

The City of Ridgecrest
Monthly Report



December 2010

Finance Department



Staff

Tyrell Staheli – Finance Director
Tess Sloan – Controller
Kristi Cole – Accountant
Margaret Rana – Payroll
Kelly Brewton – Accounts Payable
Virginia Johnson – Account Clerk / Front
Counter

Phone: (760) 499-5020
Fax: (760) 499-1520

December 2010

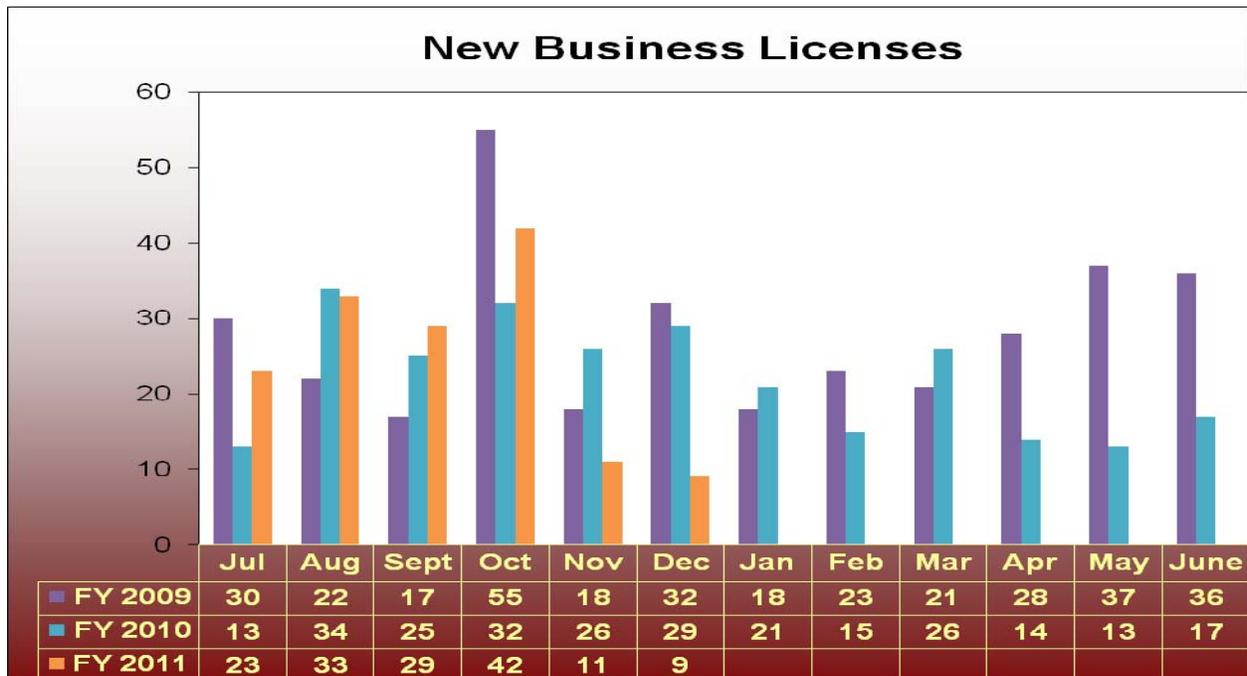


Finance Department – December 2010

FRONT COUNTER

Business License

1. Processed 7 new business licenses.
2. Processed 991 renewals, with 33 still payment pending.
3. Processed changes to business licenses as received.
4. Printed and mailed new and modified business licenses.
5. Problems encountered:
 - a. None to report
6. To Do:
 - a. Continue to process (new, changes, and inactivations) business licenses as received.
 - b. Print business licenses every Thursday until the bulk of the 2011 licenses are renewed.
 - c. Send out second notices for CY11 renewals



Transit

1. Counted Transit vaults daily.
2. Created the PDF monthly totals for Kristi.
3. Problems encountered:
 - a. None to report



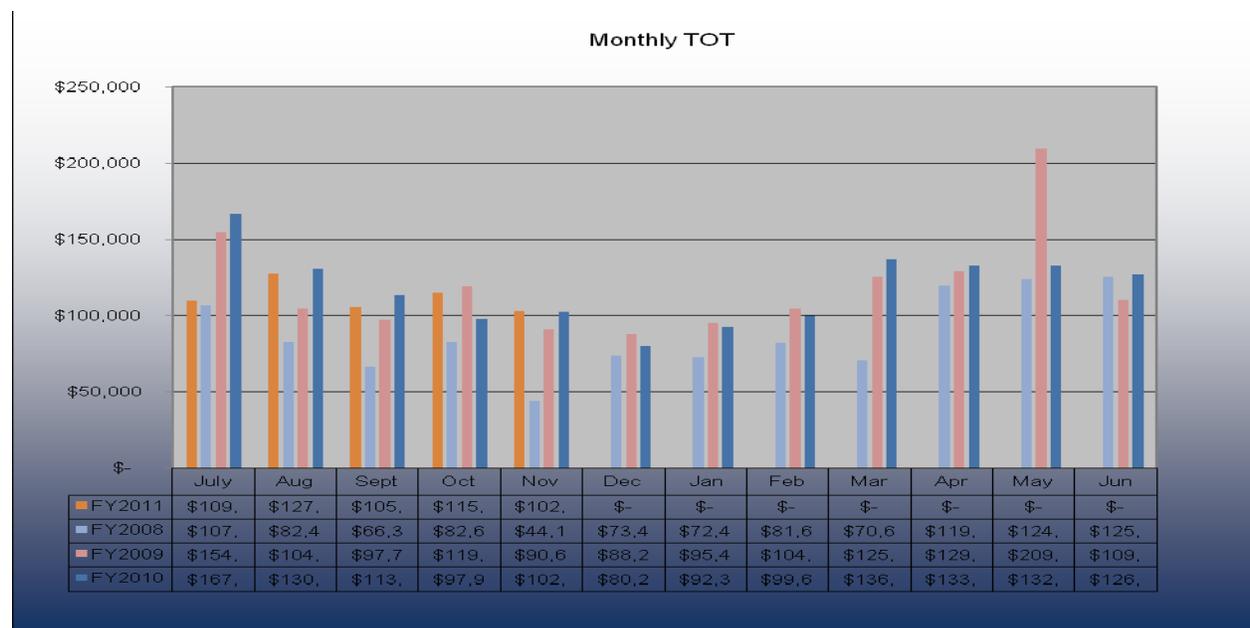
Finance Department – December 2010

Trash

1. Processed payments as received.
2. Input trash problems into HelpStar (including scanning backup information)
3. Attended Trash meetings
4. Closed all open account except Payment Discrepancies and issues requiring additional information/clarification.
5. Problems encountered:
 - a. Threats from customers over the phone. One caused the closure of the Finance Department until the police could investigate.
 - b. A couple of people have gone to the Police Department to complain.
 - c. The police have had to escort several people from City Hall due to their behavior.
6. To Do:
 - a. Continue to process payments.
 - b. Continue to input problems as time allows.

TOTs

1. Processed TOTs as received.
2. Updated TOT spreadsheet.
3. Problems encountered:
 - a. None to report
4. To Do:
 - a. Continue to process payments.





Finance Department – December 2010

Cash Receipts

1. Processed cash receipts.
2. Filed Cash Receipts.
3. Problems encountered:
 - a. None to report
4. To Do:
 - a. Continue to clear cash receipt on a daily basis.
 - b. File cash receipts as soon as time permits.

Miscellaneous projects – In addition to answering the phone, helping customers at the counter, and processing payments, Virginia updated monthly spreadsheets and distributed mail daily.

1. Sent out any utility invoices daily.
2. Sent out other invoices once or twice a week

There has been a problem with some invoices going straight to the departments from the mail room instead of coming to Finance first, so please keep an eye on your mail and get invoices turned into Finance as soon as possible

ACCOUNTS PAYABLE



- **All payables must be received no later than 10 am on the Thursday before the check run, unless otherwise specified.**

~If something needs be paid with the next check run and you will be unable to get it to Accounts Payable (APs) by the deadline, arrangements must be made **prior** to the deadline. We will not accept any request made after the deadline and invoice payment will be made the following check run.

