

The City of Ridgecrest Monthly Report



March 2009

City Manager/Administration

Telephone 499-5004 - Fax 499-1500

CITY MANAGER MARCH MTGS.

- Mar 02 - CITY COUNCIL
- Mar 09 - P.E.A.R. Negotiations
- Mar 10 - Chamber Speech
- Mar 11 - ACUIZ Meeting
- Mar 12 - Leadership & Ethics
- Mar 12 - Mid-Mgmt. Negotiations
- Mar 13 - CEC Webinar
- Mar 17 - Benz Mtg.
- Mar 18 - CITY COUNCIL
- Mar 19 - NAWS Mtg.
- Mar 27 - CIWMB Mtg.
- Mar 31 - Water Sub-Committee Mtg.
- Mar 31 - TRANE discussion

ADMINISTRATION

Michael D. Avery City Manager	Eva Peterson Exec. Secretary
Rita Gable City Clerk	Rachel Rumbo Human Resources
Ann Taylor Adm. Analyst III	Craig Bradley MIS Manager
Karen Guidangen Risk Management	Starla Shaver Adm. Analyst I

City Manager



City Manager Mike Avery– TRANE project discussions with staff and updates have been provided to the City Organization committee members and attendees. To date the cost of the project has been projected at \$8.7M and the project is holding until financing is established. The additional requested extension has been applied for and approved. Reverse Auction process was introduced at City Organization meeting as new concept for sending out RFP's. This e-process has one person buying and multiple people bidding to sell which decreases the price of a product or service. It is a real-time, secure, web-based electronic bidding process in which pre-selected suppliers bid for products/services and has a historical savings of 13.5% or more. During City Council the Sister City budget was discussed and per Council will continue. Also, authorization for the Mayor to send a letter to Assembly Member Tony Mendoza Opposing AB155 (Municipal Bankruptcy) was on the Council agenda for approval; a request made by the League of California Cities. Proclamations for Respect for Law Week and Toastmasters took place in March.

Administration



Rachel Ford -Human Resources is in full cross-training right now with Karen Guidangen learning more of the HR functions daily and Rachel Ford getting up to speed on office of the City Clerk functions. This past month Rachel has been working on a new COBRA policy and procedure which is now going through a revision because of the American Recovery and Reinvestment Act (COBRA) signed by President Obama in February. We are revising our Cafeteria Plan Document which outlines the provisions of our current Cafeteria Benefit Plan and will incorporate changes made to the IRS code section 125 which governs Cafeteria Plans. Summer is fast approaching the HR has been busy getting ready for the seasonal lifeguards, day camp, and maintenance staff to return. Current open recruitments are down to one City Engineer and we are finalizing the selected candidates from previous Transit Driver and Wastewater Operator recruitments. Human Resources also attended the Liebert, Cassidy, Whitmore Employment Law conference in Newport Beach along with a Captain Jon Wheeler to learn what changes to the Labor Code resulted from last year's court cases. Other training Rachel attended included the Technical Track for Clerks Series 200 at CalState Riverside which is the required coursework for completion of Certified Municipal Clerk professional designation.

City Manager/Administration

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Starla Shaver—In the month of March one youth completed his Work Experience at Goodwill and another began his Work Experience at Goodwill. An additional youth completed a Work Experience in the Finance dept here at City Hall, while a third youth continued a Work Experience within the Community Development Dept. Another youth completed a Work Experience in the Police Department. The Program staff submitted a Request for Proposal and was recommended for \$410,667.00 for funding under the American Recovery and Reinvestment Act. Also staff submitted an Request for refunding under the regular WIA grant, and was recommended for 100% refunding. The YES Program is enthusiastically seeking new enrollments for our April Intake. The YES youth are available to assist departments through Work Experiences. The program will pay wages for 20 hours weekly for up to 7 weeks. If your department has a need for this assistance please notify our office to make arrangements. Please remember, the interest you show today in our youth of this community will ultimately shape our community and our country tomorrow. Show a positive interest and secure all of our futures



Karen Guidangen -Taking on more responsibilities in Human Resources has been more challenging than I expected. I had Labor Law Training, hands on training with new employees and the challenges facing the background process all the way through to that employee coming on board. Evaluation notifications have gone out to Department Heads. We are looking at gearing up for summer day camp and lifeguard reinstatements. On the Risk Management side of the house we have closed our liability claim which means there are currently no open claims!!! Workers Compensation claims we have 3 new claims, 1 claim re-opened, 2 closed which leaves 23 open claims. Our City Insurance renewals are coming into place and we should have everything completed by July 1st for the new fiscal year. I attended the Property Insurance Committee this month with the next meeting to be held in Sacramento in June. Thank you to all for your continued support.



Eva Peterson-attended the International Association of Administrative Professional's Conference in Nashville, TN. The conference included topics on Impression Management beginning with "The Fine Art of Small Talk and Big Talk" presented by author Debra Fine; "The Power of Distinction" presented by author Roz Usheroff and concluded with "You are More than Enough", by author Judi Moreo. Approximately 400 Administrative Professionals attended this educational conference. Co-ordinated getting our City Manager and Council members to various events and functions such as the Blue Jacket and Respect for Law dinner, High Desert Dialogue, Every 15 Minutes Skit, ACUIZ meeting and the Ridgecrest Regional Hospital's Event where a Key to the City and Proclamation were presented to retiring CEO Dave Mechtenberg. Desert Mountain Division meeting is scheduled this month in Barstow along with Legislative Action Days in Sacramento. Working on the Council Corner section for the New Horizons June '09 issue. The New Horizons committee encourages all employees to submit articles and pictures for publication—we welcome your input.



Craig Bradley, Information System Manager. The month of March is comprised of some important ongoing projects in the technical realm of the City of Ridgecrest. MIS continues to place careful consideration on surveillance system software, network cameras, and transit management development. The network camera surveillance application is fully equipped with software for video recording and management. This includes virus protection, surveillance system software licensing and maintenance as well as hardware. IT technicians are collaborating with CDW-G to design a strategic plan for surveillance cameras and software for City of Ridgecrest. Also, MIS staff has remained focused on the Route-Match project that will improve transportation data management and demand-response systems. In conclusion, this month MIS technicians have resolved to provide the best possible support services to all six departments while continuing to move forward with projects now in process and on the horizon.

3/1/09 - 3/31/09: MIS handled 168 case calls sorted in the following categories below:

- | | | | | | |
|-----------|-----|--------------------|-----|-----------|----|
| •Hardware | 50% | •Internet/Intranet | 17% | •Email | 5% |
| •Software | 12% | •Networking | 4% | •Scanning | 1% |
| •Services | 10% | •Channel 6 | 1% | | |

“Find the Phrase.”

Every month, the City Manager’s page will reveal a phrase contained within the Monthly Report. The first City employee to call Eva Peterson (x5004) and identify the page and paragraph that contains the phrase will win a PRIZE! Below in the text box is the phrase for this month.

Monthly Report Phrase for March 2009 is :
“local college”

GOOD LUCK TO ALL CITY EMPLOYEES!



City Of Ridgecrest



MONTHLY REPORT

MARCH—APRIL 2009



Parks, Recreation, and Cultural Affairs Department

Directors Scoop

By Jim Ponek

The Scoop!!!

As the Parks & Recreation Department gears up for the summer. I want to take this time to acknowledge my department for the hours and hours of extra work at time they put in to the winter 2009 basketball season, spring soccer, volleyball and all of the facility rentals we have accommodated. It also needs to be recognized that the Parks full time Maintenance Staff are working the parks without any part time assistance this spring due to the budget. Each spring season we have a minimum of 7 part-timers to help the full timers. The full time staff understands the situation the City is in and is performing at the highest level possible. Hats off to the crew...



So Now Summer Time... Get ready, we expect another summer of jammed packed recreation programs, camps, swim lessons and public swim sessions...

That is the Scoop!!!



Maintenance Report

By Randy Brown

Leroy Jackson Park - a camera was recently installed at the skate park for vandalism monitoring. Parks maintenance employees at the facility have been working hard doing last minute touch ups in preparation for the upcoming soccer and softball seasons.

KMCC Youth Sports Facility - all the infields, with the exception of bronco, were rebuilt using brick dust making them more player friendly.

Parks maintenance employees are working very hard preparing for the spring and summer seasons. The never ending turf and facilities maintenance, along with special projects, vandalism clean up, and general repairs keep the staff busy.

READY or NOT... summer is right around the corner!

We are making plans for the Pinney Pool to be open to the public. Already the Burroughs Swim Team is well into their swim season and has been practicing religiously even through the chilly afternoon conditions. The pool will open for lap swim and water aerobics on May the 18th, and open to the general public June 8th with a full list of aquatics activities. Many of our schools have already reserved the pool for their usual end of the year parties and Jake Senn is doing an excellent job of making sure everything is ship shape and ready to go. Overall the pool and structures are in superb condition with new paint and the anxiously awaited swamp cooler is in place to make the guard shack bearable in the hot days to come. Greg Clark will be taking over the pool manager job this year with Bridgette Wiemholt as head guard. We are lucky to have 10 seasoned guards returning this year. Many of which are beginning the process of obtaining their Water Safety Instructor (WSI) certification starting April 8th allowing them to teach swim lessons to our community over the summer. Also, anyone interested in becoming a lifeguard is encouraged to register for the course now. Applicants have to be 15 years old at the time the class begins. The class starts April 30th and ends May 10th. Stop by the Kerr McGee center for a schedule. So everyone fire up the Bar-B, go get the floaties, and get ready for summer!



ROTARY MAKES DONATION

Wally Beckett of the local Rotary Organization presented Jim Ponek with a generous donation of tennis balls for our upcoming Summer Programs. Way to go Rotary!!

Lets Go On An Egg Hunt!!!!



Park Pre-School classes hunt for easter eggs at the Kerr McGee Community Center.



Kerr McGee Community Center
Weekly Schedule

**March 16, 2009 -
March 22, 2009**

March 2009							April 2009								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
9						1	14		1	2	3	4	5		
10	2	3	4	5	6	7	8	15	6	7	8	9	10	11	12
11	9	10	11	12	13	14	15	16	13	14	15	16	17	18	19
12	16	17	18	19	20	21	22	17	20	21	22	23	24	25	26
13	23	24	25	26	27	28	29	18	27	28	29	30			
14	30	31													

