

**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
AGENDA**

**August 3, 2022**  
Regular Session 6:00 p.m.

**CITY COUNCIL**

Eric A. Bruen, Mayor

L. Scott Hayman, Mayor Pro Tem

Solomon P. Rajaratnam, Vice Mayor

Kyle Blades, Council Member

Peggy Breeden, Council Member

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Ron Strand, City Manager

Keith Lemieux, City Attorney  
Martin Koczanowicz, City Attorney



**City Hall, Council Chambers  
100 West California Avenue  
Ridgecrest CA 93555**

Ricca Charlon, City Clerk  
(760) 499-5002

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in the meeting, please contact Ricca Charlon at (760) 499-5002. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and material relating to open session agenda items that are provided to the full City Council prior to a regular meeting will be available for public inspection and copying at City Hall.

City Council agendas and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. City of Ridgecrest official website at <https://ridgecrest-ca.gov/212/City-Council>

*Agendas are available on the City Website  
<https://www.ridgecrest-ca.gov/council-agendas>*

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**RIDGECREST CITY COUNCIL  
SUCCESSOR REDEVELOPMENT AGENCY  
FINANCING AUTHORITY  
HOUSING AUTHORITY**

**AGENDA**

**Wednesday, August 3, 2022**

**Regular Session – 6:00 p.m.**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**REGULAR SESSION**

- Pledge Of Allegiance
- Invocation

**PRESENTATIONS**

1. Ridgecrest Fire Study

**CITYGATE ASSOCIATES**

**PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA** - Persons wishing to address the Council on matters that are within the Council’s jurisdiction and DO NOT ALREADY APPEAR ON THE AGENDA, may do so at this time.

**COUNCIL ANNOUNCEMENTS**

**CONSENT CALENDAR** – All Matters Listed Under The Consent Calendar Are To Be Considered Routine And Enacted By One Motion Unless Pulled By A Council Member Or A Member Of The Public.

2. Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council Regular Meeting Dated July 20, 2022 **CHARLON**

**DISCUSSION / ACTION ITEMS**

3. Discussion Regarding The Board Of The Indian Wells Valley Groundwater Authority (IWVGA) **HAYMAN**
4. A Resolution Of The Ridgecrest City Council To Appropriate A Portion Of The American Rescue Plan Act Funds – KMCC Partitions And Flooring **WEGENER**
5. Resolution Of The City Council Of The City Of Ridgecrest Establishing Additional Fees For Encroachment Permits **REED**

**COMMITTEE REPORTS** *\*\*Committee Meeting dates are subject to change and will be announced on the City website*

Infrastructure Committee

Members: Solomon Rajaratnam and Kyle Blades

Meeting: 4<sup>th</sup> Thursday each month at 5:00 p.m.

Location: City Hall Council Chambers

➤ **Report from July 28, 2022 - CANCELED**

**OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

**CITY MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**MAYOR AND COUNCIL COMMENTS**

**ADJOURNMENT**

## City of Ridgecrest Public Meeting Protocol In Response to Coronavirus (COVID-19)

City of Ridgecrest Council meetings are OPEN to public attendance. Although Chambers are OPEN, public participation is still *encouraged* via live streaming, call-in or via written correspondence.

TO PARTICIPATE please call, email, or send mail to the contact info provided below:

The public may use one of the following alternatives for participating in person:

- **Watch meetings on-line:**  
All of our meetings are streamed live at <https://ridgecrest-ca.gov/369/Watch> or on YouTube at <https://www.youtube.com/cityofridgecrest/live> and are also available for playback after the meeting.
- **Call in for public comments:**  
To participate with verbal comments, ***please call (760) 499-5010***. This phone line will allow only one caller at a time, so if the line is busy, please continue to dial. We will be allowing a 20-30 second delay between callers to give time for media delays and callers to dial in. If you wish to comment on multiple items you will need to call in as each item is presented.
- **Submit written comments:**  
We encourage submittal of written comments supporting, opposing, or otherwise commenting on an agenda item, for distribution to the City Council prior to the meeting. Send emails to [rcharlon@ridgecrest-ca.gov](mailto:rcharlon@ridgecrest-ca.gov); written correspondence may be sent to Ricca Charlon, City Clerk, 100 W. California Ave., Ridgecrest, CA 93555. Please specify to which agenda item your comment relates. All communication, whether it is a formal letter or an online informal email, is read by the City Council.