- When you receive utility bills get them coded, signed and returned to APs the next business day. We try to get the utilities put in the blue and white inter-department envelopes so please pay close attention to these.
- When submitting invoices to be paid verify that they have been signed and coded.
- When submitting an invoice to be paid, check the account number to make sure there is budget available in the account. If there is not sufficient budget available, a budget adjustment must be done, and a note made on the invoice of when budget adjustment was submitted (i.e., BA submitted to FN on 9/1/10).
- Prior to using a vendor, verify that they are an active vendor in our system; if they are not please obtain a W-9 prior to purchase or services.
- If submitting a check request in which back up needs to be sent with the check, include an additional copy. If an additional copy is not attached, nothing will be sent with the check.



Finance Department – December 2010

- Cal-Card: Hold on to receipts until you receive the Cal Card statement. Once statement is received, sign and code then submit to APs within five (5) business days along with receipts.
- Write description of what was purchased if it is not clearly stated on the receipt or invoice. Do not write over descriptions on receipts. If there is no room on the receipt, you may write it on the back of the receipt or you may tape it to a piece of paper to write the description on.
- Keep receipts away from heat and do not highlight receipts, as most receipts are now printed on thermal paper and the heat turns them black and highlighter erases the text.
- When submitting travels: If a both a registration check and an advance check are needed, please submit 2 copies of the travel request- one with the employee name highlighted, and one with the registration highlighted.
- Remember any purchase or service costing over \$1999.99 will need a purchase order and needs to be completed before the purchase is made or services are rendered.

Check pick up



- Checks are generally ready for pick up at 4pm on the Thursday of the check run. If you have checks you need to pick up please send me an e-mail to let me know what checks you need and I will contact you as soon as they are ready for pick up.
- If a vendor wants to pick up a check, arrangements must be made with me no later than Wednesday of the check run, they can pick them up after 4pm on the Thursday or if they leave a phone number; I will contact them once the check is ready for pick up.

Work Completed December 2010:

1. Processed and paid 528 invoices
2. Processed a total of 232 checks
3. Paid out \$863,554.28 to vendors

ACCOUNTING SERVICES

Kristi also continues to assist the City Controller with month end processes for closing the accounting period – bank recons, various allocations; verify edits for Accounts Payable; prepare LAIF investment transfers; and prepare and send out billing to Kern County for the Transit System services and Senior Center charges and rent. She has also been processing Business License renewal payments that are mailed in so Virginia can concentrate on dealing with the counter and the sometimes very irate trash customers.



Finance Department – December 2010



Payroll Statistics for December 2010

	PR#24 12/3/2010	PR#25 12/17/2010	PR#26 12/31/2010	TOTAL
Gross Wages Paid	\$297,680.51	\$249,101.12	\$244,753.63	\$ 791,535.26
Net Wages Paid After Taxes & Deductions	\$202,301.09	\$174,852.79	\$178,038.37	\$ 555,192.25
Number of Overtime Hours Reported	249.50	344.25	342.00	935.75
Number of Overtime Hours Paid	239.50	249.00	284.50	773.00
Number of Overtime Hours Banked	10.00	95.25	57.50	162.75
OVERTIME PAID	\$9,109.12	\$9,795.43	\$11,096.92	\$ 30,001.47
Number of Full Time Employees Paid	102	102	102	306
Number of Part Time Employees Paid**	11	23	11	45
Total Employees Paid	113	125	113	351

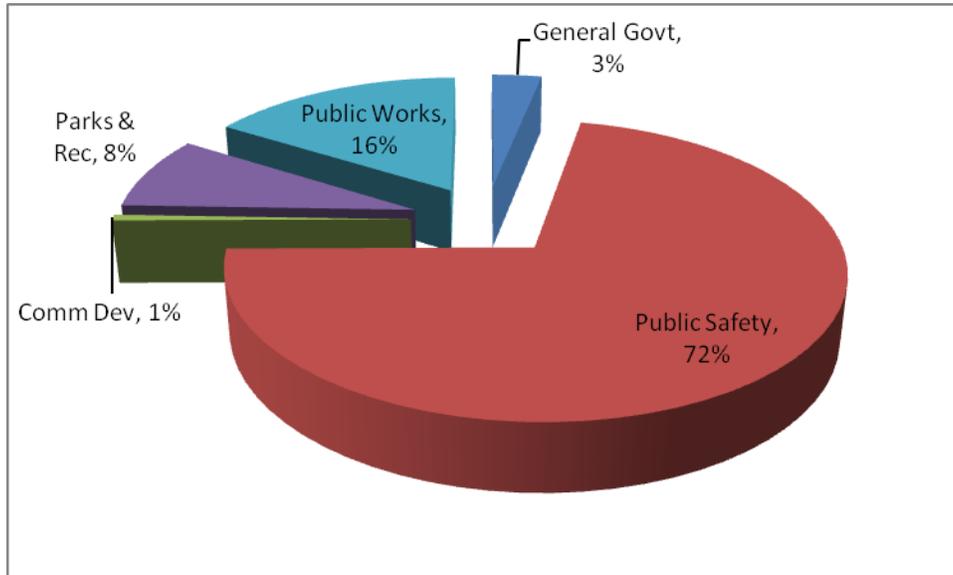
**City Council and Planning Commissioners are classified as part time employees and they are paid the second payday of each month.

July 2010 - November 2010 Overtime

	OT Hours	OT Paid	OT Accrued
General Govt	157.50	\$3,332.52	\$966.10
Public Safety	2,516.25	\$90,717.01	\$6,264.22
Comm Dev	25.50	\$227.09	\$666.35
Parks & Rec	481.75	\$9,233.09	\$2,056.90
Public Works	626.50	\$20,925.68	\$873.94
	3,807.50	\$124,435.39	\$10,827.51



Finance Department – December 2010



Overtime accrued are hours not paid but were banked at time and a half.

Furlough Cost Savings

	FY 2011 as of 11/30/10	FY2010 as of 6/30/10
Total Number of Furlough Hours Used	5,573.00	10,770.00
Equivalent in Dollars	\$140,088.61	\$295,130.42
Overtime Hours Paid during Furlough	708.75	1,696.08
Overtime Cost Paid during Furlough	17,684.37	46,835.17
Cost Savings due to Furlough	\$122,404.24	\$248,295.25
Social Security Taxes	7,589.06	15,394.31
Medicare	1,774.86	3,600.28
PERS Contribution	26,330.38	53,020.97
FYTD costs savings in Wages & Benefits	\$158,098.54	\$320,310.80

Happy New Year!!!

*Parks, Recreation and
Cultural Affairs
Department*

Parks

December 2010 - January 2011

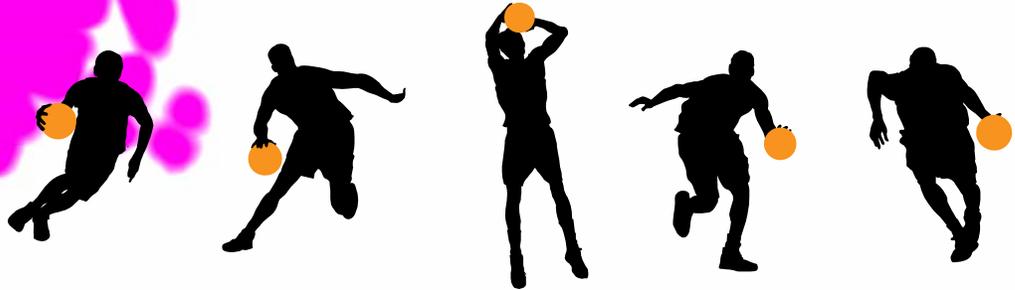
Monthly Report

Monthly Report



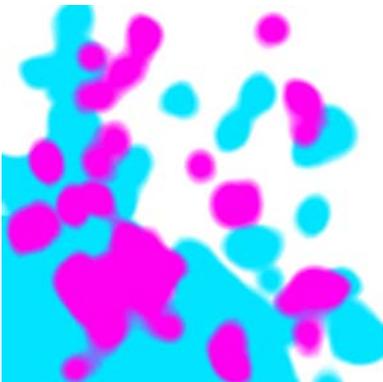
Ridgecrest Parks and Recreation

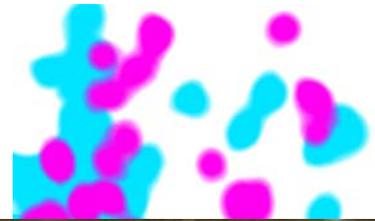
Monthly Report December 2010 - January 2011



Basketball Season Off to Great Start

The 2011 Gary Charlon State Farm Youth Basketball Season is off to a very successful start so far. Over 350 youth are in the program across 4 divisions. That averages out to about 10 teams per division, which allows a lot of exciting new match ups and competitive play. Practices are throughout the week and games are played on Friday Nights and all day Saturday. If you want to see some young hotshots duel it out on the courts, come on down to Kerr McGee Center one of these weekends and watch some good youth basketball. Here's a small sampling of what has already happened this season!