16	Monday	17	Tuesday
7:00am	11:00am Senior Fitness with Patrice Johnson; Aerobics Room	7:00am	9:30am Senior Fitness with Patrice Johnson; Aerobics Rm
9:30am	10:30am ZUMBA Fitness; N/S Gym	8:00am	12:00pm CASHEE Testing; Red Rock/Chimney Pk
11:00am	10:00pm BHS Girls Basketball Banquet; Pinnacles	8:30am	6:00pm Patrice; Kitchen
5:00pm	9:00pm Youth Volleyball Practice; N/S Gym	9:30am	10:30am Pilates; N/S Gym
5:30pm	7:30pm Aerobics; Aerobics Rm	3:00pm	5:00pm Indoor Tennis; Petro
6:30pm	8:00pm Officials; R/C Rm	4:00pm	7:00pm 5th Grade Basketball; N/S Gym
		5:20pm	6:20pm ZUMBA; Petro
		5:30pm	7:30pm Aerobics; Aerobics Rm
		6:30pm	8:00pm CERT Meeting; Ballarat
		6:30pm	7:30pm Pilates; Petro
18	Wednesday	19	Thursday
8:00am	12:00pm CASHEE Testing; Red Rock/Chimney Pk	7:00am	9:30am Senior Fitness with Patrice Johnson; Aerobics Rm
9:30am	10:30am ZUMBA Fitness; N/S Gym	9:30am	12:00pm SSI; Fossil Falls/Ballarad
11:00am	7:00pm Houchin Blood Bank; Pinnacles	9:30am	10:30am Pilates; N/S Gym
11:30am	1:00pm YAC Leadership Mtg; Fossil Falls/Ballarad	4:00pm	8:00pm Youth Volleyball Pix - empty rm; Fossil Falls/Ballarad
3:00pm	5:00pm Indoor Tennis; Petro	5:00pm	9:30pm Youth Volleyball GAMES; N/S Gym
5:00pm	9:00pm Youth Volleyball Practice; N/S Gym	5:00pm	7:30pm Quality of Life; Red Rock/Chimney Pk
5:20pm	6:20pm Zumba Make-up Class; Petro	5:20pm	6:20pm ZUMBA - NO CLASS; Petro
5:30pm	7:30pm Aerobics; Aerobics Rm	5:30pm	7:30pm Aerobics; Aerobics Rm
6:00pm	8:00pm Scorpions College Prep Seminar; R/C Room	6:30pm	7:30pm Pilates - NO CLASS; Petro
6:30pm	7:30pm Pilates Make-up Class; Petro		
	<i>7:45pm 9:00pm Kung Fu - aerobics Rm</i>		
20	Friday	21	Saturday
7:00am	11:00am Senior Fitness with Patrice Johnson; Aerobics Room	9:00am	6:00pm SCA; Freedom Park
8:00am	11:00pm Maturango Museum Dinner/Auction; Pinnacles	9:00am	4:00pm CERT Training; Red Rock/Chimney Peak
9:30am	10:30am ZUMBA Fitness; N/S Gym	9:00am	12:00pm Open Volleyball; N/S Gym
4:00pm	7:00pm 5th Grade Basketball; N/S Gym	12:00pm	4:00pm Sandra Leiva Bridal Shower; Fossil Falls/Ballarad
		12:15pm	4:00pm Open Basketball; N/S Gym
22	Sunday		

PARKS, RECREATION, AND CULTURAL AFFAIRS

March—April 2009

Kerr McGee Community Center
Weekly Schedule

**March 23, 2009 -
March 29, 2009**

March 2009							April 2009								
M	T	W	T	F	S	S	M	T	W	T	F	S	S		
9						1	14		1	2	3	4	5		
10	2	3	4	5	6	7	8	15	6	7	8	9	10	11	12
11	9	10	11	12	13	14	15	16	13	14	15	16	17	18	19
12	16	17	18	19	20	21	22	17	20	21	22	23	24	25	26
13	23	24	25	26	27	28	29	18	27	28	29	30			
14	30	31													

Sr Fitness Aerobics Rm. M-F am

23 Monday				24 Tuesday			
9:30am	10:30am	ZUMBA Fitness; N/S Gym	♻️	8:00am	6:00pm	Lifeline Screening; Pinnacles	
5:00pm	9:00pm	Youth Volleyball Practice; N/S Gym	♻️	9:30am	10:30am	Pilates; N/S Gym	♻️
5:20pm	6:20pm	Zumba Make-up; Petro	♻️	3:00pm	5:00pm	Indoor Tennis; Petro	♻️
5:30pm	7:30pm	Aerobics; Aerobics Rm	♻️	5:20pm	6:20pm	ZUMBA; Petro	♻️
6:30pm	8:00pm	Officials; R/C Rm	♻️	5:30pm	7:30pm	Aerobics; Aerobics Rm	♻️
6:30pm	7:30pm	Pilates Make-up; Petro	♻️	6:30pm	7:30pm	Pilates; Petro	♻️
				7:30pm	9:00pm	Starlings Volleyball - 2 Nets; N/S Gym	♻️
				7:45pm	9:00pm	Kung Fu; Aerobics Rm	♻️
25 Wednesday				26 Thursday			
9:30am	10:30am	ZUMBA Fitness; N/S Gym	♻️	8:00am	12:00pm	R/C Regional Retirement Party for D. Mechtenburg; Pinnacles	
3:00pm	5:00pm	Indoor Tennis - CXLD; Petro	♻️	8:00am	5:00pm	PD Training; Red Rock/Chimney Pk	♻️
5:00pm	9:00pm	Youth Volleyball Practice; N/S Gym	♻️	9:30am	10:30am	Pilates; N/S Gym	♻️
5:30pm	7:30pm	Aerobics; Aerobics Rm	♻️	5:20pm	6:20pm	ZUMBA; North Gym	♻️
7:45pm	9:00pm	Kung Fu; Aerobics Rm	♻️	5:30pm	7:30pm	Aerobics; Aerobics Rm	♻️
				6:30pm	7:30pm	Pilates; North Gym	♻️
27 Friday				28 Saturday			
8:00am	5:00pm	PD Training; Red Rock/Chimney Pk	♻️	9:00am	12:00pm	Open Volleyball; N/S Gym	♻️
9:30am	10:30am	ZUMBA Fitness; N/S Gym	♻️	10:00am	12:00pm	Soccer Officials - Classroom for 30; Red Rock/Chimney	
3:30pm	5:00pm	AECOM Gov't Svcs - Susan Halsey of Edward Jones; Fossil F		12:15pm	4:00pm	Open Basketball; N/S Gym	♻️
5:20pm	6:20pm	Zumba Make-up; Petro	♻️				
6:30pm	7:30pm	Pilates Make-up; Petro	♻️				
29 Sunday							

PARKS, RECREATION, AND CULTURAL AFFAIRS

March—April 2009

Kerr McGee Community Center
Weekly Schedule

**March 30, 2009 -
April 05, 2009**

March 2009							April 2009						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
						1		1	2	3	4	5	
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

30	Monday	31	Tuesday
8:00am	5:00pm US Census; R/C Room	8:00am	5:00pm US Census; R/C Room
9:00am	10:00am DI Hoopshoot; N gym	9:30am	10:30am Pilates; N/S Gym
9:30am	11:00am Zumba Childcare - TV/DVD; Fossil Falls	3:00pm	5:00pm Indoor Tennis; Petro
9:30am	10:30am ZUMBA Fitness; Petro	4:00pm	7:00pm 5th Grade Basketball; N/S Gym
5:00pm	9:00pm Youth Volleyball Practice; N/S Gym	5:20pm	6:20pm ZUMBA; Petro
5:30pm	7:30pm Aerobics; Aerobics Rm	5:30pm	7:30pm Aerobics; Aerobics Rm
6:30pm	8:00pm Officials; Ballarat	6:30pm	7:30pm Pilates; Petro
		7:00pm	7:30pm Adult Softball - 1 table w/chair; Ballarat
		7:30pm	9:00pm Starlings Volleyball - 2 Nets; N/S Gym
		7:45pm	9:00pm Kung Fu; Aerobics Rm
1	Wednesday	2	Thursday
8:00am	5:00pm US Census; R/C Room	8:00am	10:00pm 395 Corridor Enhancement Wkshop; Pinnacles
9:30am	10:30am ZUMBA Fitness; N/S Gym	8:00am	5:00pm US Census; R/C Room
3:00pm	5:00pm Indoor Tennis; Petro	9:30am	10:30am Pilates; N/S Gym
5:00pm	9:00pm Youth Volleyball Practice; N/S Gym	11:30am	1:30pm IWVESC; Red Rock/Chimney
5:30pm	7:30pm Aerobics; Aerobics Rm	5:00pm	9:30pm Youth Volleyball GAMES; N/S Gym
6:30pm	8:00pm CERT Mtg; R/C rm	5:20pm	6:20pm ZUMBA; Petro
7:45pm	9:00pm Kung Fu; Aerobics Rm	5:30pm	7:30pm Aerobics; Aerobics Rm
		6:30pm	7:30pm Pilates; Petro
3	Friday	4	Saturday
8:00am	5:00pm US Census; R/C Room	1:00pm	6:00pm 5th Grade Basketball; N/S Gym
9:30am	10:30am ZUMBA Fitness; N/S Gym		
4:00pm	7:00pm 5th Grade Basketball; N/S Gym		
5	Sunday		

PARKS, RECREATION, AND CULTURAL AFFAIRS

March—April 2009

Kerr McGee Community Center
Weekly Schedule

**April 06, 2009 -
April 12, 2009**

April 2009							May 2009						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
14		1	2	3	4	5	18				1	2	3
15	6	7	8	9	10	11	19	4	5	6	7	8	9
16	13	14	15	16	17	18	20	11	12	13	14	15	16
17	20	21	22	23	24	25	21	18	19	20	21	22	23
18	27	28	29	30			22	25	26	27	28	29	30

6	Monday	7	Tuesday
9:30am	10:30am ZUMBA Fitness; N/S Gym	7:30am	5:00pm Patrice; Kitchen
5:00pm	9:00pm Youth Volleyball Practice; N/S Gym	9:30am	10:30am Pilates; N/S Gym
5:30pm	7:30pm Aerobics; Aerobics Rm	11:00am	5:00pm Harrison Nichols; R/C rm
6:30pm	9:00pm Desert Artists; Red Rock/Chimney	3:00pm	5:00pm Indoor Tennis; Petro
6:30pm	8:00pm Officials; R/C Rm	4:00pm	7:00pm 5th Grade Basketball; N/S Gym
		5:20pm	6:20pm ZUMBA; Petro
		5:30pm	7:30pm Aerobics; Aerobics Rm
		6:30pm	7:30pm Pilates; Petro
		7:00pm	9:00pm Cameo Dog Training Registration; Ballarat
		7:30pm	9:00pm Starlings Volleyball - 1 Net; N/S Gym
8	Wednesday	9	Thursday
8:00am	10:00pm BHS Boys Basketball Banquet; Pinnacles	9:30am	10:30am Pilates; N/S Gym
9:00am	12:00pm IWV Collaborative; Red Rock/Chimney Peak	5:00pm	9:30pm Youth Volleyball GAMES; N/S Gym
9:00am	10:00am Multi DSC Tm; R/C Rm	5:20pm	6:20pm ZUMBA; Petro
9:30am	10:30am ZUMBA Fitness; N/S Gym	5:30pm	7:30pm Aerobics; Aerobics Rm
3:00pm	5:00pm Indoor Tennis; Petro	6:30pm	7:30pm Pilates; Petro
5:00pm	9:00pm Youth Volleyball Practice; N/S Gym		
5:30pm	7:30pm Aerobics; Aerobics Rm		
7:45pm	9:00pm Kung Fu; Aerobics Rm		
10	Friday	11	Saturday
9:30am	10:30am ZUMBA Fitness; N/S Gym	9:00am	4:00pm CLOSED
12	Sunday		

PARKS, RECREATION, AND CULTURAL AFFAIRS

March—April 2009

Finance Division



March 2009

Services

Bus Passes
Business Licenses
Dog Tags
Accounts Payable
Accounts Receivable
Payroll
Budgeting
Accounting

Staff

Tess Sloan – Interim Admin Services Director
Tyrell Staheli – Budget Accountant
Kristi Cole – Accountant
Margaret Rana – Payroll
Kelly Brewton – Accounts Payable
Pat Anderson – HR/Payroll Assistant
Virginia Johnson – Account Clerk/Front Counter

Phone: (760) 499-5020

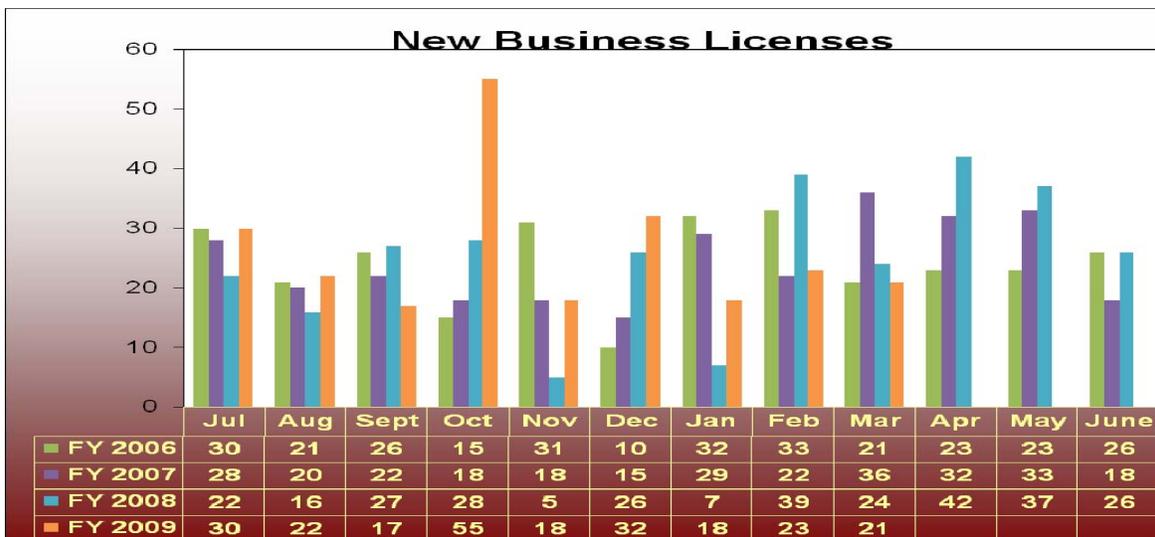
Fax: (760) 499-1520



Finance Division – March 2009

FRONT COUNTER

Business License – As of March 1, 2009 there were right around 200 licenses still needing to be renewed. All renewed licenses have been printed and mailed. Virginia printed, folded, and mailed 3rd notices. She also sent letters to businesses that renewed their business license this year but never filled out the Business License Update Form required with last year’s renewal. They were given till April 15th to fill out and return form before their information to Code Enforcement for further action.



