

The City of Ridgecrest Monthly Report



February 2010

City Manager/Administration

Telephone 499-5004 - Fax 499-1500

CITY MANAGER FEBRUARY MTGS.

- Feb 01 - Kim Mullins / Jon McQuiston
- Feb 02 - City Manager Interviews
- Feb 03 - RDA Implementation Plan
- Feb 03 - CITY COUNCIL Mtg.
- Feb 04 - U.F.C.W. Mtg.
- Feb 08 - City Manager Interviews.
- Feb 10 - Special CITY COUNCIL Mtg.
- Feb 11 - CalRecycle Conference Call
- Feb 16 - Internal Budget Discussion
- Feb 17 - Tom Mulvihill Mtg.
- Feb 17 - CITY COUNCIL Mtg.
- Feb 24 - Benz Mtg.
- Feb 25 - Media Mtg.

ADMINISTRATION

Harvey Rose Int. City Manager	Eva Peterson Exec. Secretary
Rachel Ford City Clerk	Pat Anderson HR Clerk
Ann Taylor Adm. Analyst III	Craig Bradley MIS Manager
Karen Guidangen HR/Risk Mgmt.	_____



Interim City Manager

Int. City Manager Harvey Rose - The month of February began with City staff meeting Jon McQuiston's rep Kim Mullins. I continue to participate in meetings and/or conference calls with my staff, Benz and CalRecycle. Negotiations are underway with P.E.A.R and U.F.C.W. Spent a couple of days with City Council members as we interviewed candidates for City Manager. City Council - A Discussion and Action item of the Ridgecrest City Council regarding an initiative Ordinance to Repeal and Amend Certain Portions of the Ridgecrest Municipal Code Related to Recycling and Sanitation Services.

Administration



Ann Taylor - I am still currently in the recruiting process for a City Manager and City Engineer. Prepared and presented to Council California First AB811. Participation in the California FIRST Program will enable property owners to finance renewable energy efficiency and water efficiency improvements on their property. This allows the residents, if they qualify, eligible for subsidized loans paid off on their property taxes over a period of 20 years.



Eva Peterson – Assist Council with Outlook Conference, Grand Jury visit, City Manager and Council meetings, BlueJacket, and Quad State meeting/event. Appropriation letters for Ridgecrest Blvd and Solar for our lobbyist Aaron Mullins in Washington, D.C. Take Planning Commission and Benz meeting minutes, enter timesheets, reconcile Cal-cards statements and compile Monthly Reports.



Karen Guidangen - February was a busy month and way to short! Recruitments are still ongoing with two (2) new recruitments added for Administrative Secretary (Community Development) and Animal Control Officer. Coming soon will be a new position in the Streets Department for a Mechanic look for announcements to be sent next month. I attended a Labor Law Update this month and will be heading to a Workers Compensation Law Update in a few days. In Risk Management we had 31 Workers Compensation claims with 3 new, 4 closed for a total of 30 opened claims. As always I want to thank you for your continued support.

City Manager/Administration

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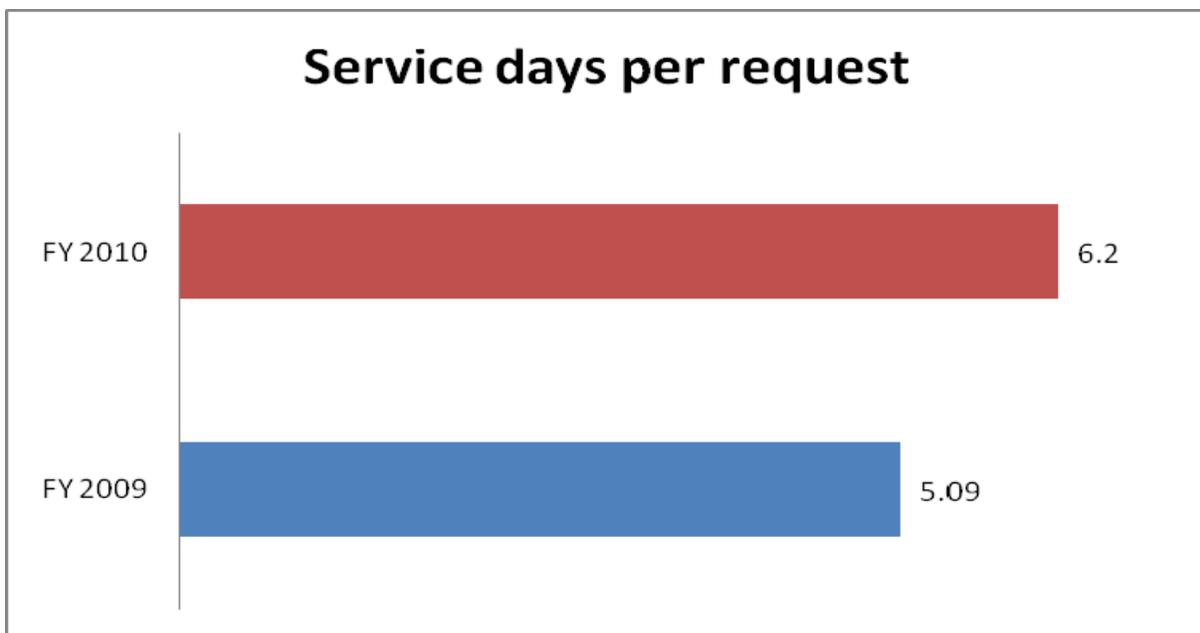
MIS BLURB

Since our last report MIS has been focused on budget overviews and performance metrics however we have accomplished some important improvements as well. The Technical department has interchanged our old 100MB PD router with a 1GB device that greatly improves throughput between subnets within the City's internal network. This improvement will result in faster transfer speeds and archive times of documents, a faster email service, better Naviline connectivity, and an overall faster networking experience for the end users in our Police Department.

Headway continues on the channel 6 improvements. The completion date of UHF broadcasting for channel 6 is rapidly approaching and is on schedule. MIS will be undertaking a complete overhaul of the media room hardware and wiring. This project is scheduled to start on Wednesday March 24 and will temporarily suspend the use of the council chambers recording and sound systems on an intermittent basis until the project is completed.

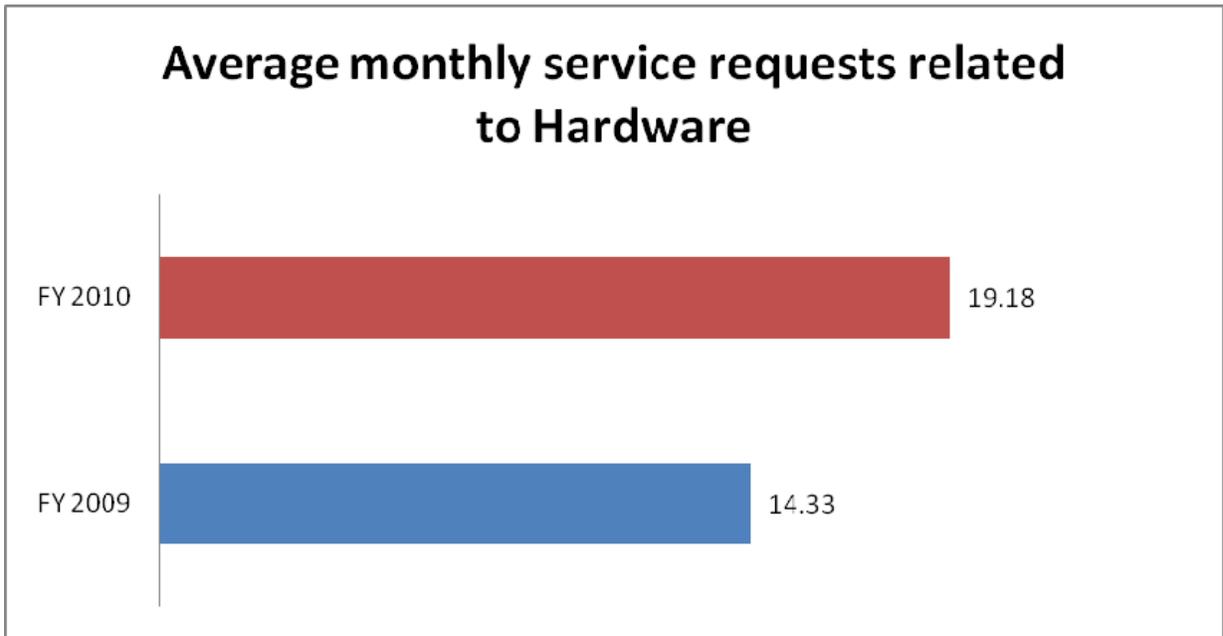
Below are some interesting report graphs drawn from our recent efforts to evaluate performance metrics.

