

**Ridgecrest City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority
AGENDA**

July 21, 2021
Regular Session 6:00 p.m.

CITY COUNCIL

Eric A. Bruen, Mayor

L. Scott Hayman, Mayor Pro Tem

Solomon P. Rajaratnam, Vice Mayor

Kyle Blades, Council Member

Peggy Breeden, Council Member

Ron Strand, City Manager

Keith Lemieux, City Attorney
Lloyd Pilchen, Assistant City Attorney



**City Hall, Council Chambers
100 West California Avenue
Ridgecrest CA 93555**

Ricca Charlon, City Clerk
(760) 499-5002

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in the meeting, please contact Ricca Charlon at (760) 499-5002. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and material relating to open session agenda items that are provided to the full City Council prior to a regular meeting will be available for public inspection and copying at City Hall.

City Council agendas and corresponding writings of open session items are available for public inspection at the following locations:

1. City of Ridgecrest City Hall, 100 W. California Ave., Ridgecrest, CA 93555
2. City of Ridgecrest official website at <http://www.ridgecrest-ca.gov>

*Agendas are available on the City Website
<https://www.ridgecrest-ca.gov/council-agendas>*

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City of Ridgecrest Public Meeting Protocol In Response to Coronavirus (COVID-19)

City of Ridgecrest Council meetings are OPEN to public attendance. Although Chambers are OPEN, public participation is still *encouraged* via live streaming, call-in or via written correspondence.

TO PARTICIPATE please call, email, or send mail to the contact info provided below:

The public may use one of the following alternatives for participating in person:

- **Watch meetings on-line:**
All of our meetings are streamed live at <https://ridgecrest-ca.gov/369/Watch> or on YouTube at <https://www.youtube.com/cityofridgecrest/live> and are also available for playback after the meeting.
- **Call in for public comments:**
To participate with verbal comments, ***please call (760) 499-5010***. This phone line will allow only one caller at a time, so if the line is busy, please continue to dial. We will be allowing a 20-30 second delay between callers to give time for media delays and callers to dial in. If you wish to comment on multiple items you will need to call in as each item is presented.
- **Submit written comments:**
We encourage submittal of written comments supporting, opposing, or otherwise commenting on an agenda item, for distribution to the City Council prior to the meeting. Send emails to rcharlon@ridgecrest-ca.gov; written correspondence may be sent to Ricca Charlon, City Clerk, 100 W. California Ave., Ridgecrest, CA 93555. Please specify to which agenda item your comment relates. All communication, whether it is a formal letter or an online informal email, is read by the City Council.

Please click on the link below to access the City Council Agenda, Minutes and Video web page. <https://ridgecrest-ca.gov/212/City-Council>

If you have any questions please contact us.

Ricca Charlon, City Clerk
Phone: (760) 499-5002

****Revised February 24, 2021***

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**RIDGECREST CITY COUNCIL
SUCCESSOR REDEVELOPMENT AGENCY
FINANCING AUTHORITY
HOUSING AUTHORITY**

AGENDA

Wednesday, July 21, 2021

Regular Session – 6:00 p.m.

City of Ridgecrest Council meetings are OPEN to public attendance. Although Chambers are OPEN, public participation is still *encouraged* via live streaming, call-in or via written correspondence.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

REGULAR SESSION

- Pledge Of Allegiance
- Invocation

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA

COUNCIL ANNOUNCEMENTS

CONSENT CALENDAR

1. Approve Draft Minutes Of The Ridgecrest City Council dated July 7, 2021 **Charlon**

DISCUSSION / ACTION ITEMS

2. Proposed Action To Reorganize Council Committee Assignments And Discussion Regarding Setting Of A Regular Meeting Date & Time For The City Organization And Services Committee (“City Org”) To Start Meeting Again **Charlon**
3. Discussion And Proposed Action To Approve A Resolution Designating A Voting Member And Alternate(s) To Attend The League Of California Cities Annual Conference And Represent The City Of Ridgecrest **Charlon**