Kerr McGee Center in the New Year!!



Big Mac Flag Football Season Ends...

The 2010 Big Mac Youth Flag Football League went out with a solid ending in the rain and cold of mid-December storms. The teams played hard and did well.



Christmas Decorations Come Down...



KMCC Weekly Schedule

**December 13, 2010 -
December 19, 2010**

December 2010							January 2011						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

<p>13 Monday</p> <p>9:30am 10:30am ZUMBA Fitness; N/S Gym ☺</p> <p>12:00pm 5:00pm Strategic Planning Wrkshop; Fossil Falls/Ballararat</p> <p>4:30pm 7:30pm ICS Basketball; N/S Gym ☺</p> <p>5:35pm ZUMBA CXLD ☹</p>	<p>14 Tuesday</p> <p>10:00am 10:00pm Gateway School Holiday Fundraiser; Pinnacles/F☺</p> <p>11:00am 1:00pm Youth Advisory ; Fossil Falls/Ballararat ☺</p> <p>4:30pm 7:30pm ICS Basketball; N/S Gym ☺</p> <p>5:35pm 6:05pm ZUMBA CXLD ☹</p> <p>7:45pm 9:45pm Starlings Volleyball - 2 NETS; N/S Gym ☺</p>
<p>15 Wednesday</p> <p>8:00am 5:00pm Patrice; Kitchen</p> <p>9:30am 10:30am ZUMBA Fitness; N/S Gym ☺</p> <p>11:00am 7:00pm Houchin Blood Bank; Pinnacles ☺</p> <p>5:00pm 7:00pm Youth Basketball Coaches Mtg; Fossil Falls/Ballara</p> <p>5:30pm 7:30pm Zumba; Petro</p> <p>6:00pm 8:00pm Starlings Volleyball - 2 NETS; N/S Gym ☹</p> <p>8:00pm 10:00pm ACES Volleyball Club; Gym ☺</p>	<p>16 Thursday</p> <p>9:30am 12:00pm SSI; Fossil Falls/Ballararat ☺</p> <p>4:30pm ICS Basketball AWAY ☹</p> <p>5:35pm 6:05pm ZUMBA-CXLD; Petro ☹</p> <p>6:00pm 8:00pm Starlings Volleyball - 2 NETS; N/S Gym ☹</p>
<p>17 Friday</p> <p>9:30am 10:30am ZUMBA Fitness; N/S Gym ☺</p> <p>3:30pm 8:00pm ICS Basketball GAMES; N/S Gym ☹</p>	<p>18 Saturday</p> <p>11:00am 1:00am Jacobs Holiday Party; Pinnacles/Petro - Kitchen</p> <p>12:00pm 4:00pm Open Gym; N/S Gym ☺</p>
<p>19 Sunday</p>	

KMCC Weekly Schedule

**January 03, 2011 -
January 09, 2011**

January 2011							February 2011						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

3 Monday	4 Tuesday
9:30am 10:30am ZUMBA Fitness; N/S Gym ☺ 2:30pm 4:30pm ICS Basketball Practice; N/S Gym ☺ 5:00pm 8:00pm Youth Basketball Practice; N/S Gym ☺ 5:30pm 8:15pm Adult Cooking Class; Kitchen/Pinnacles 6:00pm 9:00pm Desert Artists; Red Rock/Chimney ☺ 6:40pm 7:40pm Zumba; Petro ☺	2:30pm 4:30pm ICS Basketball Practice; N/S Gym ☺ 5:35pm 7:35pm ZUMBA; Petro ☺ 6:30pm 8:00pm CERT Mtg; R/C rm ☺
5 Wednesday	6 Thursday
7:30am 5:00pm Patrice; Kitchen ☺ 9:30am 10:30am ZUMBA Fitness; N/S Gym ☺ 2:30pm 4:30pm ICS Basketball Practice; N/S Gym ☺ 5:00pm 8:00pm Youth Basketball Practice; N/S Gym ☺ 8:00pm 10:00pm ACES Volleyball Club; Gym ☺	11:30am 1:30pm IWVESC; Red Rock/Chimney ☺ 2:30pm 4:30pm ICS Basketball Practice; N/S Gym ☺ 5:00pm 8:00pm Youth Basketball Practice; N/S Gym ☺ 5:35pm 7:35pm ZUMBA; Petro ☺
7 Friday	8 Saturday
9:30am 10:30am ZUMBA Fitness; N/S Gym ☺ 3:30pm 8:00pm ICS Basketball GAME; N/S Gym 8:00pm 9:00pm Youth League GAME; N/S Gym	7:00am 7:00pm Youth League Games; N/S Gym ☺ 12:00pm 12:00am Alta One FCU; Petro/Pinnacles
9 Sunday	

KMCC Weekly Schedule

**January 10, 2011 -
January 16, 2011**

January 2011							February 2011						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

10 Monday	11 Tuesday
<p>9:30am 10:30am ZUMBA Fitness; N/S Gym ☺</p> <p>2:30pm 4:30pm ICS Basketball Practice; N/S Gym ☺</p> <p>5:00pm 8:00pm Youth Basketball Practice; N/S Gym ☺</p> <p>6:40pm 7:40pm Zumba; Petro ☺</p>	<p>11:00am 1:00pm Youth Advisory ; Fossil Falls/Ballararat ☺</p> <p>12:00pm 4:00pm Harrison Nichols; R/C Rm</p> <p>2:30pm 3:00pm ICS Basketball AWAY; N/S Gym ☺</p> <p>5:35pm 7:35pm ZUMBA; Petro ☺</p> <p>6:00pm 9:00pm Starlings Volleyball - 2 nets; N/S Gym</p>
12 Wednesday	13 Thursday
<p>9:00am 12:00pm IWV Collaborative; Red Rock/Chimney Peak ☺</p> <p>9:00am 10:00am Multi DSC Tm; R/C Rm ☺</p> <p>9:30am 10:30am ZUMBA Fitness; N/S Gym ☺</p> <p>2:30pm 4:30pm ICS Basketball Practice; N/S Gym ☺</p> <p>5:00pm 8:00pm Youth Basketball Practice; N/S Gym ☺</p> <p>8:00pm 10:00pm ACES Volleyball Club; Gym ☺</p>	<p>2:00pm 4:30pm ICS JR High GAMES; N/S Gym ☺</p> <p>5:00pm 8:00pm Youth Basketball Practice; N/S Gym ☺</p> <p>5:35pm 7:35pm ZUMBA - CXLD ☺</p> <p>8:15pm 10:00pm Starlings Volleyball - 2 nets; N/S Gym ☺</p>
14 Friday	15 Saturday
<p>9:30am 10:30am ZUMBA Fitness; N/S Gym ☺</p> <p>2:00pm 6:00pm ICS Basketball GAME; N/S Gym</p> <p>6:00pm 8:30pm Baseball Sign-ups; Lobby</p> <p>6:30pm 9:30pm Youth League GAMES; N/S Gym ☺</p>	<p>7:00am 7:00pm Youth League Games; N/S Gym ☺</p> <p>8:00am 6:00pm Baseball Sign-ups; Lobby</p> <p>10:00am 2:00pm IWV Softball Sign-ups; Lobby</p> <p>12:00pm 12:00am Mr IWV - Womens Center High Desert; Pinnacle; ☺</p>
16 Sunday	

RPD monthly report

December 2010

RPD monthly report

Senior Officer Aaron Miller was appointed Acting Sergeant on 12/29/10.



