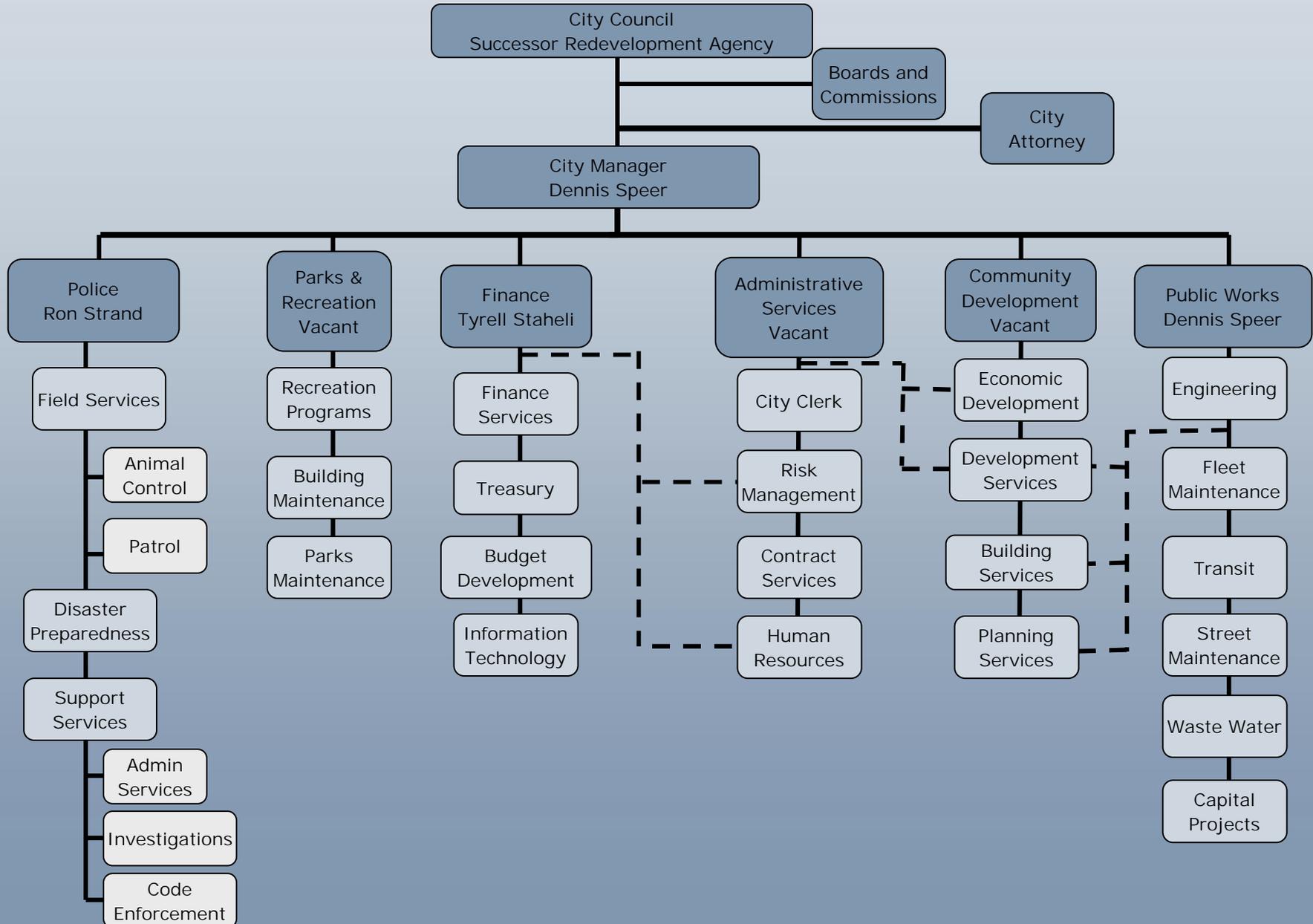


# 2017 - 2018 Draft Budget



# City of Ridgecrest

# CITY OF RIDGECREST



## RESOLUTION NO. 17-XX

### A RESOLUTION OF THE RIDGECREST CITY COUNCIL AND THE SUCCESSOR TO THE RIDGECREST REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2017-18, ESTABLISHING APPROPRIATIONS, ESTIMATING REVENUES, AND ESTABLISHING THE POLICIES BY WHICH THE BUDGET MAY BE AND SHALL BE AMENDED.

**WHEREAS**, the City Council and the Successor to the Redevelopment Agency has received and reviewed the proposed Fiscal Year 2017-18 City of Ridgecrest/ Successor to the Ridgecrest Redevelopment Agency budget; and

**WHEREAS**, public budget review meetings were held during which the public was provided opportunities to comment on the proposed budget; and

**WHEREAS**, final adjustments to the budget have been made.

#### **NOW, THEREFORE, BE IT RESOLVED,**

1. That the fiscal year 2017-18 City of Ridgecrest/Successor to the Ridgecrest Redevelopment Agency budget is hereby adopted.
2. Tax Increment, TOT, and Sales Tax Sharing Agreements currently in force and duly approved by the City Council or the Ridgecrest Redevelopment Agency are hereby amended and appropriated for Fiscal Year 2018;
3. The Budget Revision Policy, herein identified as Exhibit "A" is hereby adopted;
4. The purchasing limits reflected in Exhibit "B" are reaffirmed and adopted;
5. The annual appropriation limit (Gann Limit) reflected in Exhibit "C" is adopted;
6. The Table of Authorized Full-Time Equivalent Positions presented in Exhibit "D" is hereby approved;
7. The Fee Schedule reflected in Exhibit "E" is reaffirmed and adopted; and the City Council reaffirms that the fees reflected therein do not exceed the cost for collection and or administration;

8. The Transit Driver deep class job descriptions as presented in Exhibit "F" is hereby approved;
9. All "Temporary Employment Services", formerly "Contract Labor", shall require City Manager written authorization prior to budget amendment or expenditure;
10. Funding for specific Capital Construction Projects shall be identified and certified by the City Manager or Finance Director prior to the expenditure of any funds on said projects;
11. Fiscal Year-end Encumbrances from prior fiscal years are hereby appropriated;
12. The Director of Finance and City Treasurer is herein authorized to conduct all Fiscal Year 2016-17 year-end transfers and budget adjustments as required under governmental accounting rules.
13. All previous and conflicting resolutions are hereby rescinded, revoked, and made null.

**APPROVED AND ADOPTED** this \_\_\_\_ Day of June 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Margaret P. Breeden, Mayor

ATTEST:

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Rachel Ford  
City Clerk

**EXHIBIT 'A'**  
**BUDGET REVISION POLICY**

1. All funds are appropriated at the fund level; No expenditure, encumbrance, or contract shall be made or agreed to that exceeds total Fund Appropriations without prior Council/Agency Authorization as appropriate. All increases in appropriations shall be made by Council/Agency Resolution.
2. All Appropriations within said funds are managed at the Department level. The City Manager is herein authorized to make transfers within and between Departments as appropriate. The City Manager shall notify the City Council of any Department-to-Department transfers at the next regularly scheduled council meeting following the transfer.
3. All Temporary Employment Services shall require City Manager written Authorization prior to expenditure of such funds or prior to transferring such funds to other accounts.
4. Estimated Revenues may be administratively increased in excess of the original estimate once the City Manager and Finance Director certify that such estimates at the fund and source levels have been exceeded. Notwithstanding the requirement in item 1 above, subsequent increases in appropriations stemming from the increases in estimated revenues, may be granted from increased estimated revenues administratively.
5. Un-liquidated Outstanding encumbrances from the prior year are hereby appropriated.
6. Unexpended and unobligated capital projects' funds' budgets from the prior fiscal year are hereby appropriated.

## **EXHIBIT 'B'**

### **Purchasing Authority and Limits**

The positions authorized to make purchases or purchasing decisions for the City are:

- Department Heads (purchases of up to \$3,000 with purchase requisitions required at \$1,000; purchasing authority, including payment requests may be delegated by the Department Head to appropriate mid-management and supervisory-level employees);
- Finance Director (authorization of purchases up to \$15,000);
- City Manager (authorization of purchases up to \$30,000, purchases above \$30,000 which have been approved within the budget);
- City Council (all public improvement contracts requiring sealed bids and approval by the City Council)
- A purchase is defined as cost of acquisition, shipping, tax, installation, and all associated ancillary costs.

**Exhibit “C”**  
**CITY OF RIDGECREST**  
**Fiscal Year 2018**

**Appropriations Limit**

**BACKGROUND**

The voters of California, during a special election in 1979, approved Article XIII-B of the California State Constitution (also known as Proposition 4, or the “Gann Limit Initiative”), which restricts the total amount of appropriations allowed in any given fiscal year from the “proceeds of taxes”.

In 1980, the State Legislative added Section 9710 to the Government Code that required the governing body of each local agency to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per Capita Personal Income, if smaller). The necessary statistical information is provided each year by the California State Department of Finance.

In June 1990, the voters modified the original Article XIII-B (Proposition 4/Gann Limit) with the passage of Proposition 111 and its implementing legislation (California Senate Bill 88). Beginning with the 1990-91 appropriations limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to construction within the City, and the population growth within the County or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the taxpayers within two years (either by reducing taxes levied or fees charged).

**CALCULATION OF LIMITATION**

	<i><b>FY 2018</b></i>	<i><b>FY 2017</b></i>	<i><b>FY 2016</b></i>	<i><b>FY 2015</b></i>	<i><b>FY 2014</b></i>	<i><b>FY 2013</b></i>
Prior Year Appropriations Limit	22,374,542	20,378,371	19,667,895	19,566,487	18,405,495	17,554,253
Population Factor - Ridgecrest	1.0031	1.042	0.998	1.0075	1.0113	1.0104
Economic Factor	1.0369	1.0537	1.0382	0.9977	1.0512	1.0377
Total Adjustment Ratio	1.0401	1.0980	1.0361	1.0052	1.0631	1.0485

## **RIDGECREST'S APPROPRIATIONS LIMIT AND THE FUTURE**

The following table provides an analysis of the City of Ridgecrest's appropriations limit. As is seen in the below table, the City's appropriations have remained well below the Appropriations Limit. With such a significant margin, the provision related to the return of taxes clearly does not apply to Ridgecrest at any time in the future. The decrease in appropriations subject to the limit is indicative of the recessionary nature of the national economy and the negative housing market on Ridgecrest.

