

**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
AGENDA**

**September 21, 2022**  
Regular Session 6:00 p.m.

**CITY COUNCIL**

Eric A. Bruen, Mayor

L. Scott Hayman, Mayor Pro Tem

Solomon P. Rajaratnam, Vice Mayor

Kyle Blades, Council Member

Peggy Breeden, Council Member

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Ron Strand, City Manager

Keith Lemieux, City Attorney  
Martin Koczanowicz, City Attorney



**City Hall, Council Chambers  
100 West California Avenue  
Ridgecrest CA 93555**

Ricca Charlon, City Clerk  
(760) 499-5002

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in the meeting, please contact Ricca Charlon at (760) 499-5002. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and material relating to open session agenda items that are provided to the full City Council prior to a regular meeting will be available for public inspection and copying at City Hall.

City Council agendas and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. City of Ridgecrest official website at <https://ridgecrest-ca.gov/212/City-Council>

*Agendas are available on the City Website  
<https://www.ridgecrest-ca.gov/council-agendas>*

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**RIDGECREST CITY COUNCIL  
SUCCESSOR REDEVELOPMENT AGENCY  
FINANCING AUTHORITY  
HOUSING AUTHORITY**

**AGENDA**

**Wednesday, September 21, 2022**

**Regular Session – 6:00 p.m.**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**REGULAR SESSION**

- Pledge Of Allegiance
- Invocation

**PRESENTATIONS**

1. Constitution Week Proclamation **COUNCIL**
2. Employee Service Award Presentations **COUNCIL**

**PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA** - Persons wishing to address the Council on matters that are within the Council’s jurisdiction and DO NOT ALREADY APPEAR ON THE AGENDA, may do so at this time.

**COUNCIL ANNOUNCEMENTS/DIRECTION**

**CONSENT CALENDAR** – All Matters Listed Under The Consent Calendar Are To Be Considered Routine And Enacted By One Motion Unless Pulled By A Council Member Or A Member Of The Public.

3. Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council Regular Meeting Dated September 7, 2022 **CHARLON**

**DISCUSSION / ACTION ITEMS**

4. Discussion Regarding The Board Of The Indian Wells Valley Groundwater Authority (IWVGA) **HAYMAN**

**ORDINANCES**

5. Introduction And First Reading Of An Ordinance Of The City Council Of The City Ridgecrest Amending The Ridgecrest Municipal Code As It Relates To Conflicts Of Interest **CHARLON**

**COMMITTEE REPORTS**\*\**Committee Meeting dates are subject to change and will be announced on the City website*

Economic Development Committee

Members: Kyle Blades and Solomon Rajaratnam

Meeting: 2<sup>nd</sup> Wednesday of the Month @ 5:00 p.m.

Location: City Hall Council Chambers

- **Report from 9/14/22**

Finance Committee

Members: Mayor Eric A. Bruen and Scott Hayman

Meeting: 2<sup>nd</sup> Tuesday each month at 5:30 p.m.

Location: City Hall Council Chambers

➤ **Report from 9/13/22**

Ridgecrest Area Convention and Visitors Bureau (RACVB)

Members: Solomon Rajaratnam and Megan McKenzie (staff)

Meeting: 3<sup>rd</sup> Wednesday of the Month, 9:00 a.m.

Location: Kerr McGee Center Meeting Rooms

➤ **Report from 9/21/22**

**OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

**CITY MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**MAYOR AND COUNCIL COMMENTS**

**ADJOURNMENT**

## City of Ridgecrest Public Meeting Protocol In Response to Coronavirus (COVID-19)

City of Ridgecrest Council meetings are OPEN to public attendance. Although Chambers are OPEN, public participation is still *encouraged* via live streaming, call-in or via written correspondence.

