

RESOLUTION NO. 04-68

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL  
AUTHORIZING THE DESTRUCTION OF CERTAIN  
ACCOUNTING RECORDS**

**WHEREAS**, certain accounting records (Exhibit A) have been identified as no longer useful to or needed by the City; and

**WHEREAS**, the City is not required to preserve these records.

**NOW THEREFORE**, the Ridgecrest City Council hereby authorizes and instructs the City Clerk and the Finance Division to destroy all the originals and copies of the accounting records listed in Exhibit A.

**APPROVED AND ADOPTED** this 17th day of November 2004 by the following vote:

AYES: Mayor Carter, Council Members Martin, Morgan, and Clark

NOES: None

ABSENT: Council Member Holloway

ABSTAIN: None

  
\_\_\_\_\_  
Ronald H. Carter, Mayor

ATTEST

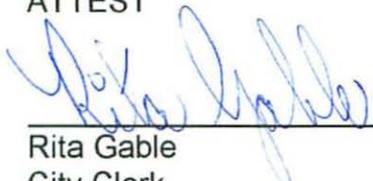
  
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Rita Gable  
City Clerk

Exhibit A

Description	Dates
Payroll Items	
General Payroll	FY1999
Time Sheets	FY1996 FY1997 FY1998
Accounts Payable Items	
Vendor Files	FY1994
Bank Statements	
Reconciliations	FY1995 FY1998 11/97 - 11/98
Dog License Forms	
	1988 1989 1990
Transient Occupancy Tax	
	1985 1986 1987
DUI Cost Recovery	
	1988
Cash Receipt Books	
	1993 1994 1995

Description	Dates
Business License	
	1985 1986 1988 1990 1990 1991 1992 1993 1994 1995 1996 1997
Worker's Comp	
Cash Receipts	
	FY1994
Month End	
	FY1995
Budget	
Preparation Worksheets	FY1999
Transit Ridership	
	1988 1989 1990 1991 1992 1993 1994