<b>Fiscal Year</b>	<b>Appropriation Limit</b>	<b>General Fund Appropriations</b>
2007	\$ 15,025,458	\$ 13,900,732
2008	\$ 15,946,892	\$ 15,055,761
2009	\$ 16,759,072	\$ 14,480,171
2010	\$ 17,120,983	\$ 11,426,282
2011	\$ 16,883,003	\$ 11,753,054
2012	\$ 17,554,253	\$ 7,561,437
2013	\$ 18,405,495	\$ 10,160,460
2014	\$ 19,556,487	\$ 11,929,014
2015	\$ 19,667,895	\$ 10,355,298
2016	\$ 20,378,371	\$ 10,197,620
2017	\$ 22,374,542	\$ 10,030,150
2018	\$ 23,272,083	\$ 11,764,300

Exhibit "D"  
 CITY OF RIDGECREST 2012 BUDGET  
 STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	FY 2018 DRAFT BUDGET	FY 2017	FY 16	FY 15	FY 14
<b>City Council</b>	City Council Members	5.00	5.00	5.00	5.00	5.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Administration Services</b>						
	City Manager	1.00	1.00	1.00	1.00	1.00
	Executive Secretary	1.00	1.00	1.00	1.00	0.00
	City Clerk	1.00	1.00	1.00	1.00	1.00
	Administrative Secretary	0.00	0.00	0.00	0.00	1.00
	Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>Finance/IT/HR</b>						
	Director of Finance	1.00	1.00	1.00	1.00	1.00
	Assistant Finance Director	1.00	1.00	1.00	1.00	1.00
	Accounting Technician	0.00	0.00	0.00	0.00	1.00
	Accountant	0.00	0.00	0.00	0.00	1.00
	Administrative Aide Finance	0.00	0.00	0.00	0.00	1.00
	Jr. Accountant	1.00	1.00	1.00	0.00	0.00
	Account Clerk I	1.00	1.00	1.00	1.00	1.00
	Account Clerk II	1.00	1.00	1.00	1.00	0.00
	Administrative Clerk II Finance	0.00	0.00	0.00	0.50	0.00
	Administrative Assistant Human Resources	1.00	1.00	1.00	1.00	0.00
	Administrative Clerk II Human Resources	0.00	0.00	0.00	0.50	0.00
	Payroll Technician I	1.00	1.00	1.00	1.00	0.00
	Human Resources Assistant	0.00	0.00	0.00	0.00	0.00
	Information Systems Specialist	1.00	1.00	1.00	1.00	1.00
	Information Systems Supervisor	1.00	1.00	0.60	0.00	0.00
	Systems Analyst	0.00	0.00	0.40	1.00	1.00
		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>
<b>Police</b>						
	Chief of Police	1.00	1.00	1.00	1.00	1.00
	Captain	1.00	1.00	1.00	1.00	1.00
	Sergeant	7.00	7.00	7.00	7.00	7.00
	Police Officer	23.00	23.00	23.00	23.00	23.00
	Community Services Officer	2.00	2.00	0.00	0.00	0.00
	Dispatcher	5.00	5.00	5.00	5.00	5.00
	Administrative Secretary	1.00	1.00	1.00	1.00	1.00
	Animal Shelter Supervisor	1.00	1.00	1.00	1.00	1.00
	Kennel Attendant	1.00	1.00	1.00	1.00	1.00
	Animal Control Officer	2.00	2.00	2.00	2.00	2.00
	Property/Evidence LDO/Vehicle Maintenance Clerk	1.00	1.00	1.00	1.00	1.00

Exhibit "D"  
 CITY OF RIDGECREST 2012 BUDGET  
 STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	FY 2018 DRAFT BUDGET	FY 2017	FY 16	FY 15	FY 14
	Police Clerk I	1.00	1.00	1.00	1.00	1.00
	Police Clerk II	3.00	3.00	3.00	3.00	3.00
	Code Enforcement Officer	1.00	1.00	1.00	1.00	0.00
	P/T PACT Coordinator	0.75	0.75	0.75	0.75	0.75
		<b>50.75</b>	<b>50.75</b>	<b>48.75</b>	<b>48.75</b>	<b>47.75</b>
<b>Public Services</b>						
	Director of Public Services	0.00	0.00	0.00	0.00	0.00
	Planner	1.00	1.00	1.00	1.00	1.00
	Community Development Technician	2.00	2.00	2.00	2.00	2.00
		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Planning Commission</b>						
	Commissioners	5.00	5.00	5.00	5.00	5.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Parks &amp; Recreation</b>						
	Director of Parks & Recreation	0.00	0.00	0.00	0.00	1.00
	Recreation Supervisor	1.00	1.00	1.00	1.00	0.00
	Administrative Secretary - Confidential	1.00	1.00	1.00	0.50	0.50
	Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
	Cultural Affairs Coordinator I	0.00	0.00	0.00	0.00	0.00
	Cultural Affairs Coordinator II	3.00	3.00	3.00	3.00	3.00
	Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker II	5.00	5.00	5.00	5.00	5.00
	Maintenance Worker III	0.00	0.00	0.00	0.00	0.00
	P/T Recreation Leaders	6.50	6.50	6.50	6.50	6.50
		<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.00</b>	<b>18.00</b>
<b>Public Works</b>						
<b>Public Works - Administration</b>						
	Director of Public Works	1.00	0.00	0.00	0.00	0.00
	Administrative Analyst I	1.00	1.00	1.00	1.00	1.00
	Administrative Secretary - Confidential	0.00	0.00	0.00	0.00	0.00
	Account Clerk II	0.00	0.00	0.00	0.00	0.00
		<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Public Works - Engineering</b>						
	Assistant Public Works Director/City Engineer	1.00	1.00	1.00	1.00	1.00
	Engineering Technician III	0.00	0.00	0.00	0.00	1.00
	Engineer II	1.00	1.00	1.00	1.00	0.00
	Engineer I	1.00	1.00	1.00	1.00	0.00

Exhibit "D"  
 CITY OF RIDGECREST 2012 BUDGET  
 STAFFING SUMMARY - FULL TIME EQUIVALENT POSITIONS

DEPARTMENT	POSITION TITLE	FY 2018 DRAFT BUDGET	FY 2017	FY 16	FY 15	FY 14
		3.00	3.00	3.00	3.00	2.00
<b>Public Works - Streets</b>						
	Public Works Supervisor	1.00	1.00	1.00	1.00	1.00
	Public Works Maintenance Coordinator	0.00	0.00	0.00	0.00	0.00
	Fleet Mechanic II	1.00	1.00	1.00	1.00	1.00
	Equipment Operator	0.00	0.00	0.00	0.00	0.00
	Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
	Maintenance Worker I - Authorized but Unfunded	0.00	0.00	0.00	0.00	0.00
	Maintenance Worker II	4.00	4.00	4.00	4.00	3.00
		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>
<b>Public Works - Transit</b>						
	Transit Coordinator	1.00	1.00	1.00	1.00	1.00
	Administrative Analyst I	0.00	0.00	0.00	0.00	0.00
	Administrative Analyst III	0.00	0.00	0.00	0.00	0.00
	Senior Bus Driver/Dispatcher	0.00	0.00	1.00	1.00	1.00
	Driver	6.00	6.00	6.00	6.00	6.00
	P/T Driver	3.00	3.00	0.50	0.50	0.50
		<b>10.00</b>	<b>10.00</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>
<b>Public Works - Wastewater</b>						
	Chief Plant Operator	1.00	1.00	1.00	1.00	1.00
	Wastewater Operator I	2.00	2.00	2.00	2.00	2.00
	Wastewater Operator II	0.00	0.00	0.00	0.00	0.00
	Wastewater Operator III	1.00	1.00	1.00	1.00	1.00
	Wastewater Operator Trainee	1.00	1.00	1.00	1.00	1.00
		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
	Total Full Time	100.00	99.00	98.00	97.50	93.50
	Total Part Time FTE	20.25	20.25	17.75	17.75	17.75
	Grand Total All Positions FTE	<b>120.25</b>	<b>119.25</b>	<b>115.75</b>	<b>115.25</b>	<b>111.25</b>

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
<b>DEPARTMENT: FINANCE</b>			
<b>Dog Licenses</b>			
	1 year - Altered	\$ 15.00	\$ 15.00
	1 year - Natural	\$ 60.00	\$ 60.00
	2 year - Altered	\$ 22.00	\$ 22.00
	2 year - Natural	\$ 120.00	\$ 120.00
	3 year - Altered	\$ 30.00	\$ 30.00
	3 year - Natural	\$ 180.00	\$ 180.00
	Vicious dog license (per year)	\$ 150.00	\$ 150.00
<b>Bus Passes</b>			
	<b>Regular/Adult</b>		
	Single Ride	\$ 2.50	\$ 2.50
	Single Ride- Inyokern	\$ 2.50	\$ 2.50
	Ridgecrest Monthly	\$ 45.00	\$ 45.00
	Inyokern Monthly	\$ 45.00	\$ 45.00
	<b>Senior/Handicapped</b>		
	Single Ride	\$ 1.25	\$ 1.25
	Single Ride- Inyokern	\$ 1.25	\$ 1.25
	Ridgecrest Monthly	\$ 35.00	\$ 35.00
	Inyokern Monthly	\$ 35.00	\$ 35.00
	<b>Youth</b>		
	Single Ride	\$ 1.25	\$ 1.25
	Single Ride- Inyokern	\$ 1.25	\$ 1.25
	Ridgecrest Monthly	\$ 35.00	\$ 35.00
	Inyokern Monthly	\$ 35.00	\$ 35.00
	<b>Punch Pass</b>		
	Punch Pass	\$ 10.00	\$ 10.00
<b>Business Licenses Admin Fees</b> (Not the Ordinance Governed BL Tax)			
	New License Fee	\$ 25.00	\$ 25.00
	Renewal Fee	\$ 20.00	\$ 20.00
<b>Miscellaneous</b>			
	Desert Mix (per ton)	\$ 93.00	\$ 93.00
	Copies (fund changes per project copies are for)		
	Returned Check Fee	\$ 25.00	\$ 25.00
<b>DEPARTMENT: PARKS &amp; RECREATION</b>			
<b>KMCC Banquet Hall</b>			
	Half Hall (includes setup/cleanup)	\$ 375.00	\$ 375.00
	Half Hall w/Kitchen	\$ 485.00	\$ 485.00
	Half Hall w/o Kitchen for Non Profit Groups	\$ 345.00	\$ 345.00
	Half Hall w/Kitchen for Non Profit Groups	\$ 455.00	\$ 455.00
	<b>Deposits for Half Hall Rentals</b>	\$ 300.00	\$ 300.00
	Full Hall	\$ 660.00	\$ 660.00
	Full Hall w/Kitchen	\$ 780.00	\$ 780.00