COMMITTEE REPORTS

(Committee Meeting dates are subject to change and will be announced on the City website)

Finance Committee

Members: Mayor Eric A. Bruen and Scott Hayman
Meeting: 3rd Monday each month at 5:00 p.m.
Location: City Hall Council Chambers

Infrastructure Committee

Members: Peggy Breeden and Kyle Blades
Meeting: 4th Thursday each month at 5:00 p.m.
Location: City Hall Council Chambers

Economic Development Committee

Members: Kyle Blades and Solomon Rajaratnam
Meeting: 2nd Wednesday of the Month @ 5:00 p.m.
Location: City Hall Council Chambers

Parks, Recreation, and Quality of Life Committee

Members: Mayor Eric A. Bruen and Scott Hayman
Meeting: 1st Tuesday each month at 5:00 p.m.
Location: Kerr McGee Center Meeting Rooms

Ridgecrest Area Convention and Visitors Bureau (RACVB)

Members: Solomon Rajaratnam
Meeting: 3rd Wednesday of the Month, 9:00 a.m.
Location: Kerr McGee Center Meeting Rooms

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

MAYOR AND COUNCIL COMMENTS

ADJOURNMENT

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Ridgecrest City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority
STAFF REPORT

SUBJECT:

Proposed Action To Approve Draft Minutes Of The Ridgecrest City Council dated July 7, 2021

PRESENTED BY:

Ricca Charlon, City Clerk

SUMMARY:

Draft Minutes of the City Council / Successor Redevelopment Agency / Housing Authority / Financing Authority Regular Meeting Dated July 7, 2021

FISCAL IMPACT: None

ACTION REQUESTED: Approve minutes

CITY MANAGER'S RECOMMENDATION: Action as requested

Submitted by: Ricca Charlon

Action Date: July 21, 2021

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**RIDGECREST CITY COUNCIL
SUCCESSOR REDEVELOPMENT AGENCY
FINANCING AUTHORITY
HOUSING AUTHORITY**

DRAFT Minutes

July 7, 2021

**Closed Session – 5:00 p.m.
Regular Session – 6:00 p.m.**

This meeting was recorded and will be on file in the Office of the City Clerk for a certain period of time from date of approval by the Ridgecrest City Successor Agency/Financing Authority/Housing Authority. Meetings are recorded solely for the purpose of preparation of minutes.

CALL TO ORDER – 5:00 p.m.

ROLL CALL

Council Present: Mayor Eric A. Bruen; Mayor Pro Tem L. Scott Hayman; Vice Mayor Solomon P. Rajaratnam; Council Members Kyle Blades and Peggy Breeden

Council Absent: None

Staff Present: City Manager Strand; Assistant City Attorney Pilchen (via phone); Recording Secretary Spurlock; PW Director Reed; Finance Director Freese; Captain Dampier; Analyst McKenzie

APPROVAL OF AGENDA

Motion To Approve Agenda Made By Blades, Seconded By Hayman

Motion Carried By Tabulation Vote Of 5 Ayes; 0 Noes; 0 Abstain; And 0 Absent.

PUBLIC COMMENT ON CLOSED SESSION - None

CLOSED SESSION

PERSONNEL MATTERS - LABOR NEGOTIATIONS

Pursuant to Government Code § 54957.6

Police Employee Association of Ridgecrest (PEAR) & UFCW Local 8

Agency Negotiator: Ron Strand, City Manager

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code § 54956.8

Property: APNs 018-293-07, 081-332-36, 419-042-10, 419-073-16, in the City of Ridgecrest

City Negotiator: Heather Spurlock, Analyst

Negotiating Party: David Eriksen, Listing Agent, Coldwell Banker Best Realty

Under Negotiation: Price and terms of payment

REGULAR SESSION

- Pledge Of Allegiance
- Invocation

ATTORNEY REPORT OUT OF CLOSED SESSION

Direction given. No reportable final action was taken.