Scanning – Virginia got two more check runs scanned into Questys.

Shredding – Daniel (Y.E.S. participant) has completed the shredding.

Transit – Virginia created a new month-end Excel spreadsheet for Transit, which now fills in automatically from the daily ridership spreadsheet as it is filled in. This eliminates having to duplicate work.

Filing – Virginia filed all month end, adjusting journal and budget adjustment batches, and checked/refiled the batches previously filed by a Y.E.S. participant due to errors that were found.

Accounts Payable – Due to travel/vacation by several office members, there were only three days to get the check run ready instead of the normal five, so Virginia helped Kelly enter batches for the 03/13/09 check run.

Payments – Virginia processed and submitted the rabies and spay/neuter request from Jansen’s Animal Hospital and the petty cash reimbursement for payment through Accounts Payable.

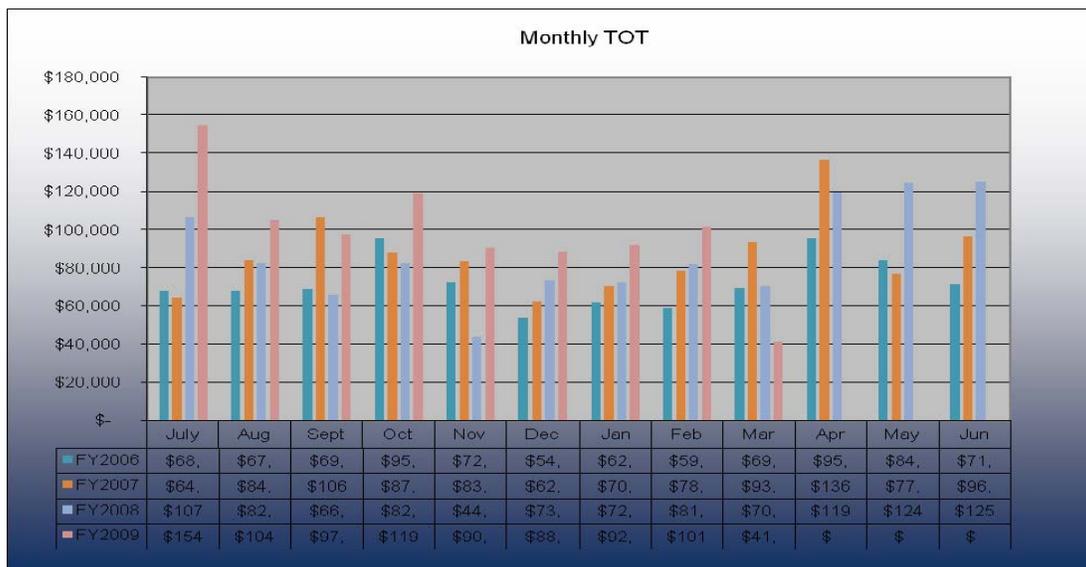


Finance Division – March 2009

Storage Unit – Virginia and Kristi went to the storage unit with Derek (Y.E.S. participant) and Robert (Kristi’s brother) to get the storage unit rearranged. Boxes are now in major groups such as AP’s, Payroll, Cash Receipts, etc.



Miscellaneous projects –In addition to answering the phone, helping customers at the counter, and processing payments, Virginia updated monthly spreadsheets and distributed mail daily. She also revamped the TOT monthly spreadsheet to run fiscal years instead of calendar years.





Finance Division – March 2009

March To Do List:

1. Print and mail 4th notices for business licenses.
2. Complete W-9 scanning.
3. Complete Business License scanning.
4. Check Business License and W-9 scanning before OCR and archiving.
5. Get caught up on check run scanning.
6. Complete arranging and cataloging storage unit.
7. Write macro for Tess. Ordered Excel 2007 book to aid in this task.
8. Order more envelopes (#9 and #10 security).
9. Organize the conference room filing.
10. Finish labeling boxes going to the storage unit and move them to the storage unit.

ACCOUNTS PAYABLE



Reminders and Requests

- **AP deadline is the Friday before the check run by 10am, unless otherwise specified.**
- When you receive utilities please get them coded, signed and return to Account Payables the next business day. We do try to get the utilities put in the Blue guard mail envelopes so please pay close attention to these.
- Receipts need to be turned in no more than 5 days after date of purchase (excluding cal card)
- Cal-Cards: Please hold on to receipts until you receive the cal card statement then send coded and signed receipts and statement to APs
- Remember all Account Payable documents are now scanned, so please try to remove as many staples as possible and use paper clips to keep papers together. (if they are tiny receipts you may staple them and we will take the staples out)
- Please do not tape receipts to paper
- Please write description of what was purchased, if it is not clearly stated on the receipt.
- Please do not write over descriptions on receipts.
- Please keep receipts away from heat.
- Please do not highlight receipts, now that most receipts are printed on thermal paper the high lighter erases what was highlight with in only a couple days.



Finance Division – March 2009

- If submitting a check request in which back up needs to be sent with the check PLEASE include an additional copy. If an additional copy is not attached, nothing will be sent with the check.

Work Completed March 2009:

1. Processed and paid 799 invoices
2. Processed a total of 268 checks
3. Paid out \$369,424.87 to vendors

PAYROLL

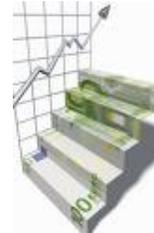
During the month of March, Margaret and Pat processed payroll #5 and #6.

Pat reviewed all Ogden enrollments for correct coverage types (EE only, EE plus 1 or Family). Any differences are found will be verified with Ogden and the employee(s), and if any corrections are necessary they will be processed by either Ogden or us, depending on whose error it is.

Pat checked all Met Life files for current Beneficiary forms and will be contacting employees if new ones are needed.

Kristi has started the FYE payroll account reconciliations and will be working on those through the close of the fiscal year end.

The new IRS Tax Tables go into effect on April 1, 2009 and have been entered into the system. Employees may notice a change in their IRS withholdings due to this change.



ACCOUNTING SERVICES

Travel – Kristi went on travel the beginning of the month to GFOA training for Intermediate Governmental Accounting. This class is a prerequisite for the Advanced Governmental Accounting class that she was asked to take.

Stale Dated Checks – Once again it is time to process stale dated checks. Every three months Kristi is going through all outstanding checks to find any that are older than 90 days. Any that are, she is either calling the employee or sending out notices to non-employees that they will need to get those checks reissued.



NSF (non sufficient funds) Checks – The City is currently receiving more than the usual amount of NSF checks. Kristi is working on updating the “Do Not Accept” list and should have that out to each department during the month of April. PLEASE



Finance Division – March 2009

review the list, any person (family) who has written two (2) NSF checks to the City can no longer write checks to us.

On-going duties

- Assisted Interim Admin Services Director with month end processes for closing the accounting period – bank recons, various allocations.
- Verified edits for Accounts Payable.
- LAIF investment transfers.
- Prepared and sent out billing to Kern County for the Transit System services and Senior Center charges and rent.

RPD monthly report

April 2009

RPD monthly report

2009 PACT AWARDS



Lou Arnold (6th from the right) was honored as Volunteer of the Year for 2008 at the PACT awards dinner on March 7th. Bill Hopkins (7th from the right) was awarded the Director's Award. Many other volunteers were recognized for their hours of dedication to the City of Ridgecrest.

2009 RESPECT FOR LAW



Captain Paul Wheeler presents Officer Nathan Lloyd, 2008 Officer of the Year, an award at the Respect For Law dinner held at the Elks Lodge on March 27th.

Left to Right:: Award Representative, Chief Ron Strand, Officer Nathan Lloyd, Senator Roy Ashburn, and Kern County Supervisor Jon McQuiston.



Congratulations to Officer Nathan Lloyd on being selected 2008 Officer of the Year! We're very proud of you!

Welcome Ricardo Garibay To Ridgecrest Police Department!



Chief Ron Strand and Officer
Ricardo Garibay



Captain Jon Wheeler and Officer
Ricardo Garibay



City Clerk, Rita Gable,
administers the oath
of office to Officer
Garibay.

INVESTIGATIONS

On 03-11-09, a juvenile victim was attacked and sexually assaulted while walking to school. The attack occurred in rear parking lot of the former “Mervyn’s” building of the Town Centre Plaza. The investigation involved the entire Investigation Bureau as well as patrol resources. No arrests have been made in the case but the investigation is continuing.

On 03-23-09, CSU Detectives Rick Smith and Ryan Sloan were notified of the theft of Sgt. Obergfell’s gun and flat badge from his vehicle. CSU served two search warrants in this case and recovered the badge, fanny pack, and medications, which had been stolen from Obergfell. Over 30 fourth waiver parole/probation searches were conducted by CSU in an attempt to locate additional stolen items. Leads are still being followed up on in relation to the outstanding firearm. Several juvenile suspects were arrested then released pending arrest warrants through the District Attorney’s Office.

CSU served a total of seven search warrants in the month of March with four of them being narcotics related. 8 people were arrested by CSU in March.

In March, Detective Smith initiated an investigation received from a retired LAPD detective regarding a possible child predator in our area who was “chatting” with young girls on internet chat rooms. After serving several search warrants for computer records, Detective Smith determined the identity of the suspect to be John Kovach. Kovach was presently living in Baltimore, Maryland and working at a local college. Detective Smith notified Baltimore County Police Department of the child predator in their jurisdiction and forwarded the results of his investigation. The Baltimore County Police Department continued the investigation and the information uncovered by Detective Smith resulted in them serving four search warrants at both Kovach’s residence and two separate schools where he worked. Numerous items of child pornography were located on his computer along with a gun and a confession from Kovach into his sexual obsession with young children. This arrest received much media coverage including national media news on CBS.

PACT

PACT volunteers worked a total of 985 hours during the month of March. PACT volunteers turned 10 Code Enforcement complaint forms in to Code Enforcement Officer Smith. PACT Graffiti removal team members also cleaned up to 38 graffiti sites. Also on the PACT front, 21 shopping carts were recovered this month. Thanks to PACT, who transported the vehicles to Bakersfield and returned them to Ridgecrest, all RPD Patrol vehicles have new Motorola UHF radios that will enable our Officers to talk to Sheriff's Deputies responding to calls involving our agencies. This radio installation project was originally set to take up to four months to complete and was completed in 2 weeks thanks to PACT.

