

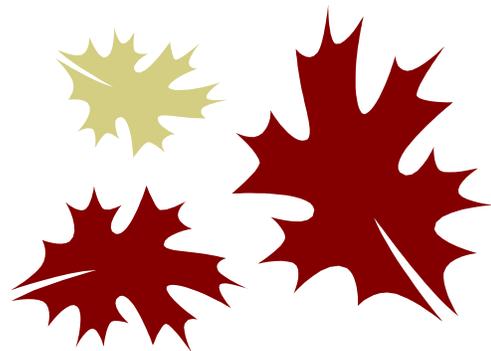


# City of Ridgecrest



## November 2013

Monthly Report





# City Manager

## City Manager Memo

The On October 26, 2013, the City Council held a workshop at a special meeting to discuss the establishment of a Mission Statement, Vision Statement, and Core Values (MVV) for the City of Ridgecrest. At the meeting, criteria to analyze these strategic plan components were presented and discussed (Refer to the MVV Outline below). Also, examples of mission, vision, and values statements were presented as reference tools. After considerable discussion between the council, staff, and members of the public, a list of tentative core values, a draft mission statement, and a draft vision statement were established. The list and draft statements will be considered for formal Council approval at a regularly scheduled meeting.

### **MVV Outline**

#### Mission

Mission Analysis- Clarify why the organization exists, who we serve, what is required by those we serve and how those needs are met.

#### Values

Value Analysis – Seriously look at the real values that drive our ambitions and desires for the organization. How are these values communicated both internally and externally?

#### Vision

Vision analysis – In a perfect world, what does the organization look like five years from today? How would we best serve our stakeholders and customers?

What...not How

- ◇ In anticipation of the start of construction on the West Ridgecrest Boulevard Project in the Spring of 2014, utility companies are moving forward with the relocation of their facilities.
- ◇ After a second round of negotiations, terms were reached with Kern County for the provision of Fire Services. The renewal agreement will be brought before the City Council this month.
- ◇ Representatives of the UFCW will meet again with the City this month to discuss a schedule for negotiating a new MOU.



# City Clerk & Risk Management

## Concession Stand Fire Update

Demolition of the burned structure at Kerr McGee Youth Sports Complex began on November 11.

Due to the presence of asbestos, permits were obtained by the contractor and proper containment and removal of the substance was performed.

At this time, insurance is still reviewing the claim to determine payment for contents lost in the fire and replacement or depreciated value of the structure.



## Records Archival



City Clerk's office is actively scanning all City contracts and agreements in the ongoing effort to enhance records retrieval and accessibility. At this time approximately 1/2 of contracts dating back to incorporation in 1963 have been scanned and anticipate the remainder of all contracts to be completed early 2014.

Once this process is completed, we will begin scanning other stored documents such as redevelopment agency records, bid projects, past council agenda's and minutes, and planning documents.

We are already realizing the benefit to having the city records scanned. Over the past few years we have maintained city resolutions, minutes and ordinances in electronic format which has improved the response time for some public records requests and has enabled staff to research these documents as needed in a timely manner for various projects.



# City Clerk & Risk Management

## City of Ridgecrest

100 W California Ave  
Ridgecrest, CA 93555

Phone: 760-499-5002  
Fax: 760-499-1500  
E-mail: [rford@ridgecrest-ca.gov](mailto:rford@ridgecrest-ca.gov)



We're On The Web

<http://ridgecrest-ca.gov/>

## City Clerk

The City Clerk has a statutory duty to record the official minutes of all City Council meetings; maintain original resolutions and ordinances, and is the custodian of the City seal. Additionally, she is the chief election officer for municipal elections. The City Clerk's office is the depository for all official documents and records. The Clerk assists and supports the public and City departments by making available the records necessary for the City to advance its administrative, legal and legislative functions. The City Clerk encourages the use of cost-saving/ productivity improving record management techniques throughout the City. The City Clerk prepares all necessary documents for public hearings, posts notices and copies of ordinances as required by law and maintains and updates the Municipal Code.

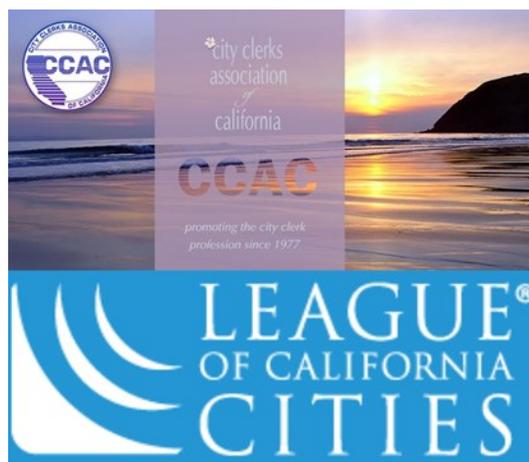
## Fair Political Practices Commission

Beginning January, City Clerk's office will be sending reminders to staff to file their Annual Form 700 Disclosure Statements.