PRESENTATIONS

Presentation of Proclamation Homelessness Awareness Month

Council

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA - None

COUNCIL ANNOUNCEMENTS- *Recognition of Dave Matthews*

Blades - Media Event with Caltrans Community Cleanup

Bruen - Thanked Mother and Step-father

CONSENT CALENDAR

1. Approve Draft Minutes Of The Ridgecrest City Council dated June 16, 2021 **Charlon**
2. Receive And File - Ridgecrest Tourism Improvement District (RTID) FY20-21 Annual Report
3. A Resolution Regarding The Annual Assessments For The Drainage Benefit Assessment District No. 2016-1 (The "District"); And Adoption Of Resolution (1) Approving The Annual Engineer's Report And (2) Ordering The Levy And Collection Of Assessments For Fiscal Year 2021/2022 **Reed**
4. A Resolution Regarding the Annual Assessments For The Consolidated Landscaping And Lighting District No. 2012-1 (The "District"); And Adoption Of The Resolution (1) Approving The Annual Engineer's Report And (2) Ordering The Levy And Collection Of Assessments For Fiscal Year 2021/2022 **Reed**
5. Authorization For The City Manager, Ron Strand To Sign The Notice Of Completion For Phase 1 Of ADA Transition Plan Project, For The City Clerk To File The Notice Of Completion And For City Staff To Release Retention In The Amount Of Forty-Eight Thousand Three Hundred Seventy-Seven Dollars And Ten Cents (\$48,377.10) To The Contractor, Cen-Cal Construction, Within Thirty (30) Days After Recordation Of The Notice Of Completion **Reed**
6. Authorization For The City Manager, Ron Strand, To Sign The Notice Of Completion For The City Of Ridgecrest Sewer System CCTV Inspection Project, For The City Clerk To File The Notice Of Completion, And For City Staff To Close The Project **Reed**

*Motion To Approve Consent Calendar Items 1, 3, 4, 5, & 6 Made By Breedon, Seconded By Hayman
Motion Carried By Tabulation Vote Of 5 Ayes; 0 Noes; 0 Abstain; And 0 Absent.*

ITEMS PULLED: #2 Rajaratnam and Breedon.

Public Comment: None

Motion to approve item number 2 made by Rajaratnam, seconded by Breedon. Motion carried by a tabulation vote of: 5 Ayes, 0 Noes; 0 Absent; 0 Abstain.

DISCUSSION / ACTION ITEMS

7. A Resolution To Approve The Professional Service Agreement With The Firm Willdan Engineering In The Amount Of \$68,994 To Provide Design And Construction Engineering For The City Yard Solar Addition To The Bus Shade Structure And Addition Of Electric Bus Charging Stations Construction Project And Authorize The City Manager, Ron Strand, To Sign The Agreement **Culp**

Staff report presented by Reed.

Public Comment: None

Motion to Approve Item 7 Made by Breedon, Seconded by Blades.

Motion carried by a tabulation vote of: 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.

8. A Resolution To Amend A Professional Services Agreement With Willdan Engineering Inc. In The Amount Of \$41,210.00 To Provide A Revised Biological Technical Report, Preparation Of Regulatory Agency Applications For Approval, Application For A FEMA Hazard Mitigation Grant Program (HMGP) Grant, And 100% Design Plans For The Bowman Channel Between S. Norma St. And S. China Lake Blvd. Said Plans, Specifications And Reports Will Be Included As Part Of The Bowman Channel Arch Culvert Under S. Norma Street And Check Dam Structures Flood Control Project **Reed**

Staff report presented by Reed.

Public Comment: S. Gorman

Motion to Approve Item 8 Made by Blades, Seconded by Rajaratnam.

Motion carried by a tabulation vote of: 5 Ayes; 0 Noes; 0 Absent; 0 Abstain.

ORDINANCES

9. Introduction And First Reading, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Ridgecrest Municipal Code Regarding Zoning Code Definitions **Spurlock**

Spurlock presented staff report.

