



**City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority**

AGENDA

Wednesday

Regular

**Closed Session 5:30 p.m.
Regular Session 6:30 p.m.**

October 2, 2013

**City Hall
100 West California Avenue
Ridgecrest CA 93555**

(760) 499-5000

**Daniel O. Clark, Mayor
Marshall 'Chip' Holloway, Mayor Pro Tempore
James Sanders, Council Member
Lori Acton, Council Member
Steven P. Morgan, Council Member**

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AMENDED

LAST ORDINANCE NO. 13-xx
LAST RESOLUTION CITY COUNCIL NO. 13-xx
LAST RESOLUTION FINANCING AUTHORITY NO. 13-xx
LAST RESOLUTION OF THE HOUSING AUTHORITY NO. 13-xx
LAST RESOLUTION OF THE SUCCESSOR REDEVELOPMENT AGENCY NO. 13-xx

CITY OF RIDGECREST

CITY COUNCIL REDEVELOPMENT SUCCESSOR AGENCY HOUSING AUTHORITY FINANCING AUTHORITY

AGENDA

Regular Council
Wednesday October 2, 2013

CITY COUNCIL CHAMBERS CITY HALL

100 West California Avenue
Ridgecrest, CA 93555

Closed Session – 5:30 p.m.
Regular Session – 6:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

In compliance with SB 343. City Council Agenda and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. Kern County Library – Ridgecrest Branch, 131 E. Las Flores Avenue, Ridgecrest, CA 93555
3. City of Ridgecrest official website at <http://ci.ridgecrest.ca.us>

Pursuant To California Government Code 54953 (B) (1) An Additional Call In Location Has Been Established For Council Members Who Will Attend This Meeting Via Teleconference At 313 Joyce Ave., Long Beach, MS. 39560

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

AGENDA - CITY COUNCIL - REGULAR

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PUBLIC COMMENT – CLOSED SESSION

CLOSED SESSION

- GC54956.9(a) Conference With Legal Counsel – Existing Litigation, William Dale Howard v. City Of Ridgecrest Case Number 1:12-CV-01232-AWI-JLT
- GC54956.9(a) Conference With Legal Counsel – Existing Litigation, Eva Balfour v. City Of Ridgecrest, Case No. S-1500-CV-280015 LHB
- GC54956.9 (a) Conference with Legal Counsel – Liability Claim Of Carolyn Shields, Claim No. 13-09
- GC54956.9 (a) Conference with Legal Counsel – Liability Claim Of Kurt Wilson, Claim No. 13-10

REGULAR SESSION – 6:30 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- Closed Session
- Other

PUBLIC COMMENT

ACTION ITEM

1. Adopt A Resolution Appointing Steven P. Morgan As New City Council Member For Vacant Seat Speer

CONSENT CALENDAR

2. Adopt A Resolution Authorizing The City Manager To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion And Authorizing The Release Of Retention On The Downs Street Project Phase I Between Inyokern Road And Ward Avenue Speer
3. Adopt A Resolution Authorizing The City Manager To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion And Authorizing The Release Of Retention On The Downs Street Project Phase II Ward Avenue To Drummond Avenue and Phase III Downs Street at Felspar Avenue ADA Ramp Speer

AGENDA - CITY COUNCIL - REGULAR

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4. Adopt A Resolution To Approve The Professional Services Agreement With The Engineering Firm Of Hall And Forman Inc. To Provide Construction Management On The Traffic Signal At The Intersection Of Upjohn Avenue And China Lake Boulevard And Authorizing The City Manager Dennis Speer, To Execute The Agreement Contingent Upon The City Attorney's Review And Approval Of The Agreement Speer
5. Adopt A Resolution To Accept Funding From The Transit System Safety, Security, And Disaster Response Account Under The California Transit Security Grant Program (CTSGP) For A Security Camera System At The Corporation Yard And Authorizing The City Manager, Dennis Speer Or His/Her Designee To Execute All Actions To Obtain CTSGP Funding Speer
6. Adopt A Resolution Approving A Proclamation Honoring Constitution Week Ford
7. Approval Of Draft Minutes Of The Regular Council Meeting Dated September 4, 2013 Ford
8. Approval Of Draft Minutes Of The Special Council Meeting Dated September 10, 2013 Ford

DISCUSSION AND OTHER ACTION ITEMS

9. Nomination And Appointment To Fill A Vacancy On The Planning Commission Ford
10. Presentation Of Budget Update for Fiscal Year 2012-2013 McQuiston
11. Continued Discussion Of A Strategic Plan For FY 2013-14 Speer

COMMITTEE REPORTS

Activate Community Talents And Interventions For Optimal Neighborhoods Task Force (ACTION)

Members: Jim Sanders, Dan Clark
Meetings: 3rd Tuesday of the Month at 4:00 P.M., Kerr-McGee Center
Next Meeting: To Be Announced

Veterans Advisory Committee

Members: Dan Clark
Meetings: 1st and 3rd Monday of the Month At 6:00 p.m., Council Conference Room
Next Meeting: To Be Announced

AGENDA - CITY COUNCIL - REGULAR

October 2, 2013

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Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Chip Holloway

Meetings: 1st Wednesday Of The Month, 8:00 A.M.

Next Meeting: Date And Location To Be Announced

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

CITY MANAGER REPORT

MAYOR AND COUNCIL COMMENTS

ADJOURNMENT

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: Adopt A Resolution Appointing Steven P. Morgan to Fill The Vacant Council Member Seat

PRESENTED BY:

Dennis Speer, City Manager

SUMMARY:

At the August 21, 2013 City Council Meeting, the Council considered alternative methods for filling the vacant council seat. They decided to follow a procedure recommended by the City Attorney. Generally, that procedure entailed: (1) promptly announcing the vacancy and solicit applications for the appointment, (2) establishing an application filing deadline, and (3) schedule a public meeting to conduct interviews and selection. However, the specifics of the selection and interview phase of the process were not provided. Subsequently, the Council, at its September 4, 2013 meeting, determined a specific procedure to be used in the selection and appointment of the next council member. The procedure is as follows:

1. From the applications received, each Council Member will choose two names.
2. Those names will be submitted to the City Clerk.
3. The City Clerk will tally the number of times a name is submitted. The top four applicants, whose names were highest in the tally, will become candidates.
4. The candidates will be asked to make a 5 minute presentation. The presentation should include why they are interested in the position, why they feel that they are qualified for the position, what issues they feel are most important to the City, and any other relevant information that they feel should be considered.
5. Following each presentation, a maximum of 5 minutes will be allowed for Council Members to ask questions of the candidates and for the candidates to respond.
6. At the conclusion of the presentations, the Council will vote to decide on which candidate will fill the vacant council seat.

Council met in a Public Special Session on September 10, 2013. At this meeting each Council Member presented their nominees and interviewed each. Public votes were cast by the Council and read by the City Clerk. Upon conclusion of the nomination and voting process, Steven P. Morgan was selected to fill the vacant Council Member seat.

This resolution reaffirms the actions taken by Council on September 10, 2013.

FISCAL IMPACT:

No Fiscal Impact

Reviewed by Finance Director

ACTION REQUESTED:

Adopt a resolution appointing Steven P. Morgan to the vacant council seat

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested.

Submitted by: Dennis Speer
(Rev. 02/13/12)

Action Date: October 2, 2013

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RESOLUTION NO. 13-xx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST
APPOINTING NEW CITY COUNCIL MEMBER FOR VACANT SEAT**

1. PURPOSE AND SCOPE.

This resolution fills a vacancy on the City Council by appointing a new City Council member.

2. FINDINGS.

The City Council finds, determines, and declares:

- (a) That former City Council member Jason Patin resigned from his City Council seat effective August 9, 2013;
- (b) That City Council has decided to fill the resulting vacancy by appointing a new City Council member;
- (c) That City noticed the vacancy, received and considered applications, and interviewed a select number of candidates for the vacancy; and
- (d) That City Council decided to appoint the candidate receiving the most votes by sitting City Council members.
- (e) That City Council met in a public Special Session on September 10, 2013 and interviewed, nominated and voted for candidates who submitted applications.

3. RESOLUTION.

Based on the foregoing findings, and having followed the procedures set forth above, the City Council hereby appoints Steven P. Morgan to fill the City Council seat vacated by former City Council member Jason Patin, effective immediately.

APPROVED AND ADOPTED this 2nd day of October, 2013, by the following vote.

AYES:

NOES:

ABSTAIN: Council Member Morgan

ABSENT:

Daniel O. Clark, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: A Resolution Authorizing The City Manager To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion And Authorizing The Release Of Retention On The Downs Street Project Phase I Between Inyokern Road And Ward Avenue.

PRESENTED BY:
Dennis Speer, Director of Public Works

SUMMARY:
The project consisted of road rehabilitation and road reconstruction of both north and south bound lanes of Downs Street Project Phase I between Inyokern Road and Ward Avenue. City Council awarded a contract to Bowman Asphalt Inc. on May 24, 2012 in the amount of \$476,967.65. Work has been completed and, with the exception of retention in the amount of \$23,707.35 (5%), the contractor, Bowman Asphalt Inc. has been paid in full. During the course of construction some deletions and additions were necessary. The final contract amount including all change orders is \$474,147.08.

The project was completed on July 8, 2013.

The City will authorize release of retention thirty days from the filing of the Notice of Completion as long as no claims have been filed against the retained funds.

FISCAL IMPACT:
No Fiscal Impact
Reviewed by Finance Director

ACTION REQUESTED:
Adopt A Resolution To Authorize The City Manager To Sign The Notice Of Completion, Authorize The City Clerk To File The Notice Of Completion And Authorize The Release Of Retention On The Downs Street Project Phase I Between Inyokern Road And Ward Avenue.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Dennis Speer
(Rev. 02/13/12)

Action Date: October 2, 2013

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RESOLUTION NO. 13-

A Resolution Authorizing The City Manager To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion And Authorizing The Release Of Retention On The Downs Street Project Phase I Between Inyokern Road and Ward Avenue.