## Gearing Up for 2014

As 2013 winds down we are beginning to look ahead at the 2014 elections. Preliminary training will take place December 4-6 at the League of California Cities New Law and Elections Conference. City Clerk Rachel Ford and Deputy City Clerk Ricca Charlon, along with nearly 300 City Clerks across the state, will be attending the conference to update themselves on changes to the elections code and other laws enacted by the Governor which may affect the City Council, Agenda, Minutes, and Fair Political Practices Commission.





# Economic Development

## Economic Development Staff continues to work on many of the projects reported on last month including the following:

⇒ Provided support to the city attorney on current ongoing litigation issues involving the City's former RDA. Topics concern both the last ROPS 2013-2014B and TAB funds.

⇒ Staff, with the assistance of the community and council, successfully retained Staples as an ongoing retailer within the city. Staff is now working with Staples management to increase sales in order to retain the store in town.



that was easy:

⇒ Working with the developer of the proposed new Wal-Mart Supercenter in regards to engineering and design, as well as contract and budgetary issues. Major strides in completing the development preplanning effort have been made.



⇒ Staff is pleased to be able to announce three new retailers have signed leases with the developer of the former Mervyns building. They include Marshalls, Famous Footwear and Joann's Fabrics. These new retailers will be coming to Ridgecrest next year.



⇒ Working with a Brand name restaurant for a 5,000 square foot site located on China Lake Blvd. This a result of our attending the ICSC show in San Diego this year.

⇒ Work has begun with our consultant on the RDA's property management plan (PMP) to enable the RDA to sell its existing properties.

⇒ Currently working with both IWVEDC and GAVEA on their Strategic Planning Process.





# Police Department



## RIDGECREST POLICE DEPARTMENT

The following tables reflect Part 1 Crime Data, of offenses reported to the Ridgecrest Police Department in January through December. The data listed below is collected from our Records Management System, and then sorted into Part 1 categories per Department of Justice reporting standards.

### Monthly Part 1 Crime Report

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	year to date % chg 2013/2012
Homicide	0	0	0	0	0	0	0	1	0	0	0	0	1	-50%
Rape	0	1	0	2	3	0	1	0	2	0	0	0	9	200%
Robbery	0	2	3	1	1	3	3	3	2	0	0	0	18	38%
Aggravated Assault	14	6	7	12	20	11	7	10	12	0	0	0	99	62%
Simple Assault	15	15	20	14	24	27	31	27	35	0	0	0	208	2%
Burglary	26	21	20	10	17	14	13	22	14	0	0	0	157	-4%
Larceny	42	20	28	30	22	18	22	25	26	0	0	0	233	-3%
Auto Theft	2	4	4	5	4	2	6	3	0	0	0	0	30	-3%
Arson	0	5	0	0	1	1	1	0	1	0	0	0	9	-18%
<b>Total Part One</b>	<b>99</b>	<b>74</b>	<b>82</b>	<b>74</b>	<b>92</b>	<b>76</b>	<b>84</b>	<b>91</b>	<b>92</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>764</b>	<b>5%</b>
<b>% Change Same Month Previous Year</b>	<b>14%</b>	<b>-1%</b>	<b>6%</b>	<b>-4%</b>	<b>-12%</b>	<b>12%</b>	<b>12%</b>	<b>8%</b>	<b>3%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>		



# Police Department

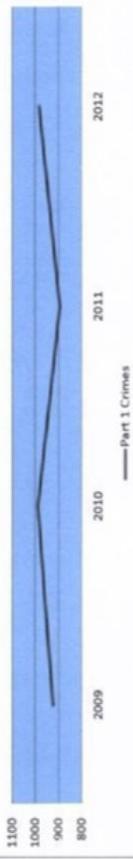
Sept 2013

## Ridgecrest Police Department Statistics

### Crime

	Monthly Comparison			Year To Date		
	Sept 12	Sept 13	% Change	2012	2013	% Change
<b>Violent Crime</b>	30	51	70%	271	343	27%
Murder	0	0	0%	2	1	-50%
Rape	0	2	200%	3	13	333%
Robbery	2	2	0%	13	18	38%
Assault	26	47	68%	263	311	23%
<b>Property Crime</b>	59	41	-31%	443	431	-3%
Burglary	26	14	-46%	160	159	-1%
Larceny	26	26	0%	241	233	-3%
Auto Theft	4	0	-100%	31	30	-3%
Arson	1	1	0%	11	9	-18%
<b>Part 1 Crimes</b>	88	92	5%	715	763	7%

