

RESOLUTION NO. 02-68

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO EXECUTE AN
AGREEMENT EXTENDING THE KERN COUNTY SENIOR
NUTRITION PROGRAM FROM JULY 1 TO DECEMBER 31, 2002**

WHEREAS, the City of Ridgecrest currently contracts with the Kern County Aging and Adult Services Department to operate the Kern County Senior Nutrition Program in Ridgecrest, Inyokern, and Randsburg through June 30, 2002; and

WHEREAS, the Ridgecrest City Council is desirous of extending the agreement from July 1 through December 31, 2002.

NOW, THEREFORE, the Ridgecrest City Council authorizes the City Manager to execute an agreement continuing the contractual relationship between the City and the Kern County Aging and Adult Services Department for the provision of the Kern County Senior Nutrition Program from July 1 through December 31, 2002.

APPROVED AND ADOPTED this 5th day of June 2002, by the following vote:

AYES: Mayor Morgan, Council Members Carter, Holloway, Martin, and Rollins

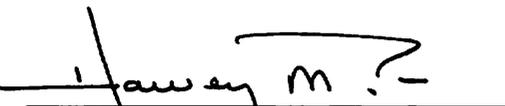
NOES: None

ABSENT: None

ABSTAIN: None


Steven P. Morgan, Mayor

ATTEST:


Harvey M. Rose
City Clerk

**AMENDMENT NO. 1 to
AGREEMENT
FOR
NUTRITION SERVICES**

Kern County

Agt. # 688-2007

(County of Kern - City of Ridgecrest)

THIS AMENDMENT NO.1 is entered into this 23rd day of July, 2002, by and between the COUNTY OF KERN, a political Subdivision of the State of California (hereinafter "County") and CITY OF RIDGECREST (hereinafter "Contractor"), Tax I.D.#95-2280930, with its principal place of business located at 100 West California Ave., Ridgecrest, CA 93555.

WITNESSETH:

WHEREAS, the parties entered into an Agreement for Nutrition services on June 26, 2001, Agreement #609-2001, for the term of July 1, 2001 to June 30, 2002; and

WHEREAS, the parties desire to amend the Agreement to extend the term of the Agreement; update the scope of services; and, amend the maximum compensation payable for FY2002-2003.

NOW, THEREFORE, IT IS MUTUALLY AGREED between County and City of Ridgecrest as follows:

7. Paragraph 2, is amended to read as follows:

Term:

The term of this Agreement shall commence on July 1, 2002 and shall continue through June 30, 2003, at which time the Agreement expires, subject however, to earlier termination or cancellation as herein provided. At County's discretion, this Agreement may be extended additional 12 month periods, if such extension is agreed upon by parties hereto and sufficient funds are available.

8. Paragraph 5, is amended to read as follows:

Fiscal Obligations:

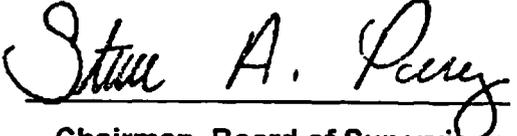
a. For the 12 month term beginning July 1, 2002 and ending June 30, 2003, in consideration of Contractor's satisfactory performance of its duties under this Contract, AAA shall pay, and Contractor shall accept as payment in full, amounts not to exceed the following: \$87,494 for Federal Title IIIC, \$8,332 for State Title IIIC, \$ 21,200. for USDA, and \$63,326 from County General Funds. The aggregate sum available from all funding sources for payment for Contractor's services pursuant to this Agreement is \$ 180,352.; and, the amount payable to Consultant shall not exceed that aggregate sum.

- b. Exhibit "A" of Agreement #609-2001 is replaced with Exhibit "A" (Amendment No. 1), attached hereto and made a part hereof.
- c. Exhibit "B" of Agreement #609-2001 is replaced with Exhibit "B" (Amendment No. 1), attached hereto and made a part hereof.
- d. Exhibit "C" of Agreement #609-2001 is replaced with Exhibit "C" (Amendment No. 1), attached hereto and made a part hereof.