Please click on the link below to access the City Council Agenda, Minutes and Video web page. <https://ridgecrest-ca.gov/212/City-Council>

If you have any questions please contact us.

Ricca Charlon, City Clerk  
Phone: (760) 499-5002

**\*Revised February 24, 2021**

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Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT

**SUBJECT:**

Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council *Regular Meeting* Dated July 20, 2022

**PRESENTED BY:** Ricca Charlon, City Clerk

**SUMMARY:**

Draft Minutes of the City Council / Successor Redevelopment Agency / Housing Authority / Financing Authority *Regular Meeting* Dated July 20, 2022

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Approve minutes

**CITY MANAGER'S RECOMMENDATION:** Action as requested

Submitted by: Ricca Charlon

Action Date: Aug 3, 2022

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**RIDGECREST CITY COUNCIL  
SUCCESSOR REDEVELOPMENT AGENCY  
FINANCING AUTHORITY  
HOUSING AUTHORITY**

**DRAFT MINUTES**

**Wednesday, July 20, 2022**

**Closed Session – 5:00 p.m.  
Regular Session – 6:00 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by the Ridgecrest City Successor Agency/Financing Authority/Housing Authority. Meetings are recorded solely for the purpose of preparation of minutes.

**CALL TO ORDER - 5:03 p.m.**

**ROLL CALL**

Council Present: Mayor Eric A. Bruen; Mayor Pro Tem L. Scott Hayman; Vice Mayor Solomon P. Rajaratnam; Council Member Kyle Blades  
Absent: Council Member Peggy Breeden  
Staff Present: City Attorney Koczanowicz (WebEx); City Attorney K. Lemieux (WebEx); City Manager Strand; City Clerk Charlon; Finance Director Freese; PW Director Reed; Captain Justin Dampier

**APPROVAL OF AGENDA**

- **Blades – Rajaratnam 4 Ayes – 1 Absent (Breeden)**

**NOTE:** The vote is displayed in bold below each item. For example, **Blades-Rajaratnam** denotes Council Member Blades made the motion and Vice Mayor Rajaratnam seconded the motion. Ayes, Noes, Absents, Abstentions follow.

**PUBLIC COMMENT ON CLOSED SESSION - None**

**CLOSED SESSION**

Conference with Legal Counsel – Existing Litigation (§ 54956.9)  
Name of Case: Mojave Pistachios, LLC v Indian Wells Valley Water District, et al.  
(Case No. 30-2021-01187275-CU-OR-CJC)

**REGULAR SESSION – 6:02 p.m.**

**PRESENTATIONS**

1. Presentation of the *Key to the City* to Doug Lueck

**BLADES**

**ATTORNEY REPORT OUT OF CLOSED SESSION – No reportable action**

**PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA**

- Public Comment – S. Ayon, M. Neel, T. Wiknich, O. Allen, R. Porter

**COUNCIL ANNOUNCEMENTS - None**

## CONSENT CALENDAR

2. Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council Regular Meetings Dated June 15, 2022 And July 6, 2022 **CHARLON**
  - **Blades – Rajaratnam 4 Ayes – 1 Absent (Breedon)**

## DISCUSSION / ACTION ITEMS

3. Discussion Regarding The Board Of The Indian Wells Valley Groundwater Authority (IWVGA) **HAYMAN**

Report received from K. Lemieux. Recommendation by Counsel to now participate in the adjudication. Blades nominated Hayman, all agreed. Hayman accepted the appointment to participate in the adjudication to represent the City.