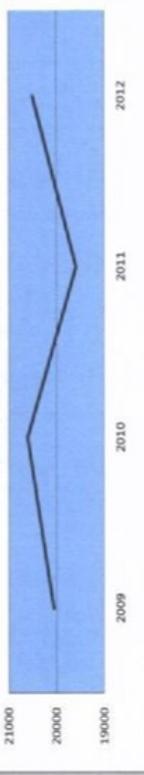
Part 1 Crimes



### Performance Measures

	Monthly Comparison			Year to Date		
	Sept 12	Sept 13	% Change	2012	2013	% Change
<b>Patrol Activity</b>	2644	2679	1%	24216	23170	-4%
Total Incidents	1762	1690	-4%	15358	14396	-6%
Calls for Service	862	989	17%	8658	8774	1%
Officer Initiated Incidents	260	403	55%	2379	3060	29%
Traffic Stops	622	596	-4%	6429	5714	-11%
Other OIA Incidents						
<b>Reports Taken</b>	351	366	4%	3152	3324	5%
Total Arrests	172	232	35%	1708	1933	8%
Felony Arrests	42	53	24%	409	421	3%
Juvenile Arrests	17	24	41%	239	303	27%
Drug Related	26	27	4%	234	302	29%

Calls for Service



### Personnel

	Allocated	Filled	Vacant
Total	50	47	3
Sworn	31	31	0
Professional Staff	17	17	0

### Vacant Positions

	Status

### Investigation

	Monthly Comparison			Year to Date		
	Sept 12	Sept 13	% Change	2012	2013	% Change
<b>News Cases</b>	64	352	441%	2623	3098	18%
Cleared DA or Other	47	131	179%	959	1420	48%
Arrests	26	21	-19%	177	180	2%
Inactivated	20	62	210%	246	469	89%
Active	356	146	-59%	3946	3040	-23%

### K-9 Deploy

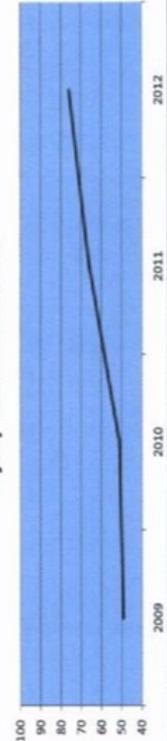
	Monthly Comparison			Year to Date		
	Sept 12	Sept 13	% Change	2012	2013	% Change
Deployments	0	5	500%	25	46	84%
Apprehensions	0	2	200%	3	6	100%
Building Searches	0	2	200%	3	16	533%
Vehicle Searches	0	1	100%	7	14	100%
Drug Finds	0	1	100%	1	6	500%

### Traffic

	Monthly Comparison			Year to Date		
	Sept 12	Sept 13	% Change	2012	2013	% Change
<b>Citations</b>	53	42	-21%	354	461	30%
Moving	14	10	-29%	114	74	-35%
Non-Moving	16	7	-56%	103	114	11%
RMC Violation	23	25	9%	150	150	0%
<b>Collisions</b>	0	0	0%	1	0	-100%
Fatal	4	4	0%	42	27	-36%
Injury	15	10	-20%	97	117	21%
Non-injury	4	3	-17%	16	12	-25%
DUI Related						

Top 5 Collision Intersections YTD  
 1. E California Ave @ Fire Opal St  
 2. N Downs St/W Pershing Ave  
 3. S China Lake Blvd/W Bowman Rd  
 4. S China Lake Blvd/W Church Ave  
 5. N Norma St/W Yale Ave

Injury Traffic Collisions





# Public Works

## STOP Signs



### Purpose of a STOP Sign

The STOP sign is a regulatory sign that is used when traffic is required to stop. It is a red octagon that has a white border and large white letters that read STOP. At multi-way stop intersections, a small plate is placed below the stop sign to inform the driver of how many approaches are required to stop.

The *Manual of Uniform Traffic Control Devices* (MUTCD) describes STOP signs (R1-1), including applications and placement. STOP signs are used to assign right-of-way at an intersection. Since a STOP sign causes inconvenience to motorists, it should be used only where warranted.