In this report the primary focus is on the performance of the MIS department and how it has been affected by this year's budget reductions, staff reductions, and furloughs. Below are some comparisons between this fiscal year and last fiscal year's performance as it relates to total request service time. It depicts the average total time in days from a case being opened until the problem is resolved and closed. This is however not an indication of response time. Response time is a factor of case severity and priority.



This graph depicts an 18% loss in productivity directly related to staffing availability.

In this report the primarily focus is on the degradation of the current workstations. The 3 year life cycle of the workstations is coming to an end in July of this year. As a result MIS has seen a rise in hardware cases this year as opposed to last year as depicted in the following graph.



This graph depicts a 25% increase in hardware related service requests directly related to the nearing end of the current lifecycle. These hardware devices will continue to fail at an exponential rate until replaced. MIS is working diligently to be sure that these issues are resolved of in a timely matter and are considering all options beyond the lifecycle replacement that might squeeze another year out of this equipment.

Y.E.S! Youth Employment Services



Starla Shaver - Administrative Analyst by February 2010 has brought the Youth Employment Program back into compliance and we have now enrolled 13 new youth into the Program. While 3 youth intake packets are pending in Bakersfield intake packets are pending in Bakersfield.

The Program still has some areas that most meet compliance; the majority of the issues have met compliance.

Billing for Oct through February was submitted to Employers' Training Resources in Bakersfield and the City will be reimbursed soon.

In the month of February 10, youth began Work Experience's at various partner locations throughout the Community.

The Program intends to begin Pre-Employment Workshops in March for fourteen new youth participants.

Please remember, the interest you show today in our youth of this community will ultimately shape our community and our country tomorrow.

Show a positive interest and secure all of our futures.

RPD monthly report

February 2010

RPD monthly report

“Give a day, Get a Disney day”

February 26th

We had a successful community clean-up event that was organized through Police And Community Together. Even in the rain...what troopers! Participants signed-up for this volunteer clean-up through a promotion with Disneyland and will receive a free Disneyland ticket for their efforts. What a deal! About 3500 lbs. of trash and debris was removed on French Ave. Good job everyone.





City of Ridgecrest
Police Department

100 W. California Ave. • Ridgecrest, CA 93555 • 760.499.5100 • fax 760.371.1674

RON STRAND, Chief of Police

Press Release

DATE and TIME OF INCIDENT: February 23, 2010, 15:49 hrs.

TYPE OF INCIDENT: Fatal Off-Road Motorcycle Accident

CASE# 10-667

VICTIM: 14 year old , male juvenile (Ridgecrest resident)

LOCATION OCCURRED: Desert Area near Upjohn Park.

On 2/23/10, at approximately 1549 hrs., Ridgecrest Police Officers responded to the desert area behind Upjohn Park regarding a reported injury off-road motorcycle accident. Upon arrival RPD officers, Kern County Fire Department and Liberty Ambulance Paramedics found the victim unresponsive. The victim had succumbed to his injuries.

The preliminary investigation revealed the victim was riding his off-road motorcycle with friends when he lost control and was thrown off the bike before hitting the ground. His friends immediately called for EMS and directed responding units to the scene.

Investigation to continue.

RON STRAND, Chief of Police
Prepared by: Sergeant Mike Myers
Thursday, February 24, 2010

RON STRAND, Chief of Police
Wednesday, February 24, 2010 08:15

Houchin Community Blood Bank

People Live When People Give

News Release

Contact: Christina Scrivner Tel: (760)677-9100 Email: cscrivner@hcbb.com

Ridgecrest's 1st Annual Battle of the Badges Blood Drive is Huge Success!

RIDGECREST (February 18th) – Houchin Community Blood Bank is delighted to announce the record breaking success of Ridgecrest's 1st Annual Battle of the Badges Blood Drive! 203 people registered, and 166 units drawn makes this the largest mobile blood drive in Houchin history! In Addition to the record participation, another component of our success was the 73 new donors who responded to the challenge to give the gift of life!

Special thanks goes to the departments who were our best ambassadors for the cause and promoted the drive within their respective agencies. Team Guns included the Kern County Sheriff's Dept. and the Ridgecrest Police Dept., and Team Hose included China Lake and Kern County Fire Dept.'s and Liberty Ambulance.

"Ridgecrest should feel proud of our record breaking blood drive! We helped to meet the blood needs of our community, while showing our support to those who protect and serve" said Christina Scrivner, Community Coordinator for Houchin.

Houchin Community Blood Bank is a non-profit organization which draws, processes, stores, and delivers blood to ALL the hospitals in Kern County. Giving blood is not painful or harmful, takes only a few minutes and may save a life. It is a valuable community service which should be offered by every healthy adult. Ridgecrest donors can donate at our monthly community blood drive at the Kerr McGee center from noon to 6pm every third Wednesday of the month. Donors are eligible to donate every 8 weeks.

For more information about donating blood, or on how to host a blood drive for your group or business, call Christina Scrivner at (760) 677-9100 or email cscrivner@hcbb.com

MAKE PLANS TO ATTEND THE UPCOMING
RIDGECREST POLICE DEPARTMENT'S
OPEN HOUSE.....

MAY 12TH, 6:00 P.M.

- ** RECEIVE A TOUR
- ** SEE A DEMONSTRATION
- ** GET TO KNOW POLICE STAFF
- ** BRING THE KIDS, MAKE IT A FAMILY NIGHT

WE HOPE TO SEE YOU THERE.....MORE INFO TO
FOLLOW!!