Ridgecrest Police Department

Prepared March, 2009

Crime for the Last Six Months

Crimes	Aug	Sept	Oct	Nov	Dec	Jan	Total
Homicide	0	0	0	0	0	0	0
Rape	0	1	2	1	4	3	11
Robbery	1	1	0	0	3	0	5
Assault	22	32	39	34	24	36	187
Burglary	11	22	12	9	9	19	82
Larceny	22	29	34	25	21	27	158
Auto Theft	5	5	4	5	7	3	29
Total Part One Crimes	88	80	61	91	91	74	485
Total Incidents	3230	3131	3264	3039	2787	3285	19207

**RIDGECREST POLICE DEPARTMENT
MONTHLY REPORT
March 2009**

	2009		2008		2009
	MARCH	MARCH	MARCH	MARCH	MARCH
	MTD	YTD	MTD	YTD	YTD
<u>Crime/Reports:</u>					
Part-One Crimes	66	224	80	219	2%
All other Crime Reports	169	529	169	472	12%
Traffic Accidents	22	54	13	46	17%
Miscellaneous Reports	70	233	79	239	-3%
Traffic Citations	375	1254	324	820	53%
All other Reports	11	37	4	26	42%
Total of all Reports	338	1077	345	1002	7%
<u>Arrests:</u>					
Part 1 Arrests	29	94	34	93	1%
Narcotic Related Arrests	19	62	24	90	-31%
All other Felony Arrests	8	26	10	36	-28%
Total other Misd. Arrests	149	463	121	358	29%
Total all Arrests	205	645	189	577	12%
Total all Juvenile Arrests	45	135	35	121	12%
Total all Adult Arrests	160	510	154	456	12%
<u>General Information:</u>					
Total Service Hours	2743	8239	2408	6908	19%
Total Activity Hours	1983	5960	1660	4800	24%
Total Patrol Hours	760	2279	748	2108	8%
Total Calls for Service	3370	10110	3099	8414	20%
Total Value Prop. Stolen	46910	186679	15952	86216	117%
Total Value Prop. Recovered	18979	98378	3186	35019	181%

PREPARED BY: PATRICIA RICHARD
POLICE CLERK

1 CLASSIFICATION OF OFFENSES	2 OFFENSES REPORTED OR KNOWN TO POLICE (INCLUDE "UNFOUNDED" AND ATTEMPTS)	3 UNFOUNDED I.E. FALSE OR BASELESS COMPLAINTS	4 NUMBER OF ACTUAL OFFENSES (COLUMN 2 MINUS COLUMN 3) (INCLUDE ATTEMPTS)	5 TOTAL OFFENSES CLEARED BY ARREST OR EXCEPTIONAL MEANS (INCLUDES COL. 8)	6 NUMBER OF CLEARANCES INVOLVING ONLY PERSONS UNDER 18 YEARS OF AGE
1. CRIMINAL HOMICIDE	11				
a. MURDER AND NON-NEGLIGENT HOMICIDE (score attempts as aggravated assault) if homicide reported submit Supplementary Homicide Report	11				
b. MANSLAUGHTER BY NEGLIGENCE	12				
2. FORCIBLE RAPE TOTAL	20	1	1		
a. Rape by Force	21	1	1		
b. Attempt to commit Forcible Rape	22				
3. ROBBERY TOTAL	30				
a. Firearm	31				
b. Knife or Cutting Instrument	32				
c. Other Dangerous Weapon	33				
d. Strong-Arm (Hands, Fists, Feet, Etc.)	34				
4. ASSAULT TOTAL	40	18	18	12	1
a. Firearm	41				
b. Knife or Cutting Instrument	42				
c. Other Dangerous Weapon	43				
d. Hands, Fists, Feet, Etc.) - Aggravated Injury	44	4	4	3	1
e. Other Assaults - Simple, Not Aggravated	45	14	14	9	
5. BURGLARY TOTAL	50	7	7	1	
a. Forcible Entry	51	5	5	1	
b. Unlawful Entry - No Force	52	2	2		
c. Attempted Forcible Entry	53				
6. LARCENY-THEFT TOTAL	60	37	37	13	3
a. Autos	71	2	2	1	
b. Trucks and Buses	72	1	1		
c. Other Vehicles	73				
GRAND TOTAL	77	66	66	27	4

CHECKING ANY OF THE APPROPRIATE BLOCKS BELOW WILL ELIMINATE YOUR NEED TO SUBMIT REPORTS WHEN THE VALUES ARE ZERO. THIS WILL ALSO AID THE NATIONAL PROGRAM IN ITS QUALITY CONTROL EFFORTS.

- NO SUPPLEMENTARY HOMICIDE REPORT SUBMITTED SINCE NO MURDERS, JUSTIFIABLE HOMICIDES, OR MANSLAUGHTERS BY NEGLIGENCE OCCURRED IN THIS JURISDICTION DURING THE MONTH
- NO SUPPLEMENT TO RETURN A REPORT SINCE NO CRIME OFFENSES OR RECOVERY OF PROPERTY REPORTED DURING THE MONTH
- NO LAW ENFORCEMENT OFFICER KILLED OR ASSAULTED REPORT SINCE NONE OF THE OFFICERS WERE ASSAULTED OR KILLED DURING THE MONTH

- NO AGE, SEX, AND RACE OF PERSONS ARRESTED UNDER 18 YEARS OF AGE REPORT SINCE NO ARRESTS OF PERSONS WITHIN THIS AGE GROUP.
- NO AGE, SEX, AND RACE OF PERSONS ARRESTED 18 YEARS OF AGE AND OVER REPORT SINCE NO ARRESTS OF PERSONS WITHIN THIS AGE GROUP
- NO MONTHLY RETURN OF ARSON OFFENSES KNOWN TO LAW ENFORCEMENT SINCE NO ARSON OCCURRED

DO NOT USE THIS SPACE

INITIALS	
RECORDED	
EDITED	
ENTERED	
ADJUSTED	
CORRES	

March 2009
Month and Year of Report

CA0150600
Agency Identifier

28,000
Population

04/09/2009
Date

PAT RICHARD, Records Supervisor
Prepared by

Ridgecrest Police Department, CA
Agency and State

RONALD STRAND, CHIEF
Chief, Commissioner, Sheriff, or Superintendent

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		Number of Actual Offenses (Column 4 Return A)	Value of Property Stolen (Report Whole Dollars Only)
1. MURDER AND NON-NEGLIGENT MANSLAUGHTER	12	0	0
2. FORCIBLE RAPE (Total)	20	1	0
3. ROBBERY			
(a) HIGHWAY (Streets, Alleys, etc.)	31		
(b) COMMERCIAL HOUSE (Except c, d, f)	32		
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34		
(e) RESIDENCE (Anywhere on Premises)	35		
(f) BANK	36		
(g) MISCELLANEOUS	37		
TOTAL ROBBERY	30	0	0
4. ASSAULT (Not Applicable)			
5. BURGLARY - BREAKING OR ENTERING			
(a) RESIDENCE (Dwelling)			
(1) NIGHT (6 P.M. - 6 A.M.)	51		
(2) DAY (6 A.M. - 6 P.M.)	52	3	2,775
(3) UNKNOWN	53		
(b) NON-RESIDENCE (Store, Office, etc.)			
(1) NIGHT (6 P.M. - 6 A.M.)	54	1	80
(2) DAY (6 A.M. - 6 P.M.)	55	2	6,390
(3) UNKNOWN	56	1	690
TOTAL BURGLARY	50	7	9,935
6. LARCENY - THEFT (Except Motor Vehicle Theft)			
(a) OVER \$400	64	7	7,362
(b) \$200 THROUGH \$400	61	7	2,275
(c) \$50 TO \$199	62	11	1,235
(d) UNDER \$50	63	12	103
TOTAL LARCENY (Same as Item 6X)	60	37	10,975
7. MOTOR VEHICLE THEFT (Include Alleged Joy Ride)	70	3	26,000
GRAND TOTAL - ALL ITEMS	77		46,910
ADDITIONAL ANALYSIS OF LARCENY AND MOTOR VEHICLE THEFT (6X AND 7X)			
6X. NATURE OF LARCENIES UNDER ITEM 6			
(a) POCKET-PICKING	81		
(b) PURSE-SNATCHING	82		
(c) SHOPLIFTING	83	5	156
(d) FROM MOTOR VEHICLES (Except e)	84	15	7,656
(e) MOTOR VEHICLE PARTS AND ACCESSORIES	85		
(f) BICYCLES	86	2	800
(g) FROM BUILDINGS (Except c and h)	87	6	1,347
(h) FROM ANY COIN-OPERATED MACHINES (Parking Meters, etc.)	88		
(i) ALL OTHERS	89	9	1,016
TOTAL LARCENIES (Same as Item 6)	80	37	10,975
7X. MOTOR VEHICLES RECOVERED			
(a) STOLEN LOCALLY AND RECOVERED LOCALLY	91	1	
(b) STOLEN LOCALLY AND RECOVERED BY OTHER JURISDICTIONS	92	1	
(c) TOTAL LOCALLY STOLEN MOTOR VEHICLES RECOVERED	90	2	
(d) STOLEN OUT OF TOWN, RECOVERED LOCALLY	93	1	

**SUPPLEMENT TO RETURN A
MONTHLY RETURN OF OFFENSES KNOWN TO POLICE**

INSTRUCTIONS: Total offenses recorded on this form should be the same as the number of actual offenses listed in column 4 of Return A (for each crime class). Include attempted crimes on this form and Return A.

This form deals with the nature of crime (type of act and place committed) and the value of property stolen and the amount recovered. Tally sheets for this form will be send upon request.

PROPERTY BY TYPE AND VALUE

Type of Property (1)		Value of Property Stolen and Recovered in Your Jurisdiction	
		Stolen (2)	Recovered (3)
(A) Currency, Notes, etc.	01	1,085	
(B) Jewelry and Precious Metals	02	640	
(C) Clothing and Furs	03	100	
(D) Locally Stolen Motor Vehicles	04	26,000	17,500
(E) Office Equipment	05	2,000	
(F) Televisions, Radios, Stereos, etc.	06	3,500	150
(G) Firearms	07	1,820	
(H) Household Goods	08	400	
(I) Consumable Goods	09	119	15
(J) Livestock	10		
(K) Miscellaneous	11	11,246	1,314
TOTAL	00	46,910	18,979

NOTE: Total of column (2) should agree with grand total (DATA ENTRY 77) shown on page 2. In column (3) include all property recovered even though stolen in prior months. The above is an accounting for only that property stolen in your jurisdiction. This will include property recovered for you by other jurisdictions but not property you recover for them.

Ridgecrest Police Department
AGENCY

CA0150600
AGENCY IDENTIFIER

March 2009
MONTH AND YEAR OF REPORT

04/09/2009
DATE

PAT RICHARD, Records Supervisor
PREPARED BY TITLE

RONALD STRAND, CHIEF
CHIEF OR SHERIFF

NUMBER OF VIOLENT CRIMES COMMITTED AGAINST SENIOR CITIZENS

IN ACCORDANCE WITH SENATE CONCURRENT RESOLUTION NO. 64, (CHAPTER 147, 1982), IT IS REQUESTED THAT LOCAL LAW ENFORCEMENT AGENCIES AND THE DEPARTMENT OF JUSTICE PROVIDE THE LEGISLATURE WITH STATISTICAL INFORMATION CONCERNING VICTIMS OF VIOLENT CRIMES WHO ARE 60 YEARS OF AGE OR OLDER

Please complete one form for each month and submit it with your Return A - Monthly Return of Offenses Known to the Police." Report the number of persons, 60 years of age or older, who were victims of any of the crimes shown below. When multiple crimes occurred during a single incident, show only the most serious for each victim according to the order of the following list.