Except as amended herein, all the same terms and conditions as set forth in the Agreement entered into by the parties on June 26, 2001 shall remain in full force and effect.

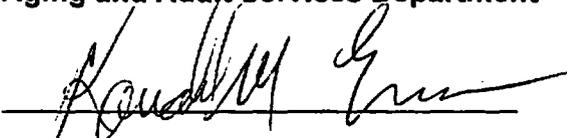
IN WITNESS WHEREOF, COUNTY and CONTRACTOR have caused this Agreement to be executed by their respective officers and agents as of the day and year first above written.

COUNTY OF KERN


Chairman, Board of Supervisors

APPROVED AS TO CONTENT:

Aging and Adult Services Department


Ronald M. Errea, Director

City of Ridgecrest


Steve Morgan, Mayor

APPROVED AS TO FORM:

Office of County Counsel


Deputy

Amendment #1 EXHIBIT "A"

SCOPE OF WORK FOR FY 2002-2003
COMBINED CONGREGATE AND HOME DELIVERED NUTRITION
PROGRAMS

NAME OF AGENCY: City of Ridgecrest

DESCRIPTION OF SERVICE DELIVERY:

The High Desert Nutrition Program for senior citizens provides a lunch program to eligible seniors at four different sites located in northeast Kern County. Home delivered meals are provided out of three sites. Meals meet the California Department of Aging guidelines and provide 1/3 of the recommended daily allowance (RDA) for adults.

SERVICE AVAILABILITY:

Meals are prepared in the central kitchen in Ridgecrest. Congregate sites are located in Ridgecrest, Inyokern, Johannesburg and the Adult Day Care Center in Ridgecrest. All sites but the Adult Day Care Center provide Home Delivered Meals. The Inyokern site manager will use the City Nutrition station wagon to deliver home bound meals when there is no volunteers to deliver meals. Ridgecrest has increased their service by providing a fourth delivery route. Part-time employees drive three of the Ridgecrest routes and volunteers drive the other routes. All employees and volunteers will provide a copy of a valid driver's license and insurance.

CLIENTS SERVED:

Eligibility for the congregate nutrition program is based only on age. If one is sixty years old or the spouse of a person who is sixty years old then they are eligible for meals. For home delivered meals there is the same eligibility as above but also the requirement to be homebound and that there is no one living in the home to shop and prepare foods for that client. The spouse or parent of the disabled senior may also receive the meal if it is in the best interest to the family unit and to provide relief to the caregiver so that they are able to keep their loved one at home rather in an institution. While we are required to give preference to low income seniors, we are also not allowed to use any kind of means test. Nor can we refuse service if the person refuses to contribute to the meal.

EXHIBIT A

UNIT OF SERVICE:

1 Meal
1 Senior

UNITS OF SERVICE PROJECTED TO BE PROVIDED:

Congregate Meals: 22,000
Unduplicated seniors: 250

Home Delivered Meals: 17,500
Unduplicated seniors: 250

TOTAL: 40,000 Units

GEOGRAPHICAL AREA OF SERVICE:

Congregate meals will be served to the following areas; Ridgecrest, Inyokern and Johannesburg/Rand.

Home Delivered meals will be served to the following areas: Ridgecrest, China Lake, Inyokern, Randsburg, Johannesburg and Red Mountain in San Bernardino County. Once again, the lack of volunteers will be considered when attempting to provide service to these areas.