WHEREAS, Bowman Asphalt, Inc. has completed road rehabilitation and road construction on the north and south bound lanes of Downs Street Project Phase I between Inyokern Road and Ward Avenue, and

WHEREAS, the original bid contract amount was \$476,967.65, and

WHEREAS, during the course of construction deletions and additions to the scope of the project were made necessary due to changed field conditions, and

WHEREAS, resulting in a final contract amount including all change orders of \$474,147.08, and

WHEREAS, authorization to have the City Manager sign the Notice of Completion and the City Clerk to file the notice of completion is hereby requested, and

WHEREAS, retained funds to date in the amount of \$23,707.35 (5%) of the final construction cost will be withheld until 30 days after recordation of the notice of completion, and

WHEREAS, Staff is requesting authorization to release the retained funds in the amount of \$23,707.35 thirty (30) days after the recordation of the notice of completion providing no claims have been filed against said retained funds.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Ridgecrest hereby

- 1) Authorizes the City Manager to sign the Notice of Completion
- 2) Authorizes the City Clerk to file the notice of completion for recordation for the project
- 3) Authorizes City Staff to release the retained funds in the amount of \$23,707.35 thirty (30) days after recordation of the notice of completion providing no claims have been filed against said retained funds

APPROVED AND ADOPTED this 2nd day of October by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O. Clark, Mayor

ATTEST

Rachel J. Ford, CMC
City Clerk

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Recording Requested By:

CITY OF RIDGECREST

When Recorded Mail to:

City of Ridgecrest
City Clerk
100 West California Avenue
Ridgecrest, CA 93555

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is **OWNER** or Agent of the **OWNER** of the interest or estate stated below in the property hereinafter described.
- 2. The **FULL NAME** of the **OWNER** is City of Ridgecrest
- 3. The **FULL ADDRESS** of the **OWNER** is 100 West California Avenue, Ridgecrest, CA 93555
- 4. The **NATURE OF THE INTEREST** or **ESTATE** of the undersigned is: In Fee.

(if other than fee, Strike "In Fee" and insert, for example, "Purchaser under contract of purchase," or "Lessee.")

- 5. The **FULL NAMES** and **FULL ADDRESSES** of **ALL PERSONS**, if any, **WHO HOLD SUCH INTEREST** or **ESTATE** with the undersigned as **JOINT TENANTS IN COMMON** are:

Names

Addresses

- 6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

- 7. A work of improvement on the property hereinafter described was **COMPLETED** July 8, 2013

- 8. The work of improvement completed is described as follows: Downs Street Rehabilitation Project, STPL-5385 (043)
Inyokern Road (Hwy 178) to Ward Avenue

- 9. The **NAME OF THE ORIGINAL CONTRACTOR**, if any, for such work of improvement is: Bowman Asphalt, Inc.

- 10. The street address of said property is: Downs Street from Inyokern Road (Hwy 178) to Ward Avenue

- 11. The property on which said work of improvement was completed is in the City of Ridgecrest County of Kern, State of California, and is described as follows:

Road Reconstruction and Road Rehabilitation

Date

Dennis Speer, City Manager

Verification for **INDIVIDUAL** owner

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Signature of Owner named in paragraph 2

Verification for **NON-INDIVIDUAL** owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **City Manager** of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Dennis Speer, City Manager

SUBSCRIBED AND SWORN TO before me on _____

Rachel Ford, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: A Resolution Authorizing The City Manager To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion And Authorizing The Release Of Retention On The Downs Street Project Phase II Ward Avenue To Drummond Avenue and Phase III Downs Street at Felspar Avenue ADA Ramp

PRESENTED BY:

Dennis Speer, Director of Public Works

SUMMARY:

The project consisted of road rehabilitation and road reconstruction of both north and south bound lanes of Downs Street Project Phase II Ward Avenue to Drummond Avenue and Phase III Downs Street at Felspar Avenue ADA Ramp. City Council awarded a contract to Bowman Asphalt Inc. on May 24, 2012 in the amount of \$415,084.75 for both projects. Work has been completed and, with the exception of retention in the amount of \$20,470.88 (5%), the contractor, Bowman Asphalt Inc. has been paid in full. During the course of construction some deletions and additions were necessary. The final contract amount including all change orders is \$416,054.62.

The project was completed on July 8, 2013.

The City will authorize release of retention thirty days from the filing of the Notice of Completion as long as no claims have been filed against the retained funds.

FISCAL IMPACT:

No Fiscal Impact

Reviewed by Finance Director

ACTION REQUESTED:

Adopt A Resolution To Authorize The City Manager To Sign The Notice Of Completion, Authorize The City Clerk To File The Notice Of Completion And Authorize The Release Of Retention On The Downs Street Project Phase II Ward Avenue To Drummond Avenue and Phase III Downs Street at Felspar Avenue ADA Ramp.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Dennis Speer
(Rev. 02/13/12)

Action Date: October 2, 2013

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RESOLUTION NO. 13-

A Resolution Authorizing The City Manager To Sign The Notice Of Completion, Authorizing The City Clerk To File The Notice Of Completion And Authorizing The Release Of Retention On The Downs Street Project Phase II Ward Avenue to Drummond Avenue and Phase III Downs Street at Felspar Avenue ADA Ramp

WHEREAS, Bowman Asphalt, Inc. has completed road rehabilitation on the north and south bound lanes of Downs Street Project Phase II Ward Avenue to Drummond Avenue and Downs Street at Felspar Avenue ADA Ramp, and

WHEREAS, the original bid contract amount was \$415,084.75, and

WHEREAS, during the course of construction deletions and additions to the scope of the project were made necessary due to changed field conditions, and

WHEREAS, resulting in a final contract amount including all change orders of \$409,417.62, and

WHEREAS, authorization to have the City Manager sign the Notice of Completion and the City Clerk file the notice of completion is hereby requested, and

WHEREAS, retained funds to date in the amount of \$20,470.88 (5%) of the final construction cost will be withheld until 30 days after recordation of the notice of completion, and

WHEREAS, Staff is requesting authorization to release the retained funds in the amount of \$20,470.88 thirty (30) days after the recordation of the notice of completion providing no claims have been filed against said retained funds.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Ridgecrest hereby

- 1) Authorizes the City Manager to sign the Notice of Completion
- 2) Authorizes the City Clerk to file the notice of completion for recordation for the project
- 3) Authorizes City Staff to release the retained funds in the amount of \$20,470.88 thirty (30) days after recordation of the notice of completion providing no claims have been filed against said retained funds

APPROVED AND ADOPTED this 2nd day of October by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Daniel O. Clark, Mayor

ATTEST

Rachel J. Ford, CMC
City Clerk

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Recording Requested By:

CITY OF RIDGECREST

When Recorded Mail to:

City of Ridgecrest
City Clerk
100 West California Avenue
Ridgecrest, CA 93555

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

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- 2. The **FULL NAME** of the **OWNER** is City of Ridgecrest
- 3. The **FULL ADDRESS** of the **OWNER** is 100 West California Avenue, Ridgecrest, CA 93555
- 4. The **NATURE OF THE INTEREST** or **ESTATE** of the undersigned is: In Fee.

(if other than fee, Strike "In Fee" and insert, for example, "Purchaser under contract of purchase," or "Lessee.")

- 5. The **FULL NAMES** and **FULL ADDRESSES** of **ALL PERSONS**, if any, **WHO HOLD SUCH INTEREST** or **ESTATE** with the undersigned as **JOINT TENANTS IN COMMON** are:

Names

Addresses

- 6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

- 7. A work of improvement on the property hereinafter described was **COMPLETED** July 8, 2013
- 8. The work of improvement completed is described as follows: Downs Street Rehabilitation Project, STPL-5385 (044)
Ward Avenue to Drummond Avenue
- 9. The **NAME OF THE ORIGINAL CONTRACTOR**, if any, for such work of improvement is: Bowman Asphalt, Inc.

- 10. The street address of said property is: Downs Street from Ward Avenue to Drummond Avenue

- 11. The property on which said work of improvement was completed is in the City of Ridgecrest County of Kern, State of California, and is described as follows:

Road Rehabilitation and Road Reconstruction

Date

Dennis Speer, City Manager

Verification for **INDIVIDUAL** owner

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Signature of Owner named in paragraph 2

Verification for **NON-INDIVIDUAL** owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **City Manager** of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Dennis Speer, City Manager

SUBSCRIBED AND SWORN TO before me on _____

Rachel Ford, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

A Resolution To Approve the Professional Services Agreement With The Engineering Firm Of Hall and Forman Inc. To Provide Construction Management On the Traffic Signal At The Intersection of Upjohn Avenue and China Lake Boulevard and Authorizing the City Manager Dennis Speer, To Execute the Agreement Contingent Upon The City Attorney's Review And Approval Of The Agreement.

PRESENTED BY:

Dennis Speer, Public Works Director

SUMMARY:

The City of Ridgecrest requires the services of an engineering consulting firm to provide construction management for the new traffic signal at the intersection of Upjohn Ave and China Lake Boulevard. The proposed services are on a time and materials basis.

A selection committee reviewed the proposals, scored the top firms, and ranked them. Hall and Forman Inc. was among the top ranked firms. The proposed fee to complete the scope of work is \$35,000.00.

Funds for this expenditure will be taken from 018-4760-430-2109 TS1201 and have been approved through Resolution No. 11-49.

Staff recommends that the City Council approves the professional services agreement and authorize the City Manager, Dennis Speer, to execute the agreement with the engineering firm of Hall and Forman Inc. upon the City Attorney's Review and Approval.

FISCAL IMPACT:

\$35,000.00 approved and budgeted funds

Reviewed by Finance Director

ACTION REQUESTED:

Adopt A Resolution To Approve the Professional Services Agreement With The Engineering Firm Of Hall and Forman Inc. To Provide Construction Management On the Traffic Signal At The Intersection of Upjohn Avenue and China Lake Boulevard and Authorize the City Manager Dennis Speer, To Execute the Agreement Contingent Upon The City Attorney's Review And Approval Of The Agreement.

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

Submitted by: Loren Culp
(Rev. 02/13/12)

Action Date: October 2, 2013

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RESOLUTION NO. 13-

A RESOLUTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH THE ENGINEERING FIRM OF HALL AND FORMAN INC. TO PROVIDE CONSTRUCTION MANAGEMENT ON THE TRAFFIC SIGNAL AT THE INTERSECTION OF UPJOHN AVENUE AND CHINA LAKE BOULEVARD AND AUTHORIZING THE CITY MANAGER DENNIS SPEER, TO EXECUTE THE AGREEMENT CONTINGENT UPON THE CITY ATTORNEY'S REVIEW AND APPROVAL OF THE AGREEMENT

WHEREAS, The City of Ridgecrest requires the services of an engineering consulting firm to provide construction management for the City; and

WHEREAS, the proposed services are on an time and materials basis; and

WHEREAS, the services are for the construction management of the traffic signal at Upjohn Avenue and China Lake Boulevard; and

WHEREAS, the City of Ridgecrest authorized the issuance of a request for proposal for professional civil engineering services; and

WHEREAS, the selection committee reviewed and analyzed the proposals; and

WHEREAS, the selection committee scored and ranked the top firm; and

WHEREAS, Willdan was among the top firms; and

WHEREAS, staff recommends Hall and Forman Inc. as the consultant best qualified to provide this service; and

WHEREAS, the funds will be expended from account 018-4760-430-2109 TS12-01.