Public Comment: None

Motion To Waive Reading In Full, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Ridgecrest Municipal Code Regarding Zoning Code Definitions Made By Breeden, Seconded By Hayman Motion Carried By Roll Call Vote Of 5 Ayes; 0 Noes; 0 Abstain; And 0 Absent.

Motion To Introduce, By Title Only, An Ordinance Of The City Council Of The City Of Ridgecrest Amending The Ridgecrest Municipal Code Regarding Zoning Code Definitions Made By Hayman, Seconded By Blades Motion Carried By Roll Call Vote Of 5 Ayes; 0 Noes; 0 Abstain; And 0 Absent.

COMMITTEE REPORTS

(Committee Meeting dates are subject to change and will be announced on the City website)

Finance Committee

Members: Mayor Eric A. Bruen and Scott Hayman

Meeting: 3rd Monday each month at 5:00 p.m.

Location: City Hall Council Chambers

Infrastructure Committee

Members: Peggy Breeden and Kyle Blades

Meeting: 4th Thursday each month at 5:00 p.m.

Location: City Hall Council Chambers

Economic Development Committee

Members: Kyle Blades and Solomon Rajaratnam

Meeting: 2nd Wednesday of the Month @ 5:00 p.m.

Location: City Hall Council Chambers

Parks, Recreation, and Quality of Life Committee

Members: Mayor Eric A. Bruen and Scott Hayman

Meeting: 1st Tuesday each month at 5:00 p.m.

Location: Kerr McGee Center Meeting Rooms

Ridgecrest Area Convention and Visitors Bureau (RACVB)

Members: Solomon Rajaratnam

Meeting: 3rd Wednesday of the Month, 9:00 a.m.

Location: Kerr McGee Center Meeting Rooms

OTHER COMMITTEES, BOARDS, OR COMMISSIONS

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

Commercial Property Ordinance

Development of Unsung Hero Award

(City Org. committee level)

MAYOR AND COUNCIL COMMENTS

ADJOURNMENT 7:13 PM

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**Ridgecrest City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority
STAFF REPORT**

SUBJECT:

Proposed Action To Reorganize Council Committee Assignments And Discussion Regarding Setting Of A Regular Meeting Date & Time For The City Organization And Services Committee ("City Org") To Start Meeting Again

PRESENTED BY:

Ricca Charlon, City Clerk

SUMMARY:

At the June 16, 2021 City Council meeting Council Member Blades asked for this item to be placed on an upcoming agenda to discuss council committee assignments with the potential of reorganizing committee members.

Additionally, at the July 7, 2021 City Council meeting it was discussed to have the City Organization and Services Committee ("City Org") placed on the agenda for discussion regarding the potential of starting it back up as a regular monthly committee.

At the September 18, 2019 Council meeting it was decided City Org would only meet as needed, thus it was removed from the committee listing on the Council Agenda. This needs to be discussed here, and, If reestablished, the committee needs to have council members appointed and a regular meeting date/time decided.

Past City Org committee met on the 1st Monday of the month @ 5 p.m.

Attached is the listing of current assignments for review and help in discussions.

FISCAL IMPACT: None

ACTION REQUESTED: Appoint members to committee(s)

CITY MANAGER'S RECOMMENDATION:

