

RESOLUTION NO. 03-68

A RESOLUTION OF THE RIDGECREST CITY COUNCIL
AUTHORIZING THE DESTRUCTION OF CERTAIN ACCOUNTING
RECORDS

WHEREAS, certain accounting records (Exhibit A) have been identified as no longer useful to the City; and

WHEREAS, the City is not required to preserve these records.

NOW THEREFORE the Ridgecrest City Council authorizes and instructs the City Clerk and the Finance Department to destroy all the originals and copies of the accounting records listed in Exhibit A.

APPROVED AND ADOPTED this 5th day of November 2003 by the following vote:

AYES: Mayor Carter, Council Members Holloway, Martin, Morgan, and Clark

NOES: None

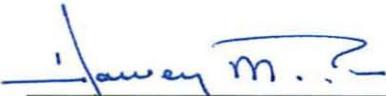
ABSTAIN: None

ABSENT: None



Ronald H. Carter, Mayor

ATTEST:



Harvey M. Rose
City Clerk

Exhibit A

Description	Dates	Description	Dates
Payroll Items		Reconciliations (con't)	1993
General Payroll	FY85		1994
	FY87		1995
	FY88		1996
	FY90	LAIF/Savings Transfers	FY1989
	FY91		FY1993
	FY92		FY1994
	FY93		FY1995
	FY94	Business License	
	FY95		1985
	FY96		1986
	FY97		1987
	FY98		1988
W2's	1988		1989
	1989	Cash Receipts	
	1990		FY1992
	1991		FY1993
	1992	Disbursements	FY1988
	1993	Month End	
	1994		FY1991
	1995		FY1992
	1996		FY1993
Federal/State Taxes	1996	Budget	
Accounts Payable Items		Preparation Worksheets	1996
EAL	1992		1997
	1993		1998
Edits & Updates	1994	Transfers	FY1998
	1995		FY1999
Vendor Files	FY90		FY1982
	FY91		FY1983
	FY92		FY1984
	FY95	Adjusting Journal	
	FY96	Edits/Updates	FY1994
Purchasing Policy	1990-1992	Emergency Preparedness	
Bank Statements		Plans	1990
Bank of America	1995		1991
	1996		1992
	1997		1993
Reconciliations	1991		1994
	1992		