- Public Comment – R. Porter

4. Discussion And Proposed Action To Approve A Resolution Designating A Voting Member And Alternate(s) To Attend The League Of California Cities Annual Conference And Represent The City Of Ridgecrest **RESO 22-53** **CHARLON**
  - Blades nominated as Primary, Solomon nominated as alternate
  - **Blades – Hayman 4 Ayes – 1 Absent (Breedon)**

5. Consideration Of Resolutions Relating To The Calling Of Ridgecrest's General Municipal Election To Be Held On November 8, 2022 **RESO 22-51 & RESO 22-52** **ATTORNEY**
  - Public Comment – T. Wiknich, R Porter, S. Miller, C. Holloway, D. Gorman, M. Neel
  - **Blades – Rajaratnam 4 Ayes – 1 Absent (Breedon)**
  - **Hayman – Rajaratnam 4 Ayes – 1 Absent (Breedon)**

## ORDINANCES

6. Introduction And First Reading, By Title Only, An Ordinance Of The City Of Ridgecrest City Council Adding Division 3 To Article III Of Chapter 9 Of The Ridgecrest Municipal Code Imposing A Transactions And Use (Sales) Tax Locally Controlled For City Services To Be Administered By The State Board Of Equalization (November 8, 2022 Ballot) **ATTORNEY**

Motion To Waive Reading In Full Of An Ordinance Of The City Council Of The City Of Ridgecrest Adding To The Ridgecrest Municipal Code Concerning A Temporary Transactions And Use (Sales) Tax, Locally Controlled, To Be Administered By The State Board Of Equalization

- **Blades – Hayman 4 Ayes – 1 Absent (Breedon)**

Motion To Introduce, By Title Only, An Ordinance Of The City Council Of The City Of Ridgecrest Adding To The Ridgecrest Municipal Code Concerning A Temporary Transactions And Use (Sales) Tax, Locally Controlled, To Be Administered By The State Board Of Equalization

- **Rajaratnam - Blades 4 Ayes – 1 Absent (Breedon)**

7. Second Reading And Adoption, Ordinance 22-03, An Ordinance Of The Ridgecrest City Council Authorizing An Amendment To The Contract Between The City Council Of The City Of Ridgecrest And The Board Of Administration Of The California Public Employees' Retirement System (CalPERS) **CHARLON**

Motion To Waive Reading In Full, Ordinance No. 22-03, An Ordinance Of The City Council Of The City Of Ridgecrest Authorizing An Amendment To The Contract Between The City Council Of The City Of Ridgecrest And The Board Of Administration Of The California Public Employees' Retirement System

- **Rajaratnam – Hayman 4 Ayes – 1 Absent (Breedon)**

Motion To Adopt, By Title Only, Ordinance No. 22-03, An Ordinance Of The City Council Of The City Of Ridgecrest Authorizing An Amendment To The Contract Between The City Council Of The City Of Ridgecrest And The Board Of Administration Of The California Public Employees' Retirement System

- **Hayman - Blades 4 Ayes – 1 Absent (Breedon)**

**COMMITTEE REPORTS** *\*\*Committee Meeting dates are subject to change and will be announced on the City website*

City Organization and Services Committee ('City Org')

Members: Mayor Eric A. Bruen and Peggy Breedon

Meeting: 1<sup>st</sup> Thursday each month at 5:30 p.m.

Location: City Hall Council Chambers

- **Report from 7/7/22**

Finance Committee

Members: Mayor Eric A. Bruen and Scott Hayman

Meeting: 2<sup>nd</sup> Tuesday each month at 5:30 p.m.

Location: City Hall Council Chambers

- **Report from 7/12/22**

Economic Development Committee

Members: Kyle Blades and Solomon Rajaratnam

Meeting: 2<sup>nd</sup> Wednesday of the Month @ 5:00 p.m.

Location: City Hall Council Chambers

- **Report from 7/13/22**

**OTHER COMMITTEES, BOARDS, OR COMMISSIONS**

**CITY MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**MAYOR AND COUNCIL COMMENTS**

**ADJOURNMENT** – 8:40 p.m.

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Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT

**SUBJECT:**

Discussion Regarding The Board Of The Indian Wells Valley Groundwater Authority (IWVGA)

**PRESENTED BY:**

L. Scott Hayman, City Council / IWVGA Representative

**SUMMARY:**

Report and discussion regarding Board meetings of the IWVGA. Including, Board discussion and consideration of issues of importance requiring action by the IWVGA.