Officer Aaron Miller and wife



Officer Aaron Miller and Chief Strand

INVESTIGATIONS

Detective Castaneda was the Detective-in-Charge of the Investigation Bureau this month while Sergeant Dampier took vacation. This month, he primarily worked on his caseload and assisted in the priority investigation of two young, juvenile females who left Ridgecrest with an adult male under strange circumstances. The male was later apprehended in Reno, Nevada and the girls subsequently located. The suspect, Blake Holmes, is currently being held in Nevada on charges of possession of a stolen vehicle and sexual contact with minors that occurred when he was in Nevada.

Detective Atkins assisted with the above mentioned missing juvenile case. He also investigated and made follow-up arrests of four (4) juveniles who successfully detonated an improvised explosive device (IED) in a mailbox of a residence. This IED and investigation was not related to the more sophisticated device found the previous month.

Detective Lawson cleared several significant cases including two (2) rape cases to the DA requesting criminal charges. She also finished working a 2009 case where a sex offender tried to entice a juvenile female into his car. Initially, with the evidence apparent, no criminal activity could be confirmed. However, Detective Lawson was able to successfully formulate a PC 647.6 case with a probation violation out of Tulare County based upon past convictions, arrests, and general "M.O."

During the month of December, Detective Ballestero and Detective Merzlak of the Crime Suppression Unit (CSU) were assigned a total of 48 cases to investigate and were able to successfully close 5 cases. . This month, Detective Merzlak attended an 80 hour Narcotics Investigation Course.

All Detectives attended the PSP Driving Simulator presented by the Kern County Sheriff's Office.

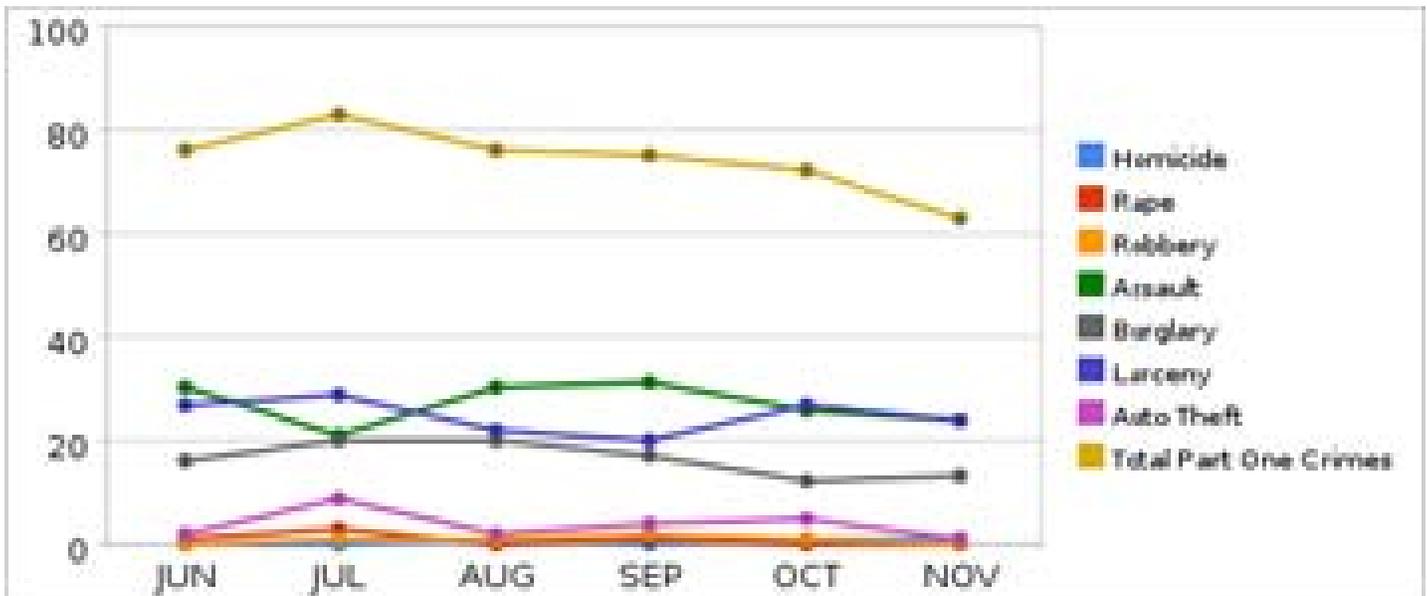
This month under the ABC grant, one (1) Shoulder Tap Operation and one (1) Minor Decoy Operation was conducted resulting in the arrests of three (3) persons for furnishing alcohol to a minor. RPD Explorers assisted with these operations. One (1) IMPACT Operation was completed which brought the total of all inspections to 83% of all ABC licensed establishments within the city of Ridgecrest.

Ridgecrest Police Department

CrimeStatistics

Prepared March, 2010
Last Six Months

Crimes	JUN	JUL	AUG	SEP	OCT	NOV	Total
Homicide	0	0	1	0	1	1	3
Rape	1	3	0	1	0	0	5
Robbery	0	1	1	2	1	0	5
Assault	30	21	30	31	26	24	162
Burglary	16	20	20	17	12	13	98
Larceny	27	29	22	20	27	24	162
Auto Theft	2	9	2	4	5	1	23
Total Part One Crimes	76	83	76	75	72	63	445
	JUN	JUL	AUG	SEP	OCT	NOV	Total
Total Incidents	3,164	3,180	3,149	2,943	2,932	3,014	18,382



Ridgecrest Police Department Statistics

Crime

	Monthly Comparison			Year To Date		
	Dec 09	Dec 10	% Change	2009	2010	% Change
Violent Crime	25	37	48%	376	361	-4%
Murder	0	0	0%	0	3	300%
Rape	0	1	100%	16	12	-25%
Robbery	2	1	-50%	12	12	0%
Assault	23	35	52%	348	334	-4%
Property Crime	71	53	-25%	671	627	10%
Burglary	24	18	-25%	170	210	24%
Larceny	43	27	-37%	335	351	5%
Auto Theft	4	7	75%	46	53	15%
Arson	0	1	100%	20	13	-35%
Part 1 Crimes	96	90	-6%	947	968	4%

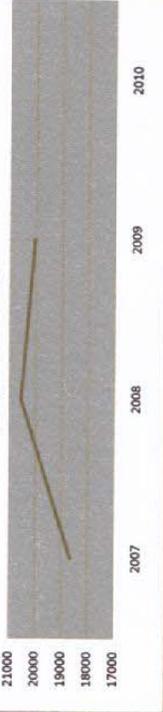
Part 1 Crimes



Performance Measures

Patrol Activity	Monthly Comparison			Year to Date		
	Dec 09	Dec 10	% Change	2009	2010	% Change
Total Incidents	2969	2786	-6%	39255	36723	-6%
Calls for Service	1509	1651	9%	19947	20605	3%
Officer Initiated Incidents	1460	1135	-22%	19308	18118	-17%
Traffic Stops	569	493	-13%	6575	6234	-27%
Other OIA Incidents	891	642	-28%	10673	9864	-7%
Reports Taken	372	340	-9%	4397	4309	-2%
Total Arrests	199	204	3%	2615	2549	-3%
Felony Arrests	45	34	-24%	681	492	-28%
Juvenile Arrests	44	39	-11%	494	496	0%
Drug Related	16	19	19%	284	293	3%

Calls for Service



Personnel

	Monthly Comparison			Year To Date		
	Dec 09	Dec 10	% Change	2009	2010	% Change
Total	226	216	-4%	3495	3325	-5%
Sworn	84	77	-8%	1358	1136	-16%
Professional Staff	15	65	333%	392	389	-1%
Active	232	440	90%	1964	4127	110%

Vacant Positions
Police Officer
COPS grant position left open - salary savings.