EXHIBIT B

BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES

PAGE 1

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

SUMMARY OF EXPENDITURES BY SERVICE ACTIVITY AND RESOURCE

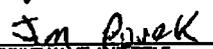
COST CATEGORY	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)	TOTAL BUDGETED	
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		CASH	IN-KIND
PERSONNEL	140,753	49,050	60,792	30,911	0	0	0	0	0		79,961	60,792
TRAVEL AND TRAINING	562	162	0	400	0	0	0	0	0	0	562	0
EQUIPMENT	25,500	25,350	150	0	0	0	0	0	0	0	25,350	150
FOOD COSTS	45,000	45,000	0							0	45,000	0
CONSULTANTS	0	0	0	0	0	0	0	0	0	0	0	0
OTHER COSTS	104,307	20,325	31,260	2,155	50,567	0	0	0	0	0	22,480	81,827
TOTAL DIRECT COSTS	211,815	119,562	60,942	31,311	0	0	0	0	0	0	150,873	60,942
TOTAL ALL COSTS	316,122	139,887	92,202	33,466	50,567	0	0	0	0	0	173,353	142,769
UNITS OF SERVICE	24,000											
COST PER UNIT	13.17	5.83	3.84	1.39	2.11	0.00	0.00	0.00	0.00	0.00	7.22	5.95

RULES - OUT OF BALANCE BY	0	0	0	0	0	0	0	0	0	0	0	0
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SUMMARY OF RESOURCES

RESOURCE CATEGORY	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)	TOTAL BUDGETED	
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		CASH	IN-KIND
TOTAL ALL RESOURCES	316,122	139,887	92,202	33,466	50,567	0	0	0	0	0	173,353	142,769
PROJECT INCOME CARRIED FORWARD	0										0	0
PROJECT INCOME CURRENT	20,350	20,350									20,350	0
USDA FUNDS	12,720	12,720	0								12,720	0
NON-MATCH	62,527	0	11,960	0	50,567	0	0	0	0	0	0	62,527
MATCH	171,657	91,415	80,242	0	0	0	0	0	0	0	91,415	80,242
STATE GRANT AWARD	4,999	4,999									4,999	0
FEDERAL GRANT AWARD	43,869	10,403		33,466							43,869	0


 AUTHORIZED SIGNATURE


 PRINT NAME AND TITLE

6-27-02
 DATE

TOTAL MEALS	24,000
SENIOR MEALS	24,000
AVE. DONATION/MEAL	\$0.85
TOTAL DONATIONS	\$20,350
USDA Reimb. Rate	\$0.530

REVISED: 03/19/2001

EXHIBIT B

**BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES
ALLOCATION OF CONTRIBUTIONS TO PROGRAM ACTIVITIES**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

NON-MATCHING CONTRIBUTIONS

SOURCE OF CONTRIBUTIONS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
VOLUNTEERS (IN-KIND)	0									
USDA IN-KIND	0									
Ridgecrest Senior Center	11,960		11,960							
Ridgecrest Admin	720				720					
Allocated Overhead	49,847				49,847					
	0									
	0									
	0									
	0									
TOTAL	62,527	0	11,960	0	50,567	0	0	0	0	

MATCHING CONTRIBUTIONS

SOURCE OF CONTRIBUTIONS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
VOLUNTEERS (IN-KIND)	29,000		29,000							
Inyo Rent/Util/Cust. (KC)	27,454		27,454							
Rand Rent/Util/Cust. (KC)	18,037		18,037							
R/C Senior Center	5,751		5,751							
City General Fund	44,419	44,419								
Fund Raising Proceeds	9,000	9,000								
	0									
	0									
KERN COUNTY GENERAL FUND	37,996	37,996								
TOTAL	171,657	91,415	80,242	0	0	0	0	0	0	

BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES

BUDGET III C-1 MANAGEMENT INFORMATION DATA

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

USDA REIMBURSEMENT		PERCENT BY RESOURCES		COST PER SENIOR MEAL	
NUMBER OF SERVING DAYS	249	PROJECT INCOME	6.4%	BY COST CATEGORY	COST PER MEAL
NUMBER OF SENIOR MEALS	24000	USDA FUNDS	4.0%	PERSONNEL, PAID	\$3.332
SENIOR MEALS 7/1 -9/30	5880	NON-MATCH	19.8%	PERSONNEL, IN-KIND	\$2.533
SENIOR MEALS 10/1 - 6/30	18120	MATCH	54.3%	TRAVEL AND TRAINING	\$0.023
USDA RATE 7/1 -9/30	0.5300	STATE GRANT AWARD	1.6%	EQUIPMENT	\$1.063
USDA RATE 10/1 - 6/30	0.5300	FEDERAL GRANT AWARD	13.9%	FOOD	\$1.875
USDA REIMBURSEMENT	\$12,720	TOTAL RESOURCES	100.0%	CONSULTANTS	\$0.000
MISCELLANEOUS DATA		ACTIVITY COSTS AS PERCENT OF TOTAL		OTHER COSTS	\$4.346
NUMBER OF SITES	4	MEALS COST	73.4%	TOTAL COSTS	\$13.172
NUMBER OF PAID PERSONNEL	8	PROGRAM MANAGEMENT COST	26.6%		
NUMBER OF IN-KIND PERSONNEL	15	DELIVERY	0.0%	PROGRAM ACTIVITY COST	COST PER MEAL
NO. OF MEAL PREPATATION SITES	1	OTHER COSTS	0.0%	MEAL COST	\$9.670
		ONE-TIME-ONLY COSTS	0.0%	ADMINISTRATION	\$3.501
		TOTAL COSTS	100.0%	DELIVERY	\$0.000
				OTHER COSTS	\$0.000
				ONE-TIME-ONLY COSTS	\$0.000
				TOTAL PROJECT COSTS	\$13.172
				GRANT SHARE OF COSTS	\$2.036

EXHIBIT B

**BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES
PAID PERSONNEL (SCHEDULE 1A)**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

SALARIES, BENEFITS, ETC.

BY SERVICE ACTIVITY AND RESOURCE

JOB TITLES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
PROJECT DIRECTOR	26,229			26,229						
SITE MANAGER, RAND	5,600	5,600								
HEAD COOK	9,845	9,845								
ASSISTANT COOK	8,309	8,309								
SUB HEAD COOK	355	355								
KITCHEN AIDE	6,207	6,207								
MEALS ASSESSOR/DRIVER	7,700	7,700								
SITE MANAGER, INYO	5,279	5,279								
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
TOTAL PAID SALARIES	69,524	43,295	0	26,229	0	0	0	0	0	
PAYROLL TAXES	4,200	2,252		1,948						
EMPLOYEE BENEFITS	6,237	3,503		2,734						
SALARIES & BENEFITS	79,961	49,050	0	30,911	0	0	0	0	0	

EXHIBIT B

**BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES
IN-KIND PERSONNEL (SCHEDULE 1B)**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

WAGE EQUIVALENT

BY SERVICE ACTIVITY AND RESOURCE

JOB TITLES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
CUSTODIANS	35,867		35,867							
SITE AIDES	16,414		16,414							
KITCHEN AIDES	4,255		4,255							
CLEAN UP	3,040		3,040							
RAND DRIVERS	1,216		1,216							
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
TOTAL IN-KIND PERSONNEL	60,792		60,792		0		0		0	
TOTAL BROUGHT FORWARD PG 4	79,961	49,050	0	30,911	0	0	0	0	0	
TOTAL SALARIES & BENEFITS	140,753	49,050	60,792	30,911	0	0	0	0	0	

EXHIBIT B

**BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES
TRAVEL, TRAINING AND EQUIPMENT**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES BY SERVICE ACTIVITY AND RESOURCE

TRAVEL AND TRAINING	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
STAFF TRAVEL										
MILEAGE	0									
COMMERCIAL TRAVEL	0									
MEALS	100			100						
LODGING	0									
OTHER	0									
TOTAL TRAVEL	100	0	0	100	0	0	0	0	0	0
STAFF TRAINING										
FOOD SAFETY SEMINAR	312	162		150						
CPR, FIRST AID	150			150						
	0									
TOTAL TRAINING	462	162	0	300	0	0	0	0	0	0
TOTAL TRAVEL AND TRAINING	562	162	0	400	0	0	0	0	0	0