TO PARTICIPATE please call, email, or send mail to the contact info provided below:

The public may use one of the following alternatives for participating in person:

- **Watch meetings on-line:**  
All of our meetings are streamed live at <https://ridgecrest-ca.gov/369/Watch> or on YouTube at <https://www.youtube.com/cityofridgecrest/live> and are also available for playback after the meeting.
- **Call in for public comments:**  
To participate with verbal comments, ***please call (760) 499-5010***. This phone line will allow only one caller at a time, so if the line is busy, please continue to dial. We will be allowing a 20-30 second delay between callers to give time for media delays and callers to dial in. If you wish to comment on multiple items you will need to call in as each item is presented.
- **Submit written comments:**  
We encourage submittal of written comments supporting, opposing, or otherwise commenting on an agenda item, for distribution to the City Council prior to the meeting. Send emails to [rcharlon@ridgecrest-ca.gov](mailto:rcharlon@ridgecrest-ca.gov); written correspondence may be sent to Ricca Charlon, City Clerk, 100 W. California Ave., Ridgecrest, CA 93555. Please specify to which agenda item your comment relates. All communication, whether it is a formal letter or an online informal email, is read by the City Council.

Please click on the link below to access the City Council Agenda, Minutes and Video web page. <https://ridgecrest-ca.gov/212/City-Council>

If you have any questions please contact us.

Ricca Charlon, City Clerk  
Phone: (760) 499-5002

**\*Revised February 24, 2021**

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# A Proclamation of The City of Ridgecrest, California

## CONSTITUTION WEEK 2022

**WHEREAS:** The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and,

**WHEREAS:** September 17, 2022, marks the two hundred and thirty-fifth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and,

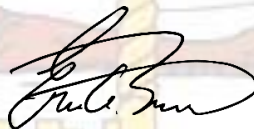
**WHEREAS:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and,

**WHEREAS:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.


### NOW, THEREFORE, BE IT PROCLAIMED

We, the City Council of the City of Ridgecrest, in the State of California, do hereby proclaim the September 17 through 23 as CONSTITUTION WEEK and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**Proclaimed this 21<sup>st</sup> Day of September 2022**



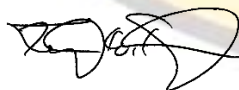
**Eric A. Bruen**  
Mayor



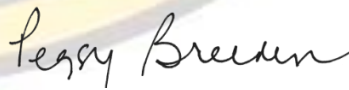
**L. Scott Hayman**  
Mayor Pro Tem



**Solomon P. Rajaratnam**  
Vice Mayor



**Kyle Blades**  
Council Member



**Peggy Breeden**  
Council Member

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**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT**

**SUBJECT:** Employee Service Award Presentations

**PRESENTED BY:** Mayor and City Council

**SUMMARY:**

Service recognition awards presented by the Ridgecrest City Council to employees who have reached milestones in increments of five (5) or more years of employment with the City of Ridgecrest during the **3<sup>rd</sup> quarter July - September 2022**.

**15 Years**

Kenneth Merzlak – Police Reserve Officer

**5 Years**

Nicholas Dilda – Police Officer

Laura Kenney – Police Officer

Heather Spurlock – Planner

Richard Wahl – Parks & Recreation

**FISCAL IMPACT:** None

**ACTION REQUESTED:**

Presentation Of Certificates To Employees By City Council Members

**CITY MANAGER’S RECOMMENDATION:**

Action as requested

Submitted by: Ricca Charlon

Action Date: Sept. 21, 2022

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Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT

**SUBJECT:**

Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council *Regular* Meeting Dated September 7, 2022

**PRESENTED BY:** Ricca Charlon, City Clerk

**SUMMARY:**

Draft Minutes of the City Council / Successor Redevelopment Agency / Housing Authority / Financing Authority *Regular* Meeting Dated September 7, 2022

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Approve minutes

**CITY MANAGER'S RECOMMENDATION:** Action as requested

Submitted by: Ricca Charlon

Action Date: Sept. 21, 2022

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**RIDGECREST CITY COUNCIL  
SUCCESSOR REDEVELOPMENT AGENCY  
FINANCING AUTHORITY  
HOUSING AUTHORITY**