NOW, THEREFORE, BE IT RESOLVED that the City of Ridgecrest Hereby Approves the Professional Services Agreement With The Engineering Firm Of Hall and Forman Inc. To Provide Construction Management On the Traffic Signal At The Intersection of Upjohn Avenue and China Lake Boulevard and Authorizes the City Manager Dennis Speer, To Execute the Agreement Contingent Upon The City Attorney's Review And Approval Of The Agreement

APPROVED AND ADOPTED this 2nd day of October 2013 by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O Clark, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT: A Resolution To Accept Funding From The Transit System Safety, Security, And Disaster Response Account Under The California Transit Security Grant Program (CTSGP) For A Security Camera System At The Corporation Yard and Authorizing the City Manager, Dennis Speer or His/Her Designee to Execute all Actions to Obtain CTSGP Funding

PRESENTED BY:

Dennis Speer, Public Work Director

SUMMARY:

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006 authorizes general bond obligation for specified purposes to make funding available for capital projects that provide increased protection against security and safety threats. These capital projects are for transit operators to develop disaster response transportation systems.

The California Governor's Office of Emergency Services (Cal OES) administers such funds and deposits them in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP).

The City of Ridgecrest has received eligible funds for the Fiscal Year of 11/12 in the amount of \$23,193.00. Staff has reviewed capital improvement projects and is making the recommendation to place a Security Camera System at the Corporation Yard. This will provide an enhance security and safety system at the facility and be a deterrent from vandalism and theft.

Cal OES requires that the City of Ridgecrest to complete and submit a Resolution identifying the agents authorized to act on behalf of the City of Ridgecrest to execute actions necessary to obtain CTSGP funds and ensure continued compliance with Cal OES CTSGP assurances and state and federal laws.

FISCAL IMPACT:

\$23,193.00

Reviewed by Finance Director

ACTION REQUESTED:

A Resolution To Accept Funding From The Transit System Safety, Security, And Disaster Response Account Under The California Transit Security Grant Program (CTSGP) For A Security Camera System At The Corporation Yard and Authorize the City Manager, Dennis Speer or His/Her Designee to Execute all Actions to Obtain CTSGP Funding

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

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RESOLUTION NO. 13-XX

A Resolution To Accept Funding From The Transit System Safety, Security, And Disaster Response Account Under The California Transit Security Grant Program (CTSGP) For A Security Camera System At The Corporation Yard and Authorizing the City Manager, Dennis Speer or His/Her Designee to Execute all Actions to Obtain CTSGP Funding

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the City of Ridgecrest is eligible to receive CTSGP funds; and

WHEREAS, the City of Ridgecrest will apply for Fiscal Year 11/12 CTSGP funds in an amount up to \$23,193.00 for a Security Camera System at the Corporation Yard at the City of Ridgecrest to enhance safety threats, vandalism and theft; and

WHEREAS, the City of Ridgecrest recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires the City of Ridgecrest to complete and submit a Governing Body Resolution for the purposes of identifying an agent authorized to act on behalf of Dennis Speer, City Manager to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

NOW, THEREFORE, BE IT RESOLVED that the City of Ridgecrest City Council authorizes Dennis Speer, City Manager, and/or His/Her Designee, *is* hereby authorized to execute for and on behalf of City of Ridgecrest, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the CTSGP.

APPROVED AND ADOPTED this 2nd day of October 2013, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Daniel Clark, Mayor

ATTEST:

Rachel J. Ford, CMC, City Clerk

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Investment Justification Template

A. Investment Heading	
Date Submitted	July 17, 2013
Grant Year Applying For	FY 2011/2012
County of Allocation	Kern
Agency Name	City of Ridgecrest
Investment Name	Corp Yard Security Camera System
Investment Phase	
Amount Requesting	\$23,193
FIPS Number	
Number of Projects	1

B. Contact Information	
Starla L Shaver 100 W. California Ave. Ridgecrest, Ca. 93555 760.499.5041 760.499.1580 sshaver@ridgecrest-ca.gov	Dennis Speer, City Manager 100 W. California Ave. Ridgecrest, Ca. 93555 760.499.5085 760.499.1580 dspeer@ridgecrest-ca.gov

C. Investment Funding plan			
Investment YEAR_FY11/12__	CTAF Request Total		Grand Total
	8879.58(a)(2)	8879.58(a)(3)	
Planning			
Equipment	23,193		
Construction			
Total			

****NOTE –Label each project alphabetically and provide the following questions per project.

Agency Name and FIPS: City of Ridgecrest _____

Letter and Project Title: Corp Yard Security Camera System _____

D. Provide a brief description for this investment.

Install security cameras at the City Corporation Yard. The Transit Busses are housed at the Corp. Yard and are dispatched from them. The cameras will be viewable by the Police Department. They will enhance the security of the busses by creating a deterrent to the public to vandalize or pose any other threat to Transit equipment.

E. Describe how this investment specifically addresses capital projects or capital expenditures.

The newly installed security cameras will provide enhanced security and safety at the City of Ridgecrest's transit facility that houses public transit vehicles that operate within the Kern County region. The cameras will provide protection against security threats at the facility and endangering the fleet, as well as enhancing systems operation safety.

F. Describe how the investment will achieve the safety, security, or emergency response benefit.

The installation of security cameras at City Corp Yard is designed to be a deterrent and to provide physical security from vandalism, theft and safety threats against the City of Ridgecrest Transit's fleet of 10 vehicles,

Agency Name and FIPS _City of Ridgecrest_____

Letter and Project Title_ Corp Yard Security Camera System _____

G. Describe how this investment specifically meets the useful life for capital assets specified in subdivision (a) of section 16727.

Security cameras are tangible physical property. The security cameras will be installed as part of the new Transit maintenance facility, construction to begin in 2013, located at the City of Ridgecrest Corporation Yard. The Security Cameras will enhance the useful life of the facility by providing safety and preventing vandalism. The useful life of the security cameras is 5 years.

H. Provide a high-level timeline, milestones and dates, for the implementation of this investment. Possible areas for inclusion are: stakeholder engagement, planning, major acquisitions/purchases, training, exercises, and process/policy updates. Up to 10 milestones may be provided.

Receive Quotes – May 2014

Install equipment – August 2014

Training of proper use of camera software – August 2014

Closeout Grant – October 2014

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Grant Assurances

California Transit Security Grant Program California Transit Assistance Fund

Name of Applicant: City of Ridgecrest

Grant Cycle: FY11/12 Grant Number: _____

Address: 100 W. California Ave.

City: Ridgecrest State: CA Zip Code: 93555

Telephone Number: (760) 499.5085

E-Mail Address: dspeer@ridgecrest-ca.gov

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for Transit System Safety, Security, and Disaster Response Account funds, and has the institutional, managerial and financial capability to ensure proper planning, management and completion of the grant provided by the State of California and administered by the California Governor's Office Emergency Services (Cal OES).
2. Will assure that grant funds are only used for allowable, fair, and reasonable costs.
3. Will give the State of California generally and Cal OES in particular, through any authorized representative, access to and the right to examine all paper or electronic records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or Cal OES directives.
4. Will provide progress reports and other information as may be required by Cal OES.
5. Will initiate and complete the work within the applicable timeframe after receipt of Cal OES approval.
6. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have family, business or other ties.
7. Will comply with all California and federal statues relating to nondiscrimination. These include but are not limited to:

- a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, which prohibits discrimination on the basis of race, color or national origin;
 - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §§ 794) which prohibits discrimination on the basis of handicaps;
 - d. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age;
 - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255) as amended, relating to nondiscrimination on the basis of drug abuse;
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - g. Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - h. Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing;
 - i. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
 - j. The requirements on any other nondiscrimination statute(s) which may apply to the application.
8. Will comply, if applicable, with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
9. Will comply with applicable environmental standards which may be prescribed pursuant to California or federal law. These may include, but are not limited to, the following:
- a. California Environmental Quality Act. California Public Resources Code Sections 21080-21098. California Code of Regulations, Title 14, Chapter 3 Sections 15000-15007;
 - b. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO)11514;
 - c. Notification of violating facilities pursuant to EO 11738;
 - d. Protection of wetlands pursuant to EO 11990;
 - e. Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - f. Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - g. Conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - h. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and

17. Will comply with all applicable requirements, and all other California and federal laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this program.

18. Understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds.

a. The applicant certifies that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
2. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

19. Will retain records for thirty-five years after notification of grant closeout by the State.

20. Will comply with the audit requirements set forth in the Office of Management and Budget (OMB) Circular A-133, "Audit of States, Local Governments and Non-Profit Organizations."

21. Grantees and subgrantees will use their own procurement procedures which reflect applicable state and local laws and regulations.

22. Grantees and subgrantees will comply with their own contracting procedures or with the California Public Contract Code, whichever is more restrictive.

23. Grantees and subgrantees will maintain procedures to minimize the time elapsing between the award of funds and the disbursement of funds.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: Dennis Speer_____

Title: City Manager_____ Date: _____

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT: Approve A Resolution Of The Ridgecrest City Council Announcing Proclamations Prepared For The Month Of September

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

The Ridgecrest City Council receives requests for presentation of ceremonial proclamations for various events and observations. The resolution lists proclamations that have been processed and will be presented by mail.

1. Constitution Week – September 17-23, 2013

FISCAL IMPACT: None

None

Reviewed by Finance Director

ACTION REQUESTED:

Approve resolution recognizing the month of September proclamations

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Approve resolution and authorize City Clerk to mail proclamation to representatives.

Submitted by: Rachel J. Ford
(Rev.6/12/09)

Action Date: October 2, 2013

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RESOLUTION NO. 13-xx

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL
ANNOUNCING PROCLAMATIONS PREPARED FOR THE
MONTH OF SEPTEMBER 2013**

The Ridgecrest City Council receives requests for presentation of ceremonial proclamations for various event and observations. The following proclamations have been processed and will be presented:

Proclamation Titles

Constitution Week – September 17-23, 2013

APPROVED AND ADOPTED THIS 2nd day of October 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Daniel O. Clark, Mayor

ATTEST:

Rachel J. Ford, CMC
City Clerk

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***A Proclamation of
The City of Ridgecrest, California***

Constitution Week

WHEREAS: September 17, 2013, marks the two hundred twenty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

Now, therefore, be it proclaimed

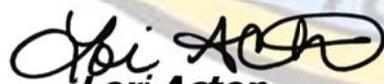
The City Council of the City of Ridgecrest does hereby proclaim the week of September 17 through 23 as Constitution Week AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Proclaimed this 2nd Day of October 2013


Daniel O Clark, Mayor


***Marshall 'Chip' Holloway
Mayor Pro Tem***


***James B. Sanders
Council Member***


***Lori Acton
Council Member***


***Steven P. Morgan
Council Member***

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of September 4, 2013

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Regular City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of September 4, 2013

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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MINUTES OF THE REGULAR MEETING OF THE RIDGECREST CITY COUNCIL

City Council Chambers
100 West California Avenue
Ridgecrest, California 93555

September 4, 2013
5:30 pm

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council. Meetings are recorded for the purpose of preparation of minutes.