EQUIPMENT	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
EXPENDABLE										
EQUIPMENT AS NEEDED	300	150	150							
	0									
	0									
NON-EXPENDABLE										
Hood System	13,200	13,200								
Steamer	12,000	12,000								
	0									
	0									
TOTAL EQUIPMENT COSTS	25,500	25,350	150	0	0	0	0	0	0	0

EXHIBIT B

**BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES
FOOD, CONSULTANTS AND OTHER EXPENSES**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES

BY SERVICE ACTIVITY AND RESOURCE

RAW FOOD COSTS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
RAW FOOD	45,000	45,000								
	0									
	0									
TOTAL RAW FOOD	45,000	45,000	0	0	0	0	0	0	0	0

CONSULTANTS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
100% - C1	0									
	0									
	0									
TOTAL CONSULTANTS SERVICES	0	0	0	0	0	0	0	0	0	0

OTHER SERVICES AND SUPPLIES

SPACE	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
R/C ADMIN	720				720					
R/C SENIOR CENTER	11,960		11,960							
RAND & INYO SENIOR CENTERS	10,395		10,380	15						
TOTAL SPACE COSTS	23,075	0	22,340	15	720	0	0	0	0	0
TELEPHONE	1,170			1,170						
UTILITIES	15,055	8,155	6,900							
FOOD SERVICE SUPPLIES	7,000	7,000								
OFFICE SUPPLIES	690	50		640						
OTHER SUPPLIES	4,320	3,000	1,320							
PRINTING SUPPLIES	75			75						

EXHIBIT B

BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES OTHER EXPENSES

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES BY SERVICE ACTIVITY AND RESOURCE

OTHER EXPENSES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
EQUIPMENT RENTAL	0									
USE ALLOWANCE										
	0									
	0									
TOTAL USE ALLOWANCE	0	0	0	0	0	0	0	0	0	0
REPAIR & MAINT. - SPACE	500		500							
REPAIR & MAINT - VEHICLE	65			65						
REPAIR & MAINT - OTHER	1,270	1,120	150							
VEHICLE OPERATION	120			120						
MEMBERSHIPS & SUBSCRIPTIONS	50			50						
OUTSIDE SERVICES										
LAUNDRY	900	900								
	0									
TOTAL OUTSIDE SERVICES	900	900	0	0	0	0	0	0	0	0
ACCOUNTING SERVICES	0									
AUDIT COSTS										
PRIVATE AUDIT FIRM	0									
OTHER	0									
TOTAL AUDIT COSTS	0	0	0	0	0	0	0	0	0	0

BUDGET FOR TITLE III C-1 CONGREGATE NUTRITION SERVICES
OTHER EXPENSES

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES

BY SERVICE ACTIVITY AND RESOURCE

OTHER EXPENSES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
VOLUNTEER EXPENDITURES										
MILEAGE	0									
MEALS	0									
OTHER	150	100	50							
TOTAL VOLUNTEER EXPENSES	150	100	50	0	0	0	0	0	0	0
INSURANCE										
P.L. & P.D.	0									
VEHICLE	0									
OTHER	0									
TOTAL INSURANCE	0	0	0	0	0	0	0	0	0	0
ALLOCATED OVERHEAD	49,847				49,847					
TAXES & LICENSES	0									
ADVERTISING	0									
LEGAL SERVICES	0									
OTHER COSTS										
FREIGHT & EXPRESS	20			20						
	0									
	0									
TOTAL OTHER COSTS	20	0	0	20	0	0	0	0	0	0
TOTAL OTHER EXPENSES	104,307	20,325	31,260	2,155	50,567	0	0	0	0	0
TOTAL BUDGETED COSTS	316,122	139,887	92,202	33,466	50,567	0	0	0	0	0



The page contains extremely faint and illegible text, likely bleed-through from the reverse side of the document. The text is organized into several columns and rows, but the characters are too light to be accurately transcribed. A prominent vertical line runs down the right side of the page, possibly indicating a column boundary or a fold in the paper.