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
	Full Hall w/o Kitchen for Non Profit Groups	\$ 630.00	\$ 630.00
	Full Hall w/Kitchen for Non Profit Groups	\$ 750.00	\$ 750.00
	<b>Deposits for Full Hall Rentals</b>	\$ 500.00	\$ 500.00
	Full Hall and Gymnasium	\$ 1,475.00	\$ 1,475.00
	Full Hall and Gymnasium w/ Kitchen	\$ 1,600.00	\$ 1,600.00
	<b>Deposits for Full Hall and Gymnasium Rentals</b>	\$ 1,000.00	\$ 1,000.00
	<b>Per Day Fee for Alcohol (Full/Half Hall)</b>	\$ 50.00	\$ 50.00
<b>KMCC Meeting Rooms</b>	Single Room	\$22/hr	\$22/hr
	Double Room	\$28/hr	\$28/hr
	Deposit if Food	\$ 100.00	\$ 100.00
<b>Senior Center Hall</b> (weekends only-no kitchen)	Parties & Group Functions	\$ 220.00	\$ 220.00
	Deposit	\$ 275.00	\$ 275.00
	Non-Profit Groups	N/A	N/A
	Deposit	N/A	N/A
	Meetings & Bingo	\$85/Day	\$85/Day
	Deposit	\$ -	\$ -
<b>City Council Chambers</b>	Includes Sound System	\$45/hr	\$45/hr
<b>Picnic Shelter</b>	Jackson Sports Complex & Freedom Park	\$60/day	\$60/day
<b>Pinney Pool</b>	Party Base Fee (4hrs max)	\$ 110.00	\$ 110.00
	Minimum 2 Guards	included in base fee	included in base fee
	Additional Guards	\$20/hr per Guard	\$20/hr per Guard
	School District End of School Pty	\$ 45.00	\$ 45.00
	2 hrs max usage	\$20/hr per Guard	\$20/hr per Guard
<b>Pinney Pool (con't)</b>	Day Use Fee	\$2.00/person	\$2.00/person
	Swim Team Fee Per Lane/Hour	\$8/hr	\$8/hr
	Day Use Fee for Swim Meets	\$125 + Lifeguard fee	\$125 + Lifeguard fee
	Deposits	\$ 55.00	\$ 55.00
	Water Aerobics per Class	\$ 3.50	\$ 3.50
	Lap Swim	\$ 3.50	\$ 3.50
	Water Aerobics/Lap Swim Pass per Month	\$ 40.00	\$ 40.00
<b>Tennis Courts</b>	Per 3 Courts	\$60/day	\$60/day

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
	Per Court Use, 4 hours max.	\$25	\$25
	Court Complex per Day	\$120	\$120
<b>Soccer Fields</b>	Per game/practice	\$14/hr	\$14/hr
	Each Field, Per Day	100.00 \$	100.00
	Deposits	165.00 \$	165.00
	Field Prep Fee	\$120/Field	\$120/Field
	Use of Lights	\$22/hr	\$22/hr
<b>Freedom Park Gazebo Rental &amp; Park Areas</b>	Fees set for Regular Park Use/No Alcohol	90.00 \$	90.00
	Deposit	165.00 \$	165.00
<b>Softball Fields</b>	Per game/practice, 2 hours max	\$14/hr	\$14/hr
	Each Field, Per Day	100.00 \$	100.00
	Long term Field Usage (4-9 practices)	- \$	-
	Long term Field Usage (10-18 practices)	- \$	-
	Field Prep Fee	\$50/Field	\$50/Field
	Use of Lights	\$22/hr	\$22/hr
	Deposits	165.00 \$	165.00
<b>Skate Park</b>	Per Day	60.00 \$	60.00
<b>KMCC Gymnasium</b>	Half Court	\$24/hr	\$24/hr
	Full Court	\$31/hr	\$31/hr
	Full Court all day	155.00 \$	155.00
	Game Set Up Fee	35.00 \$	35.00
	Deposits	275.00 \$	275.00
<b>KMCC Racquetball Courts</b>	Daily Rate per Court	10.00 \$	10.00
<b>Recreation Programs</b>	Youth Soccer League	55.00 \$	55.00
	Youth Flag Football League	55.00 \$	55.00
	Youth Basketball League	55.00 \$	55.00
	Youth Volleyball Clinic	55.00 \$	55.00
	Summer Jam Basketball League	55.00 \$	55.00
	Additional Children in Same Household per Sport League	50.00 \$	50.00
<b>DEPARTMENT: ADMINISTRATION</b>			
<b>Plans &amp; Specifications</b>	Public Works Projects		Varies
<b>Copies</b>	Copies of Various Items		Varies
<b>DEPARTMENT: POLICE</b>			
<b>Police Services</b>	New Special Business License Fee	260.00 \$	260.00
	Renewal Special Business License	45.00 \$	45.00
	New Concealed Weapons Permit	100.00 \$	100.00

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
	Renewal Concealed Weapons Permit	\$ 25.00	\$ 25.00
	CCW License Admendment	\$ 10.00	\$ 10.00
	Cite Sign-off Fee (City Residents)	\$ 15.00	\$ 15.00
	Outside City Limit Cite Sign-off fee	\$ 20.00	\$ 20.00
	VIN Verification fee	\$ 20.00	\$ 20.00
	Funeral Procession Traffic Control Fee	\$ 230.00	\$ 230.00
	Bicycle License Fee	\$ 3.00	\$ 3.00
	Agency Clearance Report Fee-Letter	\$ 20.00	\$ 20.00
	Police Response to False Alarm #'s 1,2 & 3 Free		
		\$ -	\$ -
	Police False Alarm Charge #4th Reponse	\$ 120.00	\$ 120.00
	Police False Alarm Charge #5 Response and all subsequent		
		\$ 160.00	\$ 160.00
	Burglar Alarm Permit Fee	\$ 20.00	\$ 20.00
	Stored Vehicle Release Fee	\$ 120.00	\$ 120.00
	Impound Vehicle Release Fee	\$ 120.00	\$ 120.00
	Vehicle Repossession Admin Process Fee	\$ 15.00	\$ 15.00
	Finger Printing / Hard Card or Live Scan - Non-Profit Organizations	\$ 15.00	\$ 15.00
	Finger Printing / Hard Card or Live Scan -All Others	\$ 20.00	\$ 20.00
	PRA Request Record Construction fee per GC 6253.9 - per hour cost	\$ 30.00	\$ 30.00
	Police Evidence Audio or Video to DVD/USB/ ea	\$ 20.00	
	Police Report Reproduction Charge	\$ 20.00	\$ 15.00
	" " Mailed Reports additional	\$ 3.00	
	Police Evidence Photos to DVD/USB - set-up/ ea	\$ 20.00	
	Police Photograph Reproduction Fee/ ea	\$ 5.00	\$ 5.00
	Police Log Entry Reproduction Fee	\$ 5.00	\$ 5.00
	Police Subpeona Charge per day	\$ 275.00	\$ 275.00
	New Special Business License - Taxi	\$ 100.00	\$ 100.00
	Reissue Taxi ID	\$ 20.00	\$ 20.00
	Renewal Special Business Licese -Taxi	\$ 75.00	\$ 75.00
	Firearm Storage Fee Pursuant to Section 6389 of the CA Family Code. Each firearm	\$ 100.00	\$ 100.00
	Abandoned Veh Removal Admin Fee - RMC 4-8.110	\$ 75.00	\$ 75.00
	Nuisance Abate Appeal - RMC 4-15-105	\$ 250.00	\$ 250.00
	Admin Citation Handling Fee - 1-4-104.	\$ 50.00	\$ 50.00
	Vacant/Boarded Building Monitoring Fee - per visit	\$ 75.00	\$ 75.00
*Failure to Pay Admin Citation Fine RMC 1-4.110) - 10% after 20 days and 20% each month thereafter. Total delinquent fine is 150% of base fine.			
<b>DOG IMPOUND</b>			
	1st Impound / No License	\$ 45.00	\$ 45.00
	1st Impound / Current License	\$ 30.00	\$ 30.00
	2nd Impound / No License	\$ 55.00	\$ 55.00
	2nd Impound / Current License	\$ 50.00	\$ 50.00
	3rd Impound / No License	\$ 85.00	\$ 85.00
	3rd Impound / Current License	\$ 80.00	\$ 80.00
	1st Vicious Impound / No License	\$ 150.00	\$ 150.00

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE		FY 2018 FEE		FY 2017 FEE
	1st Vicious Impound / Current License	\$	150.00	\$	150.00
	2nd Vicious Impound / No License	\$	250.00	\$	250.00
	2nd Vicious Impound / Current License	\$	250.00	\$	250.00
	3rd Vicious Impound / No License	\$	350.00	\$	350.00
	3rd Vicious Impound / Current License	\$	350.00	\$	350.00
<b>Other Animal Impound Fees</b>	Cat	\$	20.00	\$	20.00
	Misc Animal - Depending on Size				
	Animal Less Than 25 Pounds	\$	30.00	\$	30.00
	Animal From 26 and 100 Pounds	\$	55.00	\$	55.00
	Animal Over 100 Pounds	\$	105.00	\$	105.00
	Additional Charge After Hour Impound	\$	55.00	\$	55.00
<b>Refusal to Spay and Neuter</b>	1st Occurrence	\$	40.00	\$	40.00
<b>Release Fee: Impounded Dogs</b>	2nd Occurrence	\$	55.00	\$	55.00
<b>and Cats</b>	3rd & Subsequent Occurrences	\$	105.00	\$	105.00
<b>BOARDING FEES</b>					
- in addition to Impound Per night		\$	10.00	\$	10.00
<b>ADOPTION FEES - DOGS</b>					
	Rabies Vaccination	SBV			Set By Vet
	License Fee	\$	10.00	\$	10.00
	Adoption Fee	\$	20.00	\$	20.00
	Micro chip	\$	10.00	\$	10.00
<b>ADOPTION FEES - CATS</b>					
	Adoption Fee	\$	20.00	\$	20.00
	Rabies Vaccination	SBV			Set By Vet
	Micro chip	\$	10.00	\$	10.00
<b>SPAY/NEUTER FEES</b>					
Set by Veterinarians (SBV)	Dog - Females	SBV			Set By Vet
Set by Veterinarians (SBV)	Dog - Males	SBV			Set By Vet
Set by Veterinarians (SBV)	Cats - Females	SBV			Set By Vet
Set by Veterinarians (SBV)	Cats - Males	SBV			Set By Vet
<b>OTHER FEES</b>					
	Euthanasia	\$	65.00	\$	65.00
	Disposal (Dogs and Cats)	\$	20.00	\$	20.00
	Disposal: Other Animals				
	Animals Less Than 25 Pounds	\$	30.00	\$	30.00
	Animals From 26 to 100 Pounds	\$	55.00	\$	55.00
	Animals over 100 Pounds	\$	110.00	\$	110.00
	*Animal Pick Up Fee: Owner Animals	\$	55.00	\$	55.00
	Voluntary/public Micro Chip	\$	35.00	\$	35.00
	Female Dog in Heat At-Large	\$	110.00	\$	110.00
	*Animal Drop Off Fee: Owner	\$	20.00	\$	20.00
	Relinquished Animals at Shelter				
	*These fees may be waived due to hardship by the ACO Supervisor				

**PARKING PENALTIES AND FEES**

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
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Ridgecrest Municipal Code and the California Vehicle Code authorize the City of Ridgecrest to adopt penalties and fees for parking violations. This resolution adopts such penalties and fees. This resolution is exempt from CEQA on the basis of Public Resources Code Section 21080.