**DRAFT MINUTES**

**Wednesday, September 7, 2022**

**Regular Session – 6:00 p.m.**

**CALL TO ORDER 6:05 PM**

**ROLL CALL** Present: Eric Bruen, Peggy Breeden, Scott Hayman, Solomon Rajaratnam

Absent: Kyle Blades

Staff: Jed McLaughlin, Acting City Manager; Paul Early, City Attorney; Nerissa Wegener, Parks & Rec. Director; Travis Reed, Public Works Director; Heather Spurlock

**APPROVAL OF AGENDA**

*Hayman/Breeden 4 Ayes*

**REGULAR SESSION**

**PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA**

*Public Comments Made By: Terry Mitchell, Nicholas Coy, Mike Neel*

**COUNCIL ANNOUNCEMENTS/DIRECTION**

*Rajaratnam thanked Chief McLaughlin for presentation at the last Council meeting on PD, also thanked Reed, Wegener and McKenzie.*

*Bruen thanked Rotary Club for luncheon invitation, recognized the September 11<sup>th</sup> events this weekend and invited the community to participate in ‘Trash Talk’ next week.*

**CONSENT CALENDAR**

1. Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council Regular Meeting Dated August 17, 2022 **CHARLON**
2. Request for Sponsorship of the Petroglyph Rock Art Festival **CHARLON**  
*Rajaratnam/Breeden 4 Ayes 1 Absent*

**DISCUSSION / ACTION ITEMS**

3. Discussion Regarding The Board Of The Indian Wells Valley Groundwater Authority (IWVGA) **HAYMAN**
4. Proposed Action To Reorganize Council Committee Assignments **CHARLON**  
*City Org.- Rajaratnam; Alt. for Water- Blades*
5. A Resolution To Approve The Professional Service Agreement With Willdan Engineering For An Amount Not To Exceed \$217,073.00 For Preliminary/Construction Engineering Services For The City Clean CA Leroy Jackson Improvements And Authorize The City Manager To Sign The Agreement **WEGENER**  
*Public Comment: None*  
*Hayman/Rajaratnam 4 Ayes 1 Absent*

6. A Resolution To Amend A Professional Services Agreement With Willdan Engineering Inc. In The Amount Of \$11,578.00 To Include The Analysis Of Class 3 Defects And Include The Class 3 Repairs In The Capital Improvement Plan (CIP) Project And The Engineers Report **REED**  
*Public Comment: None*  
*As Amended “total contract amount \$169,065” Rajaratnam/Hayman 4 Ayes 1 Absent*

## **ORDINANCES**

7. Second Reading And Adoption, Ordinance 22-04, An Ordinance Amending Chapter 102 Of The City Of Ridgecrest Municipal Code By Setting Forth An Expedited, Streamlined Permitting Process For Electric Vehicle Charging Stations As Required By Government Code Section 65850.7 And 65850.71 **REED**  
*Motion to Waive Seconding Reading in Full Breeden/Hayman 4 Ayes 1 Absent*  
*Motion to Adopt Breeden/Rajaratnam 4 Ayes 1 Absent*

**COMMITTEE REPORTS** *\*\*Committee Meeting dates are subject to change and will be announced on the City website*

### Infrastructure Committee

Members: Solomon Rajaratnam and Kyle Blades  
Meeting: 4<sup>th</sup> Thursday each month at 5:00 p.m.  
Location: City Hall Council Chambers  
➤ **Report from 8/25/22**

### City Organization and Services Committee (‘City Org’)

Members: Mayor Eric A. Bruen and Peggy Breeden  
Meeting: 1<sup>st</sup> Thursday each month at 5:30 p.m.  
Location: City Hall Council Chambers  
➤ **Report from 9/1/22**

### Parks, Recreation, and Quality of Life Committee

Members: Mayor Eric A. Bruen and Scott Hayman  
Meeting: 1<sup>st</sup> Tuesday each month at 5:00 p.m.  
Location: Kerr McGee Center Meeting Rooms  
➤ **Report from 9/6/22**

## **OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

## **CITY MANAGER REPORT**

## **FUTURE AGENDA ITEMS**

## **MAYOR AND COUNCIL COMMENTS**

## **ADJOURNMENT 7:42 PM**



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**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT**