CALL TO ORDER – 5:30 p.m.

CALL TO ORDER

ROLL CALL

Council Present: Mayor Daniel O. Clark; Mayor Pro-Tem Jason Patin; Vice-Mayor Marshall 'Chip' Holloway; Council Members James Sanders and Lori Acton

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; City; City Attorney and other staff

APPROVAL OF AGENDA

Motion To Approve Agenda (As Amended) Made By Council Member Holloway, Second By Council Member Acton. Motion Carried By Voice Vote Of 4 Ayes; 0 Nays; 0 Abstain; 0 Absent

CLOSED SESSION PUBLIC COMMENT

No public comment presented for closed session

CLOSED SESSION – 5:30 p.m.

GC54956.9 (B) Conference With Legal Counsel – Anticipated Litigation – Disclosure Of Potential Litigant Would Prejudice The City Of Ridgecrest

REGULAR SESSION – 6:00 p.m.

- Pledge Of Allegiance
- Invocation

CITY ATTORNEY REPORT

- Discussed potential litigation, no action taken

PUBLIC COMMENT at 6:10 pm

Dave Matthews

- New potholes on Caltrans roads due to digital 395 passage from Ridgecrest Blvd. and Las Flores Street.
- Updated council on designation progress of highway 178. Met with Inyo county supervisor, who is in favor of the project. Scheduled meeting the following day with Caltrans district. Also met with kern county supervisor and discussed.
- Plans on meeting with RACVB, Chamber of commerce, and state representatives. Asked to meet with city manager to discuss approach.
- Mentioned Lori Acton.

Tom Wiknich

- Asked if planning commission was investigating charter city.
 - Dennis Speer responded
- Asked if report of applicant for council would be forthcoming.
- Discussion of charter city and newspaper article.
- References to league of California cities tool kit for charter cities.
 - Mayor Clark stated benefits to charter cities such as prevailing wage. Commented that accusations made in the press were inaccurate.

Jerry Taylor

- 1000 flags parade this weekend announced this Saturday at 9am.
- Candlelight vigil at 7:30pm at freedom park gazebo
- 5am Saturday is set up and tear down on September 14.

Paul Vanderwerf

- Discussed amount of turnover past few years and desire for things to go well and move forward regardless of charter city of general law city.
- Spoke on frustration and understanding from associations due to lack of communication with city.
- Spoke on personal efforts to engage with council and find solutions.
- Encouraged council to look at processes and not personalities.
- Commented on process used to consider charter city.

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Mike Neel

- Spoke on municipal code regarding city manager and council instructions in relation to charter city research.
- Spoke on opposition to parks assessment district and need to bring before full council.
- Spoke on Mrs. Acton's experience at the DUI checkpoint and intent to publish informational data for public awareness.

Troy Frazier

- Suggested City owning their own electrical power plant
- Included visual drawings and costs.
- Working on patent for engine design that creates energy with small footprint.
- Requesting Council and staff to review his designs.

Renee Westalusk

- Asked council about options to prevent closure of Staples and if other comparable businesses can replace the store.
- Spoke on letter writing campaign
- Asked how community can help with UAS project.

Dave Matthews

- Shares concerns about Staples closure.
- Spoke with Jim McRea about the issue.

Closed Public Comment At 6:41p.m.

PRESENTATIONS

1. Employee of the Month – August

Clark

- Council presented Employee Of The Month award to Karen Harker for the month of August.

2. Employee Service Awards

Clark

- Council presented five year service award for Officer Edward Hamilton.

3. Eileen Shibley Will Give A Presentation To Council Updating The Unmanned Aircraft Systems (UAS) Project Speer

- Eileen Shibley gave PowerPoint presentation to Council updating the Unmanned Aircraft Systems project. *(Copy Available In The City Clerk's Office)*
- Announced UAS family day at Inyokern Airport on November 16 from 9am-3pm. Open to the public at no cost with exception of food purchases.
- Website [www://caluas.com](http://caluas.com) available for public viewing.
- Facebook page at CalUAS
- Spoke on UAS laboratory renovations.
- Lori Acton requested proclamation for November 16. Council concurred.
- Chip Holloway thanked Eileen and airport board for the vision and effort being put into this project.
- Mayor Clark praised and thanked Eileen for her work on the project.
- Jim Sanders thanked Eileen and board for their efforts.
- Clarified funding sources as public or private.
- Eileen responded there is a combination of funding. Noted have not received funding from the state unlike competitors who have received millions from state. Some federal funding anticipated if awarded the project and business private funding will be a large part of the project.
- Eileen referenced local projects for the area which will use the UAS systems such as videos and marketing, search and rescue missions, agriculture survey of water lines, infestations, water saturation, crop spraying. UAS can be used to survey power lines, wildlife inventory.
- Jim Sanders spoke on the additional economic revenue for the community to stabilize the economy.

Public Comments

Dave Matthews

- Spoke on need to diversify economy in the community.
- Commented that infrared drones were used on the Rim Fire.
- Spoke on grandson's construction of flying wing.
- Asked for contact information of Berkley graduates.

CONSENT CALENDAR

- 4. Adopt A Resolution Of The City Of Ridgecrest Successor Redevelopment Agency Approving The Recognized Obligation Payment Schedule (ROPS) 13-14B Parsons**

5. Adopt A Resolution Of The City Of Ridgecrest Successor Redevelopment Agency Approving The Selection Of A Consultant To Provide Professional Services For The Development And Implementation Of The Successor Agency's Property Management Plan Parsons
6. Adopt A Resolution Of The Ridgecrest City Council Accepting An Offer Of Dedication From Boydston Construction Company, Inc. For APN 477-090-05, In The City Of Ridgecrest, County Of Kern, State Of California And Authorizing The Mayor To Sign The Right Of Way Agreement, Certificate Of Acceptance And Approve An Allocation Of \$23,000 For Fee Interest In The Dedicated Portion Of The Property Speer
7. Adopt A Resolution Of The Ridgecrest City Council Accepting Offer Of Dedication From Bernice B. Pooley for APN 477-020-01, In The City Of Ridgecrest, County Of Kern, State Of California And Authorizing The Mayor To Sign The Right of Way Agreement And The Certificate Of Acceptance Speer
8. Adopt A Resolution Of The Ridgecrest City Council Accepting An Offer Of Dedication From Betty Jean Shoemaker for APN 477-090-02, In The City Of Ridgecrest, County Of Kern, State Of California And Authorizing The Mayor To Sign The Right of Way Agreement And The Certificate Of Acceptance Speer
9. Adopt A Resolution Of The Ridgecrest City Council Accepting Grant of Easements and Irrevocable Offers Of Dedication From Dollar General (DG) Ridgecrest, CA-1, LLC, for APN's 420-020-09, 15 & 22, (Easements A, B & C) In The City Of Ridgecrest, County Of Kern, State Of California And Authorizing The Mayor To Sign The Certificate Of Acceptance and Authorizing the City Clerk to Record the Document Speer
10. Adopt A Resolution Of The Ridgecrest City Council Vacating A Portion Of Sewer Easement From Parcel 3 Of Parcel Map 7716, In The City Of Ridgecrest, County Of Kern, State Of California And Authorizing The Mayor To Sign The Quitclaim And Vacation Deed And Authorizing The City Clerk To Record The Documents Speer
11. Adopt A Resolution Of The City Council Of The City Of Ridgecrest Authorizing The City Manager To Sign A Deferred Improvement Agreement For 100 East Las Flores Avenue Street Improvements For The Maturango Museum Speer
12. Adopt A Resolution Of The Ridgecrest City Council Authorizing A Letter Of Opposition To SB 594 (Hill) And Authorizing The Mayor To Sign The Letter Holloway

13. Adopt A Resolution Of The City Council Of The City Of Ridgecrest Eliminating Standing Committees And Reaffirming City's Ability To Form Ad Hoc Committees Ford

14. Adopt A Resolution Of The Ridgecrest City Council Announcing Proclamations Prepared For The Month Of August 2013 Ford

15. Approval Of Draft Minutes Of The Regular Council Meeting Dated August 21, 2013 Ford

Items Pulled from Consent Calendar

- No's 4, 12, and 13,

Motion To Approve Consent Calendar As Amended Made By Council Member Sanders, Second By Council Member Holloway. Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; 0 Absent.

Item 4 discussion

Mike Neel

- Requested clarification of line item 17, wastewater loan to business park
 - Gary Parsons responded the loan was made between two city entities so cannot be allowed on payment list until other obligations are paid.
- Requested clarification of solar park loan
 - Gary Parsons responded with same regulatory requirements as item 17.
- Asked if all items on list have been accepted.
 - Gary Parsons responded all items with exception of last item has been accepted.
- Clarification of bond obligations. Made statement of the bond list which was never discussed or approved in full council. Staff put in as a placeholder and has stayed.

Motion To Approve Item No. 4 Made By Council Member Acton, Second By Council Member Holloway. Motion Carried By Voice Vote Of 4 Ayes, 0 Noes, 0 Abstain, And 0 Absent.

Item 12 discussion

Chip Holloway

- Pulled item as problem has been solved. Asked city manager and attorney to come back with mechanism to resolve time sensitive items such as this.

No motion was made or seconded therefore Item did not pass.

Item 13 discussion

Lori Acton

- Confused about setting up ad hoc committees. Suggested moving ad hoc reference to later item.

Mayor Clark

- Suggested removing all references to ad hoc committees from resolution

Ron Porter

- Clarified Mayor's suggestion

Paul Vanderwerf

- Commented on the importance of issues that committees discuss.
- Spoke on the general plan for parks.
- Asked for better plan to address parks general plan issues.

Mike Neel

- Commented on lack of understanding why council is eliminating committees.
- Stated elimination of standing committees was unnecessary

Mayor Clark

- Requested the ACTION committee remain a standing committee
 - Ron Strand – responded to council questions pertaining to the ACTION committee, gangs, and school involvement.