(a) The following fee and penalties are established for municipal code parking violations within the city:

**RMC SECTION:**

**NATURE OF OFFENSE**

4-1.1202	Angle Parking -- Obedience to signs and markings	\$	53.00 \$	53.00
4-1.1302 (a) - (h)	Improper Parking -- Red zones and no parking zones	\$	58.00 \$	58.00
4-1.1303	Improper Parking -- Obstructing traffic	\$	53.00 \$	53.00
4-1.1304	Improper Parking -- Obstructing alley ways	\$	48.00 \$	48.00
4-1.1305	Parking For Certain Purposes -- Display vehicle for sale -- Washing, repairing vehicle	\$	48.00 \$	48.00
4-1.1306	Parking near schools, signs posted	\$	53.00 \$	53.00
4-1.1307	Parking on narrow st with no parking signs posted	\$	53.00 \$	53.00
4-1.1308	Left side parking on one way st where prohibited	\$	53.00 \$	53.00
4-1.1311	Unlawful parking -- Peddlers, vendors and taxicabs	\$	48.00 \$	48.00
4-1.1314	Unlawful parking of city/public lots	\$	53.00 \$	53.00
4-1.1504	Time limits -- Parking in excess of	\$	58.00 \$	58.00
4-1.1706	Unlawful parking in handicapped space	\$	308.00 \$	308.00
4-1.1803	Oversized vehicle prohibited parking	\$	88.00 \$	88.00
4-1.1804	Heavy vehicle parking -- Vehicle with GVWR in excess of 26,000 lbs on st or highway in resid zone	\$	88.00 \$	88.00
4-8.102.1	Abandoned vehicles: public highways 72 (seventy-two) hour parking	\$	88.00 \$	88.00

(b) The following fee and penalties are established for violation of California vehicle code parking laws:

**VEHICLE CODE SECTION:**

5200	License plate missing	\$	53.00 \$	53.00
5204 (a)	No current tabs displayed	\$	83.00 \$	83.00
21113 (a)	Unlawful parking -- public grounds	\$	53.00 \$	53.00
22500.1	Parking in fire zone	\$	58.00 \$	58.00
22500 (a) - (h), (k)	Improper parking	\$	53.00 \$	53.00
22500 (i)	Improper parking -- Bus zone	\$	278.00 \$	278.00
22500 (l)	Improper parking -- Wheelchair access ramp	\$	308.00 \$	308.00
22502 (a)	Curb parking -- Within eighteen inches of curb	\$	48.00 \$	48.00
22505 (b)	Improper parking -- State highways	\$	53.00 \$	53.00
22507.8 (a) - (c)	Unlawful parking in handicapped space	\$	308.00 \$	308.00
22514	Parking within fifteen feet of fire hydrant	\$	58.00 \$	58.00
22515 (a) & (b)	Unattended vehicles -- Motor running or not setting brakes or not in park	\$	53.00 \$	53.00
22522	Parking within three feet of disabled person sidewalk access ramp	\$	308.00 \$	308.00
22523 (a) & (b)	Vehicle abandonment	\$	133.00 \$	133.00
22526 (a) & (b)	Blocking an intersection	\$	78.00 \$	78.00
24401	Improper parking -- highbeams lighted	\$	58.00 \$	58.00
25300 (a) - (c), (e)	Warning device on disabled or parked vehicle	\$	53.00 \$	53.00
31303 (a)	Vehicles used for transportation of hazardous materials or hazardous waste left unattended or parked overnight in a residential district	\$	358.00 \$	358.00

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
(c)	The civil penalty for an equipment violation upon proof of correction to the processing agency, shall be reduced to ten dollars (\$10.00).		
(d)	Upon proof that a registered owner of the vehicle which had been issued a notice of parking violation for RMC 4-1.1706 or CVC 22507.8 (a) - (c), had a current handicap placard in possession, but not displayed at the time of the violation, the penalty shall be reduced to thirty dollars (\$30.00).		
(e)	Pursuant to CVC 42001.13 the fee for the second violation of CVC 22507.8 shall be six hundred dollars (\$600.00) and the fee for third violation of this section shall be nine hundred dollars (\$900.00).		
(f)	Late payment penalties for any of the above violations shall equal to the base fine, 25 days after the fine is due (example: base fine is \$53, plus late fee of \$53, equals total payment of \$106.)		
(g)	Any federal, state, or local standing or parking regulation constituting a violation for which no provision is made in this schedule shall have a fine of fifty-three dollars (\$53.00).		

**DEPARTMENT: ENGINEERING**

The Public Works Department for the City of Ridgecrest is requesting that the encroachment permit fee schedule be updated both in format and fee amount.

**According to the Ridgecrest Municipal Code 14-2.7 - Fees.**

"Before issuing an encroachment permit, the City Manager, or his/her designee, shall require payment of fees pursuant to a construction master fee schedule established, and amended from time to time, by the City Council by way of resolution." (Ord. No. 14-04, § 2)  
Our current encroachment permit does not adequately list all items of encroachment with respective fees. We currently have an "other" category with a blank dollar figure attached. This is not beneficial to both the City and the permittee. It is confusing to both, in which there is no set dollar amount for "other" encroachments.

We have added three other commonly seen encroachment items with a respective fee: Residential Driveway, Commercial Driveway, and Traffic Control Plan.

TIME EXTENSION REVIEW FEES	Staff time & Planning Commission	\$600 Deposit plus actual cost	\$600 Deposit plus actual cost
CONCEPTUAL PRE-APP PLAN REVIEW FEES	Staff Time	\$500 Deposit plus actual cost	\$500 Deposit plus actual cost
DEVELOPMENT AGREEMENT REVIEW FEES	Staff Time	\$4,000 Deposit plus actual cost	\$4,000 Deposit plus actual cost
DEVELOPMENT AGREEMENT AMENDMENT FEES	Staff Time	\$3,000 Deposit plus actual cost	\$3,000 Deposit plus actual cost
STREET & ALLEY VACTION FEES	Staff Time and Recording Fees	\$2,500 Deposit plus actual cost	\$2,500 Deposit plus actual cost
SITE PLAN REVIEW FEES	Staff Time	Staff: \$1,500 Deposit plus actual cost	Staff: \$1,500 Deposit plus actual cost
	Property size		
TENTATIVE TRACT MAP REVIEW FEES	Staff Time	\$3,000 Deposit plus actual cost	\$3,000 Deposit plus actual cost
TENTATIVE PARCEL MAP REVIEW FEES	Staff Time	\$3,000 Deposit plus actual cost	\$3,000 Deposit plus actual cost
FINAL TRACT MAP CHECK FEES	Staff Time	\$5,000 Deposit plus actual cost	\$5,000 Deposit plus actual cost
FINAL PARCEL MAP CHECK FEES	Staff Time	\$4,000 Deposit plus actual cost	\$4,000 Deposit plus actual cost
PUBLIC IMPRVMT/PLN CK/ISNP FEES	Staff Time	\$2,500 Deposit plus actual cost	\$2,500 Deposit plus actual cost
	Staff Time (Engineering Dept. & Wastewater Dept)	6% Deposit plus actual cost	6% Deposit plus actual cost
ENGINEERING PLAN REVISION CHECKING FEES	Staff Time	\$1,000 Deposit plus actual cost	\$1,000 Deposit plus actual cost

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
Grading Application Fee		\$100.00	\$100.00
Grading Deposit Fee		\$1,000.00	\$1,000.00
		\$1,000 plus \$100 per acre or portion there of \$2,000 plus \$50 per acre or portion there of	\$1,000 plus \$100 per acre or portion there of \$2,000 plus \$50 per acre or portion there of
ENCROACHMENT PERMIT FEES	Staff time to issue, check issue, traffic control plans, and inspection		
	Street Cut Trenching	\$200+.10/LF	\$200+.10/LF
	Waterline Emergency Repair	\$35.00	\$35.00
	Sidewalk Only	\$100 + .17 sq ft	\$100 + .17 sq ft
	Curb, Gutter, Sidewalk Installation	\$200+\$1.00/Lf	\$200+\$1.00/Lf
	Residential Driveway	\$100.00	\$100.00
	Commercial Driveway	\$100.00	\$100.00
	Traffic Control Plan	\$200.00	\$200.00
UTILITY COMPANIES		\$300.00	\$300.00
ENCROACHMENT PROGRESSIVE PENALTIES	First Offense - not receiving an Encroachment Permit from Engineering Division	Double Fee	Double Fee
	Second Offense - stop work immediately, double fee fine, and post a bond of 125% of value of work	Double Fee + 125% of value of work	Double Fee + 125% of value of work
	Third Offense would be a suspension of performing work within the City's Jurisdiction for up to 1 year determined by the City Engineer	Determined by the City Engineer	Determined by the City Engineer
	The Fourth Offense currently in the City of Ridgecrest Municipal Code under Streets Section 14-2-38 Penalties could result in a misdemeanor	Legal Action	Legal Action
	Signs/Banners	\$40.00	\$40.00
SEWER LATERAL INSPECTION	inspection on new and repaired laterals into main trunk	\$200.00	\$200.00
GRADING PLAN CK/PERMIT ISSUANCE - Public Works	Actual Costs for all plan check and grading permits	A Deposit plus cost = Deposit + Cost	A Deposit plus cost = Deposit + Cost
	CUBIC YARD = C.Y.	0-50 C.Y. - \$300 Deposit plus actual cost	0-50 C.Y. - \$300 Deposit plus actual cost
		51-100 C.Y. - \$450 Deposit plus actual cost	51-100 C.Y. - \$450 Deposit plus actual cost
		101-1000 C.Y. - \$600 Deposit plus actual cost	101-1000 C.Y. - \$600 Deposit plus actual cost
		1001 - 10,000 C.Y. - \$120 for 1st	1001 - 10,000 C.Y. - \$120 for 1st
		1,000 C.Y. + \$300 for Each Additional	1,000 C.Y. + \$300 for Each Additional
		1,000 C.Y. or fraction thereof	1,000 C.Y. or fraction thereof
		\$3900 for 1st	\$3900 for 1st
		10,000 C.Y. +150 for Each Additional	10,000 C.Y. +150 for Each Additional