**SUBJECT:**

Discussion Regarding The Board Of The Indian Wells Valley Groundwater Authority (IWVGA)

**PRESENTED BY:**

L. Scott Hayman, City Council / IWVGA Representative

**SUMMARY:**

Report and discussion regarding Board meetings of the IWVGA. Including, Board discussion and consideration of issues of importance requiring action by the IWVGA.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Discuss

**CITY MANAGER'S RECOMMENDATION:** Action as requested

Submitted by: Ricca Charlon

Action Date: Sept. 21, 2022

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**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT**

**SUBJECT:** Introduction And First Reading Of An Ordinance Of The City Council Of The City Ridgecrest Amending The Ridgecrest Municipal Code As It Relates To Conflicts Of Interest

**PRESENTED BY:**  
Ricca Charlon, City Clerk

**SUMMARY:**  
Every two years the City reviews its Conflicts of Interest Code to determine if it accurately reflects employees who should be designated to file a Form 700. As a result of changes in personnel organization, the following revisions are proposed to be made to the Code this year:

**Job titles added:** Administrative Analyst II, City Planner, Economic and Community Development Manager, Deputy City Manager, Director of Community Development, Director of Public Works, Senior Engineer

**Job titles changed:** “Animal Shelter Supervisor” to “Animal Control Supervisor”,

**Recommended Motions:**  
Motion To Waive Reading In Full Of An Ordinance Of The City Council Of The City Ridgecrest Amending The Ridgecrest Municipal Code As It Relates To Conflicts Of Interest  
*Requires A Second*

Motion To Introduce, By Title Only, An Ordinance Of The City Council Of The City Ridgecrest Amending The Ridgecrest Municipal Code As It Relates To Conflicts Of Interest  
*Requires A Second*

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Approve recommended motions.

**CITY MANAGER’S RECOMMENDATION:**

Submitted by: Ricca Charlon

Action Date: Sept. 21, 2022

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## ORDINANCE NO. 22 - Xx

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY RIDGECREST AMENDING THE RIDGECREST MUNICIPAL CODE AS IT RELATES TO CONFLICTS OF INTEREST

**WHEREAS**, the Political Reform Act of 1974 (the "Act") requires every local agency to adopt a conflict of interest code applicable to specified public officials and employees or consultants holding designated positions;

**WHEREAS**, the Act requires local agencies to review their conflict of interest code biennially to ensure it accurately identifies designated employees and disclosure categories; and

**WHEREAS**, the City has conducted its biennial review and desires to amend Part 1, Chapter 2, Article 1, Section 2.88 of the Ridgecrest Municipal Code to update the designated employees and disclosure categories;

**NOW, THEREFORE, THE RIDGECREST CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:**

#### **SECTION 1. Amendment**

Section 2.88 of the Ridgecrest Municipal code is amended to read as follows (underlining denotes additions; strikethrough denotes deletions):

"Sec. 2-88. - Conflicts of interest.

(a) The Political Reform Act (Government Code § 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The fair political practices commission (FPPC) has adopted a regulation (2 California Code of Regulations § 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations § 18730, and any amendments to it duly adopted by the FPPC, are hereby incorporated into the conflict of interest code of the City by reference. This regulation designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of City.

(1) All officials and employees required to submit a statement of economic interests shall file their statements with the city clerk, or designee. The city clerk shall make and retain a copy of all statements filed by the city council, planning commissioners, city manager, mayor, director of finance, and city attorney, and forward the originals of such statements to the fair political practices commission.

(2) The City shall retain the originals of statements for all other designated positions named in the City's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Government Code § 81008).