Motion To Approve Resolution As Amended Made By Council Member Acton, Second By Council Member Holloway. Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; And 0 Absent.

DISCUSSION AND OTHER ACTION ITEMS

16. Discuss And Adopt A Resolution Establishing Ad Hoc Committees For Identified Projects Clark

Mayor Clark

- Presented staff report supporting ad hoc committees for projects which are already under discussion at the committee level.

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Lori Acton

- Part of reason in eliminating standing committees was to allow discussion of these projects at Council.
- Feel none of the projects listed qualify for ad hoc.
- Willing to discuss projects in full council.
- Need to formulate how Council will be receiving the information prior to council discussions.

Mayor Clark

- Respectfully submit the research areas to ad hoc.

Lori Acton

- Have to get the information to Council
 - Dennis Speer understood direction to staff included comprehensive newsletter and will revive the newsletter which will provide the information and additionally staff will be working with IT to have lists and projects updates posted to the website. Newsletter will also be posted publicly on website.

Jim Sanders

- Agrees the issues listed are not appropriate for ad hoc with exception of research for parks assessment district.

Chip Holloway

- Wanted ad hoc decisions to be staff driven.
- Council goal is not to run the City. Only give recommendation and direction to bring recommendations to Council.
- Reviewed list of projects.
- Spoke on strategic plan session and last plan was not accomplished due to lack of staffing.
- Prerequisite for ad hoc is if Council cannot solve issue in public and staff had project that will require large amount of research before bringing to Council for discussion.

Public comment

Ron Porter

- Spoke on specifics of the process of creating ad hoc not outlined in the resolution.
- Commented on local talent and research. Exemplified wastewater treatment facility and potential research such as what type of plant is needed.
- Ad hoc is less formal manner of looking for ideas and information
- Need to decide what we want to do and how are we going to do it.

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Ron Porter *(continued)*

- Objects to resolution. Asked for more definitive manner with defined tasks and short time frame.
- Get community involved. How are members to be appointed etc.

Steve Morgan

- Provided handout regarding ad hoc committees.
- Suggested empowering staff to create ad hoc committees with some exceptions.
- Staff know how much time they have and can move forward with getting the information and bringing it to council
- Suggested tabling this item and have staff return with a suggested process for establishing committee which also give staff the power to recommend members based on needs of the committee.
- Gave example of language that could be used to establish ad hoc committee process. *(Handout Available In City Clerk's Office)*
- Doesn't prevent council from creating ad hoc, but empowers staff for items.

Stan Rajtora

- Spoke on discussion of modifying building code to help developers get construction completed.
- Suggests this as subject for ad hoc committee to be completed as soon as possible.
- Asked council to do something to get code changed to help contractors do their jobs.
 - Mayor Clark – noted that ad hoc from planning commission is working on amending the code.

Paul Vanderwerf

- Suggested more volunteers and community participation.
- Compared ad hoc to measure 'I' committee.
- Commented on value realized when community members volunteer and get involved.
- Spoke on local groups and offers presented to parks and recreation to help.
- Commented on frustration expressed by individuals who have been unable to get involved.
- Volunteered to be a part of ad hoc committees.

Dave Matthews

- Standing committees had minutes, which is important for both the committee and the public.
- Need to keep track of what happens at the meetings.

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Tom Wiknich

- Still waiting for a sign ordinance.
- Referenced conversation with former city manager Harvey rose which indicated that project priorities change after each meeting and then things fall thru the cracks.
- When items get to council they may get into the conclusion status and move forward.

Mike Neel

- Agreed with Mrs. Acton's opening statements
- Let staff do their jobs and bring to council for public comments.
- Emphasized that parks assessment district needs to be at council level completely
- Agreed with tabling item and think about it before bringing back.
- Agreed that most items listed are more for standing committees.
- Referenced attorney general definition of ad hoc which requires specific project for specific time.

Jim Sanders

- Liked Mr. Porter's comments and agreed with the need to define process for doing ad hoc committees which has been discussed but fine details have not been decided.
- Requested discussion items to outline what council wants for ad hoc committees such as who serves, who appoints, how called.
- Asked about capability of forming ad hoc during open discussion

Chip Holloway

- Agree with Mr. Morgan's suggestion of having ad hoc committee's staff driven.
- Before committee is actually established council will have input.

Lori Acton

- Agree with council comments
- Should be staff driven. Council is here to lead, not to manage
- Strategic planning session helps set goals and then staff knows which direction to go.
- Staff will give reports to council.
- Don't think we can lock in number of persons but do have guidelines.
- Need to discuss at next council meeting and not pass this resolution.

Jim Sanders

- Agree with broad outline.

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Mayor Clark

- Agree with comments and love idea of tabling this item and having city manager put together outline of ad hoc committees that includes empowering staff.
- Like idea of emergency ad hoc thru city manager if needed.
- Appreciate all comments and table the issue requesting Mr. Speer to put together plan from staff point of view.
- Like the idea of minutes.

No motion was made or seconded.

COMMITTEE REPORTS

Veterans Advisory Committee

Members: Daniel Clark

Meetings: 1st and 3rd Monday of the Month At 6:00 p.m., Council Conference Room

Next Meeting: To Be Announced

- Dan Clark – announced next meeting and veteran’s stand down on the 27th.

Ridgecrest Area Convention And Visitors Bureau (RACVB)

Members: Lori Acton, Chip Holloway

Meetings: 1st Wednesday Of The Month, 8:00 A.M.

Next Meeting: at time and location to be announced

- Doug Lueck presented directors report. *(Copy Available In The City Clerk’s Office)*

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

- None

CITY MANAGER REPORT

Dennis Speer

- Update of concession stand fire
- Staff has received no confirmation of Staples closure so need clarity for letter to Staples (i.e. is letter a support for remaining in community or other)
 - Jim Sanders – hate seeing a business go away in Ridgecrest however, not sure of government stance because of free market economy. Fine with letter of support but not sure there is more we could do.
 - Lori Acton – only Staples in Kern County. Don’t like ordering online and in our case would like to take steps to encourage them to stay in the community. Have looked at alternatives such as smaller space. Need to reach out to try and keep them here.

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- Chip Holloway – in free market society can't pick winners and losers. When we rally for a competitor, what kind of service are we doing for the other local businesses? Asked for official statement from corporation as to why they are leaving but concerned about taking sides. Don't think we want to go down that path, we are to provide the environment for them to operate in.
- Dan Clark – disagree with colleagues. We recruit businesses to come to our community for a number of reasons and would like to see a similar stance or offer to try and keep the business to stay. If we can keep them here by the economic development persons offering a deal then would support it. Proactive or supportive, what is the council's preference.
- Lori – proactive for any business
- Jim Sanders – must do without fail for every business or support no letter at all.
- Chip Holloway – regret they are leaving but don't have the money to offer incentives. Economic development goes out to attract businesses that fulfill a need.
- Mayor Clark – suggest city manager work with economic development to try and keep in the community.
- Lori Acton – would be willing to do something to keep them here. We are supposed to help them same with any other business. Write a letter offering help.
- Chip Holloway – agree with positive letter but not waste staff time beyond that.
- Schedule for strategic planning session, October 2 is fine but teen court meets here so September 30 is out. Scheduled meeting for October 1 in the council chambers are available at 5:30 pm.

MAYOR AND COUNCIL COMMENTS

Lori Acton

- Asked for clarification of process for nomination process for Council.
 - Dennis Speer - As long as approach is identified and clear publicly in staff report then procedure followed.
 - Chip Holloway – submit 2 names to city clerk. Expect to personally interview nominees before the meeting. Vote secret ballot then public interview if there is a tie.
 - Dan Clark – in past a tie was discussed in the back. If a tie this time asked how this council wanted to do with it.
 - Dennis Speer – will check with city attorney on legality for closed session.
 - Jim Sanders – publicly review nominees.
 - Dan Clark – top 3 or 4 candidates have timed speech to sell themselves to council.
 - Lori Acton – like closed voting, narrowing down to top 3 and then public interview for those individuals.

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- Chip Holloway – don't have problem with speech then question period before next vote.
- Monster trucks this weekend and lions doing the cooking
- Booths for 50th anniversary available

Jim Sanders

- Clarified that city manager will create process in staff report
- Feel strongly that holding fast to free market principles is the best. Is the best economic system and regardless of what business is being discussed can't fail that system.
- Thanked applicants and several will be considered and looking forward to reading applications and getting to know them.

Chip Holloway

- Thanked everyone for the applications, surprised by some of the applications present and some that were not.

Dan Clark

- Encouraged public to participate in the 1000 flags and remembrance of 9/11
- Rear Admiral Mike Moran is Grand Marshall for parade.
- Application forms available for the 50th anniversary parade and Kathy Armstrong is assisting with parade applications.
- If you watch the parade, you will see Officer Myers flying around.
- Ridge project cleanup on Sunday September 8 at 7:30
- Thanked individuals who submitted applications to volunteer to sit on the council. Invited applicants to get to know the council and council will be contacting them as well.
- Commented on charter city v. general law city. Item pulled and will be brought back to full council as discussion item once new council member has been selected.

ADJOURNMENT at 9:07pm

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/HOUSING
AUTHORITY/FINANCING AUTHORITY AGENDA ITEM**

SUBJECT:

Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of September 10, 2013

PRESENTED BY:

Rachel J. Ford, City Clerk

SUMMARY:

Draft Minutes of the Special City Council/Successor Redevelopment Agency/Housing Authority/Financing Authority Meeting of September 10, 2013

FISCAL IMPACT:

None

Reviewed by Finance Director:

ACTION REQUESTED:

Approve minutes

CITY MANAGER 'S RECOMMENDATION:

Action as requested: Approve Draft Minutes

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**MINUTES OF THE SPECIAL MEETING OF THE
RIDGECREST CITY COUNCIL
SUCCESSOR REDEVELOPMENT AGENCY/
FINANCING AUTHORITY/HOUSING AUTHORITY**

**City Council Chambers
100 West California Avenue
Ridgecrest, California 93555**

**September 10, 2013
5:30 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by City Council/Redevelopment Agency. Meetings are recorded solely for the purpose of preparation of minutes.

CALL TO ORDER

ROLL CALL

Council Present: Mayor Daniel O. Clark; Vice-Mayor Marshall 'Chip' Holloway; Council Member James Sanders; Council Member Lori Acton

Staff Present: City Manager Dennis Speer; City Clerk Rachel J. Ford; City Attorney Keith Lemieux; and other staff

APPROVAL OF AGENDA

Motion To Approve Agenda Made By Council Member Holloway, Second By Council Member Sanders. Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; 0 Absent.

SPECIAL SESSION – 5:30 p.m.