Traffic

	Monthly Comparison			Year To Date		
	Dec 09	Dec 10	% Change	2009	2010	% Change
Citations	66	93	37%	2153	1123	-48%
Moving	38	7	-82%	636	245	-61%
Non-Moving	14	13	-7%	260	259	0%
RMC Violation	16	22	38%	228	224	-2%
Fatal	0	1	100%	0	5	500%
Injury	1	6	500%	60	51	-15%
Non-Injury	15	15	0%	150	157	5%
DUI Related	0	0	0%	18	11	-39%

Top 5 Collision Intersections YTD
1. N. China Lake Blvd / Ridgeman Blvd.
2. N. Balem St / W. French Ave.
3. S. China Lake Blvd / College Heights Blvd.
4. N. Norme St / Drummond Ave.
5. W. Drummond Ave / N. Pag St.

Top 5 PCFs YTD
1. Fail to stop for red signal
2. Unsafe passing
3. Unsafe backing
4. Unsafe speed
5. Failure to yield

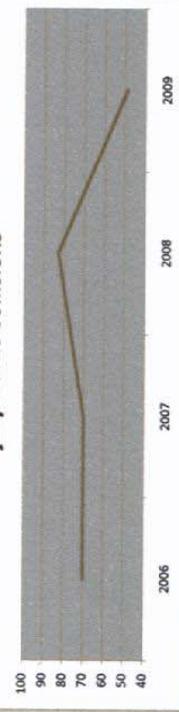
Investigation

	Monthly Comparison			Year To Date		
	Dec 09	Dec 10	% Change	2009	2010	% Change
News Cases	5	5	0%	164	16400%	16400%
Cleared DA or Other	0	0	0%	0	0	0%
Arrests	2	2	200%	15	1500%	1500%
Inactivated	2	2	200%	76	7600%	7600%
Active	1	1	100%	30	3000%	3000%

K-9 Deploy

	Monthly Comparison			Year To Date		
	Dec 09	Dec 10	% Change	2009	2010	% Change
Deployments	5	5	500%	164	16400%	16400%
Apprehensions	0	0	0%	0	0	0%
Building Searches	2	2	200%	15	1500%	1500%
Vehicle Searches	2	2	200%	76	7600%	7600%
Drug Finds	1	1	100%	30	3000%	3000%

Injury Traffic Collisions



**PACT MONTHLY REPORT
DECEMBER 2010**

<u>PACT</u>	<u>VOLUNTEER</u>	<u>HOURS</u>	
Executive Director		33	
Financial		0	
Fundraiser		0	
Training		12.5	
Training Admin		4.5	
Administrative RPD		138.5	
Administrative Org.		9.5	
Vehicle Maint.		76.5	
Animal Welfare		358.5	
Child ID		0	
EOC		3	
Graffiti Task Force		12	Sites Done: 14
Nuisance Abatement		5.0	30 Shopping Carts were retrieved
Patrol		286.5	HOUSE CHECKS 44
Preventive Patrol		0	
Surveillance		9.5	
Neighborhood Watch		2.0	
Teen Court		20	
PACT HOURS		971	
Non-member hours		0	YTD Hours for 2010: 12,672
Chaplin Hours		0	
TOTAL HOURS		971	

Volunteers served three subpoenas and attempted to serve one more
 Four evidence runs were made to Bakersfield
 Fourteen graffiti sites were cleaned up with twelve volunteer hours being spent
 Six volunteers were on patrol for the New Years Eve.
 Three volunteers and PACT Coordinator were called out for a traffic accident on Dec. 16, 2010.
 Received a donation from Walmart , Chamber of Commerce and Jacobs. Thank you letters sent.

RIDGECREST POLICE DEPARTMENT
RESERVE ORGANIZATION

MONTHLY SUMMARY

DECEMBER 2010

	Current Month	YTD Total
Reserve Hrs.	72.0	1357.5

During the Month of **DECEMBER** Reserve Officers worked the following hours:

Officer Kiren	0.0 RETIRED
Officer Dysart	14.0
Officer Schatz	05.5
Officer Robbs	14.0
Officer Dorrell	14.5
Officer Regan	10.0
Officer Mitchell	05.0
Officer Kinslow	07.0
Officer Podell	02.0

This month, members of the Reserve Organization augmented Patrol, BHS Football playoff game, Teen Court, Christmas Parade and monthly meetings.

Prepared by;


Tony Brown
Sergeant

Reserve Report for the Month of December 2010

The Reserve Officers achieved a total of 72 hours for the month of December. Officer Dorrell contributed 14.5 hours, while Officers Dysart and Robbs both contributed 14 hours.

Reserve and range meetings accounted for 22 percent of administration time with 16 hours.

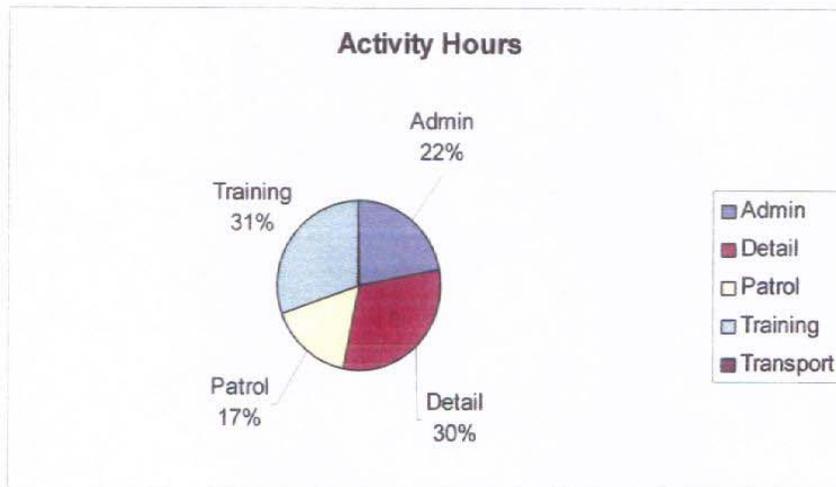
Detail time accounted for 30 percent of the reserves time. This consisted of 22 hours providing assistance at Teen Court, as well as, security at IWV Championship football games and traffic control for the Christmas Parade.

Patrol time accounted for 17 percent of the total reserve hours. Reserve Officer Dysart provided 12 hours of patrol time.

Training accounted for 31 percent of the reserves total time for the month. Range Qualification accounted for 22 hours of this time.

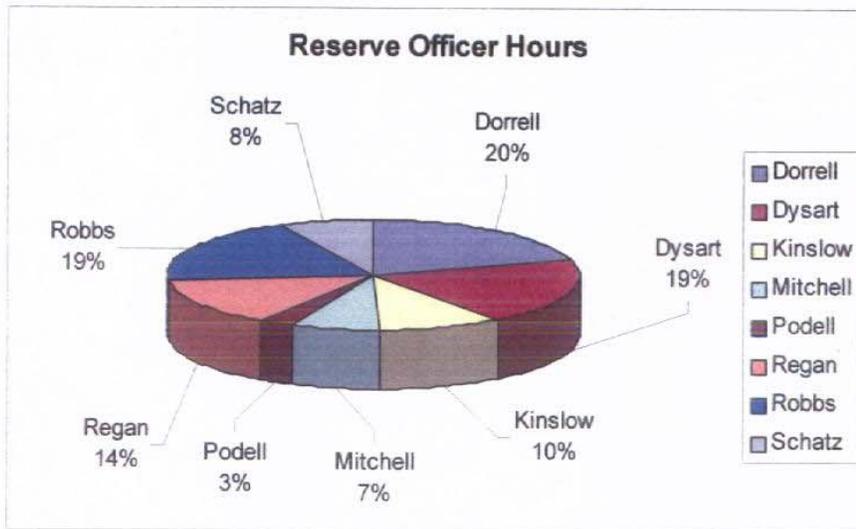
The following is a breakdown of the Reserve hours:

Administration	16.0 hours	22%
Details	22.0 hours	30%
Patrol	12.0 hours	17%
Training/Range	22.0 hours	31%
Transportation	0.0 hours	0%