### Where A STOP Sign Should Be Installed?

STOP signs should be located where vehicles are to stop or as near to that point as possible. The sign may also be supplemented with a STOP line and/or the word STOP on the pavement. Where there is a marked crosswalk, the STOP sign should be located approximately 4 ft. in advance of the crosswalk line. When only one STOP sign is used on an intersection approach, it should be on the right side of the roadway. At wide intersections however, placing an additional sign on the left side of the approach may reduce violations of the STOP sign and the likelihood of right-angle crashes. If two lanes of traffic exist on an approach, at least one STOP sign should be visible to each lane of traffic.

### Under What Conditions a Two-Way STOP Sign Should Be Installed?

- ⇒ Intersections must have one or more of the following conditions for two-way STOP signs to be installed;
- ⇒ An intersection of a minor and major road, where the application of the normal right-of-way rule would be hazardous
- ⇒ A street enters a highway
- ⇒ An un-signalized intersection in a signalized area;
- ⇒ Locations where there is a combination of high speed traffic, restricted view, and a previous crash record that indicates a need for STOP sign control
- ⇒ The advantage of a two-way stop is that the major flows do not have to stop and they incur almost no delay at the intersection (i.e., the majority of the traffic does not have to stop).



# Public Works

## Under What Conditions a Four- Way (Multi-way) STOP Sign Should Be Installed?

Four-way STOP signs are often used at the intersection of two roadways that exhibit approximately equal traffic volumes. The following criteria should be considered:

- ◆ A traffic signal is going to be installed and the intersection needs a temporary solution to control the traffic
- ◆ Within 12 months, at least five crashes have occurred at the intersection that could have been prevented by STOP signs. Previous crash records include right- and left-turn collisions, as well as right angle collisions
- ◆ Minimum traffic and pedestrians volumes
- ◆ 85th percentile major-street vehicle speeds in excess of 40 mph
- ◆ Average minor street vehicle delays of at least 30 sec. during the maximum hour
- ◆ The need to control left-turn conflicts
- ◆ The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes
- ◆ Locations where a road user, after stopping, cannot see conflicting traffic and is not able to safely negotiate the intersection unless conflicting cross traffic is also required to stop
- ◆ An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multiway stop control would improve traffic operational characteristics of the intersection

## Failure to Stop at Existing STOP Signs

- ◆ When there is a history of drivers failing to heed STOP signs that clearly have adequate visibility, the following approaches could be considered:
- ◆ Install STOP AHEAD sign
- ◆ Increase size of STOP and STOP AHEAD signs from 30 to 36 in
- ◆ Install two transverse rumble strips in the approach lane in advance of the STOP AHEAD and before the STOP sign
- ◆ Consider installation of two additional transverse rumble strips to supplement the first two locations
- ◆ Install intersection illumination
- ◆ Consider adding a flashing red beacon in conjunction with the STOP signs or an overhead intersection control beacon with flashing red for the minor street and flashing yellow for the major street
- ◆ Place actuated flashers on the top of a STOP sign. A detector would be in the pavement in advance of STOP sign. As a vehicle approaches, a red flasher would appear. This solution would address the driver expectancy problem and give more attention to the STOP sign
- ◆ Use of double-indicating left-side STOP sign

(Source: ITE, FHWA)





# Public Works

## WasteWater Treatment Facility (WWTF)

The City of Ridgecrest WWTF operated within design and compliance directives issued under Board Order No. 6-00-56.

The Department inspected and passed (3) new connections to the sanitary sewage system.

The Department responded to (3) requests for service, (1) callout was a homeowner lateral problem, the other (2) callouts were main line collection system stoppages, created by vandalism and the discharge of grease into the collection system, the Department relieved the hydraulic overload and mitigated the spill effects.

The Department as SSMP & SSO Board Order compliance, performed routine maintenance (Hydro Flushing) on 7,640 ft. of main line collection system.

The Department performed annual maintenance on #2 primary clarifier, (new wear shoes, flight links and replaced idler sprockets).

The Reclamation Department reclaimed .479 million gallons of secondary effluent for use as fodder crop irrigation.

The Department performed routine maintenance on the 80 kw emergency power generator

## Transit Department

The *ridgerunner* transit system is currently busy working with Willdan & Williams Architects, Inc. in design of our new Transit Maintenance Facility. We are in the final phase of design and moving towards bid documents and construction. The facility is being funded through PTMISA Prop 1B money of a \$830,000.00 awarded to the City of Ridgecrest in late July.

A location for the Hub Station in Inyokern has yet to be determined.

The *ridgerunner* Transit participated in the City's 50<sup>th</sup> Anniversary Parade. Over 300 flyers announcing the transit system as well as advertising opportunities were handed out during the parade and at the Balsam Street Event.

During the 50<sup>th</sup> event, the *ridgerunner* transit offered free shuttle service between Balsam Street and the Kerr McGee Center from 1pm – 7pm.