EXHIBIT C

BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

SUMMARY OF EXPENDITURES

BY SERVICE ACTIVITY AND RESOURCE

COST CATEGORY	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)	TOTAL BUDGETED	
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		CASH	IN-KIND
PERSONNEL	105,283	32,688	34,194	20,609	0	17,782	0	0	0		71,089	34,194
TRAVEL AND TRAINING	358	108	0	250	0	0	0	0	0	0	358	0
EQUIPMENT	17,000	16,900	100	0	0	0	0	0	0	0	16,900	100
FOOD COSTS	30,000	30,000	0							0	30,000	0
CONSULTANTS	0	0	0	0	0	0	0	0	0	0	0	0
OTHER COSTS	89,991	11,110	20,870	1,350	33,711	2,950	0	0	0	0	15,410	54,581
TOTAL DIRECT COSTS	152,641	79,706	34,294	20,859	0	17,782	0	0	0	0	118,347	34,294
TOTAL ALL COSTS	222,632	90,816	55,164	22,209	33,711	20,732	0	0	0	0	133,757	88,875
UNITS OF SERVICE	16,000											
COST PER UNIT	13.91	5.68	3.45	1.39	2.11	1.30	0.00	0.00	0.00	0.00	8.36	5.55

RULES OUT OF BALANCE BY	0	0	0	0	0	0	0	0	0	0	0	0
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SUMMARY OF RESOURCES

RESOURCE CATEGORY	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)	TOTAL BUDGETED	
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		CASH	IN-KIND
TOTAL ALL RESOURCES	222,632	90,816	55,164	22,209	33,711	20,732	0	0	0	0	133,757	88,875
PROJECT INCOME CARRIED FORWARD	0										0	0
PROJECT INCOME CURRENT	15,775	15,775									15,775	0
USDA FUNDS	8,480	8,480	0								8,480	0
NON-MATCH	41,731	0	8,020	0	33,711	0	0	0	0	0	0	41,731
MATCH	109,688	19,603	47,144	22,209	0	20,732	0	0	0	0	62,544	47,144
STATE GRANT AWARD	3,333	3,333									3,333	0
FEDERAL GRANT AWARD	43,625	43,625									43,625	0

TOTAL MEALS	16,000
SENIOR MEALS	16,000
AVE. DONATION/MEAL	\$0.99
TOTAL DONATIONS	\$15,775
USDA Reimb. Rate	\$0.530

REVISED: 03/19/2001


 AUTHORIZED SIGNATURE
 Jim Pojak
 PRINT NAME AND TITLE

6-27-02
 DATE

EXHIBIT C

**BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES
ALLOCATION OF CONTRIBUTIONS TO PROGRAM ACTIVITIES**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

NON-MATCHING CONTRIBUTIONS

SOURCE OF CONTRIBUTIONS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
VOLUNTEERS (IN-KIND)	0									
USDA IN-KIND	0									
R/C SENIOR CENTER	8,020		8,020							
R/C ADMIN	480				480					
ALLOCATED OVERHEAD	89,231				33,231					
	0									
	0									
	0									
	0									
TOTAL	41,731	0	8,020	0	33,711	0	0	0	0	

MATCHING CONTRIBUTIONS

SOURCE OF CONTRIBUTIONS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
VOLUNTEERS (IN-KIND)	13,000		13,000							
INYO RENT/UTIL/CUSTODIAL	18,303		18,303							
RAND RENT/UTIL/CUSTODIAL	12,024		12,024							
RIDGECREST SENIOR CENTER	3,817		3,817							
	0									
	0									
CITY GENERAL FUND	31,214	11,044				20,170				
FUND RAISING	6,000	6,000								
KERN COUNTY GENERAL FUND	25,330	2,559		22,209		562				
TOTAL	109,688	19,603	47,144	22,209	0	20,732	0	0	0	

BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES

BUDGET III C-2 MANAGEMENT INFORMATION DATA

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

USDA REIMBURSEMENT		PERCENT BY RESOURCES		COST PER SENIOR MEAL	
NUMBER OF SERVING DAYS	249	PROJECT INCOME	7.1%	BY COST CATEGORY	COST PER MEAL
NUMBER OF SENIOR MEALS	16000	USDA FUNDS	3.8%	PERSONNEL, PAID	\$4.443
SENIOR MEALS 7/1 -9/30	3920	NON-MATCH	18.7%	PERSONNEL, IN-KIND	\$2.137
SENIOR MEALS 10/1 - 6/30	12080	MATCH	49.3%	TRAVEL AND TRAINING	\$0.022
USDA RATE 7/1 -9/30	0.5300	STATE GRANT AWARD	1.5%	EQUIPMENT	\$1.063
USDA RATE 10/1 - 6/30	0.5300	FEDERAL GRANT AWARD	19.6%	FOOD	\$1.875
USDA REIMBURSEMENT	8480	TOTAL RESOURCES	100.0%	CONSULTANTS	\$0.000
MISCELLANEOUS DATA		ACTIVITY COSTS AS PERCENT OF TOTAL		OTHER COSTS	\$4.374
NUMBER OF SITES	4	MEALS COST	65.6%	TOTAL COSTS	\$13.915
NUMBER OF PAID PERSONNEL	10	PROGRAM MANAGEMENT COST	25.1%		
NUMBER OF IN-KIND PERSONNEL	3	DELIVERY	9.3%	PROGRAM ACTIVITY COST	COST PER MEAL
NO. OF MEAL PREPATION SITES	1	OTHER COSTS	0.0%	MEAL COST	\$9.124
		ONE-TIME-ONLY COSTS	0.0%	ADMINISTRATION	\$3.495
		TOTAL COSTS	100.0%	DELIVERY	\$1.296
				OTHER COSTS	\$0.000
				ONE-TIME-ONLY COSTS	\$0.000
				TOTAL PROJECT COSTS	\$13.915
				GRANT SHARE OF COSTS	\$4.609

EXHIBIT C

**BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES
PAID PERSONNEL (SCHEDULE 1A)**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

SALARIES, BENEFITS, ETC.

BY SERVICE ACTIVITY AND RESOURCE

JOB TITLES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
PROJECT DIRECTOR	17,486			17,486						
SITE MANAGER, RAND	3,733	3,733								
DRIVER #1	7,809					7,809				
MEALS ASSESSOR	5,133	5,133								
HEAD COOK	6,563	6,563								
ASSISTANT COOK	5,539	5,539								
KITCHEN AIDE	4,138	4,138								
DRIVER #2	7,886					7,886				
INYOERN DELIVERY	237	237								
SITE MANAGER, INYOERN	3,520	3,520								
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
	0									
TOTAL PAID SALARIES	62,044	28,863	0	17,486	0	15,695	0	0	0	
PAYROLL TAXES	3,616	1,500		1,299		817				
EMPLOYEE BENEFITS	5,429	2,335		1,824		1,270				
SALARIES & BENEFITS	71,089	32,698	0	20,609	0	17,782	0	0	0	

EXHIBIT C

BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES TRAVEL, TRAINING AND EQUIPMENT

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES

BY SERVICE ACTIVITY AND RESOURCE

TRAVEL AND TRAINING	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
STAFF TRAVEL										
MILEAGE	0									
COMMERCIAL TRAVEL	0									
MEALS	50			50						
LODGING	0									
OTHER	0									
TOTAL TRAVEL	50	0	0	50	0	0	0	0	0	0
STAFF TRAINING										
FOOD SAFETY SEM	208	108		100						†
CPR, FIRST AID	100			100						
	0									
TOTAL TRAINING	308	108	0	200	0	0	0	0	0	0
TOTAL TRAVEL AND TRAINING	358	108	0	250	0	0	0	0	0	0