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Discuss

**CITY MANAGER'S RECOMMENDATION:** Action as requested

Submitted by: Ricca Charlon

Action Date: Aug 3, 2022

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**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT**

**SUBJECT:** A Resolution Of The Ridgecrest City Council To Appropriate A Portion Of The American Rescue Plan Act Funds – KMCC Partitions And Flooring

**PRESENTED BY:** Nerissa Wegener, Parks and Recreation Director

**SUMMARY:**

On March 11, 2021, President Biden signed into law the American Rescue Plan Act (ARPA), which provides one-time fiscal relief funds to State and Local Governments and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic. ARPA includes State and Local Fiscal Recovery Funds to support urgent COVID response efforts to decrease the spread of the virus and to replace lost public sector revenue to strengthen support for vital public services. The City of Ridgecrest's allocation of direct local stimulus is \$6,930,958, with the first 50% paid to the City in July of 2021 and the remaining balance in July of 2022.

The United States Treasury has adopted the interim final rule, along with a list of Frequently Asked Questions, as guidance regarding the use of ARPA funds. The allowed uses of ARPA funding focus on four key program areas: to respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; to respond to workers performing essential work during COVID-19; for the provision of government service to the extent of the reduction in revenue due to COVID-19; and to make necessary investments in water, sewer or broadband infrastructure. The use of ARPA funds is retroactive to March 3, 2021. All funds must be obligated by December 31, 2024, and must be spent by December 31, 2026.

The City staff brought to council during a workshop on November 17, 2021 a list of recommended projects for the use of appropriations. These projects were discussed with council, community members as well as City staff.

**1. Replace the Banquet Hall Floor in the Kerr McGee Community Center** The Parks and Recreation department rents the banquet hall for parties, weddings and large events throughout the year. The current flooring that is in the banquet hall is original to the building. The KMCC building was built in 1989. The floor is in poor condition and needs replaced. The floor is rippling and lifting in several areas and could become a tripping hazard, there's also gashes, stains, and it's coming apart at the seams and is not able to be repaired. The new flooring will be laminate tiles. By using tiles it allows for regular upkeep and replacement of sections of the floor when damaged. Current flooring cannot be fixed in sections.

At the council workshop a quote to replace the flooring was \$75,000. Due to recent nationwide inflation as of July 1, 2022 the current estimate is \$76,250

**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT**

**2. Replace the Partitions that are in the gymnasium and banquet hall.** The Kerr McGee Community Center has partitions that are removable and are used to section off part of the building such as the gymnasium, banquet hall and also allows us to rent out half the hall or a full hall. Currently the partitions that separate the hall in half as well as the partitions that separate the gymnasium from the hall are deteriorating as they are original to the building. They are falling apart and don't stay put together. There are concerns of someone running into the partitions and knock them off the track and seriously injuring someone. At the moment we have to use 2x4 boards to hold the partition in place in the gym so that they do not move back and forth.

At the council workshop a quote to replace the flooring was \$845,000. Due to recent nationwide inflation as of July 1, 2022 the current estimate is \$869,411.

The total quoted cost for both projects is \$945,661.

Both of these projects will be completed using the pre-negotiated purchasing contract. The price quotes given are good until August 28, 2022 as long as the City has a fully executed agreement before then.

This Project was brought back to the Quality of Life Committee on July 5, 2022 for discussion and they recommended moving this project forward for council approval.

Staff is requesting that City Council approve this ARPA project and authorized Finance Director to allocate the funds from the ARPA allocation and allow City Manager Ron Strand to sign the contract.

**ARPA Justification:** FAQ 4.2: "Under (603)(c)(1)(C), recipients may use funds for maintenance of infrastructure or pay-go spending for building of new infrastructure as part of the general provision of government services, to the extent of the estimated reduction in revenue due to the public health emergency."

**FISCAL IMPACT:** \$945,661 in American Rescue Plan Act Funds

**ACTION REQUESTED:** Approval of resolution

**CITY MANAGER'S RECOMMENDATION:** Action as requested



**RESOLUTION NO. 22-xx**

**A RESOLUTION OF THE RIDGECREST CITY COUNCIL TO APPROPRIATE A PORTION OF THE AMERICAN RESCUE PLAN ACT FUNDS**

**WHEREAS**, on March 11, 2021, President Biden signed into law the American Rescue Plan Act (ARPA), which provides one-time fiscal relief funds to State and Local Governments and other programs areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and,