Reserve Officer hours for the month of December:

Dorrell	14.5 hours	20%
Dysart	14.0 hours	19%
Kinslow	7.0 hours	10%
Mitchell	5.0 hours	7%
Podell	2.0 hours	3%
Regan	10.0 hours	14%
Robbs	14.0 hours	19%
Schatz	5.5 hours	8%



Ridgecrest Police Department Animal Control Section

Monthly Report of Activities
December 2010

	CITY	NAWS	KERN CO	SAN BERN	Current Year		Previous Year		Kern MTD	
					MTD	YTD	MTD	YTD		
Dispatched Calls	164	0	0	0	0	164	2155	155	2001	0
Field Calls	19	0	0	0	0	19	238	21	169	0
Emergency Calls	5	0	0	0	0	5	94	5	55	0
Impounded Dogs:										
Public	40	2	13	2	2	57	443	39	489	13
A.C.O.	24	0	6	1	1	31	534	42	485	6
Total	64	2	19	3	3	88	898	81	1061	19
Impounded Cats:										
Public	38	0	8	1	1	47	1013	54	1204	8
A.C.O.	6	0	0	0	0	6	174	9	98	0
Total	44	0	8	1	1	53	1187	63	1301	8
Miscellaneous Animals:										
Dead Animals:	11	0	2	0	0	13	119	13	142	2
Cumulative of Animals Handled:	119	2	29	4	4	154	2257	157	2454	29
Dispositions										
Dogs Adopted	10	0	1	1	1	12	160	13	161	1
Dogs Released	23	0	4	0	0	27	393	28	351	4
Dogs Euthanasized	16	0	9	1	1	26	190	14	254	9
Cats Adopted	2	0	0	0	0	2	73	9	52	0
Cats Released	21	0	2	1	1	24	80	5	26	2
Cats Euthanasized	15	0	5	0	0	20	919	33	1081	5
Animals Euthanasized:	31	0	14	1	1	46	1088	47	1373	14
Fees Collected	MTD	YTD	YTD	YTD	Pre MTD	Pre YTD				
Licenses	\$1,768.00	\$22,124.00	\$22,124.00		\$1,149.00	\$23,244.00				
Vaccinations	\$202.00	\$3,971.00	\$3,971.00		\$165.00	\$2,372.00				
Shelter Fees	\$2,414.00	\$34,463.50	\$34,463.50		\$2,321.50	\$36,626.00				
Total Fees Collected	\$4,384.00	\$59,104.00	\$59,104.00		\$3,635.50	\$62,242.00				

Prepared By: _____ Reviewed By: _____

RIDGECREST POLICE DEPARTMENT
EXPLORER POST #806
MONTHLY STATS

DECEMBER 2010

ACTIVE EXPLORERS/last year

HOURS/last year

18/9

102.5/52

The above hours include teen court, ride a longs, and assistance in major incidents. This month we worked one event: Christmas Parade.

Prepared by: Detective Kristen Lawson



Public Services Department

NOVEMBER MEETINGS

- Nov. 02 - W-M EDA tele-confr. mtg.
- Nov. 09 - Grand Jury mtg.
- Nov. 10 - D.R. Horton mtg.
- Nov. 10 - IWV2000 Goals mtg.
- Nov. 16 - Planning Dept. Org. mtg.
- Nov. 17 - TAB NAWS & Base Tour.
- Nov. 17 - W-M EDA tele-confr. mtg.
- Nov. 20 - CLA retreat and Planning Mtg.
- Nov. 24 - Interagency IWVWD mtg.
- Nov. 25 - Thanksgiving Holiday
- Nov. 26 - Thanksgiving Holiday
- Nov. 10 - China Lake Alliance

Additional regular meetings in support of various activities and on-going projects of interest to the department and City were attended.

James McRea
Public Services Director

Gary Parsons
Economic Development Manager

Matthew Alexander, AICP
City Planner

Ricca Charlon
Administrative Secretary

COMMUNITY SERVICES DEPARTMENT

Administration and the Public Services Department continue to work in partnership with the City Council, Benz Sanitation, CalRecycle, and the County of Kern to improve the level of service and options to the community to resolve many of the concerns reported and expressed with respect to Universal (Mandatory) Curbside Pick-up and Recycling Program. Ordinance 10-4 provided for a Self-haul Notification for Residential Premises Exemption Form, and it is available on the City Website or at the counter of City Hall to allow a voluntary Opt-out option. Property Owners and occupants will be required to take personal responsibility to increase recycling and diversion by utilization of the commercial recycling centers and/or a new Self-haul Drop Off Area still in development. A Mini Recycling Center & Drop Off Facility is additionally available at the City Corporate Yards at 656 W. Ridgecrest Blvd. during day light hours. At this point implementation by Benz Sanitation has not been accepted and they have initiated legal action in support of their position. Billing corrections are still in process and pending.

Information may be obtained from:

- 24 hour Hotline:** 760-499-5069
recycle@ridgecrest-ca.gov
- City Website:** <http://ci.ridgecrest.ca.us>
- Benz Sanitation:** 760-375-8455

The Commercial on-site Recycling remains mandatory and does allow for right sizing. All Business, Commercial, Institutional, and Multi-family (5 or more units) are required to participate in an on-site recycling diversion program.

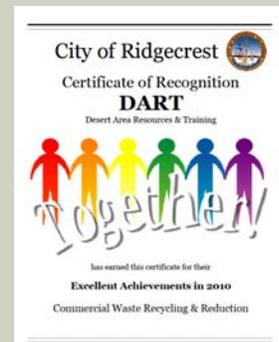
The Grand Jury met with the City and reviewed the State of the City and other items of Interest to the Grand Jury. The staff also met with representative of the recent TAB issuance and toured both the City and the NAWS Base in regards to potential projects and bond underwriting.

** RECYCLING NEWS**

Public Services Director Jim McRea presented Desert Area Resources & Training (DART) with a Certificate of Recognition Tuesday December 14, 2010 at the Chamber of Commerce monthly luncheon. The Certificate was in recognition of their continued efforts in Commercial Waste Recycling and Reduction.



**Way to go
DART!**



ECONOMIC DEVELOPMENT REPORT:

Staff efforts continue to focus on completing ongoing development projects as well as preparing for the upcoming fiscal year.

Ongoing projects include:

- ◆ The Super Wal-Mart project continues with off site public improvement design as the approval process has taken much longer than expected. Progress continues with street and flood control being at the forefront of our current work. Final design approval is expected soon after the first of the year with construction still planned for 2011.
- ◆ The development of senior low income, or mixed income, housing continues with ongoing discussions occurring with several developers.
- ◆ Staff support and start up assistance to several small businesses including both technical and financial assistance being discussed.
- ◆ Talk continues in regards to Kerr McGee Youth Sports Complex ball field expansion/land exchange negotiation in an effort to acquire the needed land for the ball field expansion.
- ◆ New soft goods retail opportunities for the location of new retailers to the community.
- ◆ Work on development of solar and green power companies to the Ridgcrest area.
- ◆ Staff attending several conferences and meeting with both local entities and regional groups.
- ◆ Staff has been activity developing opportunities for next year efforts in support of senior city staff and City Council.



INNOVATION
SUCCESS
EVALUATION
DEVELOPMENT
GROWTH
SOLUTION
PROGRESS
MARKETING



PLANNING COMMISSION:

December 14, 2010 Planning Commission Meeting

On December 14th the Planning Commission shall consider two noteworthy discussion items:

Consideration of Senior Housing Project by AMG

AMG & Associates and The Pacific Companies are proposing to construct 70-80 units of senior apartments on a 4.6 acre site located on the southwest corner of Church Avenue and Downs Street.

The proposed project will be restricted to seniors 55 years of age and older. The project's unit mix will consist of 80% one-bedroom units and 20% two-bedroom units. In addition the project will have on-site property management, a community building consisting of a manager's office, multi-purpose social room with kitchen, computer room, exercise room and laundry room. Outside features consist of a swimming pool, spa, picnic table and BBQ area. The project will be built in two phases.