# Public Works

## Engineering Department Monthly Report Report Period from October 9, 2013 thru November 18

1. Encroachment Permits Issued:
  - a. Issued permits for D-395
  - b. Issued permit for SCE work along Prospect St.
  - c. Issued permit for movie work in alleyway in front of City Hall
2. Inspections:
  - a. Inspection of PG&E relocation of gas lines for the W. Ridgecrest Blvd. project.
3. Private Development Activity:
  - a. Performed field review and prepared conditions of approval for Tentative Parcel Map 12095.
  - b. Coordinate with engineer for grading plans for the Dave Tharp's commercial storage project on Gateway.
  - c. Field check of grading for Ridgecrest Self Storage on Inyo Street.
  - d. Discuss subdivision agreement, bonding, etc. on D.R. Horton tract
  - e. Sent follow up letter to Neil Christman to prepare deed restriction for remainder parcels to construct Warner St. improvements.
  - f. Meeting with School District Architect's on the new Murray School and Burroughs High School projects. Reviewed traffic circulation plans.
  - g. Received Wal-Mart concept plans for consultants proposed revisions to improvement plans.
  - h. Met with SCE to discuss plans for the Downs Street Substation expansion.
  - i. Consulted with SCE staff for SCE building modernization project.
4. Public Sector Projects:
  - a. Kerr McGee concession stand
    - i. Inspected structure demolition for City Clerk.
  - b. Ridgecrest Blvd.
    - i. Worked with Mark Thomas INC., Ed Noriega & Kevin Smith, on utility relocations, redesign issues and new driveway locations.
    - ii. Worked with Gary Parsons on funding power pole relocation between Mahan & Downs.
    - iii. Received and reviewed RFP for construction management services.
    - iv. Coordinated with SCE & IWVWD for scheduled relocation of electrical and water utilities.
    - v. Communicated with SCE on pole relocations along Ridgecrest Blvd.
    - vi. Worked with consultant on decorative street lighting issues along Ridgecrest Blvd.
  - c. HSIP, Upjohn Traffic Signal Project
    1. Selected consultant for construction management, negotiated contract, prepared staff report and resolution, performed kick off meeting, scheduled bid advertisement and project milestones.



# Public Works

## Engineering Department Monthly Report (Continued) Report Period from October 9, 2013 thru November 18

- d. CMAQ, Sunland Street Design
    - i. Coordinated with design consultants on drainage issues at the Bowman intersection.
  - e. RSTP, China Lake Blvd.
    - i. Coordinated with consultants on design.
  - f. (4) HSIP projects
    - i. Working with Willdan on getting additional information on each project.
    - ii. Performed Caltrans field review
    - iii. Worked with planning and community development to contact developer for additional R/W dedication for Drummond widening project.
  - g. Downs Street Design:
    - i. Coordinated with consultant on design.
    - ii. Communicated with SCE on pole or undergrounding costs.
  - h. Bus Garage:
    - i. Two meetings with consultants and staff in design layout of bus garage.
    - ii. Coordinate with City staff on City Yard Master Plan.
  - i. New call for Projects, CMAQ & RSTP
    - i. Worked with KernCOG and Quad Knopf on the applications for funding projects for:
      1. CMAQ, Warner Street and W. Graff Ave.
      2. RSTP, S. China Lake Blvd., between Bowman Rd. to South of College Hts. Blvd.
  - j. New call for Projects, HSIP
    - i. Monitored consultant and corresponded with Caltrans on the preparation of HSIP application Bowman Rd. and Downs 4 way stop with turning lane median.
  - k. Attended Caltrans pre project meeting for Hiway 178 median project in N. China Lake Blvd. and portion of E. Ridgecrest Blvd.
  - l. SRTS, Cycle 3
    - i. Approved legal description and plat map of easement for sidewalk into Monroe Middle School.
  - m. CDBG
    - i. Worked with staff on new call for projects and ideas.
5. General:
- a. Attended meeting with Kern-COG on project status and new directives from COG.
  - b. Worked on equitable transition formula for sewer availability fees for schools.
  - c. Conducted Building Dept. staff meeting
  - d. Prepared materials and attended Municipal Code Amendment Committee Meeting.
  - e. Attended, KernCOG and Caltrans workshop on state and federal project issues, DBE, Consultant Selection, ADA Compliance & Invoicing.
  - f. Participated in FHWA and Caltrans webinar for ADA compliance
  - g. Attended KernCOG TTAC meeting
  - h. Worked with City Manager, Police Dept. and with City Planner on Code Enforcement assistance tasks for City Planner.