Exhibit "E"  
City of Ridgecrest  
Fee Schedule

NAME OF FEE	DESCRIPTION OF FEE	FY 2018 FEE	FY 2017 FEE
		10,000 C.Y. or fraction thereof 5250 for 1st	10,000 C.Y. or fraction thereof 5250 for 1st
		100,00 C.Y. + \$80 for Each Additional 100,000 C.Y. or fraction thereof	100,00 C.Y. + \$80 for Each Additional 100,000 C.Y. or fraction thereof
GRADING INSPECTION FEES BUILDING	Actual costs for grading inspection	6% of Engineer's Estimate or \$600 Minimum Deposit; plus actual inspection fees.	6% of Engineer's Estimate or \$600 Minimum Deposit; plus actual inspection fees.
LOT LINE/MERGER ADJUSTMENT FEES		\$500 Deposit plus actual cost	\$500 Deposit plus actual cost
Sub-Standard Street Fee		\$2.53/s.f., measured from lip of gutter to street centerline and along lot frontage of street(s) if on a corner lot. Price to be adjusted yearly and based upon average cost per ton of asphalt and aggregate base. Also based upon a standard street section of 3-inches of A.C. over 4-inches of CI-2 aggregate base	\$2.53/s.f., measured from lip of gutter to street centerline and along lot frontage of street(s) if on a corner lot. Price to be adjusted yearly and based upon average cost per ton of asphalt and aggregate base. Also based upon a standard street section of 3-inches of A.C. over 4-inches of CI-2 aggregate base

**DEPARTMENT: PLANNING**

PLANNING FEES		
Annexation	\$	3,980.00
Appeal	\$	681.00
Categorical Exemption	\$	60.00
CUP	\$	1,800.00
Environmental Impact Report		TBD
General Plan Amendment	\$	3,500.00
Home Occupation Permit	\$	75.00
Landscape Plan Check	\$	176.00
Lot Line/ Merger Adjustment	\$	350.00
Mitigated Negative Declaration	\$	1,575.00
Negative Declaration	\$	500.00
planning commission	\$	760.00
Public Hearing Notice	\$	350.00
Sign Permit Review	\$	60.00
Site Plan Review	\$	680-3,6250
Street & Alley Vacation	\$	1,039.67
Temporary Use Permit	\$	244.00
Tentative Parcel Map	\$	1,010.00
Tentative Tract Map	\$	2,980.00
Time Extension	\$	760.00
Variance	\$	550.00
Zone Amendment	\$	5,200.00
Zone Change	\$	2,350.00

Exhibit "E"  
City of Ridgecrest  
Impact Fees

<b>TABLE 1 - FIRE IMPACT FEES</b>					
<b>Category</b>	<b>Acres</b>	<b>Units/Acre</b>	<b>2017 FEE</b>	<b>Unit of Measure</b>	<b>NEW FEE - 2017/2018</b>
Estate & Rural Residential	818	2.5	\$709	per dwelling unit	\$724
Low Density Residential	527	4	\$444	per dwelling unit	\$453
Medium Density Residential	226	12	\$148	per dwelling unit	\$151
Commercial	275	0	\$1,774	per acre	\$1,811
Civic	10	0	\$1,774	per acre	\$1,811
Industrial	166	0	\$1,774	per acre	\$1,811

<b>TABLE 2 - TRAFFIC IMPACT FEES</b>				
<b>Category</b>	<b>UNITS</b>	<b>TRIP ENDS</b>	<b>2017 FEE</b>	<b>NEW FEE - 2017/2018</b>
<b>RESIDENTIAL</b>				
Single Family	<b>Dwelling Units</b>	9.6	2101	\$2,145
Multi Family	<b>Dwelling Units</b>	6.7	1467	\$1,498
<b>COMMERCIAL</b>				
Retail Commercial	<b>1000 SF/building</b>	46.6 (reduce to 23.3)	5101	\$5,152
Service Stations	<b>Fueling Position</b>	166 (reduce to 16.6)	3263	\$3,296
Movie Theater	<b>1000 SF/building</b>	27.8 (reduce to 13.9)	3044	\$3,074
Automobile Sales	<b>1000 SF/lot area</b>	1.2	263	\$266
Hotels/Motels	<b>Room</b>	0.7	153	\$155
<b>RESTAURANTS</b>				
Restaurants	<b>1000 SF/building</b>	36.6 (reduce to 18.3)	4007	\$4,091
<b>OFFICE BUILDINGS</b>				
Medical-Dental	<b>1000 SF/building</b>	18(reduce to 9)	1971	\$2,012
General Office	<b>1000 SF/building</b>	6.1	1335	\$1,363
<b>INDUSTRIAL</b>				
Manufacturing	<b>1000 SF/building</b>	3.8(reduce to 1.9)	416	\$425
Mini Warehousing	<b>1000 SF/building</b>	2.4(reduce to 1.2)	263	\$269
Warehousing	<b>1000 SF/building</b>	2.2(reduce to 1.1)	241	\$246
<b>INSTITUTIONAL</b>				
Schools/Churches	-	-	-	-
Nursing Homes	<b>Bed</b>	0.2	44	\$45

Notes:

Rates - \$219 per trip end

Trip end rates for other than those listed above shall be determined using trip generation statistics in the Institute Transportation Engineers Trip Generation Manual, latest edition.

Trip ends for Commercial, Office, Restaurants, Theaters and Industrial shall be reduced by 50%

Trip ends for Gas Stations shall be reduced by 90% to reflect by-pass and captured trips

Exhibit "E"  
City of Ridgecrest  
Impact Fees

<b>TABLE 3 - PARK IMPACT FEES</b>			
<b>Category</b>	<b>UNITS</b>	<b>2017 FEE</b>	<b>NEW FEE - 2017/2018</b>
<b>RESIDENTIAL</b>			
Single Family	Each Dwelling Unit	908	\$927
Multi Family	Each Dwelling Unit	908	\$927

<b>TABLE 4 - LAW ENFORCEMENT IMPACT FEES</b>					
<b>Category</b>	<b>Acres</b>	<b>Units/Acre</b>	<b>2017 FEE</b>	<b>Unit of Measure</b>	<b>NEW FEE - 2017/2018</b>
Estate & Rural Residential	818	2.5	\$1,183	per dwelling unit	\$1,208
Low Density Residential	527	4	\$738	per dwelling unit	\$753
Medium Density Residential	226	12	\$246	per dwelling unit	\$251
Commercial	275	0	\$2,958	per acre	\$3,020
Civic	10	0	\$2,958	per acre	\$3,020
Industrial	166	0	\$2,958	per acre	\$3,020

<b>TABLE 5 - DRAINAGE IMPACT FEES</b>					
<b>Category</b>	<b>Acres</b>	<b>% Impervious</b>	<b>Fair Share Cost</b>	<b>2017 FEE</b>	<b>NEW FEE - 2017/2018</b>
<b>Per Acre</b>					
Estate & Rural Residential	818	10%	\$3,699,673	\$4,960	\$5,064
Low Density Residential	527	23%	\$5,482,119	\$11,407	\$11,647
Medium Density Residential	226	40%	\$4,088,636	\$19,838	\$20,255
Commercial	275	85%	\$2,878,054	\$11,476	\$11,717
Civic	10	75%	\$92,339	\$10,126	\$10,339
Industrial	166	85%	\$1,737,279	\$11,476	\$11,717
<b>Per Dwelling Unit</b>					
Estate & Rural Residential	818	10%	\$3,699,673	\$1,984	\$2,026
Low Density Residential	527	23%	\$5,482,119	\$2,851	\$2,911
Medium Density Residential	226	40%	\$4,088,636	\$1,652	\$1,687

CPI Index for Jan 2015-Dec 2016 is 2.1%

## Exhibit "F"

CITY OF RIDGECREST

Date Adopted:

### TRANSIT BUS DRIVER

#### **Definition**

Under general supervision of the Transit Dispatcher/Transit Services Coordinator, to operate a Deviated Flex Route/Dial-A-Ride vehicle for transportation of passengers along a predesignated route deviating for ADA qualified passengers. Operates gas or diesel bus on routes for transit agency. Observes state and city speed and safety regulations and company customer service and safety policies.

#### **Distinguishing Characteristics**

This is the entry level class in the Bus Driver series. Employees at this level receive instruction or assistance from Dispatch and Road Safety and Driver Trainer. Friendly, customer-oriented personality.

**Essential Functions:** (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in the class.)

#### **Tasks Performed:**

##### **Driver:**

- At start of shift, obtains route assignment, driver observation card, and ticket and change packet. Obtains fare box cell from dispatcher
- Does daily inspection of vehicles in accordance with the DOT pre-trip requirements. Checks with dispatcher for operation of two-way radio
- Reports to starting point of assigned route ten minutes before scheduled departure time
- Picks up and discharges at bus stops or stations, following prescribed company service route and safety rules. Announces stops. At end of route, checks bus interior for any forgotten personal items and removes any large waste items or newspapers
- Collects fares and prepares transfers for persons to go on other routes. Answers questions about fares, routes, and service
- Assists passengers in and out of vehicle. Assist wheel chair passengers with instructions to proper loading procedures, DRIVERS DO NOT LOAD. Assists passengers with packages in and out of vehicle as needed. Assist passengers with bicycle loading and ensure proper securement of bicycle.
- Reports emergency or imminent safety conditions to dispatcher via mobile radio
- Maintains daily records. Completes driver observation card at completion of shift, noting any safety items, customer complaints, or comments. Inserts transfers in run report envelope noting opening and closing counts on fare box. Takes fare box module to dispatch office
- Reports accidents immediately to dispatcher, requesting police or ambulance service as needed. Assists injured persons from first-aid kit until these services arrive. Completes company accident report
- When assigned, performs dispatch duties including receives incoming calls and dispatches to drivers
- Maintain accurate records of times and mileage, then reports data to Dispatch
- Responds to emergency situations in off-hours as necessary
- May be assigned to switch buses around bus yard or move buses in and out of maintenance line
- Washes and cleans vehicles.
- May be assigned to chartered bus trips or bus tours

Performs other related duties and responsibilities as required

#### **Knowledge, Abilities Other Characteristics:**

- Knowledge of good record keeping practices
- Knowledge of first aid practices
- Knowledge of local geographic and business locations

- Knowledge of Department of Transportation rules applicable to driving a public transportation vehicle
- Knowledge of basic arithmetic
- Ability to maintain accurate records
- Ability to work in high activity situations
- Ability to understand and carry out oral and written directions
- Ability to maintain a cooperative and friendly relationship with fellow employees, customers and others contacted in the course of work
- Must have physical strength adequate to maneuver the bus and assist passengers
- Must be able to work independently, and must be willing to work shifts that vary from day to day. Drivers must be able to work split shifts

**Qualifications:**

High school diploma or equivalent is required. At least 21 years of age with an excellent driving record, as verified through the California State DMV department. Excellent interpersonal and communication skills are essential. Must possess a current and appropriate Department of Transportation (DOT) certification at all times

**License or Certificate:**

Must possess and maintain a valid California Commercial Driver's License Class B with passenger endorsement (must be enrolled in the Department of Transportation Drug and Alcohol program) and be able to obtain a printout of an excellent driving record from the DMV. Must possess a current and appropriate DOT certification at all times. Ability to obtain a General Public Para Transit Vehicle (GPPV) and Verification of Transit Training (VTT) Certification required. Other licenses desirable.

PHYSICAL PROFILE: I; 4, 7, 12.

