



CITY OF RIDGECREST

[100 West California Avenue, Ridgecrest, California 93555-4054](http://100WestCaliforniaAvenue.com)

CITY ORGANIZATION AND SERVICES COMMITTEE

Council Conference Room

Thursday September 13, 2007 5:00pm

Minutes

Present: Chairman Tom Wiknich, Members Lois Beres and Nellavan Jeglum, City staff, Fire Dept. representative Gus Salcido

Absent: Member Chip Holloway

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

APPROVAL OF AGENDA

The agenda was approved

APPROVAL OF MINUTES – July 12, 2007 and August 23, 2007

The minutes were approved

ORGANIZATIONAL ISSUES

- City Hall Front Desk Volunteers – How They're Recruited and Utilized – City Clerk Gable reported what type of work the volunteers do, the group meets regularly, and recruitment is basically individuals wanting to volunteer. Chair Wiknich commented that he would like them to know they are appreciated. ACM Avery indicated staff is working on a recognition program for volunteers.
- PACT – How They're Recruited and Utilized – CMA Avery presented an overview on how the program was started. Sgt. Wheeler distributed and reviewed handouts on the program. PACT is a non-profit organization with a board. They have several areas of function including patrol services, animal care, and police department. Volunteers logged in 9000 volunteer hours. Volunteer training depends on assignment. There is only one volunteer currently trained on graffiti equipment. The PACT Nuisance Abatement program has not been utilized by Code Enforcement; they will be participating in the November 10th community clean up. There is a monthly coffee and an annual awards dinner to recognize

PACT volunteers. Member Jeglum commented that the City is lucky to have an organized and competent group.

- Update of Professional Lobbying Efforts for Bond Issues – none
- Budget Discussion – CMA Avery indicated the budget process will be starting in October/November. Needs to know if City should continue to use Internal Service Fund (ISF). Staff will work on presentation to make ISF clear. There also needs to be a mechanism to roll funding into the new year. The Gas Tax Fund manual was distributed to the Committee and briefly commented on.

FUTURE AGENDA ITEMS

Internal Service Fund (yes or no?)

ANNOUNCEMENTS

None

NEXT MEETING

ADJOURNMENT

The meeting was adjourned at 5:47 p.m.