- Pledge Of Allegiance – Scott Garver
- Invocation

PUBLIC COMMENT

No comments presented by the public

DISCUSSION AND OTHER ACTION ITEMS

1. **Approve By Minute Motion A Letter Of Support From The City Of Ridgecrest City Council To Staples And Authorize The Mayor To Sign The Letter** Parsons

Gary Parsons

- Presented staff report

Chip Holloway

- Requested letter read to the public
 - Gary Parsons complied

No council adjustments were made to the letter.

Lori Acton

- Notified council of local letter campaign

Public Comment

Tom Wiknich

- Suggested adding statement pertaining to out of town shoppers coming to Ridgecrest.

Christina Witt

- Hospital relies heavily on Staples for IT components.
- Suggested many local businesses are internet connected and may face the same situation.

Motion To Approve A Letter To Staples And Authorize The Mayor To Sign The Letter Was Made By Council Member Holloway, Second By Council Member Acton. Motion Carried By Voice Vote Of 4 Ayes; 0 Noes; 0 Abstain; And 0 Absent.

2. **Discussion, Interviews, Nomination, And Voting For A Candidate To Fill A Vacant Council Member Seat And Adoption Of A Resolution Of The City Council Of The City Of Ridgecrest Appointing New City Council Member For Vacant Seat** Speer

Dennis Speer

- Presented staff report

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Keith Lemieux

- Reviewed vacancy and process for selecting or appointing a candidate to fill the vacancy.
- Reviewed suggested process for interviewing and appointing council member from the applications received.

Dan Clark

- Referenced the process designed by discussion with City Attorney, City Manager and City Clerk.
- Read outline of process.

Council Applicant Comments

Matthew Baudhein

- Spoke on history in Ridgecrest 15 years
- Will put forth 150% to council
- Spoke on loyalty, tactfulness, unselfishness, courage, knowledge, ability, judgment, commitment, endurance, enthusiasm, decisiveness, dedication, initiative, integrity.
- Wants city to thrive, grow and be safe and secure
- Wants to see economic diversity and balance of reliance on businesses
- Interests of city and citizens.

Nellavan Jeglum

- Long term citizen, gave history of activities and memberships including chamber of commerce, exchange club
- Strong background in surveying and ordinances
- Levelheaded, honest, decisions that are best for community and not personal feelings.
- Would like to serve the community

Steve Morgan

- 27 year resident and involved in city government for over 18 years
- Lions club, knights of Columbus, Ridgecrest fireworks show, dedicated to this community
- Knowledge and skill to enter 14 month term ready to work
- Intimate knowledge of state and ERAF, budget, community, and represents the public view
- Thanked council for opportunity.

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Michael Mower

- BA in business management
- Local banker and small business owner
- General contractor
- Planning commissioner 4 years and council for 8
- Hospital board
- Love of city and willingness to serve
- Team worker

Michael Peterson

- Citizen 7 years as aerospace engineer
- Master's degree, can drill down to details of situations but able to see the big picture
- Measure 'L' committee member
- Easier to spend time with family but need to get up off the bench and not complain from the sidelines
- Want to be a part of the solution and make Ridgecrest the best place to live.

Carter Pope

- 10 years in banking and familiar with budget
- Leadership/management roles
- MBA in business management and certified in human resources
- Write in candidate for city council
- Former planning commissioner
- Volunteer worker for local sports including coach for Burroughs high school

Wade Tallman

- Former naval aviator and resident of Ridgecrest since 2003
- Believe in areas to support
- Believes community should step up and help
- Community service with museum board, rotary board and others
- Scholarships to youth, community dinner, finished welcome to Ridgecrest sign
- Local Harley group and charities
- Participating and not sitting on sidelines
- Years of management both military and civilian
- Things change and need to adapt and change past incorrect decisions
- Long-term planning, growth issues and road issues to balance into the budget
- Harder economic times, not expert
- Watch, read, discussed past 8 years
- Familiar with various studies

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Jerry Taylor

- 50 year resident
- Want to return city to fiscal stability and get the most of tax payers' dollars
- Maximize police services
- Government operate in transparent manner
- Proven advocate for responsibility
- Member of programs that Foster patriotism, youth, and arts
- Current career in charge of large military budgets
- Mentioned relationships with state senators and representatives

Henry Wilson

- Moved to Ridgecrest 15 years ago
- Pact organization for 12 years with 10,000 hours
- Believe working to foster better relationship including tourism board
- Commented on interaction with tourists from other countries
- Experienced with UAV programs
- A ground oriented person ready to foster better relationship between council and community
- Willing to serve.

Christina Witt

- Lived in Ridgecrest entire life
- Stay at home mom until recently and currently working at hospital IT
- Spoke on diplomacy skills and single income budget
- Family of 5 and understands prioritizing money and working with different personalities
- Bachelors in business systems and masters in cyber security and familiar with law
- Kiwanis and phi beta kappa, promotes transparency in city government
- Provides website and forum for honest exchange
- 2010 candidate for council
- Is tired of hearing complaints and wants to solve problems.

Dale Howard

- High school education from Burroughs
- Business in construction and lumber years
- Resident since 1945
- Read dissertation written by Mr. Howard about council needing hard stone to keep them honest
- Help and guidance from the perspective of the common man
- Experience to know and recognize how to achieve the goals
- Diverse advice on the council will prevent having one voice with absolute power.
- Believe not having government experience but has the know-how.

Council members submitted 2 names each to City Clerk who read the names publicly.

Nominees are as follows:

- Mayor Daniel Clark nominated Steven Morgan and Wade Tallman
- Mayor Pro Tempore Marshall 'Chip' Holloway nominated Steven Morgan and Carter Pope
- Council Member Jim Sanders nominated Matthew Baudhein and Michael Mower
- Council Member Lori Acton nominated Matthew Baudhein and Steven Morgan

Nominee Comments and Council Questions

Steve Morgan

- Reviewed memberships on various agencies and community involvement throughout the years in addition to the experience on both planning commission and council
- Serves with integrity and researches all issues to the fullest
- Public does not have to wonder where he stands.
- Always provided information to the public and made every opportunity to discuss issues with citizens
- Air traffic controller for the Navy
- Believes city must continue close watch of state situation and budget. Redevelopment and ERAF hurt this community
- If appointed would be responsible to continue with situation
- Economic development and CalUAS is a way to diversify this economy. Believe Ridgecrest has opportunity to be successful with economic diversity
- City staff is interested in article that listed surveying by UAS as low cost opportunity
- Spoke on participation in the business park
- Grant opportunities available for Ridgecrest including the baseball tomorrow fund which offers funding for baseball and softball programs. Read grant information
- Spoke on involvement with obtaining funding from kern county to fund the west Ridgecrest Blvd. project
- Cautioned council that Kern COG staff created a phased project and the need to stay on top of the funding for each portion.
- Upcoming Strategic planning session to decide 3-5 main efforts for staff and stay focused is important. Outlined benefits of having a strategic plan
- Suggested allowing staff to set up the Ad Hoc committees

Jim Sanders

- Asked what Mr. Morgan would change in the budget process
 - Numerous ways to get information to public in an understandable manner
 - Rachelle did wonderful job and plan to meet with her next week.

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Jim Sanders *(continued)*

- In budget process everything discussed at higher level and not in fine detail. Previous council did this process which took 5 days and council still accused of hiding things.
- Evolution of the recent budget process was observed. Reviewed past budget hearings
- Suggested chart of accounts update

Chip Holloway

- Mentioned concern for 'baggage' and moving backwards
 - Give personal word to be a kinder, gentler council person.
 - Tends to wear emotions on sleeve and when unjustly attacked, reacts
 - Vows to not do this during the 14 month time frame
 - Example, early 2000's discussion between council and hotels going to England to discuss better working relationship with military. Many negative articles and cartoons about council.
 - Met with European components and gave presentations to Royal Air Force about housing, flights privileges, etc.
 - The social interaction has meant 10's of 1000's of dollars to this community in per diem and sales.
 - Decisions made on council that don't work out citizens blame them for and is a part of being a council member.
 - Need to be more up front with public about what is coming, example Cal Green regulations with standards of what is allowed in building codes. Beginning January 2014 a home improvement, inspector will require water closets that flush less than 1.28 gallons.
 - Suggested letting public know.

Matthew Baudhein

- Appreciate Mr. Morgan's experience
- Cannot compete with this experience but has a desire to see this community grow
- Youth sports and activities are needed for teenagers and tweenagers. Would like to explore how to fit these into the budget
- Concerned about getting the streets repaired and understands that without money cannot make the repairs. Wants to fix the budget, abide by the budget, plan for emergencies, and then find a way to enhance the budget.
- Has not been involved to the extent as Mr. Morgan but is a concerned citizen and wants to be involved.
- Concerned about security in the community. Has noticed a change in times that now requires locking doors and cars and security property. Amazed at how many people are walking on the streets at 4:30am. Police do a great job and has concerns about the future.

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Matthew Baudhein *(continued)*

- No issue with the parks, family enjoys the park facilities but they are on the decline and want to try to figure out a way to find the means to fix the parks. Suggested volunteers and community cleanup projects to fix the parks.
- Understand how a budget works. 21 years in the marine corps worked a wide variety of jobs. Tends to pick up the ball when someone else drops it. Worked on converting a \$3 million budget to a \$5 million budget successfully. Council owes it to citizens to be good stewards of the budget.
- No previous experience in city government, but not afraid of work and thrives under pressure. Fixes and finishes projects. Meets deadlines.
- Enlisted marine for 21 years. Learned tact and led between 150 and 250 troops at any given time.
- If given the opportunity get to grow from the ground up. Quick learner, clean slate with no baggage. Ready to work. No platform and likes both sides of party lines.

Lori Acton

- Asked if willing to learn and work hard.
 - absolutely

Chip Holloway

- Can't compete and need a good steward. Based on that would you be comfortable with Mr. Morgan
 - Believe Mr. Morgan has a wealth of knowledge about how the city operates, but new is good. Time for someone new.

Dan Clark

- Asked for philosophy of governance. Community asking for one thing and staff requesting a different path
 - Believe good governance is being able to tell someone to 'go to hell' and have them thank you. Not going to please everyone and understands this. Fiscally and legally may not have it one way. Bound by geographic, fiscal, and legal limitations. Being able to explain why something was done a particular way but trying to sell the benefits may help them understand better.

Jim Sanders

- Asked about the most difficult decision made during military career.
 - Referenced a selection board for Warrant Officer. Senior board member asked if officers were managers or leaders. Ground officers are leaders who understand every function of every marine so he can teach them. Aviation officers are managers and administrative. To fellow officers they are leaders, they teach junior pilots. After all interviews were completed, was told that he answered the question wrong. However was not afraid to state his point of view and his perception of leadership.