(b) The following categories are established for the purpose of conflicts of interest disclosure:

- (1) *Category 1.* Persons in this category shall disclose all investments, business positions and sources of income, including gifts, loans, and travel payments.
- (2) *Category 2.* Persons in this category shall disclose all interests in real property within the City's jurisdiction. The definition of the term "interests in real property," as used herein, can be found in the Political Reform Act. (See Government Code § 82033.)
- (3) *Category 3.* Persons in this category shall disclose all income (including gifts, travel payments, and loans) from investments in and business positions with business sources that provide leased facilities, manufacture, provide, or sell services (including consulting and training services) and/or supplies (including goods, equipment, vehicles, or machinery) of a type utilized by the City and associated with the job assignment of designated positions assigned this disclosure category. The definition for the term "income and gift," as used herein, can be found in the Political Reform Act. (See Government Code §§ 82028 and 82034.)
- (4) *Category 4.* Persons in this category shall disclose all investments, business positions, and income, including gifts, loans and travel payments, from sources that are subject to the regulatory, permit, or licensing authority of, or have an application for a license or permit pending before the City and associated with the job assignment of designated positions assigned this disclosure category.
- (5) *Category 5.* Individuals who perform under contract the duties of any designated position shall be required to file statements of economic interests disclosing reportable interest in the categories assigned to that designated position. In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation, or counsel to the City which could affect financial interest shall be required to file statements of economic interests, unless they fall within the Political Reform Act's exceptions to the definition of the term "consultant." The level of disclosure shall be as determined by the city manager or designee.

(c) The following employees, hereinafter "designated employees," shall file disclosure statements for all categories of disclosure:

<b><u>DESIGNATED POSITIONS</u></b>	<b><u>DISCLOSURE CATEGORY</u></b>
Administrative Analyst I – Community Econ. Dev.	1, 3, 4
Administrative Analyst I – Parks & Rec.	1, 3, 4
Administrative Analyst I – Police Dept.	1, 3, 4
<u>Administrative Analyst II – Community Econ. Dev.</u>	<u>1, 3, 4</u>
<u>Administrative Analyst II – Parks &amp; Rec.</u>	<u>1, 3, 4</u>
<u>Administrative Analyst II – Police Dept.</u>	<u>1, 3, 4</u>
Animal <del>Control</del> Shelter Supervisor	1, 3, 4
Assistant Public Works Director	1, 2, 3, 4
Chief Building Official	1, 3, 4

Chief of Police	1, 3, 4
Chief Plant Operator	1, 3, 4
City Attorney	Per Govt Code 87200
City Clerk	Per Govt code 87200
City Council	Per Govt code 87200
City Engineer	1, 2, 3, 4
City Manager	Per Govt Code 87200
<u>City Planner</u>	<u>1, 2, 3, 4</u>
Community and Economic Development <u>Manager</u> <del>Director</del>	1, 2, 3, 4
<u>Deputy City Manager</u>	<u>1, 2, 3, 4</u>
<u>Director of Community Development</u>	<u>1, 2, 3, 4</u>
Director of Finance	Per Govt Code 87200
Director of Parks & Recreation	1, 2, 3, 4
<u>Director of Public Works</u>	<u>1, 2, 3, 4</u>
Information Technology Manager	1, 3, 4
Mayor	Per Govt Code 87200
Park Maintenance Supervisor	1, 2, 3, 4
Planning Commissioners	Per Govt Code 87200
Police Captain	1, 3, 4
Public Works Director	1, 2, 3, 4
Public Works Supervisor	1, 2, 3, 4
<u>Senior Engineer</u>	<u>1, 2, 3, 4</u>
Transit Services Coordinator	1, 3, 4
Consultants/new positions	as determined by City Manager
Employees appointed on interim or temporary duty for these designated positions.	

- (d) Consultants/new positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations: The city manager or his designee may determine in writing that a particular consultant or new position, although a designated position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The city manager or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Government Code § 81008.)”

**SECTION 2. Severability.** The invalidity of any portion of this ordinance shall not affect the validity of the remaining portions, which shall remain in full force and effect.

**SECTION 3.** The City Clerk shall attest to the adoption of this ordinance and shall cause the same to be published in a newspaper of general circulation within 15 days after its passage in accordance with Government Code section 36933. This ordinance shall take effect 30 days after its second reading and adoption pursuant to Government Code section 36937.

**PASSED, APPROVED, AND ADOPTED** by the Ridgecrest City Council at its regular meeting on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Eric Bruen, Mayor

ATTEST:

\_\_\_\_\_  
Ricca Charlon, City Clerk