TYPES OF VIOLENT CRIMES	NUMBER OF VICTIMS 60 YEARS OF AGE OR OLDER
1 HOMICIDE	0
2 FORCIBLE	0
3 ROBBERY	0
4 AGGRAVATED ASSAULT	0
5 TOTAL	0

NONE

RIDGECREST POLICE DEPARTMENT
 NAME OF AGENCY
March 2009
 REPORT PERIOD (MONTH AND YEAR)

CA0150600
 AGENCY NCIC NUMBER
PAT RICHARD
 PREPARED BY

If you have no data to report for the month, please write the word "NONE" across the face of this form and submit it with your "Return A".

RETURN TO:
 DEPARTMENT OF JUSTICE
 CRIMINAL JUSTICE STATISTICS CENTER
 P.O. BOX 903427
 SACRAMENTO, CA 94203-4270

MONTHLY REPORT OF
DOMESTIC VIOLENCE-RELATED CALLS FOR ASSISTANCE
California Penal Code (PC) Section 13730(a)

Type of Data		Number
Total domestic violence calls received and verified...		37
Total cases in which weapons were used.....		2
S U B T O T A L	Firearm.....	0
	Knife or cutting instrument.....	0
	Other dangerous weapon.....	1
	Personal weapon (hands, fists, feet, etc.).....	1

RIDGECREST POLICE DEPARTMENT

CA0150600

NAME OF AGENCY

AGENCY NCIC NUMBER

MARCH 2009

PAT RICHARD

REPORT PERIOD (MONTH AND YEAR)

PREPARED BY

INSTRUCTIONS FOR COMPLETION:

**REPORT ONLY THOSE DOMESTIC VIOLENCE-RELATED CALLS FOR ASSISTANCE
WHICH HAVE BEEN VERIFIED. SEE REVERSE SIDE OF THIS FORM FOR
PENAL CODE STATUTES TO BE USED WHEN COMPLETING THIS FORM.**

1. Enter the total number of domestic violence-related calls that are received and verified by your agency in the "Total domestic violence calls received and verified" column. Of the "Total domestic violence calls received and verified," enter the number of cases involving weapons in the "Total cases in which weapons were involved" column.
2. Of the "Total cases in which weapons were involved," enter the subtotal for each weapon category. Firearm, knife or cutting instrument or other dangerous weapon shall be reported by type of weapon regardless of the outcome or injury. The use of a personal weapon, such as hands, fists, or feet, is to be reported as a weapon only if the assault resulted in severe or aggravated bodily injury
3. Complete one form for each month and submit the form with your "Return A - Monthly Return of Offenses Known to the Police."
4. If there are no calls received during the report period, write the word "NONE" across the face of this form and submit it with your "Return A."

RETURN TO: DEPARTMENT OF JUSTICE CRIMINAL JUSTICE STATISTICS CENTER P.O. BOX 903417 SACRAMENTO, CA 94203-4270

MONTHLY HATE CRIME REPORT

Agency: RIDGECREST POLICE DEPARTMENT

NCIC Number: CA0150600

Reporting Month: MARCH 2009

There were 0 "Hate Crimes" reported to this department this month.

PAT RICHARD Records Supervisor

760 499-5100

Signature and Title

Phone

UNIFORM CRIME REPORT
 Kern County Fire Department
 Fire Investigation

Ignition Factors: 11, 12, 14, 21, 22

APR 07 2009

BY: _____

PROPERTY CLASSIFICATION	2 Offenses Reported or Known to Police (Include Unfounded and Attempts)	3 Unfounded, i.e. False or Reopened Complaints	4 Number of Actual Offenses (Column 2 Minus Column 3)	5 Total Offenses Cleared by Arrest or Exceptional Means (Include Column 4)	6 Number of Clearances Involving Only Persons Under 18 Years of Age	7 Offenses Where Structures Uninhabited, Abandoned, or not Normally in Use	8 Estimated Value of Property Damage
STRUCTURAL							
A. Single Occupancy Residential: House, Townhouse, Duplex, etc.			0				
B. Other Residential: Apt. hotel, etc.			0				
C. Storage: Barns, Garage, Warehouse, etc.			0				
D. Industrial / Mfg			0				
E. Other Commercial: Stores, Restaurant, Offices, etc.			0				
F. Community / Public: Church, Jail, School, Hospital, etc.			0				
G. All Other Structures: Out Bldg. Monument, bldg under construction, etc.			0				
TOTAL STRUCTURE	0	0	0	0	0	0	\$0
MOBILE							
H. Motor Vehicles: Auto, truck, bus, motorcycle, etc.		0	0				
I. Other Mobile Prop: Trailer, rec. vehicle, plane, boat, etc.			0				
TOTAL MOBILE	0	0	0	0	0	0	\$0
J. TOTAL OTHER: crops, timber, fence, signs, etc.	1		1				\$5,000
GRAND TOTAL	1	0	1	0	0	0	\$ 5,000

RIDGECREST 74,77
 DWESTON

Mar-09

Ridgecrest Police Dept 1506
 Ronald Strand
 Chief of Police

**PACT MONTHLY REPORT
March 2009**

<u>PACT Volunteer</u>	<u>Hours</u>			
Executive Director	2.5			
Financial	2.0			
Fundraiser	0.0			
Training	18.5			
Administrative RPD	129.5			
Administrative Org	58.5			
Vehicle Maint.	10.0			
Animal Welfare	315.0			
Child ID	32.5	# of ID issued - 59		
EOC	1.0			
Graffiti Task Force	41.0	# of sites: 38		
Nuisance Abatement	10.0	(21 shopping carts rounded up)		
Patrol	313.0			
Vac. House checks		#of sites: 12	#of checks: 56	
Preventive Patrol	0.0			
Surveillance	49.0			
Neighborhood Watch	0.0			
PACT HOURS	982.5			
Non-member hours	0.0	YTD Hours for 2009		2544.5
Chaplain hours	3.0	YTD Hours for 2008		1786.5
TOTAL HOURS	985.5	Total Hours for 2008		9,016.5

Volunteers served eleven subpoenas and attempted to serve eight more.
 Six evidence runs were made to Bakersfield. One juvenile transport was assisted by a PACT volunteer.
 Thirteen vehicle transports were made to Bakersfield on a daily basis for new radios in the patrol cars.
 PACT Code Enforcement Patrol Teams turned in ten Code Enforcement complaint forms to the CE Officer; q
 Five sign violations and five other code enforcement violations.
 Abandoned Shopping Carts – twenty-one carts were recovered in March in one round-up. A total of 1984 have
 been rounded up so far since PACT started the round-ups.
 Two Victim letters sent out for Neighborhood Watch.
 PACT held its annual Award dinner in March and had a great turnout. Mayor Morgan and Council members
 Holloway and Taylor were in attendance along with Chief Strand and Captain Paul Wheeler.
 PACT was called out to contain an "assault" Crime Scene behind the Mervyns store and held the scene for
 approx six hours on March 11th.
 PACT was called out to assist in dispatch on the 21st and two volunteers responded.
 Nine PACT volunteers assisted with the DUI Checkpoint on March 17th.
 Eight PACT volunteers responded to the Fire and resulting crime scene containment at Sunrise Liquor Store.
 Eight PACT volunteers set up and maintained two surveillance details in March.

Prepared by Nancy Young, PACT Coordinator

RIDGECREST POLICE DEPARTMENT
RESERVE ORGANIZATION

MONTHLY SUMMARY

MARCH, 2009

	Current Month	YTD Total
Reserve Hrs.	92.5	206.5

During the Month of *MARCH* Reserve Officers worked the following hours:

Officer Kiren	0.0 (On Personal Injury)
Officer Dysart	31.0
Officer Schatz	6.0
Officer Robbs	20.0
Officer Dorrell	13.0
Officer Regan	13.5
Officer Mitchell	2.0
Officer Kinslow	11.0

This month, members of the Reserve Organization augmented Patrol, assisted with Range, "Teen Court" and Search Warrant Team.

Prepared by:


Tony Brown
Sergeant

Reserve Report for the Month of March 2009

The Reserve Officers achieved a total of 92.5 hours for the month of March. Officers Dysart and Robbs contributed 31 and 20 hours respectively.

Reserve and range meetings accounted for 35 percent of the reserves administration time with 34 hours.

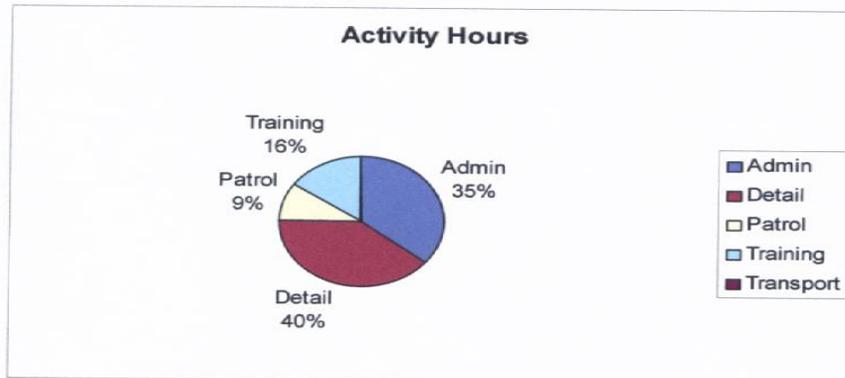
Detail time accounted for 40 percent of the reserves total time. Reserve Officers logged a total of 38 hours of detailed time. Officers Dysart and Robbs logged 22 of those hours assisting with Warrant/Probation Sweeps; while Officers Kinslow and Regan logged 16.5 hours assisting Teen Court and the DUI Check Point.

Officer Dorrell provided 9 hours of patrol time; which accounted for 9 percent of the total reserve hours.

Training accounted for 16 percent of the reserves total time for the month. Range Qualification accounted for 15 hours of this time.

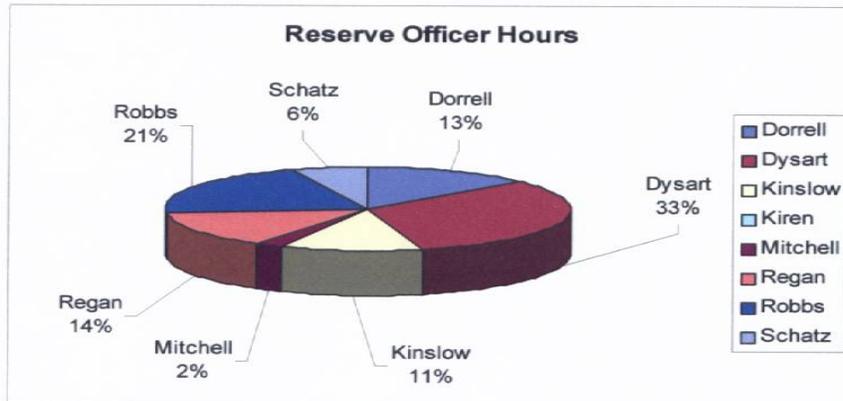
The following is a breakdown of the Reserve hours:

Administration	34.0 hours	35%
Details	38.0 hours	40%
Patrol	9.0 hours	9%
Training/Range	15.0 hours	16%



Reserve Officer hours for the month of March:

Dorrell	13.0 hours	13%
Dysart	31.0 hours	33%
Kinslow	11.0 hours	11%
Mitchell	2.0 hours	2%
Regan	13.5 hours	14%
Robbs	20.0 hours	21%
Schatz	6.0 hours	6%



Ridgecrest Police Department Animal Control Section

Monthly Report of Activities
March 2009

	CITY	NAWS	KERN CO	SAN BERN	Current Year		Previous Year	
					MTD	YTD	MTD	YTD
Dispatched Calls	169	0	0	0	169	477	182	495
Field Calls	11	0	0	0	11	27	27	72
Emergency Calls	4	0	0	0	4	12	5	10
Impounded Dogs:								
Public	29	0	14	6	49	125	46	147
A.C.O.	37	0	12	4	53	127	51	166
Total	66	0	26	10	102	252	97	313
Impounded Cats:								
Public	61	0	16	4	81	224	60	184
A.C.O.	10	0	0	0	10	23	6	14
Total	71	0	16	4	91	247	66	198
Miscellaneous Animals:								
Dead Animals:	3	0	0	0	3	8	3	7
	8	0	1	0	9	35	20	43
Cumulative of Animals Handled:	148	0	43	14	205	542	186	561
Dispositions								
Dogs Adopted	18	0	3	2	23	57	20	61
Dogs Released	28	0	11	1	40	85	49	137
Dogs Euthanasized	14	0	11	5	30	76	16	68
Cats Adopted	0	0	0	0	0	12	7	22
Cats Released	4	0	0	0	4	9	3	9
Cats Euthanasized	58	0	14	4	76	204	56	155
Animals Euthanasized:	72	0	25	9	106	280	72	223
Fees Collected								
Licenses		\$2,668.00		\$5,714.00		\$1,498.00		\$3,192.00
Vaccinations		\$225.00		\$650.00		\$310.00		\$775.00
Shelter Fees		\$4,486.50		\$9,760.50		\$3,905.00		\$11,105.00
Total Fees Collected		\$7,379.50		\$16,124.50		\$5,713.00		\$15,072.00

Prepared By: Mary Stage Reviewed By: _____

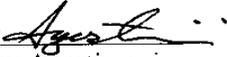
RIDGECREST POLICE DEPARTMENT
EXPLORER ORGANIZATION

MONTHLY SUMMARY

MARCH 2009

EXPLORERS	Current Year		Previous Year	
	MTD	YTD	MTD	YTD
	80	241		0

During the month of March, the explorers worked 80 hours.
The hours were comprised of meetings, ride-a-longs and training.
Recruitment for new members is currently on going.
There are currently 13 active Explorers.