# Public Services

## Home Occupation Permits Provide Business Opportunities in Ridgecrest

By Matthew Alexander AICP

The Home Occupation Permit offers our residents the opportunity to run their business from home saving the fixed costs associated with establishing a new venture from a commercial building. There is a one-time fee of \$75 for a Home Occupation Permit. Unlike a Business License, a Home Occupation permit does not have to be renewed. In fact, if an individual moves, the Planning Department will transfer the HOC permit for free.

The first thing I tell applicants is that the key to a successful home occupation is the ability to run a business without anyone knowing that a business is going on at your home. After all, the purpose of our Residential Zone Districts is for housing not commercial services. We must be mindful of our neighbors' right to peace and quiet. To ensure that Home Occupations will be compatible with our residential neighborhoods certain requirements have been established.

Here are all the rules governing Home Occupation Permits within Ridgecrest:

- a. The home occupation shall not involve the use of signs or accessory structures, other than those permitted in the R Districts.
- b. The residence address will not be used for advertising purposes of any kind, nor shall any other residence address be used for advertising purposes in connection with the home occupation.
- c. The home occupation shall not involve the use of commercial vehicles for delivery of materials to or from the premises, other than one vehicle not to exceed one ton gross capacity, owned by the operator of such home occupation. Home occupation materials including stock, wares, goods, samples or equipment, carried in or on the vehicle shall be concealed in such vehicle or within the main structure so as not to be visible from the street, sidewalk or alley when such vehicle is parked at such residence.
- d. Retail sales at the residence and services performed at the residence for persons who have come to the residence for such services shall be limited to no more traffic than that normally occasioned by a residential use. Customers, clients, or prospective customers or clients may be invited to the residence for the purpose of purchasing or obtaining or considering the purchasing or obtaining of merchandise, wares, goods, equipment or service, subject to the above limitation.
- e. No noise, pedestrian or vehicular traffic or activity which constitutes a nuisance or disturbance of the peace of any person shall be produced or made at the residence in connection with the home occupation.
- f. In no way shall the appearance of the structure be so altered or the conduct of the occupation within the structure be such that the structure may be reasonably recognized as serving a nonresidential use (either by color, materials or construction, lighting, signs, sounds or noises, vibrations, etc.).



# Public Services

## Home Occupation Permits Provide Business Opportunities in Ridgecrest

(Continued)

- g. Any stock, wares, goods, materials, samples, merchandise or equipment stored on the premises shall be entirely within the building and not visible from the street, sidewalk or alley and shall not interfere with the residential use or endanger any person.
- h. No employees, salesmen or other help, including independent contractors, partners or joint ventures hired, engaged, or retained by the permittee, other than members of the immediate or resident family, shall perform any work at the premises or go to or upon the premises in conjunction with the home occupation.
- i. **Home occupation permits shall not be issued for the following businesses or for the following vocations:**

**1. Hairdresser, barber or other tonsorial pursuits;**

**~~2. Any vocation or business involving the preparation or sale of food or food products;~~**

**NOTE:** This section of the Ridgecrest Code prohibiting food preparation was struck down with the 2012 passage of California Assembly Bill 1616 - Cottage Food Operation (CFO). A CFO is an enterprise at a private home where low-risk food products are prepared or packaged for sale to consumers.

**3. Any vocation or business involving machinery which cannot be stored or operated in the room allowed for use of the home occupation or concealed in the vehicle of not over one ton capacity.**

**4. Automotive, vehicular, or motorcycle repair or engine repair, body and fender repair and auto painting.**

- j. Home occupations are intended to be small businesses or vocations with limited hours of operation. Whenever practical for the operation of any proposed use, a condition of approval shall prohibit operation of all or certain aspects of the use between 9:00 p.m. and 8:00 a.m.
- k. Home occupation permits shall not be transferable to other individuals. The permittee shall notify the city in writing at least ten (10) days before the home occupation permit is transferred to a new location. The permit shall be transferred when the home occupancy is relocated if the permittee provides the required notice and the Planning Director finds the occupation compatible with the new location.

Forty (40) Home Occupation permits have been issued during the first 10½ months of 2013. This is consistent with last year when 45 Home Occupation Permits were issued.

The last thing I say to Home Occupation applicants is to wish them success and remind them that *Ridgecrest is pro business!*



# Public Services

## Planning Commission Prioritizes General Plan Implementation Measures

By Matthew Alexander AICP

The General Plan is a blueprint for the future growth and development of Ridgecrest. According to this document - The Planning Commission shall review the General Plan annually and report to the City Council.

