

POLICE OFFICER TRAINEE

DESCRIPTION

Purpose of Classification

Under close supervision, this position attends a Police Officer Standards and Training (P.O.S.T.) certified police academy, participating in and passing all required classes for a period of approximately 24 weeks. Upon successful completion of the academy, the position becomes a probationary Police Officer.

Distinguishing Characteristics

The Police Officer Trainee position is distinguished from the Police Officer position by its assignment to the Basic P.O.S.T. Academy.

SUPERVISION RECEIVED

Receives supervision from higher level of command.

ESSENTIAL DUTIES

Essential and other important responsibilities and duties may include, but are not limited to, the following:

- Attends P.O.S.T. certified basic academy, participating in and passing all required classes.
- During training develops awareness and understanding of the functions and responsibilities of Police Officers.

Academy training may include:

- Instruction on proper handling and firing of firearms;
- Review of radio codes and applicable penal code sections;
- Overview of the court system;
- Writing and editing police reports;
- Observing law enforcement activities such as maintenance of order, crime prevention, and protection of citizens and property;
- Review of rules, regulations, and procedures;
- Developing and maintaining a high level of physical fitness; and
- Learning and demonstrating competence in arrest and control technique.

Related Functions:

- Perform related duties and responsibilities as required.

MINIMUM QUALIFICATIONS

Age - Police Officer Trainees must be 20 years and 6 months of age.

Education - California P.O.S.T. requires possession of a U.S. High School Diploma or GED equivalency.

Citizenship - Must be a U.S. citizen or permanent resident alien who is eligible and has applied for citizenship.

License - Applicants must possess a valid Class "C" California Driver's License.

Physical Condition / Vision - Good physical condition. Vision and physical conditions must satisfy established P.O.S.T. Medical Standards as provided on the P.O.S.T.

Website: <http://post.ca.gov/medical-screening-manual.aspx>

Moral Character - Must be of good moral character with no felony convictions.

Background Investigation - Must pass a rigorous background investigation.

Written Exam – Applicants must pass the P.O.S.T. Entry-Level Law Enforcement Test Battery (PELLET – B). A minimum T- Score of 42 is required.

PHYSICAL AND MENTAL REQUIREMENTS

Mobility: Frequent sitting and standing for long period of time; frequent stooping, bending and squatting.

Lifting: Frequent lifting up to 60 pounds; occasional lifting up to 75 pounds.

Vision: Constant overall vision, color perception, eye-hand coordination, and depth perception; frequent reading/close-up work; constant field of vision/peripheral.

Dexterity: Frequent grasping, holding, and reaching; constant use of a computer; occasional use of a firearm.

Hearing/Talking: Constant requirement to hear normal speech; constant hearing on telephone and radio; ability to hear faint sounds; constant talking on telephone/radio. **Emotional/ Psychological:** Regular exposure to hostile, abusive and threatening individuals; may be required to restrain or arrest individuals. Frequent working alone may be exposed to trauma, grief and death; frequent public contact; decision-making and concentration.

Environmental: Constant wearing a ballistic vest; frequent exposure to loud noise; occasional exposure to chemicals, fumes, and other environmental substances.

WORKING CONDITIONS

Work is performed in both indoor and outdoor environment including extreme heat, cold and inclement weather on a year-round basis; subject to driving a vehicle to conduct work, positions require overtime holiday and weekend work. Depending upon assignment may require standby work assignments.

FLSA: Overtime Eligible