The Pacific Companies are AMG's partner on all of our affordable projects. They're one of the 20 largest affordable housing developers and owners in the country.

AMG was the applicant of the recently constructed Larkspur Family Apartments located across Downs Street from the site proposed for Senior Apartments.

The proposed site lies south of the City's Kerr McGee Youth Sports Complex and north of the Ridgecrest Charter School.

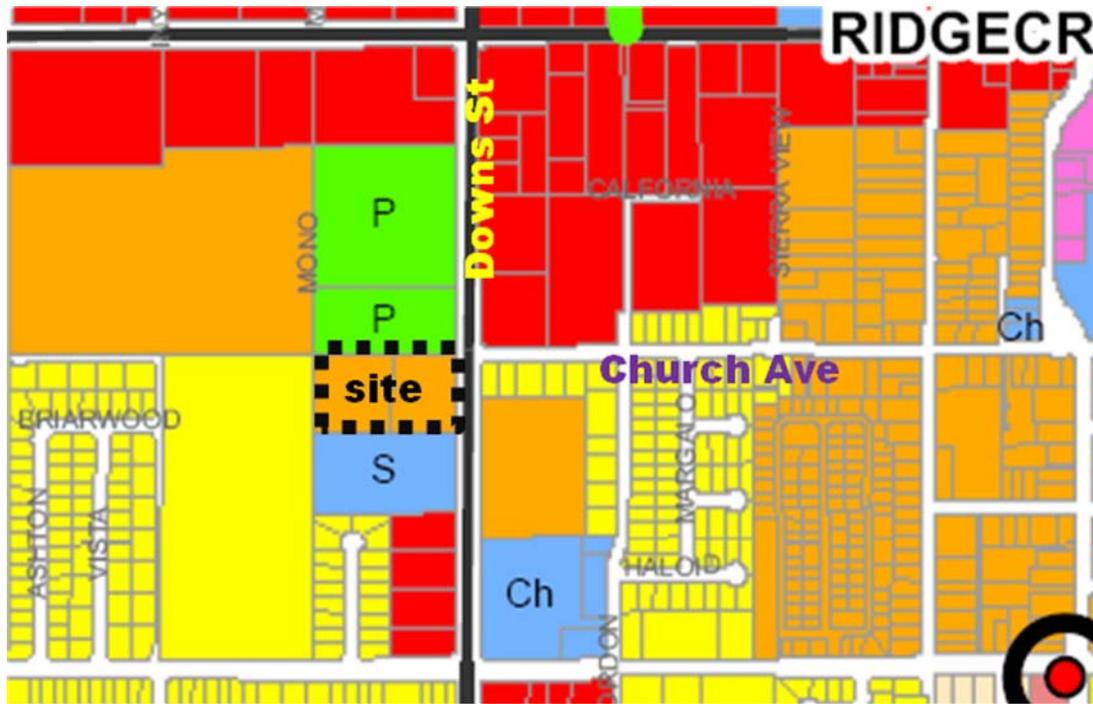
Cameron Johnson, representing AMG Corporation, intends to attend the Planning Commission meeting on December 14th. AMG is seeking feedback from the Planning commission regarding the suitability of the site proposed for Senior Housing. Attached, please note some prototype elevations and plans for a Senior project undertaken by AMG in Williams, CA.

Pending a favorable response from the Planning Commission, AMG will submit a formal application to the staff within the next two weeks

AMG Senior Apartments – Site via air photo



AMG Senior Apartments – Site via General Plan Map



AMG Senior Apartments – Rendering

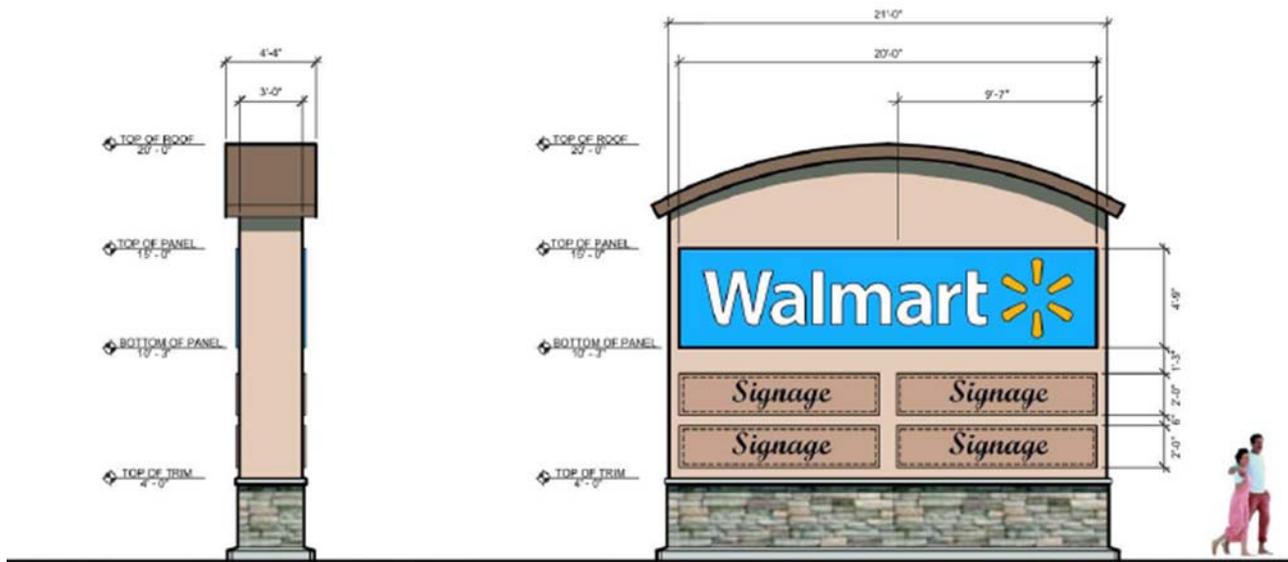
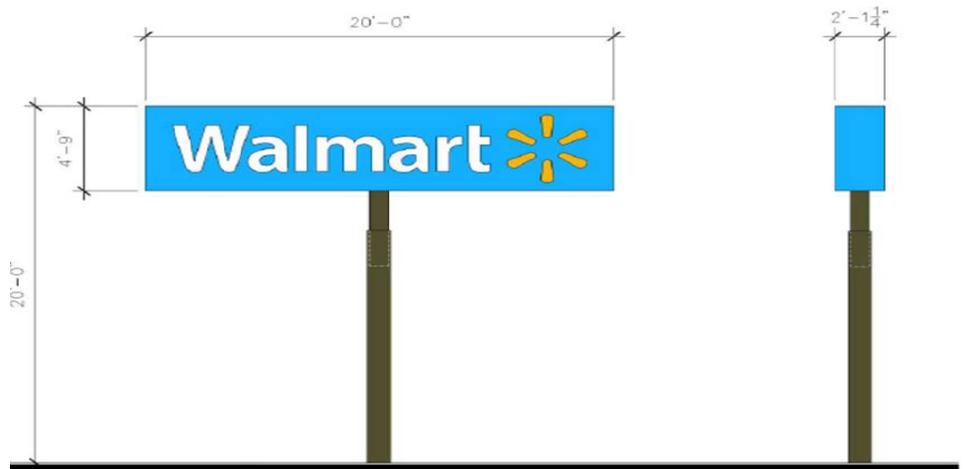
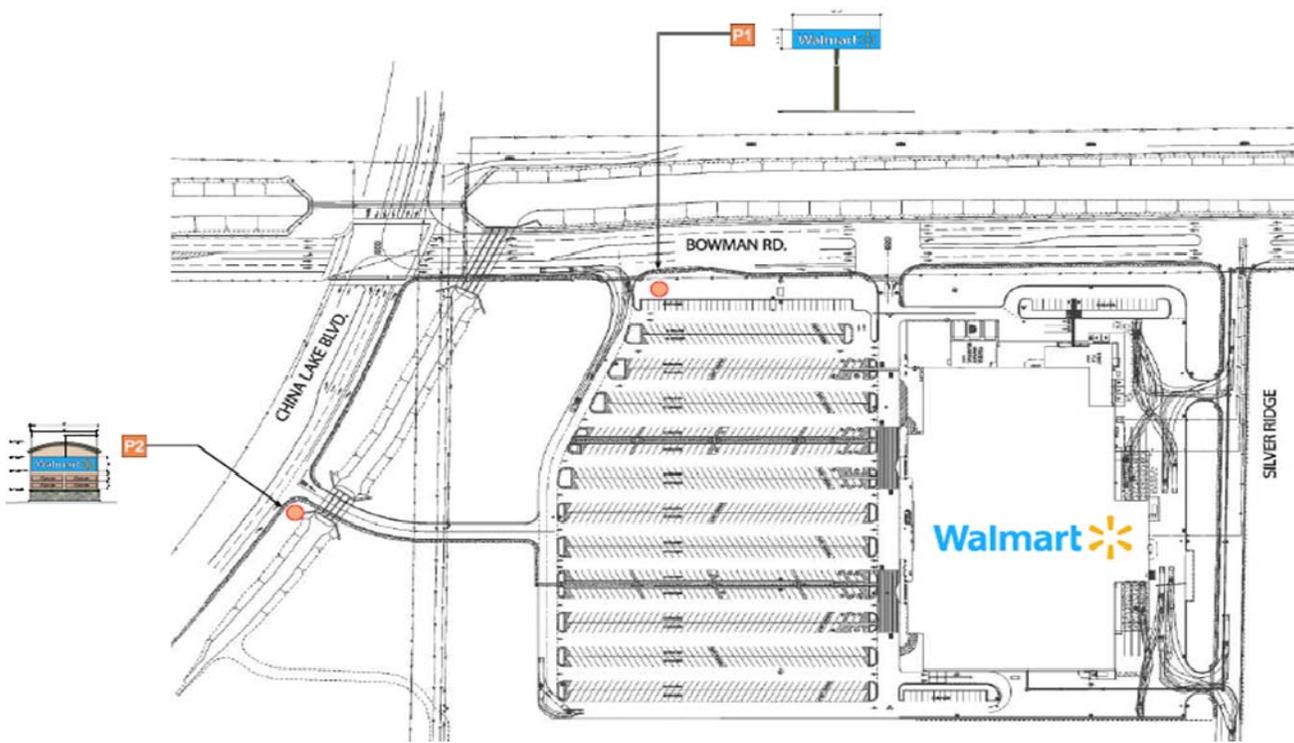


