2012 City Council meeting and then it would be in the budget adjustment that was passed on June 20, 2012 City Council Meeting. The action that was taken by City Council was later rectified but I do agree with Mr. Petersen that if you can't find the documentation you shouldn't put it in the report. The Chair asked if the Committee wants to try to get this into the final report next week and who is going to volunteer to do the research for it. Mr. Garver discussed how this was some of how the tone was set for the Measure L Committee and the term "Backfilled" got started. The actions of the Council during this time framed how we went about looking at things. The Committee could look at doing a supplemental report to the final report so that we can have the documentation of various councilmembers and staff and what actions were transpiring during this time.

**Public Comments:**

Jerry Taylor indicated that he remembered that there was a certain line item budget in the original budget for the Parks & Recreation and it was a subtle nuisance to what would have transpired.

Christina Witt stated that there was planning without Measure L Funding and with Measure L Funding. Anything would have had to be documented and have an approved budget. The Committee should be able to find this information.

**2. Review of the Final Report**

- a. Committee Members will provide assigned edits for discussion and inclusion into final report. The Chair discussed with the Committee that the report had been revised since the last meeting and that all the edits were done. He would like to once again go through the pages and make sure that everything is in order.

EXECUTIVE SUMMARY

**Public Comments:**

TABLE OF CONTENTS

**Public Comments:**

1. INTRODUCTION

The Chair recommended that we delete the preliminary report. The Committee agreed

**Public Comments**

2. ORIGIN AND PURPOSE OF THE MEASURE L CITIZEN'S OVERSIGHT COMMITTEE.

The Chair added in a new table and updated measure in 2000. In doing research he was unable to find what the Measure was called. Measure L was a .75% tax. There are holes in the table because some of information was not available. Eddie Thomas asked about references... clarified where you can find those. Mr. Garver found some grammatical errors that will be cleared up.

**Public Comment:**

Christina Witt showed an inconsistency on the executive summary and the table on 2.1 of the Measure L rate. The Chair felt that we should keep it at the .75% tax and not \$.0075.

3. CITY BUDGET ANALYSIS –

Mr. Salvatore discussed the CAFR and trying to weed out what was stated in the CAFR and what the city is saying. The new CAFR is hard to understand. Discussed the fund balances that were shown in the CAFR and in Capital Improvements and Capital Project Funds. Mr. Salvatore found it difficult to find the numbers that the CAFR and the City comes up with. He didn't know what is capital improvements and capital outlay. For the CAFR in 12/13 they changed the format. Mr. Salvatore took the Committee through 8 pages of the CAFR that he felt were important to the Committee. These pages describe Capital Improvements – Capital Projects Fund to Statement, Expenditures and Changes in Fund Balances. Mr. Salvatore feels that we need more time to have going into our report so that we are giving actual data. There is nothing in the CAFR that shows what things are being spent. The Chair asked if the Committee should delay the report or due a CAFR update with the quarterly report. Mr. Anderson felt that the Committee not delay the report and possibly show what we need to in our 1<sup>st</sup> quarterly report for 2013.

There was a motion made by Mr. Anderson to not delay the report... the Committee members felt that they did not need to delay the report so Mr. Anderson withdrew his motion.

The table was added 3-2 for Yearly Budgetary Dollars. This doesn't provide for the sources but the actual dollar value. There were some grammatical changes found and made on page 11.

**Public Comments:**

Christina Witt asked about the Support to other funds and what that category means. Mr. Petersen indicated that it was a line item that showed in the budget. Mr. Salvatore who had to leave might have more information about that category but at this time didn't have all the facts or information to give.

Stan Ratorja feels that the Committee should look at extending the date of producing the final report to 60 or 90 days from the date that the CAFR is given to City Council so that the Committee can really evaluate all the budgetary numbers. Discussed the budget with Measure L Funds and how the police budget funds went down and we don't know what really happened to roads funding. And we don't really know what happened with the RDA budget in relationship to the budget and these two budgets (police and streets)

Jerry Taylor felt that if you just looked at the service level that you were getting in FY 12, FY 13, and FY 14 you can see it goes to what is going on with how people are being employed and the service level you are buying. You can see year by year how many people you are getting. This sort of looking at the budget will also take you back to what happens with AB 109.

Mr. Taylor also wanted to know if Mr. Salvatore still had access to Tess Sloan and would be able to meet with her. He felt that this would help with knowing how to read the CAFR report. He also thinks that it would be good for the Committee to ask for an audit of the Measure L Funds in the CAFR. He felt that all the Committee would need to do is ask the City Manager for this report to be added.