The City of Ridgecrest is an Affirmative Action/Equal Employment Opportunity Employer

## Exhibit "F"

CITY OF RIDGECREST

Date Adopted:

### TRANSIT DISPATCHER

#### **Definition**

Under the general supervision of the Transit Supervisor/Transit Services Coordinator, this position may require the employee to be able to perform both the duties of Transit Road Safety/Driver Trainer and Transit Driver and to assist in transit system administration.

Works a variety of hours and days of the week including split shifts.

#### **Distinguishing Characteristics**

This is the advanced level class in the Bus Driver series. Employees within this class are distinguished from the Bus Driver by the performance of the full range of duties as assigned including training of Bus Drivers. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

**Essential Functions:** (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in the class.)

Exercises technical and functional supervision over Road Safety and Driver Trainer and Bus Drivers.

#### **Tasks Performed:**

##### **Dispatcher:**

- . Modern office procedures, methods and computer equipment
- . Principles and practices of transit system operation
- . Ensures operating policies and procedures are followed
- . Maintain records and statistics and enter data in a computer
- . Schedules and assigns daily bus routes and drivers in an efficient and effective routing system
- . Monitors bus assignments, driver assignments, and updates bus drivers on daily vehicle status
- . On a continuous basis, know and understand bus driving activities and observe safety rules. Intermittently analyze driving conditions; identify safety hazards
- . Maintains operation of communications equipment
- . Collects and compiles daily ridership data for daily deposits
- . Maintains written records of transit requests on computer
- . Resolves scheduling conflicts, "no shows", and cancellations
- . Coordinates transit route adherence and customer deviation pickups
- . Answers routine questions pertaining to the Transit System and City Services
- . Assists in the development of specification and purchasing process for new equipment
- . Compiles operation reports for Transit Services Coordinator
- . When assigned, order and pick-up supplies

##### **Road Safety and Training:**

- . Assist in scheduling and assigning daily bus routes and drivers in an efficient and effective routing system
- . Monitors bus assignments, driver assignments, and updates bus drivers on daily vehicle status
- . Assists in resolving scheduling conflicts, "no shows", and cancellations
- . Oversees and provides input to route changes/emergency needs due to inclement weather or other situations that demand attention
- . Ensures operating policies and procedures are followed
- . Coordinates maintenance and repair of vehicles
- . Monitors status of work orders
- . Plan and conduct classroom and behind-the-wheel training for new drivers; plan and conduct refresher and safety training for experienced drivers; document training provided in driver files
- . Acquire and maintain training and safety materials
- . Maintain records and statistics and enter data in a computer

- Count fare-box receipts; prepare and make bank deposits
- When assigned, assist in maintenance of bus shelters, stops and the transit system office
- Inspects vehicles for damage and compliance with safety standards; transports vehicles for servicing
- Ensures vehicles are equipped properly for special needs of clients
- Observes driving skills and work habits of drivers in the field
- Responds to problems in the field such as equipment failures and vehicle accidents
- Updates mileage, usage, transportation, vehicle and other related reports
- Updates the vehicle preventative maintenance schedule
- Assists in the development of specification and purchasing process for new equipment
- Performs physical (i.e. Safety equipment, signage, first aid kits) inventories

**Driver:**

- Performs pre and post trip inspections of assigned transit bus
- Operates a variety of vehicles in a manner ensuring passenger and vehicle safety
- Cleans transit equipment and vehicles
- Assists customers on and off of the transit vehicles
- Collects fares and checks passenger passes or transfers
- Drive bus in the transportation of passengers on a deviated fixed-route or request basis; maintain on-time service and safe operation; clean bus and perform routine bus maintenance as required

Performs other related duties and responsibilities as required

**Knowledge, Abilities Other Characteristics:**

**Dispatcher Knowledge, Abilities and other Characteristics:**

- Understanding of Federal and State Traffic laws and regulations
- Understanding of ADA regulations
- Principles of customer service
- Understanding of using radio communication equipment
- Understanding of using phone systems
- Understanding of basic computer systems including word and spreadsheet programs
- Ability to be friendly and courteous on phone to all customers
- Ability to input data in a correct manner
- Ability to interpret and explain City Transit policies and procedures
- Act quickly and calmly in emergency situations

**Road Safety and Training:**

- Understanding of Federal and State Traffic laws and regulations
- Understanding of ADA regulations
- Principles and methods of training
- Safety and emergency procedures
- Ability to communicate clearly and concisely both orally and in writing
- Ability to understand and carry out oral and written instructions
- Ability to maintain a cooperative working relationship with the public and fellow employees
- Knowledge of first aid and emergency procedures
- Ability to maintain logs, daily schedules and various records
- Act quickly and calmly in emergency situations

**Driver Knowledge, Abilities and other Characteristics:**

- Knowledge of operation of vans and vehicles
- Understanding of and the ability to perform CDL inspections
- Knowledge of local community and street system
- Ability to be friendly, courteous and assist all passengers including passengers with special needs
- Ability to learn operations, services and activities of a customer service program
- Act quickly and calmly in emergency situations

**Experience:**

Two years of responsible journey level experience equivalent to a Bus Driver and/or Dispatcher.

**Qualifications:**

High school diploma or equivalent is required. At least 21 years of age with an excellent driving record, as verified through the California State DMV department. Excellent interpersonal and communication skills are essential. Must possess a current and appropriate Department of Transportation (DOT) certification at all times

**License or Certificate:**

Must possess and maintain a valid California Commercial Driver's License Class B with passenger endorsement (must be enrolled in the Department of Transportation Drug and Alcohol program) and be able to obtain a printout of an excellent driving record from the DMV. Must possess a current and appropriate DOT certification at all times. Ability to obtain a General Public Para Transit Vehicle (GPPV) and Verification of Transit Training (VTT) Certification required.

Possession of, or ability to obtain prior to completion of the probationary period may be required, a Mass Transit Training Certificate issued by the Transportation Safety Institute or California Department of Education

**PHYSICAL PROFILE:** I; 4, 7, 12.

The City of Ridgecrest is an Affirmative Action/Equal Employment Opportunity Employer

## Exhibit "F"

CITY OF RIDGECREST

Date Adopted:

### TRANSIT ROAD SAFETY AND DRIVER TRAINER

#### Definition

Under the general supervision of the Transit Supervisor/Transit Services Coordinator, this position may require the employee to be able to perform both the duties of Transit Dispatcher and Transit Driver and to assist in transit system administration. Works a variety of hours and days of the week including split shifts.

#### Distinguishing Characteristics

This is the mid level class in the Bus Driver series. Employees within this class are distinguished from the Bus Driver by the performance of the full range of duties as assigned including training of Bus Drivers. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

**Essential Functions:** (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in the class.)

Exercises technical and functional supervision over Bus Drivers at any time performing safety instruction, Driver training and dispatch duties.

#### Tasks Performed:

##### Road Safety and Training:

- Assist in scheduling and assigning daily bus routes and drivers in an efficient and effective routing system
- Monitors bus assignments, driver assignments, and updates bus drivers on daily vehicle status
- Assists in resolving scheduling conflicts, "no shows", and cancellations
- Oversees and provides input to route changes/emergency needs due to inclement weather or other situations that demand attention
- Ensures operating policies and procedures are followed
- Coordinates maintenance and repair of vehicles
- Monitors status of work orders
- Plan and conduct classroom and behind-the-wheel training for new drivers; plan and conduct refresher and safety training for experienced drivers; document training provided in driver files
- Acquire and maintain training and safety materials
- Maintain records and statistics and enter data in a computer
- Count fare-box receipts; prepare and make bank deposits
- When assigned, assist in maintenance of bus shelters, stops and the transit system office
- Inspects vehicles for damage and compliance with safety standards; transports vehicles for servicing
- Ensures vehicles are equipped properly for special needs of clients
- Observes driving skills and work habits of drivers in the field
- Responds to problems in the field such as equipment failures and vehicle accidents
- Updates mileage, usage, transportation, vehicle and other related reports
- Updates the vehicle preventative maintenance schedule
- Assists in the development of specification and purchasing process for new equipment
- Performs physical (i.e. Safety equipment, signage, first aid kits) inventories

##### Driver:

- Performs pre and post trip inspections of assigned transit bus
- Operates a variety of vehicles in a manner ensuring passenger and vehicle safety
- Cleans transit equipment and vehicles
- Assists customers on and off of the transit vehicles
- Collects fares and checks passenger passes or transfers
- Drive bus in the transportation of passengers on a deviated fixed-route or request basis; maintain on-time service and safe operation; clean bus and perform routine bus maintenance as required

### **Dispatcher:**

- Modern office procedures, methods and computer equipment
- Principles and practices of transit system operation
- Ensures operating policies and procedures are followed
- Maintain records and statistics and enter data in a computer
- Schedules and assigns daily bus routes and drivers in an efficient and effective routing system
- Monitors bus assignments, driver assignments, and updates bus drivers on daily vehicle status
- On a continuous basis, know and understand bus driving activities and observe safety rules. Intermittently analyze driving conditions; identify safety hazards
- Maintains operation of communications equipment
- Collects and complies daily ridership data for daily deposits
- Maintains written records of transit requests on computer
- Resolves scheduling conflicts, "no shows", and cancellations
- Coordinates transit route adherence and customer deviation pickups
- Answers routine questions pertaining to the Transit System and City Services
- Assists in the development of specification and purchasing process for new equipment
- Compiles operation reports for Transit Services Coordinator
- When assigned, order and pick-up supplies

Performs other related duties and responsibilities as required.

### **Knowledge, Abilities Other Characteristics:**

#### **Road Safety and Training:**

- Understanding of Federal and State Traffic laws and regulations
- Understanding of ADA regulations
- Principles and methods of training
- Safety and emergency procedures
- Ability to communicate clearly and concisely both orally and in writing
- Ability to understand and carry out oral and written instructions
- Ability to maintain a cooperative working relationship with the public and fellow employees
- Knowledge of first aid and emergency procedures
- Ability to maintain logs, daily schedules and various records
- Act quickly and calmly in emergency situations

#### **Driver Knowledge, Abilities and other Characteristics:**

- Knowledge of operation of vans and vehicles
- Understanding of and the ability to perform CDL inspections
- Knowledge of local community and street system
- Ability to be friendly, courteous and assist all passengers including passengers with special needs
- Ability to learn operations, services and activities of a customer service program
- Act quickly and calmly in emergency situations

#### **Dispatcher Knowledge, Abilities and other Characteristics:**

- Understanding of Federal and State Traffic laws and regulations
- Understanding of ADA regulations
- Principles of customer service
- Understanding of using radio communication equipment
- Understanding of using phone systems
- Understanding of basic computer systems including word and spreadsheet programs
- Ability to be friendly and courteous on phone to all customers
- Ability to input data in a correct manner
- Ability to interpret and explain City Transit policies and procedures
- Act quickly and calmly in emergency situations

**Experience:**

Two years of responsible journey level experience equivalent to a Bus Driver and/or Dispatcher.