Jim Sanders *(continued)*

- If appointed, how would you view your opinion versus public and how are you swayed.
 - If public is demanding he sway one way, how will it affect the decision. 21 years in Marine Corps solicited public opinions. Don't know everything, just know who to ask. Some opinions may seem off but in reality could be the best ideas. No preconceived opinions and open to new ideas.

Wade Tallman

- Appreciate the time. Alone and unafraid to take on the position and do what is right.
- Does not have council experience but a wide range of experience doing many different things throughout career.
- Lives by integrity. Basis of personal decisions is to take the logical approach. Get the right information and make the best possible decision.
- Believes in being transparent.
- Spoke on the 2% of citizens who come to council and express opinion and need to get the other 98% of citizen's opinions when making decisions.
- Understands the need to have a balanced budget.
- Spoke on big picture perspective. Not a yes man and will bring different opinions up to see that all ideas are considered before decisions are made.
- Spoke on community involvement and desire to understand different facets of the community whether he personally likes the activity or not.

Chip Holloway

- Split in the community that councils of the past have been rubber stamp for the navy. Exemplified ACUZ. How will candidate combat that perception?
 - Navy is huge part of the town and ensuring their survivability is critical for the city, but rubber stamp is the wrong approach. Spoke on aviation experience. Long term planners don't think about some of the issues. Have to look at all the pieces; Navy took a hard stance on ACUZ. Modifications can be made. New programs will require new approaches. Not a hard line Navy person and interested in bringing in new businesses. Council should work together with Navy to make it work.

Jim Sanders

- Will be forced to balance your principles and the public's desires. Where will you find that balance?
 - First need to make sure that what is being said in the council meetings is really the opinion or voice of the entire city. Suggested public forums and events to talk to citizens who may not attend the meetings. Take the input and look at the historical perspective and what is involved then look futuristically down the road. Also look at what is available with budget. If I truly believe that the thought process is outside the majority of the city then would support the majority opinion.

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Michael Mower

- Logical mind, capable of clear decisions and adapt to changes.
- Related previous council experience including 7 years of a balanced budget and almost \$13 million in the bank.
- Circumstances are different today and council will need to make difficult decisions.
- Hardest thing ever done is firing or laying-off people.
- Admires Steve Morgan for his service. Has discussed his baggage and don't have a problem with it.
- Council has been tarnished by the articles in the paper. Council needs to be concerned about perception.
- I will make decisions that I feel is best for the city but will not make a decision that goes against personal morals
- Want to see the community grow and prosper.

Chip Holloway

- What was the biggest issue from previous council service?
 - Proposed prison issue which was very controversial.
 - Many misconceptions made by the public resulting in the project being turned down.
 - Was instrumental in implementing the redevelopment agency.
- Commented on research of the redevelopment agency. Perception in community is that nobody really understands redevelopment.
 - Commented on 50 member citizens committee that developed city hall.
 - Admire Gary Charlon for volunteer effort on the medians.

Jim Sanders

- Regarding transparency, from current perspective, what should city do to create greater transparency
 - Spoke on election as a result of recall due to non-transparency. Have to make every effort to be transparent. Accusations were made even though council put things in the newspaper and on radio.
 - spoke on hard decisions at the hospital and monthly newsletter

Lori Acton

- Transparency and technology are married to each other. How do you see the role of council in getting the transparency to the social media?
 - Been accused of being computer illiterate but believe city has a responsibility to use any method possible.
- Do you see a distinction between Mayor and council member
 - No. Mayor is only different in that he chairs the meeting. Still counts as one vote.

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Jim Sanders

- If appointed, would you run for the next term?
 - That is a decision that would have to be made later. Once involved in projects may feel the need to continue.

Carter Pope

- Gave history of family relationship and children
- Commitment to community demonstrated by time on planning commission
- Involved in youth sports programs and community involvement
- Effective member of council needs experience in various areas besides government. Need budget, personal relationships, assessing complex issues, open-minded, understanding there are other views and opinions, and council obligation is to do what is best for Ridgecrest regardless of personal opinion.
- Thanked council for their time and trust them to make the best decision.

Chip Holloway

- Seems to be a division in community between quality of life and infrastructure. Internet, newspaper, radio available for transparency. What new method could you bring to the council to promote transparency?
 - Related experience when running for state senate. Be honest, open, and help people understand the direction council is headed.
 - Listens to what people say and then utilize that information to help them understand what the issue is.
 - Understand that cannot make everybody happy but cannot be an effective leader by standing on the fence.

Jim Sanders

- Asked what principles lead to good government
 - A high ethical standard leads to good government. What is right or wrong needs to be considered.

Dan Clark

- Vision for Ridgecrest in two years
 - Takes pride in quality of life. Public safety, ensuring citizens can stay in town, spend their money, and truly enjoy their lives in the community.
 - City's job is to ensure youth take the right path.

Public Comment at 7:51pm

Mike Neel

- Read a passage from the bible referencing pride and being well-advised.
- Listed RDA money circle as unrepresented tax expenditures which brought in low income housing and increased crime.
- Spoke on long-term involvement and grants
- Spoke on city's providing what families should be providing

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Mike Neel *(continued)*

- Spoke on properly executed governance providing affordable enhancing laws that foster free enterprise.

Christina Witt

- Regarding transparency and asked which council members contacted which candidates.
- As an applicant did not have a chat with any council member.

Robert Eierman

- Many questions about transparency and just blew another opportunity to be transparent. Won't respond to questions from citizens.
- All four council members have expressed desire to do what the public wants. Most said they would prefer an election. Encouraged past election results as what the public desired. Referred to incumbents not being re-elected and stated public does not want past council members on the council.

Harris Brokke

- Think generalities are not very useful and asked council to go out and get other opinions.
- Spoke in support of the RDA
- Encouraged council to listen to the 100%

Ron Porter

- Supported Mr. Tallman, Mr. Mower, and Mr. Baudhein.
- Understand mayor wants polite comments. Has not found Mr. Morgan to be an honorable man. Stated has not treated Mr. Porter honorably.
- Commented on Mr. Morgan not stating he would object to State inspections of homes.
- Wants council members who are not willing to roll over to the bully state.

Dave Matthews.

- Qualified selection. The 5 chosen are all good people
- Doing service to the community by stepping up.
- Several candidates did not make the list and would have put a couple of those on it.
- Personal experience the past few decades is should put Mr. Morgan back on council because he has experience and energy. Already ahead of the curve with programs such as baseball tomorrow.
- Is an avid dodger fan and has heard of them supporting various groups and encouraged with possibility of them assisting with new fields.
- Rights are being taken away from us and will object to the state's interference.
- Certain roofing keeps utilities down but cuts out radio waves.

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Scott Garver

- 5 viable candidates and would not get agreement by some members of public regardless of what council does.
- There is value in new blood. Praised council members Sanders and Acton
- Spoke on recent meetings of the candidates
- If looking at the trend in the will of the voters the incumbents were not re-elected. Also included elected Mayor for 2 years and term limits. Voters have suggested new blood is the way to go.
- While Mr. Morgan has experience and has shown dedication to the community, the 4 council are acting in the stead of the 10,000 voters.

William Howard

- Of the 5 finalist, there are 4 new blood candidates.
- Pleased to hear what they have to say and how they said it.

Closed public comment at 8:07p.m.

Chip Holloway

- Did contact candidates that I was least familiar with.

Dan Clark

- Contacted 7 persons and did not interview persons that I would not nominate. Did not wish to create false hope.

Jim Sanders

- Similar to Chip, contacted persons that I did not know and opinion was changed. Already knew some of the candidates.

Council voted for one nominee and presented to City Clerk who read the votes publicly.

Vote count was in favor of Steven P. Morgan as follows:

- Mayor Dan Clark voted for Steven Morgan
- Mayor Prop Tempore Marshall 'Chip' Holloway voted for Steven Morgan
- Council Member Jim Sanders voted for Matthew Baudhein
- Council Member Lori Acton voted for Steven Morgan

City Clerk administered the oath of office to Steven P. Morgan

MAYOR AND COUNCIL COMMENTS

Steve Morgan

- Promise to do my best.
- Comments already made about the appointment being fixed. Sorry certain people feel this way.
- Promise to serve to the best of my ability.
- Will tender resignation on planning commission and there are some outstanding candidates to fill that vacancy.

Lori Acton

- Welcome Steve.
- Called a lot of people and the one thing that struck me most is only have 14 months for this position and a lot of things need to be done
- Fully feel the right choice has been made.
- Needed the experience.
- To colleagues, mouth gets the better of me and I apologize and will try to do better in the future.
- Want public to see this council begin to work together.

Jim Sanders

- Thanked everyone who applied. Showed a good sign of dedication
- Welcomed Mr. Morgan

Chip Holloway

- Welcomed Mr. Morgan, have had our share of knock down drag outs and contrary to some opinions, feel the city will benefit greatly from your experience.
- Other candidates, am very impressed with how the candidates held up under this intimidating process. Would have been comfortable with any of the candidates
- Encouraged candidates to not give up.
- Council is facing fiscal stability. Many projects underway.
- Gave credit to Col. Aaron Hakimi for his work on the Ridgecrest Blvd. project
- Spoke on preserving Measure 'L'
- An appeaser is someone who keeps feeding an alligator hoping it will eat them last. Tired of trying to appease some of the people who attend council meetings.
- Confident and proud of the decision.

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Dan Clark

- Did not know who to vote for at beginning of meeting. Leaned toward new blood because wanted Steven to stay on planning commission and lead with codification of the code.
- Changed mind based on everything shared.
- Accepted Mr. Morgan's offer to be council representative in code review.
- Encouraged candidates to apply for planning commission. Selection to be made at next regular council meeting.
- Council member Holloway is now the Mayor Pro-Tem and then council will make the decision of whether need a vice-mayor or not.
- Asking council to help serve pancakes at staff member breakfast to raise money for 50th parade float.
- Thanked city manager and attorney

ADJOURNMENT at 8:31pm

Rachel J. Ford, CMC
City Clerk

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Nomination and Appointment of a Planning Commissioner to fill vacancy.

PRESENTED BY:

Dennis Speer – City Manager

SUMMARY:

On September 10, 2013, Steven Morgan was appointed by Council to fill the current Council vacancy left by Jason Patin's resignation. This resulted in Mr. Morgan being required to resign his seat on the Planning Commission. Council now must nominate an appointment to fill the current vacancy on the Planning Commission.

