

RESOLUTION NO. 99-52

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL
APPROVING AN AGREEMENT FOR NUTRITION SERVICES
FOR ELDERLY PERSONS**

WHEREAS, The High Desert Nutrition Program has been providing meals to elders in our community since 1968 under the Federal Older Americans Act. The Nutrition Program provides 39,100 meals per year to persons 60 and over; and

WHEREAS, the Federal funds are routed to the City through the County. The program requires that the contract with the County be renewed on an annual basis, and

WHEREAS, the total funding for this contract year will be \$145,303 as described by Kern County Aging and Adult Services Department letter of May 11, 1999, and

WHEREAS, it is further resolved that, to the extent the City is self-insured, the City does hereby agree to indemnify and defend officers, agents, and employees of the County of Kern and State of California from costs, liability or damages, including attorney's fees, arising out of any act or omissions to act, including any negligent act or omission to act, by the City, its offices, agents or employees arising under this agreement.

NOW, THEREFORE BE IT RESOLVED that the City Council approves the agreement for Nutrition Services with Kern County.

APPROVED AND ADOPTED this 2nd day of June, 1999, by the following vote:

AYES: Mayor Darnell, Council Members Carter, Holloway, and Morgan

NOES: None

ABSTAIN: None

ABSENT: Council Member Rollins



Ronald Carter, Vice Mayor

ATTEST:



Harry Jensen
City Clerk

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail. The records should be kept in a secure and accessible location, and should be updated regularly.

2. The second part of the document outlines the procedures for conducting a physical inventory count. This involves comparing the physical quantities of goods on hand with the quantities recorded in the accounting records. Any discrepancies should be investigated and explained.

3. The third part of the document describes the process of reconciling bank statements with the company's cash account. This involves comparing the bank's records of deposits and withdrawals with the company's own records to ensure that they match.

4. The fourth part of the document discusses the importance of reviewing and approving all financial transactions. This includes ensuring that all transactions are properly authorized and supported by appropriate documentation. The review process should be performed by a designated individual, such as a manager or controller.

5. The fifth part of the document outlines the procedures for preparing and reviewing financial statements. This involves calculating the net income or loss for the period, determining the ending balances of assets and liabilities, and ensuring that the statements are accurate and complete. The statements should be reviewed and approved by the appropriate authority.

6. The sixth part of the document discusses the importance of maintaining proper documentation for all financial transactions. This includes keeping original receipts, invoices, and other supporting documents. These documents should be filed in a systematic and organized manner to facilitate future audits and reviews.

7. The seventh part of the document outlines the procedures for conducting a final review of the financial records. This involves performing a comprehensive check of all records and statements to ensure that they are accurate and complete. Any errors or discrepancies should be identified and corrected.

8. The eighth part of the document discusses the importance of maintaining accurate records of all financial transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail. The records should be kept in a secure and accessible location, and should be updated regularly.