RESOLUTION NO. 06-73

A RESOLUTION OF THE RIDGECREST CITY COUNCIL ADOPTING THE BUDGET FOR FISCAL YEAR 2006-07, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED

WHEREAS, the City Council and the Redevelopment Agency has received and reviewed the proposed Fiscal Year 2006-07 City of Ridgecrest/Redevelopment Agency budget; and

WHEREAS, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

WHEREAS, final adjustments to the budget have been made.

NOW, THEREFORE, BE IT RESOLVED,

1. That the fiscal year 2006-07 City of Ridgecrest/Ridgecrest Redevelopment Agency provisional budget is hereby adopted.

2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City Council or the Ridgecrest Redevelopment Agency are hereby renewed and appropriated for Fiscal Year 2007;

3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;

4. Schedules such as:

A.) The purchasing limits adopted in resolution 02-134, reflected in Exhibit "B" are reaffirmed and adopted;

B.) The Fee Schedule reflected in Exhibit "C" is reaffirmed and adopted; and the City Council reaffirms that the fees reflected therein do not exceed the cost for collection and or administration; Are hereby reaffirmed until rescinded by future budget resolution;

5. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager or Deputy City Manager- Administrative Services written authorization prior to budget amendment or expenditure;

6. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Deputy City Manager-

Administrative Services prior to the expenditure of any funds on said projects. Further new capital appropriations/expenditures/expenses shall be subject to prior and existing appropriations.

7. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated.

8. The Appropriations Limit herein identified as Exhibit "D" is hereby approved.

9. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "E" is hereby approved.

10. All previous and conflicting resolutions are hereby rescinded, revoked, and made null.

APPROVED AND ADOPTED this 4th Day of October 2006 by the following vote:

AYES: Mayor Holloway, Vice Mayor Clark, Council Members Morgan, and Carter

NOES: None

ABSENT: Mayor Pro Tem Martin

ABSTAIN: None

Marshall "Chip" Holloway, Mayor

ATTEST:

Rita L. Gable
City Clerk

EXHIBIT 'A'
BUDGET REVISION POLICY

1. All funds are appropriated at the fund level; No expenditure, encumbrance, or contract shall be made or agreed to that exceeds total Fund Appropriations without prior Council/Agency Authorization as appropriate. All increases in appropriations shall be made by Council/Agency Resolution.

2. All Appropriations within said funds are managed at the Department level. The City Manager and Deputy City Manager- Administrative Services are herein authorized to make transfers within and between Departments as appropriate.

3. All Temporary Employment Services shall require written authorization of the City Manager/Deputy City Manager-Administrative Services or designee prior to expenditures of such funds or prior to transferring such funds to other accounts.

4. Estimated Revenues may be administratively increased in excess of the original estimate once the City Manager/ Deputy City Manager—Administrative Services or designee certify that such estimates at the fund and source levels have been exceeded. Notwithstanding the requirement in item 1 above, subsequent increases in appropriations stemming from the increases in estimated revenues, may be granted from increased estimated revenues administratively.

5. Unliquidated Outstanding encumbrances from the prior fiscal year are hereby appropriated.

6. Unexpended and un-obligated capital projects' funds' budgets from the prior fiscal year are hereby appropriated.

Exhibit 'B'

Purchasing Authority and Limits

The positions authorized to make purchases or purchasing decisions for the City are:

- Department Heads (purchases of up to $2,500 with purchase requisitions required at $1,000; purchasing authority, including payment requests may be delegated by the Department Head to appropriate mid-management and supervisory-level employees);
- Deputy City Manager –Administrative Services (authorization of purchases up to $10,000);
- City Manager/Assistant City Manager/Deputy City Manager- Administrative Services (authorization of purchases of up to $25,000);
- City Council (purchases greater than $25,000 and all public improvement contracts greater than $5,000 also require sealed bids and approved by the City Council)
- A purchase is defined as cost of acquisition, shipping, tax, installation, and all associated ancillary costs.