Pursuant to City Municipal Code §2-3.101(b)(c), the Planning Commission is required to consist of five (5) members appointed and confirmed by the Council. The appointments are for two-year terms which expire the last day of Novembers of even-numbered years unless a vacancy occurs by resignation or council action. This vacancy is due to expire November 2014 at which time a new Planning Commission will be seated by the Council.

Because Mr. Morgan was originally nominated by Mayor Clark to the Planning Commission, the municipal code authorizes Mayor Clark to nominate the replacement for the vacancy.

FISCAL IMPACT:

Reviewed by Finance Director

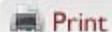
ACTION REQUESTED:

Nomination and confirmation of a commissioner to assume a vacancy on the Planning Commission

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested:

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2-3.101. - General.

- (a) This Article sets forth provisions which are common to all agencies, commissions, boards and committees.
- (b) Commissions and boards shall consist of five (5) members who shall be registered voters within the City and who shall be appointed on the basis of their qualifications for their duties. Each member of the Council shall nominate one (1) Commissioner or board member. The Council shall confirm or reject the nomination.
- (c) Commission and board members shall serve for two-year terms which expire on the last day of November of even-numbered years. Each Councilmember shall nominate a commissioner who shall be confirmed by a majority of the City Council. Should a vacancy occur, either by resignation or by Council action, the vacancy shall be filled by a nomination from the Councilmember whose Commissioner position is vacant and confirmed by a majority of the City Council. Commissioners may be removed at any time, without cause, by a four-fifths (4/5) vote of the Council.
- (d) The City Administrator shall appoint a secretary for each commission who shall maintain the records of the commission and the minutes of the meetings. The secretary shall receive such compensation as may be fixed from time to time by the Council by resolution.
- (e) At its first meeting in the month of December of each even-numbered year, each commission shall elect one (1) of its members as chair and one (1) of its members as vice-chair. If the chair is absent or unable to act, the vice-chair shall conduct the meeting of the commission and exercise the powers of the chair.
- (f) Each commission shall provide for the time and place of its regular meetings.
- (g) Each commission shall act only by resolution or motion. A majority of the Commissioners shall constitute a quorum for the transaction of the Commission's business; however, no motion or resolution shall be passed and become effective without the affirmative vote of at least a majority of the Commissioners.
- (h) Each commission shall keep written records of its proceedings which shall be open at all times for public inspection. Each commission shall also file its recommendations with the Council.
- (i) The Council shall approve the budget for the work of each commission.
- (j) Upon request by the Commission, the City Administrator shall furnish to each commission within a reasonable time, such information as may be required for the work of the Commission. Each commission shall cooperate with commissions of other agencies charged with similar responsibilities in the formulation of its plans and recommendations to the Council.
- (k) On or before December 31 of each year, the Council shall prepare an appointments list of all regular and ongoing boards, commissions and committees which are appointed by the Council. The list shall identify all appointed terms which will expire during the next calendar year with the name of the incumbent, the date of the appointment, the date the term expires and the necessary qualifications for the position. The list shall also include all boards, commissions and committees whose members serve at the will of the Council.
- (l) Whenever an unscheduled vacancy occurs in any board, commission or committee for which the Council has the appointing power, whether due to resignation, death, termination or other causes, a special vacancy notice shall be posted in the office of the City Clerk not earlier than twenty (20) days before nor later than twenty (20) days after the vacancy occurs. Final appointment to the Board, Commission, or Committee shall not be made by the Council for at least ten (10) working days after the posting of the notice unless the Council finds that an emergency exists. A person appointed to fill a vacancy in an emergency shall serve only on an acting basis until the final appointment is made pursuant to this section.

(Ord. No. 96-03)

2-3.103. - Planning Commission.

- (a) Pursuant to the provisions of Chapter 3 of Title 7 (commencing with Section 65100) of the Government Code, there is hereby established a planning agency for the City. The planning agency shall be the Planning Commission composed and organized as set forth in this Article.
- (b) Planning Commission Salary. Commissioners shall receive monthly compensation in an amount established by resolution of the City Council. Commissioners may also receive traveling and other expenses incurred on

City planning business.

- (c) The Planning Commission shall:
- (1) Develop and maintain a general plan, zoning and subdivision ordinances;
 - (2) Develop such specific plans as may be necessary or desirable;
 - (3) Periodically review the capital improvement program of the City;
 - (4) Prepare, review and recommend to the Council plans and drafts of such regulations, programs and legislation as may, in its judgment, be required for the systematic execution of the general plan;
 - (5) Act as the agency for the Council in connection with Subdivision Map Act;
 - (6) Investigate and recommend plans to the Council for the improvements and/or beautification of the City, including matters such as the opening, straightening, widening, closing of or parking on streets, improvement and development of public streets, improvement and development of public buildings and works the subdivision of lands and the supplementation or the change of zoning regulations and districts;
 - (7) Act as the zoning board of adjustment;
 - (8) Perform such other functions and duties as may be imposed by law or as the City Council may provide.
- (d) The Planning Commission shall have the powers necessary to enable it to fulfill and carry out its planning functions as provided by law and as set forth herein. In the performance of its functions, Planning Commission personnel may enter upon any land to make examination and surveys provided such entries, examination and surveys do not interfere with the use of land by those persons lawfully entitled to the provisions thereof.
- (e) The Director of Community Development shall assist the Commission with the performance of its duties.

(Ord. No. 96-03; Ord. No. 99-01, § 2)

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Executive Summary and Discussion of Fiscal Year 2012-13 Budget Projections

PRESENTED BY:

Rachelle McQuiston – Director of Finance

SUMMARY:

Pursuant to Council request, the Director of Finance has actively researched revenue and expenditure projections for the remaining Fiscal Year 2012-13 Budget.

These projections and the impact to the current budget will be presented and discussed at the Council meeting.

FISCAL IMPACT:

No Fiscal Impact

Reviewed by Finance Director

ACTION REQUESTED:

Discussion item only, no action required

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested: Discussion and possible direction to staff

Submitted by:
(Rev. 02/13/12)

Rachelle McQuiston

Action Date: October 2, 2013

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CITY OF RIDGECREST

Telephone 760 499-5000

FAX 499-1500

100 West California Avenue, Ridgecrest, California 93555-4054

October 2, 2013

Honorable Mayor and Council Members

Finance Monthly Report – October

Fiscal Year 2012/13 closing report

The City ended the year with a positive carry-over in the major funds:

- General Fund \$2,040,660
- Gas Tax Fund \$ 579,010
- Transit Fund \$ 163,241
- Wastewater \$ 27,228.

I will present some suggestions to the Council on the 2nd meeting in October to discuss the carryover.

Fiscal Year 2013/2014 Projection report

At this point in the year, it is too early to provide meaningful projections. Once the month of September has closed, I will present a report during the October 14th Council meeting.

Thank You

V. Rachelle McQuiston
Finance Director

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**CITY COUNCIL/SUCCESSOR REDEVELOPMENT AGENCY/FINANCING
AUTHORITY/HOUSING AUTHORITY AGENDA ITEM**

SUBJECT:

Strategic Planning Workshop

PRESENTED BY:

Dennis Speer, City Manager

SUMMARY:

Staff will present the strategic planning process, review related reports, and discuss alternative approaches for the preparation of a strategic plan.

FISCAL IMPACT:

No Fiscal Impact

Reviewed by Finance Director

ACTION REQUESTED:

Conduct a Strategic Planning Workshop

CITY MANAGER / EXECUTIVE DIRECTOR RECOMMENDATION:

Action as requested.

Submitted by: Dennis Speer
(Rev. 02/13/12)

Action Date: October 1, 2013

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Strategic Planning Outline

A *strategic plan* is a relatively short written document that is visionary, conceptual, and directional in nature that describes an organization's vision, mission, objectives, and goals, and its strategies for reaching goals and objectives based on the environment in which the organization is operating.

- I. Informational interviews.
 - a. Overview of organization goals
 - b. Explanation of organization's current status
 - c. Details of existing organization problems or opportunities

- II. Employer and employee interviews (If applicable)
 - a. People
 - b. Communications
 - c. Process/ Procedure
 - d. Customers/Stakeholders
 - e. Human Resources
 - f. Marketing
 - g. Technology
 - h. Other customized questions relating to specific organization issues

- III. Strategic Planning Session
 - a. Establish a vision statement
 - b. Establish a mission statement
 - c. Establish organization values
 - d. Establish organization objectives
 - e. Complete SWOT analysis
 - i. External environment
 1. Industry trends
 2. Competitive environment
 3. Society Trends & Economic Environment
 4. Technological Environment
 5. Legal" Political Environment
 - ii. Internal Environment
 1. Marketing
 2. Management
 3. Operations
 4. Products/Services
 5. Finances
 6. Research and Development
 7. Human Resources
 8. Systems
 - f. Strategy development using a TOWS Matrix
 - g. Revisit steps a - d.
 - h. Set organization strategies
 - i. Set specific goals
 - j. Establish strategic action plans
 - k. Set timeframe for implementation of action plans

Basic Terminology for Strategic Planning

Strategic Plan - a relatively short written document that is visionary, conceptual and directional in nature that describes a company's vision, mission, objectives, and goals, and its strategies for reaching goals and objectives based on the environment in which the company is operating.

Vision - A 'pen' picture of the company in three or more years in terms of its potential physical appearance, activities, size, etc.

Mission - The mission statement describes the nature of the business in terms of what it does, the activities it performs, who it serves, where and how it performs its function, what it offers, and how it will be competitive. The mission statement should be shared throughout the entire organization and posted in visible areas throughout the business' offices. The purpose is to keep management and employees focused on the company's key purposes.

Values - This refers to the values a company sets for itself in guiding its operation and its conduct and relationships with society, customers, suppliers, employees, and other stakeholders.

Objectives - Objectives are the results the company needs or wants to achieve in a specified time frame, generally three to five years. Objectives should relate to the requirements of all major stakeholders, including employees, and should reflect the underlying reasons for the business' existence. Objectives could cover areas such as markets, product offerings, growth, profitability and technology.

SWOT Analysis - An evaluation of the company's internal strengths and weaknesses and external opportunities and threats. A company has control over the internal environment, but generally not the external which would include factors such as competition, industry trends, legal and political environment, and other influencers on a company's potential success.

Goals - Specific, interim and quantifiable measurements a company hopes to achieve by implementing its strategies in pursuit of its longer term objectives.

Strategy - The rules and guidelines, or approach, by which the vision, mission, objectives, and goals may be achieved. Strategies may focus on the entire business such as a diversification or acquisition strategy or they can relate to key functions such as introducing new products (product development strategy) or entering new markets (market development strategy) or selling more of current product to current markets (market penetration strategy), to name a few.