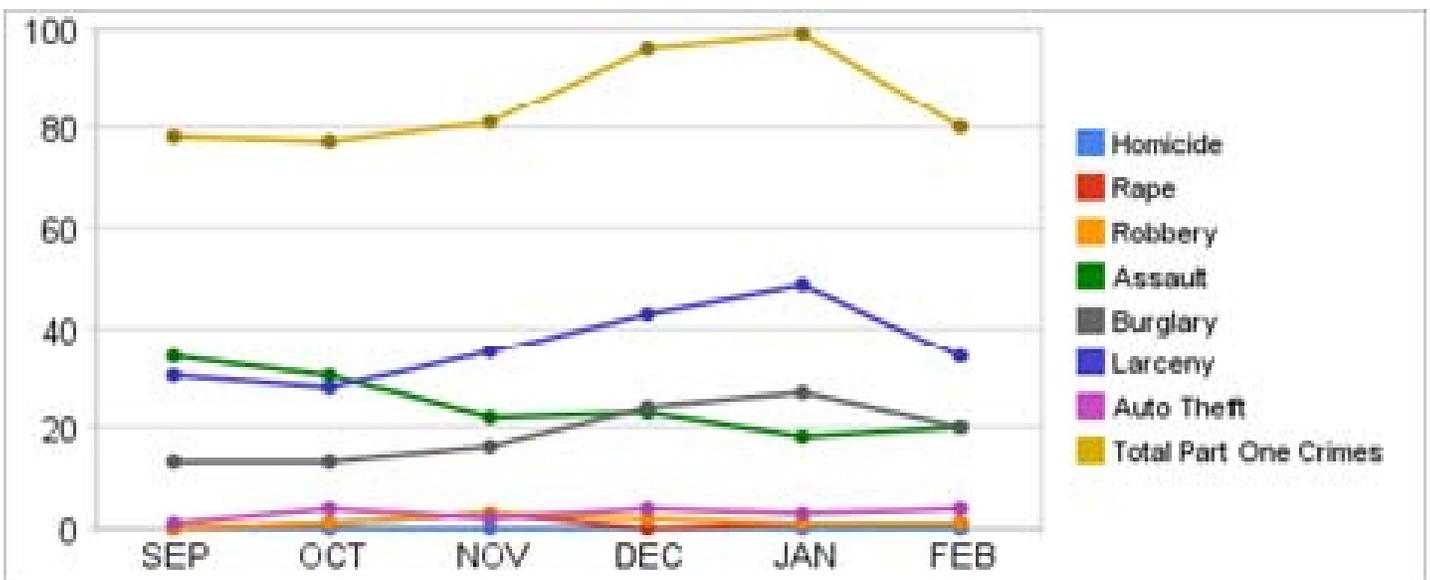


Ridgecrest Police Department

CrimeStatistics

Prepared March, 2010
Last Six Months

Crimes	SEP	OCT	NOV	DEC	JAN	FEB	Total
Homicide	0	0	0	0	0	0	0
Rape	0	1	3	0	1	1	6
Robbery	0	1	3	2	1	1	8
Assault	34	30	22	23	18	20	147
Burglary	13	13	16	24	27	20	113
Larceny	30	28	35	43	49	34	219
Auto Theft	1	4	2	4	3	4	18
Total Part One Crimes	78	77	81	96	99	80	511
	SEP	OCT	NOV	DEC	JAN	FEB	Total
Total Incidents	3,179	3,058	2,773	2,969	3,177	2,971	18,127



INVESTIGATIONS

Detective Atkins recovered property that had been reported stolen in two different commercial burglaries and made the arrest of Richard Lawson Sr. RPD report # 09-3568.

Detective Hanley is continuing her work on several lengthy investigations including child abuse, child molestations, domestic violence, rape, and elder abuse. This month, Detective Hanley attended a 40-hr Sexual Assault Investigator training class. She also gave a “Workplace Violence” class to Continental Labor (Temp Employment Agency) and Vaughn Reality.

Detective Castaneda is continuing a lengthy investigation into a “cold” unattended death case that occurred in August 2008.

General Investigations and CSU have responded to numerous unattended deaths this month. All have been determined natural or non-suspicious.

On 02-25-10, CSU responded to 205 N. Alvord St. with patrol officers to serve an arrest warrant on Richard Vela. Upon arrival, Vela struggled with Officers inside of his apartment. After the arrest, approximately two grams of methamphetamine, approximately \$4000 dollars cash, and several firearms (one which was loaded) were located on Vela or in close proximity. Vela was arrested and booked at KCJ. RPD report#10-695.



PACT

PACT volunteers worked a total of 761 hours during the month of February. PACT Graffiti removal team members cleaned up 75 graffiti sites. The outgoing PACT Board of Directors voted in a new Board consisting of: William Schrader, Kevin Haun, Cheryl Swenson, Virginia wright, Pat Richard, Dennis Young, Kathleen Armstrong and Laurie Bush. Thank you to the outgoing PACT Board of Directors for their valuable contributions to the PACT organization. PACT is also pleased to welcome one new PACT member, Travis Carrasco.

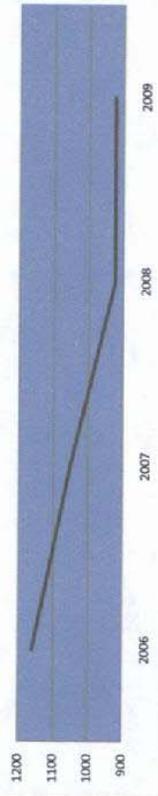


Ridgecrest Police Department Statistics

Crime

	Monthly Comparison			Year To Date		
	Feb 09	Feb 10	% Change	2009	2010	% Change
Violent Crime	18	7	-61%	36	17	-53%
Murder	0	0	0%	0	0	0%
Rape	1	1	0%	4	2	-50%
Robbery	1	1	0%	1	2	100%
Aggravated Assault	16	5	-69%	31	13	-58%
Property Crime	45	59	31%	99	143	44%
Burglary	14	20	43%	33	47	42%
Larceny	17	34	100%	45	84	87%
Auto Theft	6	4	-33%	9	7	-22%
Arson	8	1	-88%	12	5	-58%
Part 1 Crimes	63	66	5%	135	160	19%

Part 1 Crimes



Personnel

	Allocated	Filled	Vacant
Total	51	50	1
Sworn	35	34	1
Professional Staff	16	16	0

Vacant Positions

Police Officer	Status
COFS grant position left open - salary savings	

Investigation

	Monthly Comparison			Year to Date		
	Feb 09	Feb 10	% Change	2009	2010	% Change
News Cases	342	238	-30%	691	573	-17%
Cleared DA or Other	84	94	12%	238	178	-25%
Arrests	33	33	3300%	67	50	-5000%
Inactivated	25	32	28%	67	59	-15%
Active	238	204	-24%	422	570	35%

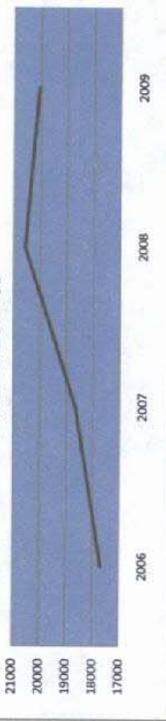
K-9 Deploy

	Monthly Comparison			Year to Date		
	Feb 09	Feb 10	% Change	2009	2010	% Change
Deployments	27	2700%	54	54	5400%	0%
Apprehensions	0	0%	0	0	0	0%
Building Searches	2	200%	2	2	200%	0%
Vehicle Searches	12	1200%	24	24	2400%	0%
Drug Finds	4	400%	14	14	1400%	0%

Performance Measures

Patrol Activity	Monthly Comparison			Year to Date		
	Feb 09	Feb 10	% Change	2009	2010	% Change
Total Incidents	3438	2971	-14%	6708	6088	-9%
Calls for Service	1486	1514	2%	3107	3157	2%
Officer Initiated Incidents	1952	1457	-25%	3601	2931	-19%
Traffic Stops	962	609	-37%	1713	1181	-31%
Other OIA Incidents	990	854	-14%	1888	1750	-7%
Reports Taken	353	393	11%	739	739	0%
Total Arrests	218	240	10%	440	431	-2%
Felony Arrests	35	34	-3%	68	76	12%
Juvenile Arrests	48	31	-35%	90	62	-31%
Drug Related	23	28	22%	43	64	49%

Calls for Service



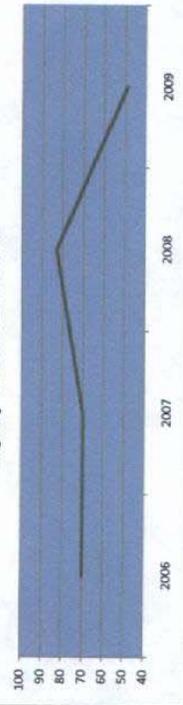
Traffic

	Monthly Comparison			Year To Date		
	Feb 09	Feb 10	% Change	2009	2010	% Change
Citations	387	359	-7%	896	757	-16%
Moving	139	39	-72%	228	128	-44%
Non-Moving	25	46	84%	107	68	-36%
Other	233	314	35%	561	561	0%
Collisions	18	18	0%	33	35	6%
Fatal	0	0	0%	0	0	0%
Injury	5	4	-20%	6	7	17%
Non-Injury	12	13	8%	26	27	4%
DUI Related	1	1	0%	1	1	0%

Top 5 Collision Intersections YTD

1. W. Drummond/Norma St.
2. Raiders, China Lake Blvd.
3. Uppohn Ave/S. Sunland St.
4. S. China Lake Blvd/Church Ave.
5. N. China Lake Blvd/E. French Ave.