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Commissions, Board, & Committees	Mayor Eric A. Bruen	Peggy Breeden	L. Scott Hayman	Solomon P. Rajaratnam	Kyle Blades
Planning Commission (Each Council Member nominates a commissioner)	Juan 'Bernie' Mondragon	William Jenkins	Vanessa Hayman	Warren Cox	Bill Farris Jr.
Personnel Commission (Each Council Member nominates a commissioner)	Dana Griffin	Mike Avery		Roger Ussery	
Construction Appeals Board (Each Council Member nominates a commissioner)	Jerry Griffin	Bill Freund		Mike Ferguson	Ryan Smith
Handicap Access Appeals Board (Municipal Code requires 2 members be physically handicapped, 2 members experienced in construction, and 1 member be a public member)	Pamela Gratton	Crisian Loya		Chris Hill	Ryan Smith
Activate Community Talents and Interventions For Optimal Neighborhoods Task Force (ACTION) (2 Council Appointments)					
Ridgecrest Area Convention & Visitors Bureau (RACVB) Council Appointment & 1 Alternate) (1)	Staff - M. McKenzie	Rajaratnam			
Veterans Advisory Committee (1 Council Appointment & 1 Alternate)					
Kern Council of Governments (KernCOG) (1 Council Appointment & 1 Alternate)	Blades	Breeden			
Navy Community Council (Mayor + 1 Council Appointment)	Bruen	Rajaratnam			
IWV Groundwater Authority	Hayman	Breeden			
Finance Committee	Hayman	Bruen			
Youth Advisory Council	Hayman	Bruen			
Civilian & Military Affairs	Mayor	Chief of Police			
East Kern County Air Pollution Control Board	Blades				
Quad State Local Governments Authority	Bruen				
League of California Cities	Blades	Bruen			
Disaster Council (appointments set by Municipal Code)	Mayor/Chair	City Manager/Director of Emergency Services	Chief of Police/Asst. Director of Emergency Services	Other Emergency Service Personnel as appointed by the Director of Emergency Services to fulfill critical functions	
Round Table/BLM - last met via phone 12/17/20, previous was 11/19/20	Blades				
Infrastructure Committee	Breeden	Blades	Planning Commissioner Warren Cox	Planning Commissioner William Jenkins	
City Organization and Services	Breeden	Bruen	Planning Commissioner Vanessa Hayman	Planning Commissioner Bill Farris Jr.	
Parks, Recreation, Quality of Life (includes Senior Advisory Council and Arts Council)	Hayman	Bruen	Planning Commissioner Vanessa Hayman	Planning Commissioner William Jenkins	
Economic Development Committee	Blades	Rajaratnam	Planning Commissioner Bill Farris Jr.	Planning Commissioner Bernie Mondragon	
Measure V (Each Council Member nominates a member)	Marshall 'Chip' Holloway	Chris Hill	Christian West	John Paul	Jeff Morgan
EAST Kern EDC	Breeden	Staff - M. McKenzie			
Kern EDC	Bill Farris Jr.				

updated May 19, 2021

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**Ridgecrest City Council
Successor Redevelopment Agency
Financing Authority
Housing Authority
STAFF REPORT**

SUBJECT:

Discussion And Proposed Action To Approve A Resolution Designating A Voting Member And Alternate(s) To Attend The League Of California Cities Annual Conference And Represent The City Of Ridgecrest

PRESENTED BY:

Ricca Charlon, CMC - City Clerk

SUMMARY:

The League's 2021 Annual Conference is scheduled for September 22-24, 2021 in Sacramento, California.

An important part of the Annual Conference is the Annual Business Meeting (during General Assembly). At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. The City may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity

Council will discuss and select a voting delegate and alternate voting delegates to serve as our voice at the League of California Cities annual business meeting.

FISCAL IMPACT:

None

ACTION REQUESTED:

Approve a resolution designating a voting delegate and alternate voting delegate(s) to attend the annual business meeting of the League of California Cities.

CITY MANAGER'S RECOMMENDATION:

Submitted by: Ricca Charlon

Action Date: July 21, 2021

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RESOLUTION NO. 21 - Xx

A RESOLUTION OF THE RIDGECREST CITY COUNCIL DESIGNATING VOTING DELEGATES AND ALTERNATES FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

WHEREAS, the League of California Cities hosts an Annual Conference; and,

WHEREAS, business meetings and actions occur at this conference; and,

WHEREAS, the conference will be held September 22-24, 2021 in Sacramento, CA; and,

WHEREAS, the City Council must approve voting delegates by adoption of resolution.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Ridgecrest hereby designates Council Member _____ as the voting delegate and appoints Council Member _____ as the first alternate voting delegate.

APPROVED AND ADOPTED, this 21st day of July, 2021 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Eric A. Bruen, Mayor

ATTEST:

Ricca Charlon, CMC
City Clerk

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