**Qualifications:**

High school diploma or equivalent is required. At least 21 years of age with an excellent driving record, as verified through the California State DMV department. Excellent interpersonal and communication skills are essential. Must possess a current and appropriate Department of Transportation (DOT) certification at all times.

**License or Certificate:**

Must possess and maintain a valid California Commercial Driver's License Class B with passenger endorsement (must be enrolled in the Department of Transportation Drug and Alcohol program) and be able to obtain a printout of an excellent driving record from the DMV. Must possess a current and appropriate DOT certification at all times. Ability to obtain a General Public Para Transit Vehicle (GPPV) and Verification of Transit Training (VTT) Certification required.

Possession of, or ability to obtain prior to completion of the probationary period may be required, a Mass Transit Driver Training Certificate issued by the Transportation Safety Institute or California Department of Education

**PHYSICAL PROFILE:** I; 4, 7, 12.

The City of Ridgecrest is an Affirmative Action/Equal Employment Opportunity Employer

	GENERAL FUND - 100				
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	
	Actual	Actual	Year End Projection	Proposed Budget 2017-18	Proposed Budget Vs. 2016-17 Projection
<b>Beginning Balance</b>			3,296,816	3,344,156	
<b>Revenue</b>					
Taxes					
Property	1,545,424	2,052,595	2,000,127	2,008,000	7,873 0.39%
Sales & Use	3,081,038	3,283,584	3,357,400	3,480,000	122,600 3.65%
Measure L/V	2,613,889	2,691,289	2,832,700	4,000,000	1,167,300 41.21%
Real Property Transfer	52,180	70,290	70,000	70,000	- 0.00%
Business License	153,999	149,896	160,620	160,000	(620) -0.39%
Franchise	691,613	702,751	698,658	695,000	(3,658) -0.52%
Transient Occupancy	1,218,080	1,443,149	1,300,000	1,300,000	- 0.00%
Intergovernmental	840,380	416,886	180,625	225,800	45,175 25.01%
Licenses And Permits	279,333	696,606	360,715	346,500	(14,215) -3.94%
Fines And Forfeitures	72,804	57,869	65,319	60,500	(4,819) -7.38%
Use of Property and Money	239,604	196,241	250,590	191,600	(58,990) -23.54%
Current Service Charges	553,861	552,668	596,516	575,285	(21,231) -3.56%
Other Revenue	338,488	327,633	130,329	124,800	(5,529) -4.24%
Xfers In	2,446,315	1,673,260	1,712,522	1,475,880	(236,642) -13.82%
<b>Total Revenue</b>	<b>14,127,008</b>	<b>14,314,717</b>	<b>13,716,121</b>	<b>14,713,365</b>	<b>997,244 7.27%</b>
<b>Expenditures</b>					
General Government					
Legislative/City Council	111,428	120,011	148,637	136,449	(12,188) -8.20%
Legal	257,986	240,607	335,000	285,000	(50,000) -14.93%
City Manager	816,959	286,726	364,030	602,603	238,573 65.54%
Finance	1,091,703	1,015,334	1,113,214	1,054,913	(58,301) -5.24%
Public Safety	6,698,039	6,494,396	6,517,640	7,007,281	489,641 7.51%
Fire Contract	400,000	400,000	400,000	250,000	(150,000) -37.50%
Community Development	688,428	1,090,591	976,173	1,004,759	28,586 2.93%
Public Works	283,655	376,467	414,430	492,970	78,540 18.95%
Solid Waste	16,844	30,106	47,936	46,719	(1,217) -2.54%
Parks & Recreation	1,646,710	1,634,409	1,671,597	1,701,601	30,004 1.79%
Xfers Out	797,166	1,675,905	1,680,124	2,118,759	438,635 26.11%
<b>Total Expenditures</b>	<b>12,808,918</b>	<b>13,364,552</b>	<b>13,668,781</b>	<b>14,701,054</b>	<b>1,032,273 7.55%</b>
<b>Net Annual Activity</b>	<b>1,318,090</b>	<b>950,165</b>	<b>47,340</b>	<b>12,311</b>	
<b>Ending Balance</b>			<u>3,344,156</u>	<u>3,356,467</u>	

	GENERAL FUND - 100 - DETAIL						
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18			
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2017-18 Projection		
<b>Expenditures</b>							
General Government							
Legislative							
<i>City Council</i>							
Salaries/Benefits	83,927	88,880	105,602	101,949	(3,653)	-3%	
Services/Charges	27,501	64,891	43,035	34,500	(8,535)	-20%	
<i>Legal</i>							
Services/Charges	257,986	200,000	335,000	285,000	(50,000)	-15%	
City Manager							
<i>City Manager</i>							
Salaries/Benefits	139,236	106,568	52,831	271,597	218,766	414%	
Services/Charges	4,811	8,400	5,100	8,400	3,300	65%	
Material/Supplies	23	100	100	100	-	0%	
<i>City Clerk</i>							
Salaries/Benefits	107,607	114,800	83,697	87,358	3,661	4%	
Services/Charges	24,785	37,099	31,200	31,323	123	0%	
Material/Supplies	184	100	200	10,200	10,000	5000%	
<i>Advertising &amp; Promotion</i>							
Services/Charges	10,000	10,000	-	-	-		
<i>Non-Dept</i>							
Services/Charges	77,702	55,885	188,109	185,895	(2,214)	-1%	
Capital	448,620	-	-	-	-		
Other	3,991	4,000	2,793	7,730	4,937	177%	
Finance							
<i>Finance</i>							
Salaries/Benefits	441,378	419,299	437,379	423,461	(13,918)	-3%	
Services/Charges	105,651	140,742	93,392	99,650	6,258	7%	
Material/Supplies	3,522	8,958	4,200	5,200	1,000	24%	
<i>IT</i>							
Salaries/Benefits	215,973	222,170	219,719	226,522	6,803	3%	

	GENERAL FUND - 100 - DETAIL					
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2017-18 Projection	
Services/Charges	189,444	196,000	206,000	195,000	(11,000)	-5%
Material/Supplies	25,463	22,700	22,500	18,000	(4,500)	-20%
Capital	7,654	9,000	9,000	3,000	(6,000)	-67%
<i>Human Resources</i>						
Salaries/Benefits	87,177	96,281	109,126	72,182	(36,944)	-34%
Services/Charges	15,430	15,975	11,498	11,498	-	0%
Material/Supplies	11	200	400	400	-	0%
Public Safety						
Salaries/Benefits	4,391,735	4,375,257	3,777,449	3,820,352	42,903	1%
Services/Charges	445,095	737,316	391,022	592,200	201,178	51%
Material/Supplies	75,656	104,686	91,459	103,265	11,806	13%
Capital	135,953	228,750	249,909	215,000	(34,909)	-14%
Other	245,394	90,000	105,070	105,200	130	0%
Public Safety Measure L/V						
Salaries/Benefits	1,256,743	1,519,151	1,886,630	2,093,264	206,634	11%
Services/Charges	3,800	4,910	5,500	5,500	-	0%
Capital	143,663	-	10,601	72,500	61,899	584%
Fire Contract						
Services/Charges	400,000	400,000	400,000	250,000	(150,000)	-38%
Community Development						
Salaries/Benefits	482,151	487,080	469,483	454,088	(15,395)	-3%
Services/Charges	206,118	795,069	506,590	547,071	40,481	8%
Material/Supplies	159	325	100	600	500	500%
Capital	-	-	-	3,000	3,000	
Other	-	-	-	-	-	
Public Works						
Salaries/Benefits	184,037	294,138	288,424	293,345	4,921	2%
Services/Charges	8,098	18,460	18,597	15,900	(2,697)	-15%
Material/Supplies	3,056	3,500	1,850	2,500	650	35%
Capital	1,749	2,200	3,200	3,200	-	0%
Other	8,537	13,000	10,668	29,523	18,855	177%
Public Works Measure L/V						

	GENERAL FUND - 100 - DETAIL					Vs. 2017-18 Projection	
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18			
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget		
Salaries/Benefits	46,425	35,262	32,508	32,502	(6)	0%	
Services/Charges	13,724	159,005	56,000	110,000	54,000	96%	
Capital	18,029	21,000	3,183	6,000	2,817	89%	
Health-Recycling							
Salaries/Benefits	-	3,661	7,936	6,719	(1,217)	-15%	
Services/Charges	16,844	48,156	40,000	40,000	-	0%	
Parks & Recreation							
Salaries/Benefits	913,387	940,054	1,051,131	1,041,097	(10,034)	-1%	
Services/Charges	473,583	431,435	460,711	470,132	9,421	2%	
Material/Supplies	146,720	111,472	122,140	103,100	(19,040)	-16%	
Capital	91,838	110,870	11,500	15,000	3,500	30%	
Other	21,182	11,500	26,115	72,272	46,157	177%	
<b>Total Expenditures</b>	<b>12,011,752</b>	<b>12,768,305</b>	<b>11,988,657</b>	<b>12,582,295</b>	<b>593,638</b>		

	GAS TAX FUND - 102				
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection
<b>Beginning Balance</b>			4,071	68,452	
<b>Revenue</b>					
Intergovernmental	755,233	549,595	589,511	789,462	199,951 34%
Use of Property and Money	231	47	-	-	- #DIV/0!
Other Revenue	350	-	100	-	(100) 0%
Transfer In	3,458,815	2,278,241	1,355,976	1,940,946	584,970 43%
<b>Total Revenue</b>	<u>4,214,629</u>	<u>2,827,883</u>	<u>1,945,587</u>	<u>2,730,408</u>	<u>784,821</u>
<b>Expenditures</b>					
Public Safety					
Street Lights	217,088	243,079	216,000	216,000	- 0%
Transportation					
Traffic Signals	37,905	42,671	65,000	50,000	(15,000) -23%
Street Maintenance	3,447,610	2,143,929	588,837	645,530	56,693 10%
Street Sweeping	-	25,509	16,000	9,000	(7,000) -44%
Measure L/V Maintenance			470,829	1,383,492	912,663
Transfer Out	897,623	393,711	524,540	373,324	(151,216) -29%
<b>Total Expenditures</b>	<u>4,600,226</u>	<u>2,848,899</u>	<u>1,881,206</u>	<u>2,677,346</u>	<u>796,140</u>
<b>Net Annual Activity</b>	(385,597)	(21,016)	64,381	53,062	
<b>Ending Balance</b>			<u>68,452</u>	<u>121,514</u>	

