

**RESOLUTION NO. 02-104**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL AND THE RIDGECREST REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2002-03, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED**

**WHEREAS**, the City Council and the Redevelopment Agency has received and reviewed the proposed Fiscal Year 2002-03 City of Ridgecrest/Redevelopment Agency budget (Mid Term Adjustments to the City's Two Year Budget); and

**WHEREAS**, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

**WHEREAS**, final adjustments to the budget have been made.

**NOW, THEREFORE, BE IT RESOLVED,**

1. That the fiscal year 2002-03 City of Ridgecrest/Ridgecrest Redevelopment Agency budget set forth in Exhibit "A", attached hereto, and all supporting schedules, and made part hereof, is hereby adopted.
2. The Budget Revision Policy, herein identified as Exhibit "B" is hereby adopted;
3. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager written authorization prior to budget amendment or expenditure;
4. The staffing summary herein presented as Exhibit C is hereby authorized and incorporated as part of the Approved FY 2003 Budget. Any and all increases to total F.T.E. count by Department shall require prior City Council Authorization;
5. All Expenditures made from the following funds shall require prior Council authorization:
  - i. Community Partnership Marketing Grant Fund;
  - ii. Quality of Life Fund;
  - iii. Senior Donation Fund
6. Funding for specific Capital Construction Projects shall be identified prior to the expenditure of any funds on said projects.

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7. It is hereby approved that all appropriations for the prior fiscal year shall lapse at the end of Fiscal Year 2001-02 and any remaining amounts shall be credited against their respective fund balances except for:
  - A.) Any unexpended but encumbered amounts for specific purchase orders at the end of fiscal year 2001-02;
  - B.) Any unexpended appropriations for incompleated capital and other projects (Law Enforcement funding projects) a the end of fiscal year 2001-02;
8. The Gann Limit Calculation herein identified as Exhibit "D" is hereby approved.
9. All previous and conflicting resolutions are hereby rescinded, revoked, and made of null effect.

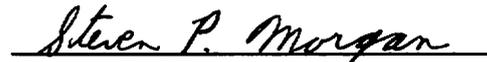
**APPROVED AND ADOPTED**, this 21st Day of August 2002 by the following vote:

**AYES:** Council Members Carter, Holloway, Martin, and Rollins

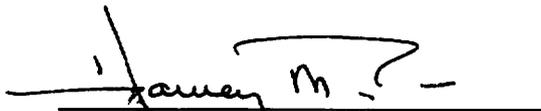
**NOES:** Mayor Morgan

**ABSENT:** None

**ABSTAIN:** None

  
Steven P. Morgan, Mayor

**ATTEST:**

  
Harvey M. Rose  
City Clerk

**EXHIBIT B**

**BUDGET REVISION POLICY**

- 1.** All funds are appropriated at the fund level; No expenditure, encumbrance, or contract shall be made or agreed to that exceeds total Fund Appropriations without prior Council/Agency Authorization as appropriate. All increases in appropriations shall be made by Council/Agency Resolution.
- 2.** All Appropriations within said funds are managed at the Department level. The City Manager is herein authorized to make transfers within and between Departments as appropriate.
- 3.** All Temporary Employment Services shall require City Manager written authorization prior to expenditure of such funds or prior to transferring such funds to other accounts.
- 4.** Estimated Revenues may be administratively increased in excess of the original estimate once the City Manager and Finance Director certify that such estimates at the fund and source levels have been exceeded. Notwithstanding the requirement in item 1 above, subsequent increases in appropriations stemming from the increases in estimated revenues, may be granted from increased estimated revenues administratively and shall be reported to the City Council/Redevelopment Agency at the next regular Council/Agency Meeting.
- 5.** Unliquidated Outstanding encumbrances are hereby appropriated from FY 2002.