2. Consideration of Sign Plan for Super Wal-Mart

Wal-Mart is pursuing a Comprehensive Sign Permit for two reasons:

1. In addition to Wal-Mart's supercenter facility, the shopping center will include at least four other businesses; a comprehensive sign permit will allow placing all businesses on one monument sign, (P-2, proposed on China Lake Blvd.) thereby consolidating at least five signs onto one monument structure, and,
2. The freestanding monument sign, P-2, is not located on the Super Wal-Mart parcel. Therefore, a sign plan for the entire business center is necessary.

If the Planning Commission is satisfied with the sign plan proposed by Wal-Mart on December 14, 2010, then the Corporation's architect shall file a Conditional Use Permit, which is required in order to facilitate the Comprehensive Sign Plan.



P2 Proposed Freestanding Walmart & Multi-Tenant Pylon Sign

Walmart Sign Area Per Side: 95.00 S.F. = Total 190 S.F.

Tenant Sign Area Per Side: 76.6 S.F. = Total 153.2 S.F.

Total 343.2 S.F.



December Monthly Report



City of Ridgecrest

Public Works Department

December 15 2010

Work Zone Awareness

Work zone hazards

Everyone knows that highway work zones can be a dangerous place to work, but not everyone knows they can be an even more dangerous place to drive. In fact, 85 percent of people killed in work zone crashes are motorists. Each year in the United States approximately 1,000 people die and thousands are injured in work zone crashes. Hazardous work zone driving conditions are created by uneven pavement, narrow lanes, con-

crete barriers, slow-moving heavy equipment, vehicles making sudden stops, and loose gravel. In spite of these conditions, studies have found that the two most common reasons for work zone crashes are speeding and inattention to driving. These findings are supported by the fact that one in three crashes in work zones are rear-end collisions. There can be over 1,000 highway work



zones at any one time on California highways. This is especially true during peak highway construction and maintenance periods in late spring and summer.

Making work zones safer

The California Department of Transportation (Caltrans) funds work zone research projects, such as

advance warning system

(Continued on page 2)

Wastewater Department

The City of Ridgecrest Wastewater Treatment Facility operated within design and compliance directives issued under Board Order No. 6-00-56. The Treatment Facility operated with no discharge violations or abnormal conditions. The Department inspected and passed (9) new connections to the sanitary sewage system. The Department responded to (4) requests for service,

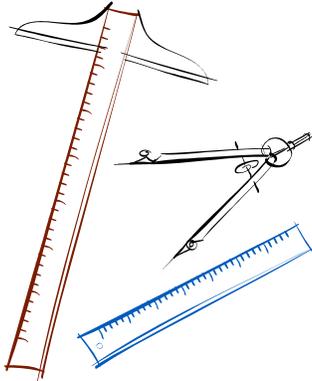
(3) of which were homeowner lateral problems, relating to root impactions. The Department had (1) grease stoppage in the main line. The Department hydro flushed the main line restoring service. The Reclamation Department reclaimed 2.58 million gallons of secondary effluent for use as fodder crop irrigation. The Department hydro flushed 6,425 ft. of main line sewer for com-

pliance with the SSO and SSMP program.



Work Zone Awareness

(Continued from page 1)



studies, to find ways to improve driving conditions and reduce injuries and fatalities in highway work zones. Work zones have been greatly improved over the years through the use of crashworthy construction drums, signs and barricades designed to reduce vehicle damage and potential driver injury when hit by a vehicle. However, the most important factor in making work zones safer is alert, skilled and knowledgeable drivers.

Caltrans urges motorists to remember the following driving tips to ensure that the minor inconvenience of highway maintenance and construction doesn't turn into a tragedy.

Drive with caution

Slow down when directed to do so by traffic signs or by a worker. The number one cause of work zone crashes is excessive speed. Observe all warning signs and drive the posted speed limit. If the speed limit sign is white with black numbers, the speed limit has been established by the CVC and is enforceable regardless of whether there is

activity or not. And remember, *traffic fines double*

in work zones when workers are present. At 60 mph, a vehicle travels 88 feet per second. Even slowing to 40 mph, a vehicle covers more than 58 feet per second. Because work zones provide little room for

maneuvering and virtually no margin for error, it is critical that drivers observe the posted speed limits.

Pay attention

Highway workers and heavy equipment will often be only a few feet from the vehicles passing through the work zone. Always be alert to changing road and traffic conditions; take note of warning devices and flaggers' directions, and prepare for the unexpected.

Don't take driving conditions for granted. Avoid distractions while in a work zone. For example, don't use cell phones, change radio stations, tapes or CDs, or refill your coffee cup. A moment of distraction may result in a crash that could claim someone's life. Extra caution is required when driving in a work zone at night. Hazards are more difficult to recognize, sight distance for workers and drivers is very limited and road markings may be harder to see. Remember that work zone conditions are fluid and can change from day-to-day. The location of active construction within a work zone can vary greatly. Don't assume that because there wasn't construction in an area yesterday, there won't be one there today.

Be patient

Traffic delays in work zones are sometimes unavoidable. Aggressive driving makes the situation more dangerous for everyone. Road construction

and repair are necessary activities to ensure a safe, efficient highway system and to protect the investment of your tax dollars. It only takes a little extra time to slow down for a work zone. At 50 mph instead of 60 mph, it takes less than one minute longer to get through a work zone two miles long; and less than 4 1/2 minutes longer if the work zone is 10 miles long. The risk is not worth the few extra minutes it takes to get through a work zone.

Plan ahead

Anticipate events that can happen in work zones and be ready to respond quickly. Normal driving conditions don't always exist in work zones. Remember that a trip through a work zone may take longer. Leave a little earlier when planning your day to arrive at your destination on time.