**WHEREAS**, ARPA includes State and Local Fiscal Recovery Funds to support urgent COVID response efforts to decrease the spread of the virus and to replace lost public sector revenue to strengthen support for vital public services; and,

**WHEREAS**, the City of Ridgecrest's allocation of direct local stimulus is \$6,930,958, with the first 50% paid to the City in July of 2021 and the remaining balance in July of 2022; and,

**WHEREAS**, the United States Treasury has adopted the interim final rule, along with a list of Frequently Asked Questions, as guidance regarding the use of ARPA funds, with the final guidance expected to be released in fall of 2021; and,

**WHEREAS**, the allowed uses of ARPA funding focus of four key program areas: to respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; to respond to workers performing essential work during COVID-19; for the provision of government service to the extent of the reduction in revenue due to COVID-19; and to make necessary investments in water, sewer or broadband infrastructure; and,

**WHEREAS**, the City Staff brought to City Council during a workshop on November 17, 2021 a list of recommended projects for the use of appropriations. – two of which were replacing the banquet hall floor and wall partitions at the Kerr McGee Community Center; and,

**WHEREAS**; City Council approved in concept these projects and requested they be vetted at the Quality of Life Committee before final approval of City Council; and,

**WHEREAS**, on July 5, 2022, the Quality of Life Committee reviewed the two projects and approved them for City Council consideration; and,

**WHEREAS**, the Parks and Recreation Department is requesting \$945,661 in American Rescue Plan Act funds to replace the banquet hall floor (\$76,250) and wall partitions (\$869,411) at the Kerr McGee Community Center; and,

**WHEREAS**, both of these projects will be completed using the pre-negotiated purchasing contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Ridgecrest City Council does hereby authorize the following:

1. The allocation of \$945,661 in the American Rescue Plan Act funds for these two projects in the FY 2022-2023 budget.
2. The City Manager to sign project agreements.

**APPROVED AND ADOPTED** this 3rd day of August 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Eric A. Bruen, Mayor

ATTEST:

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Ricca Charlon, CMC  
City Clerk

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**Ridgecrest City Council  
Successor Redevelopment Agency  
Financing Authority  
Housing Authority  
STAFF REPORT**

**SUBJECT:** Resolution Of The City Council Of The City Of Ridgecrest Establishing Additional Fees For Encroachment Permits

**PRESENTED BY:** Travis Reed, Public Works Director

**SUMMARY:**

On June 15<sup>th</sup> the City Council approved Resolution 22-41, a resolution adopting the annual budget for fiscal year 2022-23. Which included the City of Ridgecrest Schedule of Fees for the Engineering Department, Encroachment Permits.

Staff has determined additional permit fees associated with recovering the costs incurred in the processing of Re-inspection and Utility Company planned work applications. The Reinspection fee is calculated by time and materials spent processing the application. Staff determined that the Reinspection permit fee should be \$85.

The Utility Company permit fee is calculated on a time and materials basis and has been established by past projects. This fee would be charged for planned projects by Utility Companies. Staff determined that the Utility Company permit fee should be \$300.

In addition to this, the newly established Surveying Services fee was set at \$9.25/lineal foot (LF) and is only applicable to the first 55'. Staff failed to consider the cost if additional footage was requested. With the majority of the work in the office being covered in the first 55', a separate charge is needed to fairly compensate the City for the additional footage and not over charge contractors who elect to have City Staff Stake Curb and Gutter. Thus, a rate of \$2.75/LF was added for any footage beyond 55'.

This resolution is being requested to re-establish all anticipated Encroachment permit fees as mentioned above for Re-inspection, planned Utility Company work (such as mainline replacements etc.) and Surveying Services.