Since the General Plan was adopted in 2009, the Planning Department was reduced from two planners to one. Therefore, implementing the General Plan Elements constitutes a mammoth task. Never-the-less, the Planning Commission and staff are duty bound to do our best on behalf of implementing the General Plan. Considering the Planning Department's limited resources, one way to narrow the focus of what can reasonably be implemented is to prioritize efforts. In all, the General Plan adopted in 2009 recommends 93 Implementation Measures. Six Implementation Measures have been completed while others are in progress.

The City cannot possibly complete all Implementation measures within the next few years.

Therefore, the Planning Commission has identified 13 Implementation Measures as HIGH PRIORITY to assist in developing a reasonable work program for the 2014 calendar year.

Following are the General Plan Implementation Measures considered HIGH PRIORITY by the Planning Commission.

### General Plan Implementation Measures Prioritized by the Planning Commission

November, 2013

#### LAND USE ELEMENT

Priority	Implementation Measure	Responsibility
HIGH	1.0 The City shall develop zoning incentives to encourage innovative design in both infill and newly developing areas that optimizes the use of vacant land through flexible development standards, shared parking, landscaping, and site amenities.	Planning Staff Planning Commission Com. Dev. Committee New Group
DONE	9.0 The City shall coordinate on a routine basis with the military to reexamine the land use type, density, and intensity limitations within flight corridors.	Planning Staff NAWS Staff
HIGH	12.0 The City shall review and amend, as necessary, applicable ordinances and regulations referenced herein to ensure consistency with the General Plan. These shall include the following:  a. Zoning Ordinance  b. Subdivision Ordinance  c. Development standards	Planning Staff Planning Commission



# Public Services

## Planning Commission Prioritizes General Plan Implementation Measures

By Matthew Alexander AICP

### MILITARY SUSTAINABILITY ELEMENT

Priority	Implementation Measure	Responsibility
HIGH	<p><b>1.0</b> Prior to approval of a proposal involving any type of land use development, specific findings shall be made that such development is compatible with the training and operational missions of the military aviation installations. Incompatible land uses that result in significant impacts to the military mission of Department of Defense installations or to the Joint Service Restricted R-2508 Complex that can not be mitigated, shall not be considered consistent with this plan.</p>	<p>Planning Staff NAWS Staff Planning Commission</p>
HIGH	<p><b>5.0</b> Work with China Lake to establish procedures for consultation between the base and the City relative to planning review and comment. This will include:</p> <ul style="list-style-type: none"> <li>Definition of projects types that require review by the China Lake officials</li> <li>Identification of the Points of Contact for all coordination</li> <li>Provision of opportunities for China Lake personnel to be involved in pre-application meetings for significant projects</li> <li>Establishing a formal procedure for requesting and receiving comments</li> <li>Establishing a standard timeline for responses, keeping in mind mandated review time periods as specified by State law and local procedures</li> <li>Develop outreach plan</li> <li>Providing notice to China Lake on all public hearings regarding projects identified for coordination</li> <li>Establish procedures for the review and monitoring of frequency spectrum</li> </ul>	<p>Planning Staff NAWS Staff</p>
DONE	<p><b>9.0</b> Coordinate with military representatives to ensure information on Special Use Airspace (floors, ceilings, time of operations, etc.) is understood and available for disclosure.</p>	<p>Planning Staff NAWS Staff</p>
HIGH	<p><b>11.0</b> In an effort to protect the operations of NAWS China Lake, the City shall require that all new development west of Mahan Street grant a navigation easement on behalf of NAWS China Lake and shall implement procedures concerning notice and disclosure of aircraft operations impacts (including over flights and noise).</p>	<p>Planning Staff NAWS Staff Planning Commission</p>
HIGH	<p><b>12.0</b> Initiate a light and glare working group to evaluate appropriate lighting standards, including the development of a dark sky ordinance/simplified constraints map similar to Kern County's Red/Yellow/Green map developed for height obstructions, within applicable development codes to protect military operations from the impacts associated with light and glare.</p>	<p>Planning Staff Planning Commission</p>
HIGH	<p><b>13.0</b> For portions of the R-2508 area identified by the military as critical to dark sky initiatives, evaluate funding sources available to assist in lighting retrofit programs.</p>	<p>Planning Staff Econ. Dev. Staff Administrative Services</p>



# Public Services

## Planning Commission Prioritizes General Plan Implementation Measures

By Matthew Alexander AICP

### COMMUNITY DESIGN ELEMENT

Priority	Implementation Measure	Responsibility
<b>HIGH</b>	1.0 The City shall develop zoning incentives to encourage innovative design in both infill and newly developing areas that optimizes the use of vacant land through flexible development standards, shared parking, landscaping, and site amenities.	Planning Staff Planning Commission