Injury Traffic Collisions



Top 5 PCFs YTD

1. Exceeded safe speed limit
2. Failed to yield right-of-way
3. Alcohol-under influence
4. Fail to stop at posted stop sign
5. Following too closely

PACT MONTHLY REPORT February 2010

<u>PACT Volunteer Hours</u>			
Executive Director	17.0		
Financial	1.0		
Fundraiser	0.0		
Training	13.5		
Training Administration	5.5		
Administrative RPD	90.0		
Administrative Org	69.5		
Vehicle Maint.	0.0		
Animal Welfare	341.0		
Child ID	29.0	# of ID's issued - 0	
EOC	7.0		
Graffiti Task Force	26.0	# of sites: 75	
Nuisance Abatement	0.0	(0 shopping carts rounded up)	
Patrol	152.5		
Vac. House checks		#of sites: 8 #of checks: 21	
Preventive Patrol	0.0		
Surveillance	0.0		
Neighborhood Watch	0.0		
PACT HOURS	752.0	YTD Hours for 2010	1,549.5
Non-member hours	5.0	YTD Hours for 2009	1,562.0
Chaplain hours	4.5		
TOTAL HOURS	761.5.	Total Hours for 2009	9,639.0

Volunteers served three subpoenas and attempted to serve five more.
 Four evidence runs were made to Bakersfield.
 Seventy five graffiti sites were cleaned up in February with a total of 26 volunteer hours being spent.
 There were eleven members attending the monthly coffee along with Capt. Wheeler and Chief Strand.
 There were no carts were rounded up in February. A total of 2088 carts have been rounded up so far since PACT started the round-ups.
 PACT was called out on Feb. 7th to transport 3 children to Jamison Hall in Bakersfield.
 PACT was called out Feb. 23 to assist with a fatality accident behind Upjohn Park, 5 volunteers responded.
 Sixteen Victim letters were sent out for Neighborhood Watch.
 Three Code Enforcement sign violations were turned in to Code Enforcement in February.
 Twelve volunteers responded for Traffic control at the funeral for the fatally injured minor from February 23rd,
 There is one pending AW member and one new full PACT member, welcome Travis Carrasco!
 Commander Henry Wilson held a PACT Academy class for the new PACT volunteers on Feb. 13th.

Prepared by Nancy Young, PACT Coordinator

Reserve Report for the Month of February 2009

The Reserve Officers achieved a total of 75 hours for the month of February. Officers Dorrell and Regan contributed 23.5 and 11.5 hours respectfully.

Reserve meetings accounted for 13 percent of administration time with 10 hours.

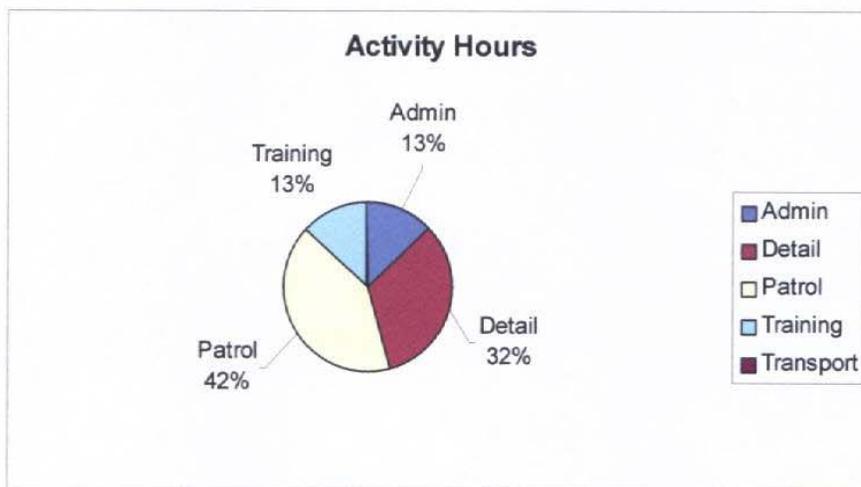
Reserve Officers logged a total of 24 hours of detailed time assisting with Teen Court and accident/traffic assistance. This accounted for 32 percent of the reserves total time.

Patrol time accounted for 42 percent of the total reserve hours with Officers Dorrell, Mitchell, and Robbs contributing 31 total hours.

Training accounted for 13 percent of reserve hours, with 10 hours of Less-Than-Lethal classroom training.

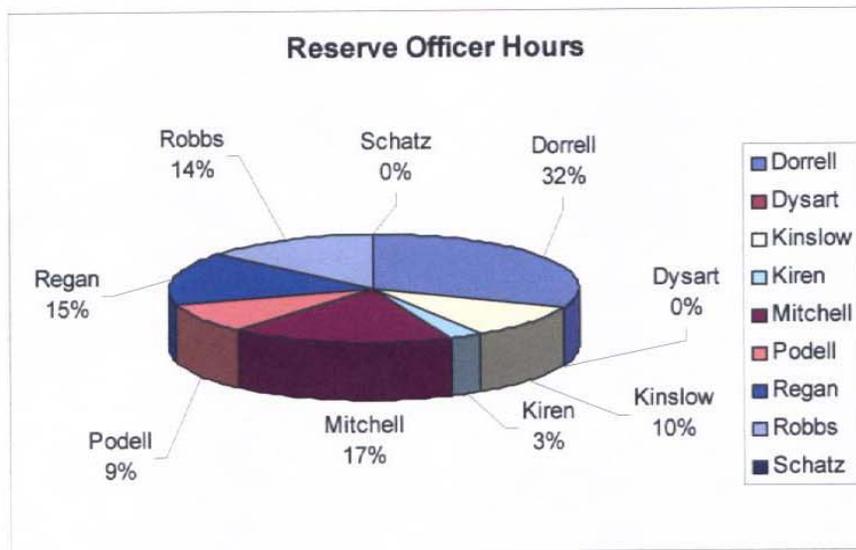
The following is a breakdown of the Reserve hours:

Administration	10.0 hours	13%
Details	24.0 hours	32%
Patrol	31.0 hours	42%
Training	10.0 hours	13%



Reserve Officer hours for the month of February:

Dorrell	23.5 hours	32%
Dysart	0.0 hours	0%
Kinslow	7.5 hours	10%
Kiren	2.0 hours	3%
Mitchell	13.0 hours	17%
Podell	7.0 hours	9%
Regan	11.5 hours	15%
Robbs	10.5 hours	14%
Schatz	0.0 hours	0%



Ridgecrest Police Department Animal Control Section

Monthly Report of Activities
February 2010

2010

	CITY	NAWS	KERN CO	SAN BERN	Current Year		Previous Year		Kern MTD	
					MTD	YTD	MTD	YTD		
Dispatched Calls	108	0	0	0	0	108	288	128	308	0
Field Calls	11	0	0	0	0	11	20	7	16	0
Emergency Calls	3	0	0	0	0	3	8	3	8	0
Impounded Dogs:										
Public	11	0	3	0	0	14	45	45	76	3
A.C.O.	28	0	3	9	9	40	96	37	74	3
Total	39	0	6	9	9	54	141	82	150	6
Impounded Cats:										
Public	26	0	9	5	5	40	92	80	143	9
A.C.O.	2	0	0	0	0	2	7	6	13	0
Total	28	0	9	5	5	42	99	86	156	9
Miscellaneous Animals:										
Dead Animals:	1	0	0	0	0	1	1	3	5	0
Cumulative of Animals Handled:	73	0	15	14	14	102	259	178	337	15
Dispositions										
Dogs Adopted	2	0	1	0	0	3	23	15	34	1
Dogs Released	25	0	1	2	2	28	67	25	45	1
Dogs Euthanasized	3	0	2	5	5	10	13	27	45	2
Cats Adopted	1	0	0	0	0	1	4	4	12	0
Cats Released	0	0	0	0	0	0	2	2	5	0
Cats Euthanasized	24	0	8	5	5	37	72	74	128	8
Animals Euthanasized:	27	0	10	10	10	47	85	101	174	10
Fees Collected										
Licenses	\$1,630.00						\$1,916.00		\$2,844.00	
Vaccinations	\$236.00						\$200.00		\$445.00	
Shelter Fees	\$2,556.00						\$2,549.00		\$5,794.00	
Total Fees Collected	\$4,422.00						\$4,665.00		\$9,083.00	

Prepared By: _____ Reviewed By: _____

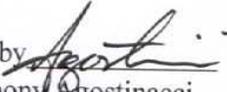
RIDGECREST POLICE DEPARTMENT
EXPLORER ORGANIZATION

MONTHLY SUMMARY

FEBRUARY 2010

EXPLORERS	Current Year		Previous Year	
	MTD	YTD	MTD	YTD
	140	200	96	161

During the month of February, the explorers worked 140 hours.
The hours were comprised of meetings, ride-a-longs,
and Teen Court. Recruitment for new members is currently on going.
There are currently 13 active Explorers.