**FISCAL IMPACT:**

None

**ACTION REQUESTED:**

Adopt a Resolution of The City of Ridgecrest Council Establishing Additional Fees For Encroachment Permits

**CITY MANAGER'S RECOMMENDATION:** Action is Requested

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City of Ridgecrest  
Schedule of Fees  
Fiscal Year 2022-2023

DEPARTMENT: ENGINEERING

Fee Category	Sub Category	Description of Fee	FY 2023 Fee	FY 2022 Fee
Encroachment*****	All	Admin. Application	\$ 90.00	\$ 85.00
		Utility Planned Work	\$ 300.00	N/A
		Traffic Control Plan (basic)	\$ 300.00	\$ 300.00
		Traffic Control Plan (Advanced, or with detour)	\$500 min. plus actual time spent	\$500 min. plus actual time spent
		Re-Inspection	\$ 85.00	N/A
		Time Extension (additional 6 mo.)	\$ 85.00	\$ 85.00
		Sub-Standard Street Fee	\$2.53 per SF measured from lip of gutter to centerline of street for entire lot frontage.	\$2.53 per SF measured from lip of gutter to centerline of street for entire lot frontage.
	Temp. Staging	Day	\$ 110.00	\$ 110.00
		Week	\$ 220.00	\$ 220.00
		Month	\$ 295.00	\$ 295.00
		Each Additional Month	\$ 145.00	\$ 145.00
	Emergency	<i>Admin. Application fee applied on a per month basis</i>		
		Utility Emergency (subject to trench cut fee)	\$ 40.00	\$ 40.00
	Improvements	Curb, Gutter & Sidewalk Inspection	\$295 (up to 100 LF), \$50 each additional 25 LF)	\$400 (up to 100 LF), \$75 each additional 25 LF)
		Driveway- Residential	\$ 295.00	\$ 295.00
		Driveway- Commercial	\$ 400.00	\$ 400.00
		Sidewalk only	\$295 (up to 100 LF, \$50 each additional 25 LF)	\$295 (up to 100 LF, \$50 each additional 25 LF)
		Sign/Banner	\$ 300.00	\$ 300.00
		Inspection Services (Billing Rate)	\$ 115.00/HR	\$ 115.00/HR
	Surveying Services	Staking of Curb & Gutter	\$9.25/LF first 55'; \$2.75/LF each additional foot thereafter	N/A
	Trench Cut	<i>Moratorium Streets</i>		
		Longitudinal & Inspection (per street)	\$1000 for 1st 100 LF, \$110 for each additional 150 LF.	\$1000 for 1st 100 LF, \$110 for each additional 150 LF.
		Transverse & Inspection (per street)	\$295 per, no road closure. \$500 per, with road closure. \$100 each additional on same street.	\$295 per, no road closure. \$500 per, with road closure. \$100 each additional on same street.
		<i>Non Moratorium Streets</i>		
		Longitudinal & Inspection (per street)	\$ 200+.10/LF	N/A
		Transverse & Inspection (per street)	\$ 200+.10/LF	N/A
		Inspection Services Billing Rate)	\$ 115.00/HR	\$ 115.00/HR
Grading	Infill	Permit Application	\$ 145.00	\$ 145.00
		Plan Check (\$250.00 min.)	2.5% of Eng. Estimate*	2.5% of Eng. Estimate*
		Inspection (\$250.00 min.)	2.0% of Eng. Estimate*	2.0% of Eng. Estimate*
		Inspection Services (Billing Rate)	\$ 115.00/HR	\$ 115.00/HR
	Land Division	Permit Application	\$ 145.00	\$ 145.00
		Plan (\$500.00 min.)	2.5% of Eng. Estimate*	2.5% of Eng. Estimate*
		Inspection (\$500.00 min.)	2.0% of Eng. Estimate*	2.0% of Eng. Estimate*
		Inspection Services (Billing Rate)	\$115.00/HR	\$115.00/HR