There was discussion about when the CAFR becomes available. Ms. Harker stated that it is presented to City Council the 2<sup>nd</sup> Council Meeting in January and that the date that the

Committee set for their Annual Report came from that date. Mr. Taylor asked if that date in January is the actual date that it is available and can it be made available sooner.

4. RECORDS OF COUNCIL ACTIONS CONCERNING MEASURE L FUNDS

In Table 4.1 needs to add 2011 to the date of September. The Chair added in the three options for the Measure L appointments and how they get appointed. In Table 4.3 needs to be consistent with the date of December 5, 2012. It also is a new table that discussed the Boys and Girls Club and ADA Ramps. Grammar and formatting of the table was discussed for changes. Table 4-4 is a new table that presents actions of the Measure L Citizen's Oversight Committee.

**Public Comments:**

5. PUBLIC COMMENTS

**Public Comments:**

6. SUMMARY OF FINDINGS

The Chair added verbiage for the summary of findings. The Chair gave the Committee time to look at the information put into the section. Needed to go back and make sure the 2014 is put into 2013. Mr. Garver discussed grammar and spelling mistakes so that the Chair could notate and make changes.

**Public Comments:**

Mr. Ratoja asked about the Table in dollars spent in just each fund. He felt that he would still like to see a graph or bar chart. People are in favor of that and see it in a way that says here is the total of Measure L Funds and 20% of the funds were spent here and 80% of the fund went there. I feel that the citizens would get more from a graph like this than the graphs that you have in the report now. I think something simple would be a good thing to have.

Mr. Garver feels that people want to know what did I get for the funds that I spent my money on. People voted for something simple and we need something simple and they don't want to read 40 something pages to get the information that they want. We need to have a sound bite that says this is what happened along with a graph. The City created us so that we could account for the funds.

Christina Witt felt that a simple graph that explains what happened to the funds with public safety and streets is a great idea. A graph that has the funds in proportions from section three. This should be in the executive summary. This way the findings will be shown and be accountable to the City Council and what they have done.

Mr. Garver feels that the language should be in the front or in the summary that will show what has been funded in the FY 12-13.

Jerry Taylor feels that there should be no editorializing just facts and one graph in the executive summary.

Mr. Graver would like to use a sound bite for the executive summary and the Chair will do a new table with just the three pieces of information Measure L Funds, Street Expenditures, Police Expenditures.

## 7. FUTURE REPORTS

Discussed grammar and spelling recommendations.

Christina Witt asked if the Committee was going to put the letter that the mayor sent into the document. The community needs to see both sides to what transpired with the Committee. I had heard that there were several letters. The Committee informed Ms. Witt that there was only one letter but felt that to be fair to provide both letters and they shouldn't just represent only their response. The Committee agreed to put in both letters.

The Committee discussed the year in which the year we are reporting are. Karen Harker spoke of the 13/14 numbers that the Streets Department had presented to the Committee. She also reminded the Committee of the numbers that were shared by Ms. McQuiston and Ms. Sloan of the Finance Department. It was at this point that the Committee realized that the numbers in the graphs were based of numbers from 13/14 and not numbers of 12/13. The Chair felt that all the other data that Mr. Salvatore had been using was correct but that the graphs could be incorrect. The Committee felt that it was important to report on only correct data. The Committee felt at this time that maybe they should delay the report.

There was discussion about looking at passed budgets, minutes, and resolutions, to find the information to get the correct numbers and having Mr. Salvatore compare that with the CAFR. There was still the issue if Mr. Salvatore would be able to grasp the elements of the CAFR with the numbers of the Measure L Funds.

It was decided that the Committee would perform a final confirmation of the budgetary numbers at the next meeting and discuss a possible delay of the final report. Ms. Harker indicated that she would get information from the City Clerk as to any effect the delay might have on the Committee due to the Resolution that is in place. The Committee will go ahead and place on the Agenda the Approval of the Final Report so that if the Committee so chooses to do so they will be able to pass the report with motions.

## **CITIZENS' OVERSIGHT COMMITTEE COMMENTS**

- Andy Anderson – Wow what a meeting and Scott thank you for recommending the simplified graph and executive summary.
- Michael Petersen – Thank you again for all your edits and corrections into the Final Report
- Scott Garver -
- Eddie Thomas -

## **SUPPORT STAFF COMMENTS**

### **FUTURE AGENDA ITEMS**

- Revision to the executive summary
- Perform final confirmation of budgetary numbers being reported
- Discussion of possible delay of the Final report
- Approval of Final Report

### **NEXT MEETING:**

- **February 24, 2014**

**ADJOURNMENT** Meeting was adjourned at 8:35