Prepared by 
Ofc. Anthony Agostinacci
Explorer Advisor

**Ridgecrest Police Department
Code Enforcement Division
March 2010 Report
Open Cases for Month - 15**

Status	File#	OpenDate	CloseDate	PropertyAddress	Description	CycleTime
Closed	10-000027	2/12/2010	2/23/2010	Street Name not Given	Car on concrete blocks - parked on the street.	11
Closed	10-000028	2/8/2010	2/8/2010	725 West RIDGECREST Boulevard	Posted sign on stop sign.	0
Closed	10-000029	2/19/2010	2/19/2010	341 West HALOID Avenue	Yard Sale Sign on fire hydrant.	0
Closed	10-000030	2/19/2010	2/19/2010	710 West ATKINS Street	Garage sale sign on the sidewalk.	0
Closed	10-000031	2/19/2010	2/19/2010	800 West ATKINS Street	Yard Sale sign found on the sidewalk.	0
Closed	10-000034	2/2/2010	2/12/2010	714 North SANDERS Street	Landlord tenant issue regarding heat in the apartment.	10
Open	10-000013	2/11/2010		207 West FRENCH Avenue	Trying to sell home and subject house is filthy with trash and junk.	
Open	10-000016	2/24/2010		411 West WILSON Avenue	RP complaining Salt Cedar trees in vacant lot are growing into his property and the root system is damaging his sewage system.	
Open	10-000017	2/3/2010		328 FLORENCE Street	RP indicates home has been a drug house for 10 years and it is now unoccupied. There are four cars on the property - 2 in front yard and 2 in the back - with flat tires and full of trash.	
Open	10-000018	2/16/2010		240 West PERDEW Avenue	RP indicated the living conditions she has to endure are hazardous. There are plumbing, mold, electric issues throughout the house.	
Open	10-000019	2/25/2010		1119 North LAS POSAS Court	RP indicates three non-operative vehicles have been parked for over a year on the property. One is in the backyard behind a metal gate, while a car is parked into the sidewalk and dripping oil into the gutter.	
Open	10-000020	2/25/2010		310 South Valley Street	Several other cars are parked on the street - apparently they run and they are rotated, but leave oil stains on the pavement.	
Open	10-000023	2/2/2010		1300 West Boston Avenue	Truck on jacks.	
Open	10-000025	2/15/2010		213 West ALENE Avenue	Pickup on stands. Pickup on jacks.	

Criminal Cases

Open 10-000604 2/18/2010

**Ridgecrest Police Department
Code Enforcement Division
March 2010 Report
Closed Cases for Month - 8**

File#	OpenDate	CloseDate	Description	PropertyAddress	CycleTime
10-000004	1/7/2010	2/25/2010	RP reported heating in the home does not work and landlord failed to repair.	121 South VALLEY Street	49
10-000012	1/13/2010	2/24/2010	Dumped wood and trash in an empty lot.	527 West WILSON Avenue	42
10-000027	2/12/2010	2/23/2010	Car on concrete blocks - parked on the street.		11
10-000028	2/8/2010	2/8/2010	Posted sign on stop sign,	725 West RIDGECREST Boulevard	0
10-000029	2/19/2010	2/19/2010	Yard Sale Sign on fire hydrant.	341 West HALOID Avenue	0
10-000030	2/19/2010	2/19/2010	Garage sale sign on the sidewalk.	710 West ATKINS Street	0
10-000031	2/19/2010	2/19/2010	Yard Sale sign found on the sidewalk.	800 West ATKINS Street	0
10-000034	2/2/2010	2/12/2010	Landlord tenant issue regarding heat in the apartment.	714 North SANDERS Street	10

Parks & Recreation

Spring is around the Corner!!!!

The early flowers are starting to bloom at the parks,

as they are throughout the City.

The Parks and Recreation Department is gearing up for our busiest

seasons...Spring & Summer.



The Green is coming....

City Parks to be busy soon!!

Youth Soccer, Youth Volleyball, and Adult Softball just the Start of **FUN IN THE SUN!!!**



Spring Soccer
Starts April 5



Youth Volleyball
Starts March 15



Adult Softball
Starts April 5

Youth Basketball comes to a Fast & Furious End.....



**It's not the Hype,
It's the Hoop!**



Division 4 Tournament Winners....



1st Place JAZZ

2nd Place HEAT



City of Ridgecrest

Jim Ponek, Director Parks & Recreation
Kerr McGee Community Center
100 W. California Ave.
Ridgecrest, CA 93555
(760) 499-5151

Parks & Recreation ...We make life FUN !!!

We're on the Web

<http://ci.ridgecrest.ca.us/>



The Kerr McGee Community Center was designed to accommodate the social and recreational needs of the community, as well as provide a professional, dynamic atmosphere for a variety of special events: conferences, seminars, banquets, dances, meetings and receptions. The facility houses five small meeting rooms which can be expanded to accommodate your meeting size needs. Also a large multi-purpose hall that divides in half for separate functions or can be combined with the adjacent gymnasium to hold as many as 2,000 people.

The facility adds greatly to the programs and events which the Parks & Recreation Department provides to the community. A full size gymnasium, two racquetball courts, aerobics room, fitness room, shower and locker rooms are also available.

Feel free to stop by the Kerr McGee Center to pick up a seasonal Recreation Brochure for a listing of all our activities.



KMCC Weekly Schedule

**February 15, 2010 -
February 21, 2010**

February 2010							March 2010								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
6	1	2	3	4	5	6	7	10	1	2	3	4	5	6	7
7	8	9	10	11	12	13	14	11	8	9	10	11	12	13	14
8	15	16	17	18	19	20	21	12	15	16	17	18	19	20	21
9	22	23	24	25	26	27	28	13	22	23	24	25	26	27	28
								14	29	30	31				

15	Monday	16	Tuesday
5:00pm	8:00pm Youth Basketball Practice; N/S Gym	2:30pm	4:30pm ICS JR HIGH GAMES; N/S Gym
		5:35pm	6:35pm ZUMBA; Petro
		6:40pm	7:40pm Pilates; Petro
		7:00pm	9:00pm Youth Basketball Practice; N/S Gym
17	Wednesday	18	Thursday
9:30am	10:30am ZUMBA Fitness; N/S Gym	9:30am	12:00pm SSI; Fossil Falls/Ballararat
11:00am	7:00pm Houchin Blood Bank; Pinnacles	2:30pm	4:30pm ICS JR HIGH GAMES; N/S Gym
11:00am	1:00pm YAC Leadership Meeting; Red Rock/Chimney	5:00pm	8:00pm Youth Basketball Practice; N/S Gym
2:30pm	4:30pm ICS Basketball Practice; N/S Gym	5:35pm	6:35pm ZUMBA; Petro
5:00pm	8:00pm Youth Basketball Practice; N/S Gym	6:40pm	7:40pm Pilates; Petro
7:00pm	8:30pm CERT Meeting; Ballarat	8:30pm	10:00pm Starlings Volleyball - 2 nets; N/S Gym
19	Friday	20	Saturday
		8:00am	8:00pm Youth League Basketball Games; N/S Gym
		12:00pm	12:00am Ortega Anniversary Party; Pinnacles (NO KITCHEN)
21	Sunday		