EQUIPMENT	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
EXPENDABLE										
EQUIPMENT AS NEEDED	200	100	100							
	0									
	0									
NON-EXPENDABLE										
HOOD SYSTEM & STEAMER	16,800	16,800								
	0									
	0									
	0									
TOTAL EQUIPMENT COSTS	17,000	16,900	100	0	0	0	0	0	0	0

**BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES
FOOD, CONSULTANTS AND OTHER EXPENSES**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES

BY SERVICE ACTIVITY AND RESOURCE

RAW FOOD COSTS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
RAW FOOD	30,000	30,000								
	0									
	0									
TOTAL RAW FOOD	30,000	30,000	0	0	0	0	0	0	0	0

CONSULTANTS	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
	0									
	0									
	0									
TOTAL CONSULTANTS SERVICES	0	0	0	0	0	0	0	0	0	0

OTHER SERVICES AND SUPPLIES

SPACE	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
RIDGECREST ADMIN	480				480					
RIDGECREST SR CENTER	8,020		8,020							
RAND & INYO SR CENTER	6,930		6,920	10						
TOTAL SPACE COSTS	15,430	0	14,940	10	480	0	0	0	0	0
TELEPHONE	980	200		780						
UTILITIES	10,120	5,520	4,600							
FOOD SERVICE SUPPLIES	2,000	2,000								
OFFICE SUPPLIES	410			410						
OTHER SUPPLIES	2,880	2,000	880							
PRINTING SUPPLIES	0									

EXHIBIT C

**BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES
OTHER EXPENSES**

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES

BY SERVICE ACTIVITY AND RESOURCE

OTHER EXPENSES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
EQUIPMENT RENTAL	0									
USE ALLOWANCE										
	0									
	0									
TOTAL USE ALLOWANCE	0	0	0	0	0	0	0	0	0	0
REPAIR & MAINT. - SPACE	300		300							
REPAIR & MAINT - VEHICLE	630			30		600				
REPAIR & MAINT - OTHER	840	740	100							
VEHICLE OPERATION	1,980			80		1,900				
MEMBERSHIPS & SUBSCRIPTIONS	25			25						
OUTSIDE SERVICES										
LAUNDRY	600	600								
CONTRACT LABOR	400					400				
TOTAL OUTSIDE SERVICES	1,000	600	0	0	0	400	0	0	0	0
ACCOUNTING SERVICES	0									
AUDIT COSTS										
PRIVATE AUDIT FIRM	0									
OTHER	0									
TOTAL AUDIT COSTS	0	0	0	0	0	0	0	0	0	0

BUDGET FOR TITLE III C-2 HOME-DELIVERED NUTRITION SERVICES
OTHER EXPENSES

SERVICE PROVIDER : CITY OF RIDGECREST

ADDRESS: 100 WEST CALIFORNIA AVENUE, RIDGECREST, CA 93555

PROJECT PERIOD: 2002-2003

ESTIMATED EXPENDITURES BY SERVICE ACTIVITY AND RESOURCE

OTHER EXPENSES	BUDGET	MEALS		ADMINISTRATION		DELIVERY		OTHER COSTS		ONE-TIME ONLY (cash)
		CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND	
VOLUNTEER EXPENDITURES										
MILEAGE	0									
MEALS	0									
OTHER	150	50	50			50				
TOTAL VOLUNTEER EXPENSES	150	50	50	0	0	50	0	0	0	0
INSURANCE										
P.L. & P.D.	0									
VEHICLE	0									
OTHER	0									
TOTAL INSURANCE	0	0	0	0	0	0	0	0	0	0
ALLOCATED OVERHEAD	33,231				33,231					
TAXES & LICENSES	0									
ADVERTISING	0									
LEGAL SERVICES	0									
OTHER COSTS										
Freight & Express	15				15					
	0									
	0									
TOTAL OTHER COSTS	15	0	0	15	0	0	0	0	0	0
TOTAL OTHER EXPENSES	69,991	11,110	20,870	1,350	33,711	2,950	0	0	0	0
TOTAL BUDGETED COSTS	222,632	90,816	55,164	22,209	33,711	20,732	0	0	0	0