

RESOLUTION NO. 07-36

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL
ADOPTING THE BUDGET FOR FISCAL YEAR 2007-2008,
ESTABLISHING APPROPRIATIONS, ESTIMATING
REVENUES, AND ESTABLISHING THE POLICIES BY
WHICH THE BUDGET MAY BE AND SHALL BE AMENDED.**

WHEREAS, the City Council and the Redevelopment Agency has received and reviewed the proposed Fiscal Year 2007-2008 City of Ridgecrest/Redevelopment Agency budget; and

WHEREAS, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

WHEREAS, final adjustments to the budget have been made.

NOW, THEREFORE, BE IT RESOLVED,

1. That the fiscal year 2007-2008 City of Ridgecrest/Ridgecrest Redevelopment Agency provisional budget is hereby adopted.
2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City Council or the Ridgecrest Redevelopment Agency are hereby renewed and appropriated for Fiscal Year 2008;
3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;
4. Schedules such as:
 - A. The purchasing limits adopted in Exhibit "B" are adopted;
The Fee Schedule reflected in Exhibit "C" is reaffirmed and adopted; and the City Council reaffirms that the fees reflected therein do not exceed the cost for collection and or administration;
 - B. All previous budget resolutions are rescinded
All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager or Administrative Services

Director written authorization prior to budget amendment or expenditure;

5. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Administrative Services Director prior to the expenditure of any funds on said projects. Further that new capital appropriations/expenditures/expenses shall be subject to prior and existing appropriations.
6. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated
7. The Appropriations Limit herein identified as Exhibit "D" is hereby approved.
8. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "E" is hereby approved.
9. All previous and conflicting resolutions are hereby rescinded, revoked, and made null.

APPROVED AND ADOPTED this 20th Day of June 2007 by the following vote:

AYES: Mayor Holloway, Council Members Morgan, Wiknich, Carter and Clark

NOES: None

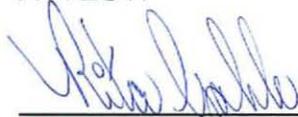
ABSENT: None

ABSTAIN: None



Marshall "Chip" Holloway, Mayor

ATTEST:



Rita L. Gable
City Clerk

EXHIBIT 'A'

BUDGET REVISION POLICY

- 1.** All funds are appropriated at the fund level; No expenditure, encumbrance, or contract shall be made or agreed to that exceeds total Fund Appropriations without prior Council/Agency Authorization as appropriate. All increases in appropriations shall be made by Council/Agency Resolution.
- 2.** All Appropriations within said funds are managed at the Department level. The City Manager is herein authorized to make transfers within and between Departments as appropriate.
- 3.** All Temporary Employment Services shall require City Manager or Deputy City Manager—Administrative Services written authorization prior to expenditure of such funds or prior to transferring such funds to other accounts.
- 4.** Estimated Revenues may be administratively increased in excess of the original estimate once the City Manager and Deputy City Manager—Administrative Services certify that such estimates at the fund and source levels have been exceeded. Notwithstanding the requirement in item 1 above, subsequent increases in appropriations stemming from the increases in estimated revenues, may be granted from increased estimated revenues administratively.
- 5.** Unliquidated Outstanding encumbrances from the prior fiscal year are hereby appropriated.
- 6.** Unexpended and unobligated capital projects' funds' budgets from the prior fiscal year are hereby appropriated.

Exhibit 'B'

Purchasing Authority and Limits

The positions authorized to make purchases or purchasing decisions for the City are:

- Department Heads (purchases of up to \$3,000 with purchase requisitions required at \$2000; purchasing authority, including payment requests may be delegated by the Department Head to appropriate mid-management and supervisory-level employees);
- Administrative Services Director (authorization of purchases up to \$15,000);
- City Manager/Assistant City Manager (authorization of purchases of up to \$30,000);
- City Council (purchases greater than \$30,000 and all public improvement contracts require sealed bids and approved by the City Council)
- A purchase is defined as cost of acquisition, shipping, tax, installation, and all associated ancillary costs.