### CIRCULATION ELEMENT

Priority	Implementation Measure	Responsibility
<b>DONE</b>	2.0 The City shall coordinate with Caltrans on improvements to the State	Public Works
<b>DONE</b>	4.0 The City shall participate in the transportation funding and program-	Public Works
<b>HIGH</b>	6.0 The City shall update and implement a comprehensive Street Improvement and Maintenance Plan, including the use of the Pavement Management System. This plan shall also incorporate curbs and sidewalks.	Public Works
<b>HIGH</b>	9.0 The City shall conduct a thorough site plan review for all major new development projects to ensure consistency with goals, policies and standards of the City.	Public Works, Planning Staff Planning Commission
<b>DONE</b>	11.0 The City shall maintain and periodically update a schedule for synchro-	Public Works

### CONSERVATION & OPEN SPACE ELEMENT

Priority	Implementation Measure	Responsibility
<b>HIGH</b>	4.0 The City shall develop and implement a water conservation program in	Planning Staff Public Works
<b>DONE</b>	5.0 The City shall develop and adopt a landscape ordinance encouraging	Community Dev. Committee City Council
<b>HIGH</b>	10.0 The City shall develop and periodically update a groundwater management plan to protect local aquifers in cooperation with local water districts.	Planning Staff Public Works IWWWD Staff IWWWD Board
<b>HIGH</b>	11.0 The City shall develop and administer a long-term water quantity carrying capacity model for the Indian Wells Valley.	Planning Staff Public Works IWWWD Staff IWWWD Board
<b>DONE</b>	19.0 The City shall develop standards for landscaping of park and recreational areas using water conserving design concepts.	Parks and Recreation



# Parks & Recreation

## Parks Recreation & Cultural Affairs



### Parks

As you look around the city it would seem that all of our parks grass is dying or in need of water at least. This is not the case. The fact of the matter is that the grass in our parks is a Bermuda grass. Bermuda grass goes doormat in the winter time. This is why it appears to be dying. I am glad to say that exactly the opposite is the case. The grass in our parks is healthier than it has been in years. If you recall in the October monthly report I stated that over the summer were seeded and fertilized all of our parks. Along with that we just completed another re seed with a winter rye and fertilization in all areas needed. You may also notice something missing at the Ker McGee Youth Sports Complex. Yes, the old fire damaged concession stand has been completely removed. We are looking at a temporary solution for a concession stand and restroom facilities until a permanent structure is erected. I.W.V. youth football is still practicing at Leroy Jackson park and should be wrapping up their season in mid-December. I.W.V. youth baseball is currently using the Ker McGee Youth Sports Complex for their fall ball season and will start their regular spring season in February.



### Recreation

The recreation side of the house is moving right along. We just wrapped up our basketball season. Everything went great. The parents, coaches, and kids had a great time this season. The end of the season tournament was very exciting. The championship game was won by just on point. It was a nail biter. Currently we just finished up with sign-ups for both our flag football season and our youth volleyball program. The youth volleyball program is already underway and the flag football season is set to begin December 3<sup>rd</sup>. For more information on upcoming activities please visit the website at [www.ridgecrest-ca.gov](http://www.ridgecrest-ca.gov) or call the parks and recreation department @ (760) 499-5151.





# Parks & Recreation

## **Parks Recreation & Cultural Affairs**

### **Facilities**

Now that we are approaching the holiday season there will not be a dull moment in our facilities. If you haven't booked your holiday parties with us by now I am afraid you are a little too late. Our banquet rooms are booked from now until into mid-January. Next year make sure you book early to ensure your spot. Also, if you see Josie Peinado in your building say hello and congratulate her on her new full time position. Josie is now the full time custodian for city hall, the Kerr McGee community center, and she will be doing the restroom cleaning at the senior center as well.

### **Medians**

Our maintenance workers are hard at work taking care of our medians. They are on a regular maintenance schedule working their way through every median in the city. They will continue to stay on the same cycle year round. You may also notice that there have been some art projects popping up in some of our medians. RidgeProject and Dr. Goonesinghe have both done art projects in the medians located on Drummond Avenue. If you get a chance drive by and take a look. The city is currently working on a set of policies and procedures for future median projects as well.

### **Wrap up**

Things are going very well in the parks and recreation department. I believe the future of the department is looking very bright. We are very close to completing a policies and procedures guide for the department along with a training guide. Also, we have been training on our new software and have been busy entering information into the new system as well. We hope to be up and running with the new software by the first of the year. Again, I would like to thank the parks and recreation staff. They have been amazing to work with. I would also like to thank the rest of the city staff for the support they have given me and the parks & recreation staff. Thank you all!