City of Ridgecrest  
Schedule of Fees  
Fiscal Year 2022-2023

**DEPARTMENT: ENGINEERING**

Fee Category	Sub Category	Description of Fee	FY 2023 Fee	FY 2022 Fee
Public Improvements	Infill	Plan Check (\$500.00 min.)	2.5% of Eng. Estimate*	2.5% of Eng. Estimate*
		Inspection (\$500.00 min.)	3.0% of Eng. Estimate*	3.0% of Eng. Estimate*
		Inspection Services (Billing Rate)	\$115.00/HR	\$115.00/HR
	Land Division	Plan Check (\$500.00 min.)	2.5% of Eng. Estimate*	2.5% of Eng. Estimate*
		Inspection (\$500.00 min.)	3.0% of Eng. Estimate*	3.0% of Eng. Estimate*
		Inspection Services (Billing Rate)	\$115.00/HR	\$115.00/HR
Studies	All	Admin. Application	\$ 85.00	85
		Engineering Study Review	\$1,500 deposit + actual time spent*	\$1,500 deposit + actual time spent*
		Traffic/Drainage Study Review	\$500 deposit + actual time spent*	\$500 deposit + actual time spent*
Subdivision of land		Tentative Map (All)	\$3000 deposit + actual time spent	\$3000 deposit + actual time spent
		Tentative Map Amendment	\$1500 deposit + actual time spent	\$1500 deposit + actual time spent
		Easement Document Review	\$900.00	\$900.00
		Easement Dedication to City	\$900.00	\$900.00
		Time Extension	See Planning	See Planning
		Grading	See above	See above
		Public Improvement	See above	See above
		Final Parcel Map	\$4,000 deposit + actual time spent*	\$4,000 deposit + actual time spent*
		Final Tract Map	\$5,000 deposit + actual time spent*	\$5,000 deposit + actual time spent*
		Improvement Agreement & Securities	\$2,500 deposit + actual time spent*	\$2,500 deposit + actual time spent*
Misc.		Development Agreement Review	\$4,000 deposit + actual time spent*	\$4,000 deposit + actual time spent*
		Development Agreement Amendment	\$3,000 deposit + actual time spent*	\$3,000 deposit + actual time spent*
		Certificate of Correction	\$1,000 deposit + actual time spent*	\$1,000 deposit + actual time spent*
		Parcel Map Waiver	\$1,000 deposit + actual time spent*	\$1,000 deposit + actual time spent*
		Reversion to Acreage	\$1,500 deposit + actual time spent*	\$1,500 deposit + actual time spent*
		Street & Alley Vacation	\$2,500 deposit + actual time spent*	\$2,500 deposit + actual time spent*
		All other projects (Deposit Based)	\$2,500 deposit + actual time spent*	\$2,500 deposit + actual time spent*

\*Rate described is for work completed by City staff. If consultant services are utilized fee shall be actual consultant fee plus 25% administrative processing, plus \$1,500 deposit for City Staff review. Final billing will be based on fully burdened rate for all involved staff plus any outside costs. Funds may be drawn from other Engineering services.

\*\*All credit card payments will be charged a 2.95% or a \$3.00 minimum service fee.

\*\*\* All fees include a maximum of three (3) Plan Checks, all additional plan checks will be 20% of the original fee.

\*\*\*\* Plan reviews will not begin prior to the paying of any plan review fees.

\*\*\*\*\* Encroachment permits are valid for one (1) year

1. City shall retain full authority and discretion in retaining consultants as needed to provide services.
2. Charges for third-party consultants or outside services will equal actual contract costs plus 25% administrative charge and/or
3. Actual costs are based on time and materials. Time is the fully burdened hour rate of an employee.
4. Inspection Services Billing Rates are for City Employees, if a Consultant is used, Billing rate shall be actual Rate + 25%



**RESOLUTION NO. 22-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIDGECREST ESTABLISHING ADDITIONAL FEES FOR ENCROACHMENT PERMITS**

**WHEREAS**, the City Council approved Resolution 22-41 on June 15, 2022; and,

**WHEREAS**, the resolution adopted the annual budget for fiscal year 2022-23. Which included the City of Ridgecrest Schedule of Fees for the Engineering Department, Encroachment Permits; and,

**WHEREAS**, the Public Works Department is requesting to establish Re-inspection and Utility Company permit fees associated with recovering the cost incurred in the processing of Encroachment permits and additional inspection time; and,

**WHEREAS**, the Re-inspection permit fee shall be set at \$85 for fiscal year 2022-23; and,

**WHEREAS**, the Utility Company Planned Work Encroachment Permit fee shall be set at \$300 per occurrence for fiscal year 2022-23; and,

**WHEREAS**, the Surveying Services fee shall be amended to read \$9.25/LF for the first 55'; \$2.75/LF thereafter.

**APPROVED AND ADOPTED** this \_\_\_\_ of \_\_\_\_\_, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Eric A. Buren, Mayor

ATTEST:

\_\_\_\_\_  
Ricca Charlon, City Clerk

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