Prepared by 
Ofc. Anthony Agostinacci
Explorer Advisor

**RIDGECREST POLICE DEPARTMENT
INVESTIGATIVE SECTION STATISTICS
MONTHLY SUMMARY**

MONTH: MARCH 2009

CATEGORY	TOTAL
NEW CASES	215
CASES OVER FROM PREVIOUS MONTH	233
REFERRED TO D.A.	31
BY ARREST	192
CLEARED BY OTHER MEANS	79
INACTIVE	33
ACTIVE CASES OPEN @ END OF MONTH	113
PROPERTY RECOVERED	\$ 0

PREPARED BY: Antoinette Agostinacci APPROVED BY: _____

Public Services

MARCH MEETINGS

- 2 March CIWMB Update and Planning
- 3 March CIWMB Teleconference
- 4 March Empire Challenge Mtg
- 5 March KernCOG Awards Dinner, Bakersfield
- 11 March AICUZ Mtg.
- 11 March Kern County Waste Mgt Teleconference
- 12 March Military Affairs Luncheon
- 13 March Interview—Long Beach Radio
- 13 March CIWMB Update and Planning
- 16 March China Lake Defense Alliance
- 17 March Benz Sanitation
- 17 March Kern County Waste Mgt
- 17 March IWV20000
- 19 March NAWS
- 20 March Sign Ordinance
- 20 March CIWMB Update and Planning
- 23 March CIWMB Sacramento
- 24 March CIWMB Hearing Sacramento
- 25 March Chuck Cordell
- 25 March JLUS Palmdale
- 26 March Wal Mart
- 27 March Respect for Law Dinner
- 30 March China Lake Defense Alliance NDTI
- 31 March Water Ordinance
- 31 March Sump Land on Norma & Felspar

Additional regular meetings in support of various activities and on-going projects of interest to the department and City were attended.

James McRea
Public Services Director

Gary Parsons
Economic Development Manager

Matthew Alexander, AICP
City Planner

Bob Smith
Code Enforcement Officer

Danielle Valentine
Administrative Secretary

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD & RECYCLING

The month of March was a continuation of the interaction between the City and CIWMB staff. The City of Ridgecrest was ordered to appear for an Administrative Penalty Hearing on March 24, 2009 in Sacramento. The CIWMB staff for the most part was supportive, except in relation to the base year and presentation of a report of lack of good faith effort by the City. The Compliance Order dated 2nd April, 2009 notifies the City of its modified requirements and the implementation of a \$47,580 penalty. The CIWMB found that \$20,000 of the penalty was due immediately and \$27,580 was to be held in suspense in case new goals and timelines were not met. If compliance is not achieved by January 04, 2010 an additional \$1,950 per day penalty will be assessed. Staff is developing a program based on the CIWMB staff report and implementation of a curbside residential pick-up with a potential of a two barrel waste stream. The City is now under an even stronger mandate from the State that the community will provide residential mandatory curbside refuse service including a blue cart recycling element and on-site commercial recycling. The Universal Pick-up (mandatory) is proposed to be billed to individual property owners annually by placement on the Kern County Property Tax Roll. The commercial accounts will continue to be billed by the franchisee, Benz Sanitation. Property owners will still be permitted to self haul to the Ridgecrest Sanitation Landfill and recycle at any approved drop off center or buy back center. The City Council will have the CIWMB Solid Waste issues on most upcoming City Council agendas so that residents can be informed and knowledgeable on the issues and a Public Hearing will be scheduled for early June on the Program of services, and billing through the County of Kern Equalized Property Tax Roll.

The City has met this year to assist celebrations. Two coordinated and Wilson and vacant land One and R.M.C. one of our local Boy their efforts. A Green being planned by the ent and the City—May 1st at the Kerr

THINK GREEN!



with Castle X Teen Center again and support planning for Earth Day Community Service Projects were completed during March—208 E. across from Alta Thank you to Scout Troops for Conference is Daily Independent-scheduled for McGee Center.

PLANNING COMMISSION:

March 24, 2009

LANDSCAPE AND LIGHTING ACT MAINTENANCE DISTRICTS

The Planning Commission has been requiring that new subdivisions establish Landscaping and Lighting Act Districts to help defer the cost to the City for maintenance of landscaping and the street lighting.

Bryan Miller, with Willdan Financial Services, was invited to speak to the Planning Commission regarding the process for establishing Landscaping and Lighting Act Maintenance Districts.

A landscape and lighting district is set up to cover the ongoing maintenance of common area landscaping and street lights and traffic signals. These improvements are typically conditions of approval for new residential and commercial developments.

The following overview was presented to the Planning commission by Mr. Miller:

Landscape improvements are usually required of new development to make them more attractive and to provide dust and erosion control. Landscaping creates a more visually appealing traveling corridor.

Landscape districts are typically required as it is difficult to rely on individual property owners to maintain common area landscaping so that the end result is a consistency throughout the City. Landscape districts allow the City to maintain landscaping to their standards. Allowing property owners to be individually responsible creates a patchwork of good and bad maintained landscaping.

One concern of property owners in these districts is that once the District is established, the City can increase assessments whenever they want. This is not the case and the amount of the annual assessments can not be greater than actual annual expenses related to a particular district. Each development will be an individual budget and no one development can fund another's landscaping or lighting. We do however, build into the assessment formula a cost of living adjustment either tied to the local consumer price index or the California Public Utilities Commission.

Steps to create a typical district are as follows:

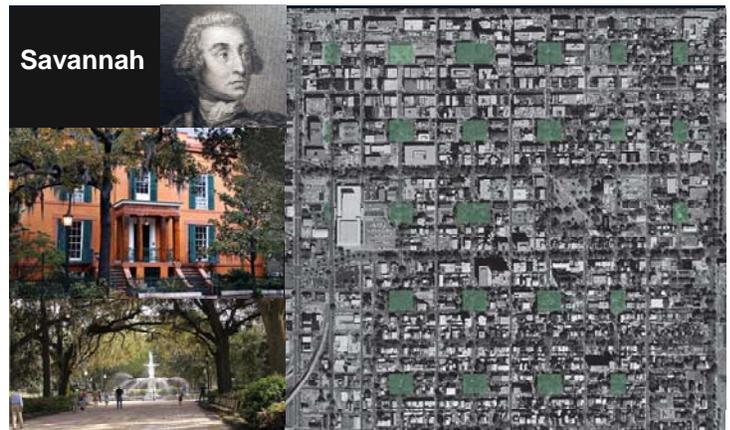
- ◆ Review the benefits of the landscaping or lighting on each individual development.
- ◆ Prepare a proposed budget and assessment formula
- ◆ Develop a parcel database for the development
- ◆ Prepare an Engineer's Report Draft resolutions
- ◆ Prepare and mail the ballots and notices of the public hearing
- ◆ Attend the public hearing to tally the ballots

According to Mr. Miller, "for Ridgecrest, we would probably establish one initial landscape district and one lighting district. As future developments come on line we would annex them into the original district. What the City will need to decide on is how they will set up individual accounts for the initial district and each annexation. As I mentioned, each district or annexation's expenses and revenue must be accounted for individually and cannot be co-mingled. While we may have one account number from the County for collecting revenue on the tax bills, in time this amount will need to be separated among the various annexations according to their individual revenue projections".

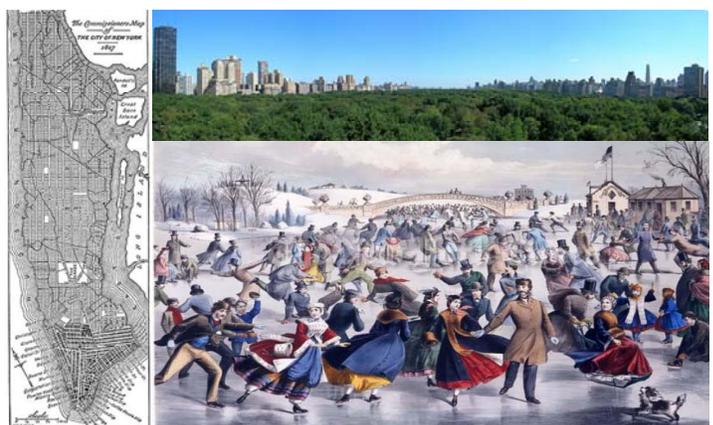
CITY PLANNING 101 – HISTORICAL DEVELOPMENT OF PLANNING IN AMERICA

This discussion item – *Historical Development of Planning in America*, was the first in a series of planning seminar topics presented by the staff.

Topics covered as part of this seminar included the following:



1. Pre-American Revolution – Colonial Town Planning, i.e., Savannah Georgia,
2. Ordinance of 1785 – Facilitated Land Speculation,
3. U.S. Constitution, (1789) – cities became subservient to the State,
4. 1790-1810 - Plans for Washington, DC, and New York



5. 1856 - Central park purchased,
6. 1879 - New York City Tenement House Law,



7. 1893 – World's Columbia Exposition, White City (Chicago),
8. 1898 – Ebenezer Howard – New Town movement,
9. 1907 – Hartford City Plan Commission – 1st Planning Commission,
10. 1909 – Daniel Burnham's Plan for Chicago,
11. 1909 – Zoning ordinance passed in Los Angeles,
12. 1920 – Windsor, (CT) v. Whitney – made subdivisions legal,
13. 1926 – Euclid, (OH) v. Ambler Realty – US Supreme Court upheld Zoning,
14. 1928 – Standard City Planning Enabling Act,
15. 1937 – US Housing Act

395 CORRIDOR WORKSHOP - KERNCOG / SIERRA BUS. COUNCIL—APRIL 2, 2009:

A workshop was sponsored at the Kerr-McGee Center on behalf of a visioning program for the US 395 Corridor. A summary of concepts developed by workshop participants is due from the consultants by the end of May, 2009.

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ECONOMIC DEVELOPMENT:

This month has seen an increase in the number of commercial realtors working actively in our community – both from firms and individuals outside the City as well as increased activity from our own local brokerage firms.

RETAIL – COMMERCIAL

Most of this activity has centered on commercial retail – discussions have begun regards new shopping centers. The City has seen plans for four new centers within Ridgecrest representing over 300,000 square feet of space; however no projects have moved forward into the building plan phase, some are currently in the planning entitlement process.

Work continues in support of existing small businesses - aiding them in difficult economic times. The City is working with five local small businesses and expects to see an increased workload in this area. Small business start ups continue, even in the current economic climate –work is ongoing with two firms.