	TRANSIT FUND - 300				
	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Year End Projection	FY 2017-18 Proposed Budget	FY 2017-18 Proposed Budget Vs. 2016-17 Projection
<b>Beginning Balance</b>			649,586	704,268	
<b>Revenue</b>					
Taxes	577,392	721,500	743,970	653,000	(90,970) -12%
Intergovernmental	41,395	93,577	296,147	225,000	(71,147) -24%
Use of Property and Money	1,138	1,440	2,288	1,000	(1,288) -56%
Current Service Charges	252,890	252,824	232,933	222,350	(10,583) -5%
Transfer In	-	89,108	60,000	60,000	- 0%
<b>Total Revenue</b>	<u>872,815</u>	<u>1,158,449</u>	<u>1,335,338</u>	<u>1,161,350</u>	<u>(173,988)</u>
<b>Expenditures</b>					
Transportation					
Public Transit	758,166	832,758	1,043,884	1,150,233	106,349 10%
Transfer Out	181,481	381,627	236,772	63,755	(173,017) -73%
<b>Total Expenditures</b>	<u>939,647</u>	<u>1,214,385</u>	<u>1,280,656</u>	<u>1,213,988</u>	<u>(66,668)</u>
<b>Net Annual Activity</b>	(66,832)	(55,936)	54,682	(52,638)	
<b>Ending Balance</b>			<u>704,268</u>	<u>651,630</u>	

	WASTEWATER FUND - 310					
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			16,661,614	12,428,310		
<b>Revenue</b>						
Intergovernmental	51,440	-	255,785	-	(255,785)	0%
Use of Property and Money	47,120	78,515	75,000	75,000	-	0%
Current Service Charges	3,893,420	5,807,884	6,547,500	6,547,500	-	0%
Other Revenue	18,869	19,398	15,320	15,300	(20)	0%
Transfer In	-	-	-	-	-	0%
<b>Total Revenue</b>	<u>4,010,849</u>	<u>5,905,797</u>	<u>6,893,605</u>	<u>6,637,800</u>	<u>(255,805)</u>	
<b>Expenditures</b>						
Health						
Wastewater Administration	997,412	1,450,107	5,174,856	780,578	(4,394,278)	-85%
Collection System	124,271	151,747	2,467,579	214,804	(2,252,775)	-91%
Treatment	935,776	867,769	518,768	925,162	406,394	78%
Reclamation	24,777	27,327	16,560	25,710	9,150	55%
Capital Projects	-	-	2,435,666	250	(2,435,416)	-100%
Transfer Out	434,340	745,308	513,480	112,856	(400,624)	-78%
<b>Total Expenditures</b>	<u>2,516,576</u>	<u>3,242,258</u>	<u>11,126,909</u>	<u>2,059,360</u>	<u>(9,067,549)</u>	
<b>Net Annual Activity</b>	1,494,273	2,663,539	(4,233,304)	4,578,440		
<b>Ending Balance</b>			<u>12,428,310</u>	<u>17,006,750</u>		

**TRANSPORTATION DEVELOPMENT ACT ARTICLE 8 - 107**

	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>		
	Actual	Current Budget	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			115,617	115,955		
<b>Revenue</b>						
Taxes	673,925	575,000	574,976	540,946	(34,030)	-6%
Use of Property and Money	241	200	338	200	(138)	-41%
Transfer In	-	-	-	-	-	0%
<b>Total Revenue</b>	<u>674,166</u>	<u>575,200</u>	<u>575,314</u>	<u>541,146</u>	<u>(34,168)</u>	
<b>Expenditures</b>						
Transfer Out	-	-	-	-	-	0%
Transfer Out	969,039	272,000	574,976	540,946	(34,030)	-6%
<b>Total Expenditures</b>	<u>969,039</u>	<u>272,000</u>	<u>574,976</u>	<u>540,946</u>	<u>(34,030)</u>	
<b>Net Annual Activity</b>	(294,873)	303,200	338	200		
<b>Ending Balance</b>			<u><u>115,955</u></u>	<u><u>116,155</u></u>		

**SUPPLEMENTAL LAW ENFORCEMENT SERVICES AB3229 - 163**

	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>		-	29,324	29,484		
<b>Revenue</b>						
Intergovernmental	106,230	143,942	100,000	100,000	-	0%
Use of Property and Money	84	362	160	-	(160)	-100%
Transfer In	-	-	-	-	-	0%
<b>Total Revenue</b>	<u>106,314</u>	<u>144,304</u>	<u>100,160</u>	<u>100,000</u>	<u>(160)</u>	
<b>Expenditures</b>						
Transfer Out	<u>106,367</u>	<u>114,838</u>	<u>100,000</u>	<u>100,000</u>	-	0%
<b>Total Expenditures</b>	<u>106,367</u>	<u>114,838</u>	<u>100,000</u>	<u>100,000</u>	-	
<b>Net Annual Activity</b>	(53)	29,466	160	-		
<b>Ending Balance</b>			<u><u>29,484</u></u>	<u><u>29,484</u></u>		

	SELF INSURANCE FUND - 410					
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2015-16 Projection	
<b>Beginning Balance</b>			754,288	1,226,965		
<b>Revenue</b>						
Use of Property and Money	1,171	-	-	-	-	0%
Current Service Charges	327,146	328,677	579,583	522,965	(56,618)	-10%
Other Revenue	750,643	-	-	-	-	0%
Transfer In	425,723	747,516	1,333,198	1,004,179	(329,019)	-25%
<b>Total Revenue</b>	<u>1,504,683</u>	<u>1,076,193</u>	<u>1,912,781</u>	<u>1,527,144</u>	<u>(385,637)</u>	
<b>Expenditures</b>						
ISF - Admin Services						
ISF - Insurance	588,852	765,166	563,174	658,746	95,572	17%
ISF - Final Pay	184,739	285,355	294,823	299,025	4,202	1%
Transfer Out	970,267	914,086	582,107	792,287	210,180	36%
<b>Total Expenditures</b>	<u>1,743,858</u>	<u>1,964,607</u>	<u>1,440,104</u>	<u>1,750,058</u>	<u>309,954</u>	
<b>Net Annual Activity</b>	(239,175)	(888,414)	472,677	(222,914)		
<b>Ending Balance</b>			<u>1,226,965</u>	<u>1,004,051</u>		

**WORKERS COMPENSATION FUND - 420**

	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			17,238	(7,762)		
<b>Revenue</b>						
Transfer In	735,109	664,365	450,000	450,000	-	0%
<b>Total Revenue</b>	<u>735,109</u>	<u>664,365</u>	<u>450,000</u>	<u>450,000</u>	<u>-</u>	
<b>Expenditures</b>						
ISF - Admin Services	735,108	664,365	475,000	425,000	(50,000)	-11%
Transfer Out	-	-	-	-	-	0%
<b>Total Expenditures</b>	<u>735,108</u>	<u>664,365</u>	<u>475,000</u>	<u>425,000</u>	<u>(50,000)</u>	
<b>Net Annual Activity</b>	1	-	(25,000)	25,000		
<b>Ending Balance</b>			<u><u>(7,762)</u></u>	<u><u>17,238</u></u>		

	FLEET MAINTENANCE FUND - 440					
	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Year End Projection	FY 2017-18 Proposed Budget	FY 2017-18 Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			214,545	217,480		
<b>Revenue</b>						
Use of Property and Money	320	592	300	300	-	0%
Current Service Charges	482,203	431,781	525,192	504,450	(20,742)	-4%
Transfer In	-	-	-	-	-	0%
<b>Total Revenue</b>	<u>482,523</u>	<u>432,373</u>	<u>525,492</u>	<u>504,750</u>	<u>(20,742)</u>	
<b>Expenditures</b>						
ISF Fleet Maint	385,353	341,850	394,021	385,043	(8,978)	-2%
Transfer Out	96,835	73,901	128,536	83,078	(45,458)	-35%
<b>Total Expenditures</b>	<u>482,188</u>	<u>415,751</u>	<u>522,557</u>	<u>468,121</u>	<u>(54,436)</u>	
<b>Net Annual Activity</b>	335	16,622	2,935	36,629		
<b>Ending Balance</b>			<u>217,480</u>	<u>254,109</u>		

LAW ENFORCEMENT IMPACT FEE FUND - 264

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			230,410	266,125		
<b>Revenue</b>						
Use of Property and Money	222	818	715	715	-	0%
Licenses and Permits	9,191	112,286	35,000	35,000	-	
Transfer In	-	-	-	-	-	0%
<b>Total Revenue</b>	<u>9,413</u>	<u>113,104</u>	<u>35,715</u>	<u>35,715</u>	<u>-</u>	
<b>Expenditures</b>						
Transfer Out	-	-	-	110,000	110,000	0%
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>110,000</u>	<u>110,000</u>	
<b>Net Annual Activity</b>	9,413	113,104	35,715	(74,285)		
<b>Ending Balance</b>			<u>266,125</u>	<u>191,840</u>		

	CITY DEBT SERVICE FUND - 190					
	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Year End Projection	FY 2017-18 Proposed Budget	FY 2017-18 Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			751,359	751,359		
<b>Revenue</b>						
Use of Property and Money	-	-	-	-	-	0%
Current Service Charges	-	-	-	-	-	0%
Transfer In	416,795	281,736	748,737	763,794	15,057	0%
<b>Total Revenue</b>	<u>416,795</u>	<u>281,736</u>	<u>748,737</u>	<u>763,794</u>	<u>15,057</u>	
<b>Expenditures</b>						
Debt Service	866,795	751,736	748,737	763,794	15,057	2%
Transfer Out	-	-	-	-	-	0%
<b>Total Expenditures</b>	<u>866,795</u>	<u>751,736</u>	<u>748,737</u>	<u>763,794</u>	<u>15,057</u>	
<b>Net Annual Activity</b>	(450,000)	(470,000)	-	-		
<b>Ending Balance</b>			<u>751,359</u>	<u>751,359</u>		

	SUCCESSOR RDA FUND - 939					
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18		
	Actual	Actual	Year End Projection	Proposed Budget	Proposed Budget Vs. 2016-17 Projection	
<b>Beginning Balance</b>			15,040,246	10,501,165		
<b>Revenue</b>						
Tax Increment	3,910,650	4,488,224	4,787,782	3,883,448	(904,334)	-19%
Use of Property & Money	93,488	10,446	40,000	45,750		14%
Transfer In	-	-	-	-	-	0%
<b>Total Revenue</b>	<u>4,004,138</u>	<u>4,498,670</u>	<u>4,827,782</u>	<u>3,929,198</u>	<u>(898,584)</u>	
<b>Expenditures</b>						
Redevelopment	4,214,997	2,338,553	2,721,768	3,452,695	730,927	27%
Transfer Out	5,154,180	3,735,484	6,645,095	1,399,794	(5,245,301)	-79%
<b>Total Expenditures</b>	<u>9,369,177</u>	<u>6,074,037</u>	<u>9,366,863</u>	<u>4,852,489</u>	<u>(4,514,374)</u>	
<b>Net Annual Activity</b>	(5,365,039)	(1,575,367)	(4,539,081)	(923,291)		
<b>Ending Balance</b>			<u>10,501,165</u>	<u>9,577,874</u>		