KMCC Weekly Schedule

**February 22, 2010 -
February 28, 2010**

February 2010							March 2010								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
6	1	2	3	4	5	6	7	10	1	2	3	4	5	6	7
7	8	9	10	11	12	13	14	11	8	9	10	11	12	13	14
8	15	16	17	18	19	20	21	12	15	16	17	18	19	20	21
9	22	23	24	25	26	27	28	13	22	23	24	25	26	27	28
								14	29	30	31				

22 Monday		23 Tuesday	
9:30am	10:30am ZUMBA Fitness; N/S Gym ↻	7:30am	5:00pm Patrice; Kitchen ↻
5:00pm	8:00pm Youth Basketball Practice; N/S Gym ↻	2:30pm	5:30pm ICS Jr. High GAMES; N/S Gym
6:40pm	7:40pm ZUMBA; Petro ↻	5:35pm	6:35pm ZUMBA; Petro ↻
8:30pm	10:00pm Starlings Volleyball - 2 nets; N/S Gym ↻	6:40pm	7:40pm Pilates; Petro ↻
		7:00pm	9:00pm Youth Basketball Practice; N/S Gym ↻
24 Wednesday		25 Thursday	
9:30am	10:30am ZUMBA Fitness; N/S Gym ↻	4:00pm	9:30pm BHS Soccer Banquet; Pinnacles
5:00pm	8:00pm Youth Basketball Practice; N/S Gym ↻	5:00pm	8:00pm Youth Basketball Practice; N/S Gym ↻
		5:35pm	6:35pm ZUMBA; Petro ↻
		6:40pm	7:40pm Pilates; Petro ↻
		8:30pm	10:00pm Starlings Volleyball - 2 nets; N/S Gym ↻
26 Friday		27 Saturday	
		8:00am	11:00pm Rotary Dinner; Pinnacles
		8:00am	8:00pm Youth League Basketball Games; N/S Gym ↻
28 Sunday			

KMCC Weekly Schedule

**March 01, 2010 -
March 07, 2010**

March 2010							April 2010								
	M	T	W	T	F	S		M	T	W	T	F	S		
10		1	2	3	4	5	6	7	14			1	2	3	4
11	8	9	10	11	12	13	14	15	5	6	7	8	9	10	11
12	15	16	17	18	19	20	21	16	12	13	14	15	16	17	18
13	22	23	24	25	26	27	28	17	19	20	21	22	23	24	25
14	29	30	31					18	26	27	28	29	30		

1	Monday	2	Tuesday
9:30am	10:30am ZUMBA Fitness; N/S Gym	5:35pm	6:35pm ZUMBA; Petro
5:00pm	8:00pm Youth Basketball GAMES; N/S Gym	6:30pm	8:00pm CERT Mtg; R/C rm
5:35pm	6:35pm ZUMBA; Petro	6:40pm	7:40pm Pilates; Petro
6:00pm	9:00pm Desert Artists; Red Rock/Chimney	7:00pm	9:00pm Youth Basketball GAMES; N/S Gym
8:30pm	10:00pm Starlings Volleyball - 2 nets; N/S Gym		
3	Wednesday	4	Thursday
9:30am	10:30am ZUMBA Fitness; N/S Gym	11:30am	1:30pm IWVESC; Red Rock/Chimney
5:00pm	8:00pm Youth Basketball GAMES; N/S Gym	5:00pm	8:00pm Youth Basketball GAMES; N/S Gym
5:00pm	7:00pm High School Basketball League Coaches Meeting; R/C F	5:35pm	6:35pm ZUMBA; Petro
		6:40pm	7:40pm Pilates; Petro
		8:30pm	10:00pm Starlings Volleyball - 2 nets; N/S Gym
5	Friday	6	Saturday
		8:00am	8:00pm Youth League Basketball Games; N/S Gym
7	Sunday		

KMCC Weekly Schedule

**March 08, 2010 -
March 14, 2010**

March 2010							April 2010								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
10	1	2	3	4	5	6	7	14			1	2	3	4	
11	8	9	10	11	12	13	14	15	5	6	7	8	9	10	11
12	15	16	17	18	19	20	21	16	12	13	14	15	16	17	18
13	22	23	24	25	26	27	28	17	19	20	21	22	23	24	25
14	29	30	31					18	26	27	28	29	30		

8	Monday	9	Tuesday
9:30am 10:30am ZUMBA Fitness; N/S Gym ☺		11:00am 1:00pm Youth Advisory ; Pinnacles ☺	
3:30pm 5:00pm RCPD Explorers; N/S Gym		5:00pm 8:00pm Sister City Organization meeting; Red Rock/Chimney Pk	
5:35pm 6:35pm ZUMBA; Petro ☺		5:35pm 6:35pm ZUMBA; Petro ☺	
6:00pm 8:00pm ACTION Committee Mtg; Fossil Falls/Ballararat ☺		6:00pm 8:00pm Starlings; N/S Gym	
		6:40pm 7:40pm Pilates; Petro ☺	
10	Wednesday	11	Thursday
9:00am 12:00pm IWV Collaborative; Red Rock/Chimney Peak ☺		3:00pm 9:45pm TSS Photography - IWV Baseball Pix; Pinnacles	
9:00am 10:00am Multi DSC Tm; R/C Rm ☺		5:35pm 6:35pm ZUMBA; Petro ☺	
9:30am 10:30am ZUMBA Fitness; N/S Gym ☺		6:00pm 8:00pm Starlings Vball; N/S Gym	
3:00pm 9:00pm BHS Girls Basketball Banquet; Pinnacles		6:30pm 8:30pm Dr Danielsson Dental Presentation; Fossil Falls/Ballararat	
		6:40pm 7:40pm Pilates; Petro ☺	
12	Friday	13	Saturday
		10:00am 12:00am Cubissos Reception; Pinnacles	
		10:00am 12:00pm High School League Basketball Practice; N/S Gym ☺	
14	Sunday		

Finance Department

February 2010



Staff

Tyrell Staheli – Finance Director
Tess Sloan – Controller
Kristi Cole – Accountant
Margaret Rana – Payroll
Kelly Brewton – Accounts Payable
Virginia Johnson – Account Clerk /
Front Counter

Phone: (760) 499-5020

Fax: (760) 499-1520

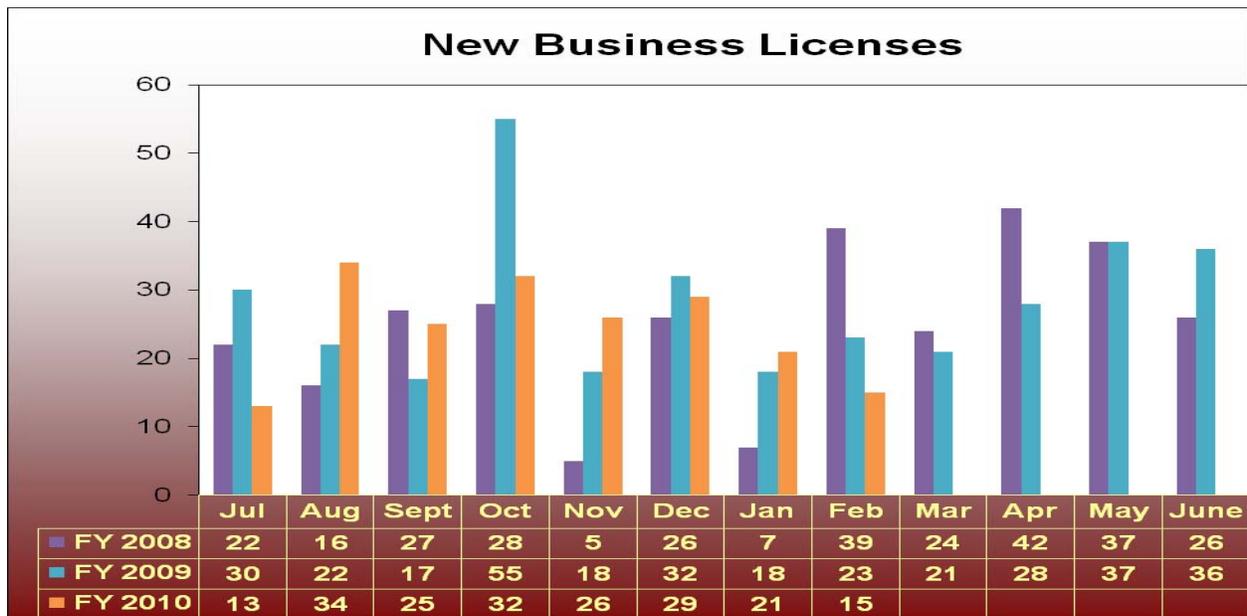


Finance Division – February 2010

FRONT COUNTER

Business License

1. Processed all new business licenses as received. Almost all of the mailed licenses were incorrect. There is only one still outstanding. Awaiting word from the company that submitted the application for the business.
2. Processed all renewal as received. Most were short paid due to the late penalty.
3. Processed all changes to business licenses as received.
4. Replied to the one request from Mr. Wiknich’s inquiries regarding business licenses and home occupation permits.