Ridgecrest is still experiencing rapid growth in the number of hotel rooms planned for construction in the next 10 to 14 months - three hotels representing over 150 new rooms. Two other hotel developers have approached the

City looking for new sites for even more hotel rooms. In the immediate future however assistance is needed towards the naval station's efforts to better support the upcoming empire challenge in July. Need for rooms far exceed capacity.

HOUSING

Efforts have been ongoing to work with housing developers beyond the tentative tract map stage and into actual construction of new homes. The current major problem has been the availability of construction and predevelopment funds due to the current national housing crisis. However staff has been working with a specialist firm looking at non-traditional ways to fund these developments. Staff expects to be able to offer proposals on how to get these developments into a construction phase and therefore help support the housing requirements generated by BRAC. Staff is also reviewing the first time home buyer program to see if changes can be made to better serve the housing market .

INDUSTRIAL

Industrial growth efforts are focused around the so called green energy industry - discussions ongoing with three solar energy firms regarding building plants within the Indian Wells Valley. It appears Solar Millennium will be the first firm to start construction of a new plant off Brown Road. The City will gain close to 75 long-term new jobs from this effort though Solar millennium has chosen to utilize dry cooling thereby eliminating the need for City sewer waste water. As well as the long term new jobs the City will also see over one thousand construction workers come into town over a two year period with construction now planned to commence in 2010.

MEETINGS—Meetings attended by staff included:

- ◆ Empire Challenge
- ◆ RACVB Tourism Working Group
- ◆ Pet integrity
- ◆ Batting Cages
- ◆ Allen Jaffe SBDC
- ◆ Boys and Girls Club
- ◆ Pam Corporation
- ◆ Vimco
- ◆ Pack Wrap
- ◆ Dr. Taheri
- ◆ SCE
- ◆ Military Affairs
- ◆ Ridgecrest Plaza
- ◆ IWV2000 Board
- ◆ China Lake Museum
- ◆ Jawbone
- ◆ CB Richard Ellis
- ◆ Collier Sperry Van Ness
- ◆ Mike Hake Development
- ◆ Josh Man Inc
- ◆ College Dialogue Mtg.
- ◆ Kosmont Consulting Services
- ◆ Buxton Services
- ◆ Hopkins Realty Group
- ◆ Richard Chapman
- ◆ EKern Economic Alliance

City of Ridgecrest
Code Enforcement Division
Closed Cases for the Month - April 2009 Report

File#	OpenDate	CloseDate	Description	PropertyAddress	CycleTime
08-000133	8/26/2008	4/7/2009	Overgrown weeds on three sides and against wood fence. Growing over the sidewalk.	237 South Primrose Street	224
08-000204	11/18/2008	4/1/2009	Trash and junk, which includes unsecured refrigerator in the backyard.	412 Robalo Street	134
09-000002	1/12/2009	3/17/2009	Weeds growing in the 200 block of Holly Canyon	228 HOLLY CANYON Street	64
09-000009	1/14/2009	3/17/2009	Neighbor built fence that cuts off access to his property and the alley. Encroaching on the RP's property also.	421 West CHURCH	62
09-000012	2/9/2009	3/17/2009	Complained backyard patio was not built to code and over the setback limit.	116 West BARBARA Avenue	36
09-000014	1/23/2009	4/1/2009	Trailer left on the street on Langley.	1108 West LANGLEY Avenue	68
09-000020	1/22/2009	3/17/2009	Car on jacks; trash in bed of truck.	1641 South DOWNS Street	54
09-000021	1/16/2009	3/17/2009	Old Vehicle on jack stands.		60
09-000022	1/20/2009	4/1/2009	Piled trash against fence in alley	840 COMMERCIAL	71
09-000023	1/20/2009	4/1/2009	Trashy with graffiti on wood fence.	832 COMMERCIAL	71
09-000025	1/20/2009	4/1/2009	Backyard filled with Junk and Debris	115 South SUNLAND Street	71
09-000033	2/13/2009	4/1/2009	Trashy vacant lot.	331 West WILSON Street	47
09-000034	1/27/2009	3/17/2009	Trash in front and backyard.	430 WILSON	49
09-000036	1/27/2009	3/17/2009	Two boarded up houses - look abandoned.	245 CHURCH	49
09-000037	1/27/2009	4/1/2009	Branch clipping in pile on property. Fire Hazard.	127 West WILSON Avenue	64
09-000038	1/27/2009	3/17/2009	Junk and debris behind slatted fence.		49
09-000039	1/27/2009	3/17/2009	Overgrown foliage on the property.	325 West ROBERTSON Avenue	49
09-000043	1/27/2009	4/3/2009	Trash on vacant lot.	325 West HALOID Avenue	66
09-000048	1/27/2009	4/3/2009	Burned out house that was scheduled for demolition has yet to be demolished. Accumulation of junk and debris left on the property.	123 South SUNSET Street	66
09-000049	1/27/2009	4/3/2009	Block wall has collapsed. Trash can be seen on the lot.	214 South SUNSET Street	66
09-000051	1/27/2009	3/17/2009	Disabled Vehicles and trash around the whole lot.	629 West CHURCH Avenue	49
09-000064	2/5/2009	4/3/2009	Abandoned Pickup at corner of S. Henry and E. Wilson.		57
09-000066	2/9/2009	4/3/2009	Vacant house with graffiti, fence collapsing, accumulating trash.	618 West ATKINS Street	53
09-000069	2/9/2009	3/12/2009	Trashy rear yard. Visible from alley through gate.	824 West ATKINS Street	31
09-000071	2/12/2009	4/3/2009	Green pool at 540 Dolphin	540 West DOLPHIN Avenue	50
09-000073	2/24/2009	4/3/2009	Property with constant yard sale.	516 East CALIFORNIA Avenue	38
09-000080	2/27/2009	4/7/2009	Vehicle on jack stands. Public Safety issue.	1645 South MCCALL Street	39
09-000081	2/27/2009	4/3/2009	Abandoned trailer adjacent her property for over two years.		35
09-000091	3/17/2009	4/1/2009	Rooster living on the neighborhood.	229 GOLD CANYON Drive	15

City of Ridgecrest
Code Enforcement Division
Closed Cases for the Month - April 2009 Report

09-000093	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed. Ca - 4UQE884 - 382-8274		1
09-000094	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed.		1
09-000095	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed.		1
09-000096	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed.		1
09-000097	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed.		1
09-000098	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed.		1
09-000099	3/12/2009	3/13/2009	Private Property Car Sales at Rader and China Lake Blvd. Vehicle moved within 8 hours. Case Closed.		1
09-000108	4/10/2009	4/10/2009	Yard Sale signs at three different locations - all in violation of specific codes and ordinances. - Downs and Las Flores	1133 West REBECCA Avenue	0
09-000109	4/10/2009	4/10/2009	Yard sale signs place in illegal palces at two locations. Bowman and Downs. Apartments at 801 and 808 Capehart.	801 CAPEHART Court	0
Record Count:38					
Record Count:38					

City of Ridgecrest
Code Enforcement Division
April 2009 Monthly Report - Open Cases for the Month

Status	File#	OpenDate	CloseDate	PropertyAddress	Description	Disposition	CycleTime
Closed	09-000091	3/17/2009	4/1/2009	229 GOLD CANYON Drive	Rooster living on the neighborhood.		15
Closed	09-000108	4/10/2009	4/10/2009	1133 West REBECCA Avenue	Yard Sale signs at three different locations - all in violation of specific codes and ordinances. - Downs and Las Flores		0
Closed	09-000109	4/10/2009	4/10/2009	801 CAPEHART Court	Yard sale signs place in illegal palces at two locations. Bowman and Downs. Apartments at 801 and 808 Capehart.		0
Record Count:3							AVG OF CycleTime :5
Open	09-000083	3/13/2009		129 North MONO Street	Car on jacks on the property.		
Open	09-000084	3/13/2009		620 East COMMERCIAL Avenue	Disabled vehicle parked on the property. Covers needed for the car or the tires must be fixed and any other disabling feature must be fixed.		
Open	09-000089	3/17/2009		1132 ROBERT Avenue	Trash piling up in side yard. Can be seen through broken fence. Bad smell fear of rodents in the area.		
Open	09-000092	3/17/2009		624 PEG Street	Property surrounding the home is filled with an accumulation of junk and debris. Only the front yard can be seen in the public view.		
Open	09-000100	4/1/2009			Unsecured Refrigerator and some trash/junk in the front yard.		
Open	09-000101	4/1/2009		213 West ALENE Street	Junk and debris accumulated in the front yard. Specifically trash near the truck in the driveway, pile of tree branches/clippings, an old coach, truck tool box and stuff near it. Also, a disabled vehicle may be present, which needs to be fixed or covered with a car cover.		
Open	09-000102	4/1/2009		421 West REEVES Street	Trash on side yard adjacent mobile home. Home appears vacant.		
Open	09-000103	4/1/2009		329 West WILSON Avenue	Unsecured refrigerator in the front yard. Please put a locked chain around it to keep kids from climbing in it and get rid of it in a timely manner.		
Open	09-000104	3/27/2009		219 DESERT CANDLES Street	Three yard sale signs posted on California, Private and City property. Signs removed and letter of warning issued. No further action required.		
Open	09-000105	4/1/2009		540 LAS POSAS Street	Oversized Vehicle Parking: Boat on the street. 72-Hour Parking on street is allowed. Boat must be removed immediately.		
Open	09-000106	4/6/2009			Illlegal Dumping of green waste in city wash/culvert.		
Open	09-000107	4/6/2009		238 WARNER Street	Build up of trash in the front yard. Contacted renters John Frost family an Corey Haines.		
Record Count:12							AVG OF CycleTime :null
Record Count:15							AVG OF CycleTime :5

City of Ridgecrest
Code Enforcement Division
ALL OPEN CASES (45)
April 2009 Monthly Report

45 Open Files (45)					
File #	File Type	Address	Description	Open Date	Status
08-00037	Code Enforcement	1417 West ST GEORGE Street RIDGECREST	Property with trailer filled with trash.	3/20/2008	Open
08-00080	Code Enforcement	1337 West BOSTON Avenue RIDGECREST	People living in trailer with no facilities.	6/17/2008	Open
08-000102	Code Enforcement	Ridgecrest	Three vehicles parked on a vacant lot at the intersection of Cielo and Norma. An older automobile, a camper and a half-trailer.	6/10/2008	Open
08-000112	Code Enforcement	Ridgecrest	People dumping trash and other large items in the desert area behind his home and west of Gateway.	8/11/2008	Open
08-000229	Code Enforcement	219 West Panamint Street Ridgecrest	Garage Sale Signage.	11/21/2008	Open
08-000263	Code Enforcement	1000 West LANGLEY Avenue RIDGECREST	Dead vegetation at previously burned out home. Reboard and openings to house.	12/19/2008	Open
09-000001	Code Enforcement	222 HOLLY CANYON Street RIDGECREST	Report that weeds are growing in the 200 bloc of Holly Canyon.	1/12/2009	Open
09-000003	Code Enforcement	706 West HALOID Avenue RIDGECREST	Property has once again become a nuisance. Especially the driveway area.	1/12/2009	Open
09-000006	Code Enforcement	210 WILSON Avenue RIDGECREST	Lot with several nuisances to deal with. Community eyesore.	1/13/2009	Open
09-000008	Code Enforcement	217 South AMERICAN Street RIDGECREST	Yard Sale Sign posted on stop sign.	1/9/2009	Open

City of Ridgecrest
Code Enforcement Division
ALL OPEN CASES (45)
April 2009 Monthly Report

09-000017	Code Enforcement	1115 WILLOW RIDGECREST	Trash on empty lot.	1/28/2009	Open
09-000024	Code Enforcement	Ridgecrest	Trash filled in the empty lot.	1/20/2009	Open
09-000029	Code Enforcement	231 HALOID RIDGECREST	Junk and debris strewn across the lot.	1/27/2009	Open
09-000030	Code Enforcement	229 HALOID RIDGECREST	Junk and debris strewn across the lot.	1/27/2009	Open
09-000031	Code Enforcement	223 HALOID RIDGECREST	Junk and debris across the vacant lot.	1/27/2009	Open
09-000032	Code Enforcement	341 HELENA Street RIDGECREST	Two disabled vehicles on property not covered.	1/27/2009	Open
09-000035	Code Enforcement	117 West WILSON Avenue RIDGECREST	Abandoned home left with trash, junk and vehicle on the property.	1/27/2009	Open
09-000041	Code Enforcement	128 West WILSON Road RIDGECREST	Junk and trash built up in the back yard. Fence probably needs to be built to hide materials.	1/27/2009	Open
09-000044	Code Enforcement	303 South Sunset Street Ridgecrest	Trash all around the yard.	1/27/2009	Open
09-000045	Code Enforcement	134 West HALOID Street RIDGECREST	Disabled Vehicles need to be covered or hidden behind a solid fence.	1/27/2009	Open
09-000046	Code Enforcement	135 West HALOID Avenue RIDGECREST	Trash and disabled vehicles on the property. Vehicles must be covered or behind a solid fence so they cannot be seen from the public right of way,	1/27/2009	Open

City of Ridgecrest
Code Enforcement Division
ALL OPEN CASES (45)
April 2009 Monthly Report

<u>09-000047</u>	Code Enforcement	505 South HELENA Street RIDGECREST	Disabled Vehicles and trash along the walkway.	1/27/2009	Open
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<u>09-000054</u>	Code Enforcement	Ridgecrest	Yard Sale Sign on stop sign.	1/29/2009	Open
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<u>09-000067</u>	Code Enforcement	725 INYOKERN Road RIDGECREST	Rear of business is very trashy and an eyesore.	2/9/2009	Open
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<u>09-000072</u>	Code Enforcement	724 North RANDALL Street RIDGECREST	Does wood selling business have a city license?	2/19/2009	Open
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<u>09-000074</u>	Code Enforcement	1024 SPRINGER Avenue RIDGECREST	Abandoned Home at entrance to city is a continuous eye sore. Roof is on the ground and the block wall is broken apart in places.	2/13/2009	Open
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<u>09-000075</u>	Code Enforcement	208 East WILSON Road RIDGECREST	Lots of trash in the alley way from the property address.	2/26/2009	Open
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<u>09-000078</u>	Code Enforcement	928 HERMOSA Avenue RIDGECREST	Lost Animal sign on light pole.	2/26/2009	Open
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<u>09-000079</u>	Code Enforcement	Ridgecrest	Abandoned Housing Area Tract park multiple graffiti markings and restroom damage.	2/26/2009	Open
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<u>09-000082</u>	Code Enforcement	420 South FOUNTAIN Street RIDGECREST	Oversized Vehicle/Trailer parked on the street in excess of 72 hours.	3/9/2009	Open
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<u>09-000083</u>	Code Enforcement	129 North MONO Street RIDGECREST	Car on jacks on the property.	3/13/2009	Open
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City of Ridgecrest
Code Enforcement Division
ALL OPEN CASES (45)
April 2009 Monthly Report

09-000084	Code Enforcement	620 East COMMERCIAL Avenue RIDGECREST	Disabled vehicle parked on the property. Covers needed for the car or the tires must be fixed and any other disabling feature must be fixed.	3/13/2009	Open
09-000087	Code Enforcement	420 South FOUNTAIN Street RIDGECREST	Motorhome Parked on the street and a trailer.	2/27/2009	Open
09-000088	Code Enforcement	305 Shenandoah Avenue Ridgecrest	Weeds overgrowing into neighbor's lot.	3/9/2009	Open
09-000089	Code Enforcement	1132 ROBERT Avenue RIDGECREST	Trash piling up in side yard. Can be seen through broken fence. Bad smell fear of rodents in the area.	3/17/2009	Open
09-000090	Code Enforcement	305 PERDEW Avenue RIDGECREST	Landlord - Tenant issue dealing with structure difficulties and overuse of water and heating rising costs.	3/6/2009	Open
09-000092	Code Enforcement	624 PEG Street RIDGECREST	Property surrounding the home is filled with an accumulation of junk and debris. Only the front yard can be seen in the public view.	3/17/2009	Open
09-000100	Code Enforcement	Ridgecrest	Unsecured Refrigerator and some tradh/junk in the front yard.	4/1/2009	Open
09-000101	Code Enforcement	213 West ALENE Street RIDGECREST	Junk and debris accumulated in the front yard. Specifically trash near the truck in the driveway, pile of tree branches/clippings, an old coach, truck tool box and stuff near it. Also, a disabled vehicle may be present, which needs to be fixed or covered with a car cover.	4/1/2009	Open

City of Ridgecrest
Code Enforcement Division
ALL OPEN CASES (45)
April 2009 Monthly Report

<u>09-000102</u>	Code Enforcement	421 West REEVES Street RIDGECREST	Trash on side yard adjacent mobile home. Home appears vacant.	4/1/2009	Open
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<u>09-000103</u>	Code Enforcement	329 West WILSON Avenue RIDGECREST	Unsecured refrigerator in the front yard. Please put a locked chain around it to keep kids from climbing in it and get rid of it in a timely manner.	4/1/2009	Open
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<u>09-000104</u>	Code Enforcement	219 DESERT CANDLES Street RIDGECREST	Three yard sale signs posted on California, Private and City property. Signs removed and letter of warning issued. No further action required.	3/27/2009	Open
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<u>09-000105</u>	Code Enforcement	540 LAS POSAS Street RIDGECREST	Oversized Vehicle Parking: Boat on the street. 72-Hour Parking on street is allowed. Boat must be removed immediately.	4/1/2009	Open
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<u>09-000106</u>	Code Enforcement	Ridgecrest	Illegal Dumping of green waste in city wash/culvert.	4/6/2009	Open
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<u>09-000107</u>	Code Enforcement	238 WARNER Street RIDGECREST	Build up of trash in the front yard. Contacted renters John Frost family an Corey Haines.	4/6/2009	Open
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City of Ridgecrest
Code Enforcement Division
ALL OPEN CASES (45)
April 2009 Monthly Report

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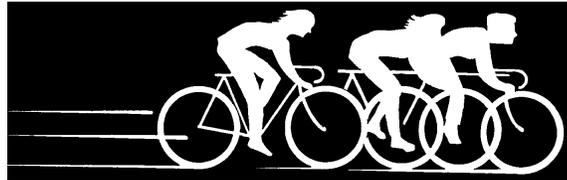
City of Ridgecrest
Code Enforcement Division
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Code Enforcement Division
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City of Ridgecrest
Code Enforcement Division
PACT Open/Closed Cases for April 2009 Report

<i>Department/User</i>	<i>YEAR Open Files</i>	<i>Month Created Files</i>	<i>Year Closed Files</i>	<i>Month Created and Closed Files</i>
Code Enforcement	61	28	27	3
PACT	61	28	27	3
TOTAL:	61	28	27	3

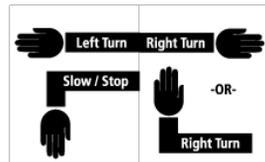
PUBLIC WORKS BICYCLES – VEHICLES



SHARE THE ROAD

Most bicyclists ride on the road. It is extremely important that both bicyclists and motor vehicle drivers understand the rules that make for safe use of the road. The purpose of this brochure is to explain traffic laws that allow bicyclists and motor vehicles to Share The Road.

- Use hand signals to warn of upcoming turns, lane changes, slowing, and stopping. A car has turn signals and brake lights to indicate a change in direction or speed, but a bicycle does not. The following signals are required to be used by cyclists.



Requirements For Bicyclists

- Obey all traffic signals and signs. Failure to stop or yield is a leading cause of car-bike collisions.
- Ride on the right, with the flow of traffic. Riding against traffic is another leading cause of car-bike collisions and is against the law.

- Bicyclists riding upon a roadway should not ride more than two abreast. If a bicyclist is being overtaken by another vehicle, they should ride single-file.
- When riding at

night, both a white front light and a red rear reflector are required. It is also a good idea to wear white or reflective clothing at night, and bright colors during the day.



- Wear a helmet. A person under the age of 18 is required to wear an approved helmet. Wearing a helmet reduces the risk of injury or death in an accident, and every cyclist, regardless of age, should wear an approved bicycle helmet.
- A helmet must fit properly to provide the maximum protection. It should fit snugly, but not pinch. The chin

(Continued on page 3)

Norma Street Project to get Under Way

Norma Street from West Ridgecrest Blvd to Church Street will soon be receiving new asphalt, sidewalk, curb and gutter and part of the rehabilitation of the roadway. Bids are currently being solicited by



contractors with the bid opening scheduled for April 14, 2009. Construction on the Project is scheduled to start May 18, 2009. This project is being funded through the Community Development Block Grant

Program and is just the first phase of Norma Street to be rehabilitated.

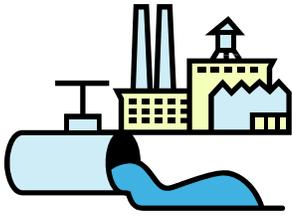


Section 21200 of the California Vehicle Code (CVC) states:

"Every person riding a bicycle upon a highway has all of the rights and is subject to all of the provisions applicable to the driver of a vehicle..."

PUBLIC WORKS

Wastewater Report



The City of Ridgecrest WWTF operated within design and compliance directives issued under Board Order No. 6-00-56. The treatment facility operated with no discharge violations or abnormal conditions.

The Department inspected and passed (6) new connection to the sanitary sewage system. The department also responded to (4) requests for service (1) odor complaint, (1) Main line blockage and

(2) inspections of the main line sewer, that were determined to be property owner responsibility.

The Department performed periodic maintenance on the Grit Chamber, Washer Classifier and continued prepping the north side of the No. 1 field for replanting of Alfalfa, Bermuda blend fodder crop.

The reclamation department reclaimed 1.51 million gallons of second-

dary effluent for use as fodder crop irrigation.

The Department hydro flushed 1,700 ft. of main line sewer as preventative maintenance.

TRANSIT

Ridership was low during March due to Spring break for all Sierra Sands Schools and the Cerro Coso College. Our most Veteran driver Sharon Lewallen, who had served the public for 15 years, worked her last day on Friday March 27th, 2009. She is moving out of the state to pursue her dream as a long haul truck driver, and the entire Transit Department wishes her all the best. We also welcomed a new Full Time Driver, Joe Agostinacci, to our ranks and are looking

forward to great things from him in the future. Positive steps forward have been taken this month to incorporate a new state of the art computer aided dispatch system. We are also looking forward to meeting with our consultants to determine if a deviated fixed route system is possible and cost effective for the City.



(Continued from page 1)

strap should be adjusted to prevent the helmet from rocking back to front and side to side, and hold the helmet level on your head.

- Bicycle helmets should meet ANSI (American National Standards Institute) standards or the Snell Memorial Foundations Standard for Protective Headgear for Use in Cycling.

Motorist Courtesies

- When passing a bicyclist, be aware and give them plenty of room. A cyclist may make a sudden move to avoid a pothole or other road hazard, so it is important to provide adequate space when passing.

Avoid startling bicyclists. Don't honk or yell at them as it may cause a swerve or fall.

Bicycle Paths, Lanes, and Routes

- A bicycle path is physically separated from motorized traffic by an open space barrier. Cyclists are not required to use bicycle paths but are encouraged to do so when they are available.
- A bicycle lane is a portion of roadway which has been designated by striping, signing, and pavement markings for the preferential or exclusive use of bicyclists. If a usable bicycle lane is provided, cyclists should use it.

A bicycle route is a segment of a system of bikeways designated by the jurisdiction having authority with appropriate directional and informational markers.