Benz Payments

1. Forged a working relationship with Susan in the Tehachapi office and Manuel here in Ridgecrest in hopes that it will help in at some point.
2. Tried to work with Benz and give Ty requests to aid the City with making this process easier for us and less painful for the customer.

Cash Receipts

1. Caught up again and again on cash receipts.
2. Caught up on credit card changes. Spent several hours reconciling credit cards because Animal Control still refuses to follow the same rules as everyone else.



Finance Division – February 2010

Transit

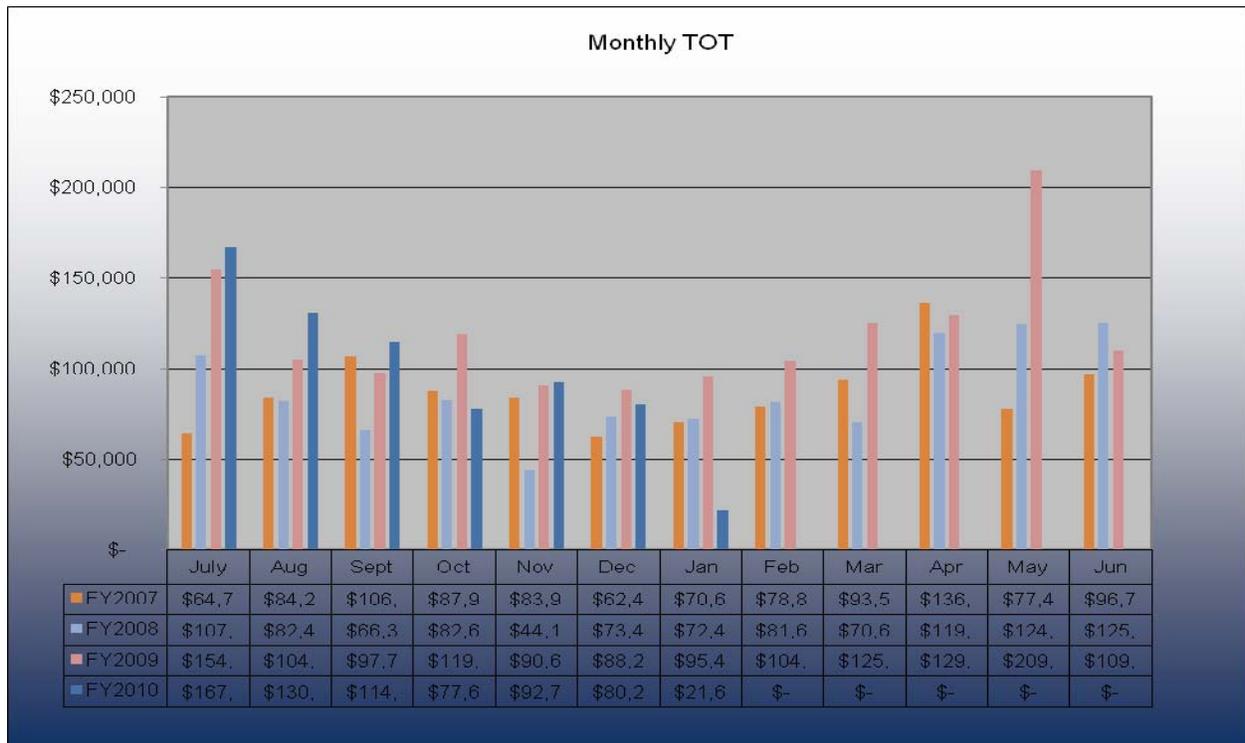
1. Counted Transit vaults every day.
2. Helped Ralph and Greg as needed.
3. Trying to change the way we do Transit so that instead of having to stop 3-4 times a day when the drivers are done, wait until the following morning and empty all the vaults then. Starla is looking into buying more vaults to make this possible.
4. Created the PDF monthly totals for Kristi.

Filing

1. Cash receipts filed thanks to Kristi – Thanks Kristi.
2. AJ, ME, BAs filed thanks to Kristi – Thanks Kristi.

TOTs

1. Processed all TOTs as received.
2. Updated TOT spreadsheet.



Miscellaneous projects – In addition to answering the phone, helping customers at the counter, and processing payments, Virginia updated monthly spreadsheets and distributed mail daily.



Finance Division – February 2010

ACCOUNTS PAYABLE

Reminder!

- All payables must be received no later than 10 am on the Thursday before the check run, unless otherwise specified.
~If there is something that needs be paid with the next check run and you will be unable to get it to AP's by the deadline, arrangements must be made **prior** to the deadline. We will not accept any request made after the deadline and invoice payment will be made the following check run.
- When you receive utility bills get them coded, signed and return to Account Payables the next business day. We try to get the utilities put in the blue inter-department envelopes so please pay close attention to these.
- Receipts need to be turned in no more than 5 business days after date of purchase (excluding Cal Card-see below).
- Cal-Card: Hold on to receipts until you receive the Cal Card statement then send receipts along with the coded and signed statement to AP's within 5 business days of receiving.
- Write description of what was purchased if it is not clearly stated on the receipt. Do not write over descriptions on receipts. If there is no room on the receipt you may write it on the back of the receipt or you may tape it to a piece of paper (just make sure that the receipt is taped at the top of the paper) to write the description on or you may write it on the back of the receipt.
- Keep receipts away from heat and do not highlight receipts, as most receipts are now printed on thermal paper and the heat turns them black and highlighter erases the text.
- When submitting travels: If a registration check and advance check are needed, please submit 2 copies one with the employee name highlighted, and one with the registration highlighted.
- If submitting a check request in which back up needs to be sent with the check, include an additional copy. If an additional copy is not attached, nothing will be sent with the check.
- Remember all Account Payable documents are now scanned, so please try to remove as many staples as possible and use paper clips to keep papers together, if they are tiny receipts you may staple them and we will take the staples out. You also may tape them to a larger sheet of paper just make sure that the receipt is taped at the top of the paper.
- Prior to using a vendor check to see if they are an active vendor in our system, if they are not please obtain a w-9 prior to purchase or services.
- Remember any purchase or service costing over \$2000 will need a purchase order and needs to be completed before the purchase is made or services are rendered.



Finance Division – February 2010

Check pick up



- Checks are generally ready for pick up at 4pm on the Thursday of the check run. If you have checks you need to pick up please send me an e-mail to let me know what checks you need and I will contact you as soon as they are ready for pick up.
- If a vendor wants to pick up a check, arrangements must be made with me no later than Wednesday of the check run, they can pick them up after 4pm on the Thursday or if they leave a phone number; I will contact them once the check is ready for pick up.

Work Completed January:

5. Processed and paid 974 invoices
6. Processed a total of 333 checks
7. Paid out \$4,426,193.28 to vendors

PAYROLL

We have been busy with the usual processing of payroll and all that it involves as well as setting up all the files for the new year.

We have also worked on catching up all the reports for the two and a half months that we were busy rebuilding payroll. It seems as though we only finished with the end of year and last quarter of 2009 and here we are coming up on our first quarter taxes and reports for 2010. It keeps us busy though.

Kristi Cole helped so much with the restoration of payroll and is learning the payroll process in order to back up as needed. She has done a great job!

We have only received a few of the W2's back and only had a couple of requests for reprints of the W2's and that is great! Please remember to inform Payroll as well as HR know when your address changes.

It is that time of year again for filing taxes so be sure to check on your withholdings and make any necessary changes through HR or payroll. There are forms in Finance and in HR.





Finance Division – February 2010

ACCOUNTING SERVICES

The month of February was back to business as usual for the Finance Department. After all the hustle and bustle during the holiday season with the payroll rebuild, things have finally settled back into routine.

Several months worth of month end processing were caught up during the month of February. These were not able to be done till all of the payroll was brought back up to date. Now things are finally current!



Public Services

FEBRUARY MEETINGS

- Feb. 01 - Economic Outlook Mtg.
- Feb. 02 - Wild Pointe – Pam Mtg.
- Feb. 03 - RDA 5yr Plan Mtg.
- Feb. 03 - Grand Jury Mtg.
- Feb. 05 - Small Claims Court
Benz
- Feb. 08 - Econ. Outlook Mtg.
- Feb. 09 - Solar Millennium Mtg.
- Feb. 10 - E.O.C. Reception
- Feb. 10 - Special City Council
Mtg.
- Feb. 11 - Economic Outlook
Conference
- Feb. 11 - CalRecycle Tele. Conf.
- Feb. 18 - WWTF City Advisor
Interviews
- Feb. 24 - Benz Status Mtg.
- Feb. 25 - RRA Bond Tele Conf.
- Feb. 25 - RAHO Mtg.
- Feb. 25 - Dave McEwen Tele-
Conf.
- Feb. 25 - SCE Downs & R/C Mtg.

James McRea
Public Services Director
Gary Parsons
Economic Development Manager
Matthew Alexander, AICP
City Planner
Pam Hill
City Planning Technician
Desiree Becker
Administrative Secretary

Community Services Department

The Ridgecrest Chamber of Commerce, IWV2000, and the City hosted the **23rd Annual IWV Economic Outlook Conference** at the Kerr McGee Community Center on February 11, 2010. After a welcome from Mayor Steven Morgan, eight speakers addressed a full house on the economic growth of the City and the Indian Wells Valley. Eric Bruen introduced the Master of Ceremonies, Mr. Bill Farris. Speakers included Douglas Roberts Jr., Health services in Ridgecrest; Mark Backes, Inyokern Airport; Russ Mathewson, 100 yrs of Inyokern; Clint Freeman Real Estate Trends; Mike Mower, Local Development & Construction; Gary Parsons, Ridgecrest Demographics and Growth, Captain Michael Gleason, USN Ret. The China Lake Alliance; Captain Mark Storch, Acting Commander & Scott O’Neil, Exec, Director, The Naval Air Warfare Center Weapons Division overview. The Business Expo and this years theme, “Making Lemonade When You Have Lemons” were well received by attendees. A special thanks to the sponsors, exhibitors, and this years’ Chairman Nathan Ahle, Mr. Ahle’s Committee members, and the Daily Independent.

Staff worked in partnership with Benz Sanitation to improve the level of service and resolve many of the concerns reported and expressed by the community. The third billing cycle for residential accounts under the Universal (Mandatory) Curbside Pick-up and Recycling Program included a flyer to additional information. Billing corrections are still in process and pending. A letter from the City of Ridgecrest will be forwarded in the near future to effected individuals with respect to concerns reported and delinquent accounts. Information may be obtained from:

24 hour Hotline: 760-499-5069
recycle@ridgecrest-ca.gov
City Website: http://ci.ridgecrest.ca.us
Benz Sanitation: 760-375-8455

City of Ridgecrest
Reduce, Reuse, Recycle



Public Works Monthly Report

Share the Road Tips for Motorists



Bicyclists have the same rights and responsibilities as motorists on the road. (VC21220(a)) Here are some helpful hints for motorists:

What to Expect – By law, bicyclists should ride in the same direction as car traffic. However, you should also be on the lookout for uneducated bicyclists on the sidewalk and moving in the opposite direction from car traffic. Also be on the lookout for small children on bicycles, moving at the speed of pedestrians.

Give Adequate Space – In conditions where there is not enough room for the bicyclist to ride to the right, they are allowed in the lane of traffic.

Passing – Wait until it is safe to pass a bicyclist. You should allow ample space between your vehicle and the bicyclist. If you pass too closely, the draft from your car can pull a bicyclist off course and cause the rider to swerve out of control. Thus, the three foot rule is recommended – give the bicycle a minimum of three feet when passing.

(Continued on page 2)

Wastewater Department



The City of Ridgecrest WWTF operated within design and compliance directives issued under Board Order No. 6-00-56. The Treatment Facility operated with no discharge violations or abnormal conditions. The Department inspected and passed (6) new connections to the sanitary sewage system. The Department responded to (2) re-

quests for service, after inspection (1) proved to be related to the homeowners service lateral, (1) odor complaint that was proven to be unfounded. The Department performed annual maintenance on the pivot lines at the reclamation facility. The Reclamation Department reclaimed 1.7 million gallons of secondary effluent for use as fodder crop ir-

rigation. The department hydro flushed 17,182 ft. of main line sewer for compliance with the SSO and SSMP program. The department in compliance with Board Order directives collected samples from Pond No. 3 for semi-annual water quality analysis. The laboratory analyses are included with this month's SMR.

Page 2

(Continued from page 1)

Turning Right – Watch out for bicyclists when turning right. A bicyclist may be to the right of you and planning to go straight at the same intersection. The bicyclist may be going faster than you think. As you slow to make the turn, the bicyclist may not be able to avoid crashing into the passenger side of your car.



Turning Left – Look for bicyclists when making a left hand turn. Bicyclists who are crossing straight through the same intersection in the opposite direction may be going faster than you realize.

Backing Up – When backing out of your driveway, look to see if someone is riding (or walking) in your path. Children on bikes are especially hard to see. LOOK BOTH WAYS before backing up.

Check the Door Zone – After parallel parking, use the rear view mirror and turn around to look for bicyclists riding along side of your car or approaching quickly, before opening the door.

Honk Only When Necessary – If the need arises to honk your horn to alert a bicyclist that you are about to pass, do so at a respectful distance. Honking too close may cause the bicyclist to lose his bearing and create a hazardous situation for you both.

Signaling – Always use turn signals before turning, changing lanes or pulling out from the curb.



Watch for Pedestrians – Tips for Motorists

- Watch for pedestrians at all times by scanning the road and sides of the road ahead for pedestrians.
- Stop or yield to pedestrians at crosswalks, whether marked or unmarked. An unmarked crosswalk is a place where a crosswalk would be placed between two corners, but has not been painted/marked.
- Stop or yield to pedestrians when making a right or left turn at intersections.
- Do not park in crosswalks.
- Never pass or overtake a vehicle that is stopped for pedestrians.
- Always be prepared to stop for pedestrians in residential areas and near schools.

“Do not park in crosswalks”

Right Turn on Red

In intersections where “Right Turn on Red” is permitted, yield for pedestrians that may be stepping off the curb as the light turns green for them.

As you attempt to merge with moving traffic on the crossing street, you will be looking away from the corner and towards oncoming traffic. Check for pedestrians before completing your turn.

(Continued on page 3)

(Continued from page 2)



A few guidelines for motorized scooters

- Riders must be 16 years old and have a license or instructional permit to operate a motorized scooter. (VC21235(d))
- The motorized scooter speed limit is 15 mph. (VC22411)
- Scooters may be ridden on a street with a speed limit of 25 mph or less and may not be ridden on the sidewalk. (VC21235b)
- During darkness, a front light, and front and rear reflectors are required. (VC21223)
- Don't forget – helmets are required to scooter too! (VC21212(a))

(Source: OTS)